



STAFF APPROVAL APPLICATION & SHOPPING LIST

Project Name: Martin Ranch Date: 8-13-02
Project Address: 7295 E. Stetson Dr.
Request: ✓ Revise and add new awnings Contact: Barrett Rinzel
Applicant: Same Phone: 480-941-0101 Fax: _____
Applicant Address: Same
Current Zoning: _____ Parcel Number: _____ - _____ - _____ Quarter Section: _____ - _____
Associated Case Number(s): _____

No application shall be accepted by Development Services without all information in above section and without all items marked below. Applications must be received by 4:00 p.m. Friday to be reviewed at screening on Wednesday.

SUBMITTAL REQUIREMENTS

- _____ 1. Application Fee -- \$68.00
- _____ 2. Narrative describing nature of all changes being requested.
- _____ 3. Photographs of site - including all areas of change & photographs of adjacent properties/ buildings.
- _____ 4. Elevation drawings of new additions, buildings, or other changes. (**2 COPIES**)
- _____ 5. Material samples - color chips, awning fabric, glazing, etc. (or noted to match existing/proposed bldg)
- _____ 6. Site plan of entire property indicating extent and location of additions, buildings, and other structures. This site plan shall indicate dimensions of existing and proposed structures as well as any required setbacks. Site plan shall also include a vicinity map including showing improvements/ uses in vicinity(**2 COPIES**)
- _____ 7. Floor plan(s) of additions, alterations, or new structures. The floor plan shall be dimensioned and clearly delineate existing and proposed construction. (**2 COPIES**)
- _____ 8. Landscape plan indicating location of existing and new plants, location and dimensions of paving, a plant palette with names & symbols, and open space/landscaping calculations. (**2 COPIES**)
- _____ 9. Conceptual grading & drainage plan showing existing & proposed drainage flows, channels, & retention. (**2 COPIES**)
- _____ 10. Homeowners/Property Owners Association approval (if applicable).
- _____ 11. Owner's authorization.
- _____ 12. Aerial photograph, 30" X 30" paper size, 1" = 100' scale. (available from records department)
- _____ 13. Quarter Section Map, 30" X 30" paper size, 1" = 100' scale. (available from records department)
- _____ 14. Zoning map, 30" X 30" paper size, 1" = 400' scale. (available from records department)
- _____ 15. Other _____

Please Note: After review by Project Coordination staff, it may be determined that this request requires approval by the Development Review Board through the public hearing process. Any fees paid shall apply toward the fee for this process. **If approved at staff level, this approval expires six (6) months from date of approval if a permit is required but has not been issued.**

Staff Use Only:

City Coordinator: Blumenberg SA #: 198-SA-02 SD #: _____

Approved Case Number: _____ Expiration Date: _____
Denied Action Date: _____ By: _____
Withdrawn Comments _____

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