



**SCOTTSDALE BOARD OF ADJUSTMENT  
KIVA-CITY HALL  
3939 DRINKWATER BOULEVARD  
SCOTTSDALE, ARIZONA**

**WEDNESDAY, JUNE 1, 2016**

**\*DRAFT SUMMARIZED MEETING MINUTES\***

**PRESENT:** Matt Metz, Chairman  
Paul Garry, Vice Chairman  
Alper Adli, Commissioner  
Gary Donahoe, Commissioner  
Sergio Martinez, Commissioner  
Greg Mona, Commissioner

**ABSENT:** Dana Belknap, Commissioner

**STAFF:** Brad Carr  
Sherry Scott  
Ben Moriarity

**CALL TO ORDER**

The regular meeting of the Scottsdale Board of Adjustment was called to order by Chair Metz at 6:02 PM

**ROLL CALL**

A formal roll call confirmed all members present as stated above.

\* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Board of Adjustment page on [ScottsdaleAZ.gov](http://ScottsdaleAZ.gov), search "Board of Adjustment".

### **ADMINISTRATIVE ITEMS**

Update and possible discussion regarding the corrected Rules of Procedure for the Board of Adjustment, which has been published on the City's website and placed on file with the City Clerk.

Discussion and possible action on Board Member Attendance and possible amendment of the Rules of Procedure regarding attendance and/or regular and special meetings, including, but not limited to, the discussion of amending Rule 207 (Board Member Attendance) to better align the rule with Scottsdale Revised Code § 2-241(H). Specifically a proposal to delete the current Rule 207 and replace it with the following language more reflective of Scottsdale Revised Code 2-241(H) will be discussed and possibly acted upon:

Proposed New Rules of Procedure, Rule 207

In the event any member of the Board is unwilling or unable to serve, or if any member is absent or tardy from three (3) consecutive meetings, or four (4) meetings within a six-month period, then the Chair shall notify the Mayor or the Mayor's designee so that the consideration of removal and replacement of the member may be scheduled for City Council action.

**This item was moved to the end of the agenda. Board Members discussed the proposed amendments to the Rules of Procedure for the Board of Adjustment, (see attached). Chair Metz directed staff to put this item on a future agenda for a formal vote by the Board.**

### **CONTINUANCES**

[5-BA-2016 \(Hunkapi Farms Appeal\)](#), Appeal of the Zoning Administrator's written decision dated March 29, 2016; related to the pending request for a Conditional Use Permit for Hunkapi Farms case 2-UP-2015. Hunkapi Farms has sent in a written request for a later hearing date (because of a schedule conflict) and this application will be continued (to a date yet to be determined) pursuant to Rule 206 of the Board of Adjustment's Rule of Procedure.

Located at 11250 E. Arabian Park Drive  
Doug Jorden, applicant, Mike & Kris Stevens, owner  
Jesus Murillo, coordinator

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[6-BA-2016 \(Hunkapi Farms Appeal\)](#), Appeal of the Zoning Administrator's written decision dated March 29, 2016; related to the pending request for a Conditional Use Permit for Hunkapi Farms case 2-UP-2015. Hunkapi Farms has sent in a written request for a later hearing date (because of a schedule conflict) and this application will be continued (to a date yet to be determined) pursuant to Rule 206 of the Board of Adjustment's Rule of Procedure.

Located at 11250 E. Arabian Park Drive  
Susan Demmitt, applicant, CJ/GG Overgaard Living Trust, owner  
Jesus Murillo, coordinator

**\*\*PLEASE NOTE THAT ITEMS 3 AND 4 WILL BE HEARD AS ONE CASE AND WILL BE COMBINED TO BE HEARD AS ONE ITEM.**

**Items 3 and 4 were heard as one item. Board Member Martinez recused himself for this item. Motion by Board Member Adli to continue these items to a date to be determined. Second by Vice Chair Garry. Motion to continue approved 5 – 0.**

### **APPROVAL OF MINUTES**

Review and possible approval of [May 4, 2016 Board of Adjustment Regular Meeting Minutes](#)

**Board Member Martinez returned to hear this item. Motion to approve May 4, 2016 meeting minutes by Vice Chair Garry. Second by Board Member Adli. Approved 6 – 0.**

### **REGULAR AGENDA**

[7-BA-2016 \(Foss Residence\)](#), Request by owner for variances to the City of Scottsdale Zoning Ordinance, Section 5.204.E.1.a. pertaining to front yard setback and Section 5.204.E.2. pertaining to side yard setback for a property located at 11428 N. 66th Street with Single-family Residential (R1-35) zoning.

Located at 11428 N 66th St  
Lauri Timmons, applicant, Tracy Foss, owner  
Ben Moriarity, coordinator

**Board Member Martinez recused himself for this item. Motion to deny request citing that they did not meet the four criteria by Board Member Donahoe. Second by Board Member Adli. Request denied 5 – 0.**

### **ADJOURNMENT – 7:07 PM**

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