



City of Scottsdale  
Current Planning Services

**STAFF APPROVAL**  
Application and Submittal Requirements

Project Number: 334 - PA - 2005

Coordinator: SHAWN MURRAY

Project Name: The Summit at Scottsdale - Building 3 Date: April 11, 2005  
Project Address: 32531 N. Scottsdale Road. (NE corner of Scottsdale Road and Ashler Hills.)  
Zoning District: C-2 ESL/R-143 ESL Parcel Number: 216 - 51 - 002 - X Quarter Section: 56 - 45  
Applicant Name: Nelsen Architects Inc. (Judd Roberts) Phone: 480 949-6800  
Applicant E-mail: jroberts@naiarchitecture.com Fax: 480 949-6801  
Applicant Address: 15044 N. Scottsdale Road, Suite 200, Scottsdale, AZ 85254  
Owner Name: Donahue Schriber Realty Group (Louie Aguilar) Phone: 1-714-545-1400  
Owner E-mail: laguilar@dsrq.com Fax: 1-714 545-4222  
Owner Address: 200 E. Baker Street, Suite 100, Costa Mesa, CA 92626  
Request: Add solid canopy over existing patio, building lights, pole mounted area lights and decorative masonry veneer to an existing building  
Associated Case Number(s): #118-DR-99, #143-NP-99, #305213

**No application shall be accepted by the Development Services "One-Stop Shop" without all information in above section and without all items marked below.**

**SUBMITTAL REQUIREMENTS**

- ☐ Completed Application (this form) and Application Fee -- \$71.00
- ☐ Context Aerial and/or Site Location Map
- ☐ Maricopa County Assessor's Parcel Map with site location highlighted
- ☒ Narrative describing nature of request.
- ☒ Property Owner's authorization.
- ☐ Homeowners/Property Owners Association approval (if applicable).
- ☐ Photographs of site -- including all areas of change.
- ☒ Site plan indicating extent and location of additions, buildings, and other structures. This site plan shall indicate dimensions of existing and proposed structures, sidewalks, or driveways as well as any required setbacks.
- ☒ Floor plan(s) of additions, alterations, or new structures. The floor plan shall be dimensioned and clearly delineate existing and proposed construction.
- ☐ Landscape plan indicating location of existing and new plants, location and dimensions of paving, a plant palette with names, symbols, sizes, spacing & quantities, and open space/landscaping calculations.
- ☒ Elevation drawings of new additions, buildings, or other changes with materials and colors noted and keyed to material samples.
- ☐ Material samples - color chips, awning fabric, glazing, etc.
- ☐ Conceptual grading & drainage plan showing existing & proposed drainage flows, channels, & retention.
- ☒ Other: Lighting fixture "cut-sheets", new canopy section, existing canopy modifications

**Please Note:** After review by Project Coordination staff, it may be determined that this request requires approval by the Development Review Board through the public hearing process. Any fees paid shall apply toward the fee for this process. **If approved at staff level, this approval expires twelve (12) months from date of approval if a permit is required but has not been issued.**

**Planning and Development Services Department**

7447 E Indian School Road, Suite 105, Scottsdale, AZ 85251 • Phone: 480-312-7000 • Fax: 480-312-7088