

SUBMITTAL REQUIREMENTS FOR A

✓
Separate
Description

Service Areas Plan

(Refuse, Trash, Debris)

PURPOSE: A service areas plan is to explain *all* service characteristics of a proposed use.

TYPE OF APPLICATION: A service areas plan should always be used for:

___ Big Box Conditional Use Permits,

✓ Bar Conditional Use Permits,

___ And may also be used for other uses where the City deems such a plan necessary for evaluation of the proposed use and operations.

ELEMENTS OF THE PLAN:

1. Business use type (e.g. bar, big box, retail, office, etc.)
2. Description of service activities.
 - a. Refuse containers
 - b. Trash, liter and debris
 - c. Loading activities
 - d. Similar associated activities
3. Analysis of services
 - a. Frequency
 - i. Day(s) of week
 - ii. Hours of day
 - b. Location relative to lower intensity uses
 - c. How services are conducted
 - d. Who performs the services
4. Narrative description with supporting documents such as site plans, elevations, and other plans that visually demonstrate service areas.

PLAN FORMAT:

The plan shall be submitted in narrative format and with supporting graphic diagrams on 8 ½ X 11 inch sheets of paper for Planning Department staff evaluation.

1-UP-2006
1-23-06