



ABANDONMENT APPLICATION LIST

SCHEDULE A MEETING WITH YOUR PROJECT COORDINATOR **BEFORE** SUBMITTING APPLICATION.

This application list has been prepared to assist you in submitting a complete and successful application to the City of Scottsdale. At the required pre-application meeting, a Project Coordinator will check off the items on this application list that are required with your submission. Please contact your Project Coordinator Greg Williams at 480-312-7000 if you have any questions concerning your Abandonment application.

CASE # 600-PA-05

PART I - GENERAL REQUIREMENTS

- _____ 1. ABANDONMENT APPLICATION LIST (this list)
- _____ 2. COMPLETED PROJECT APPLICATION FORM (form provided)
- _____ 3. COMPLETED PROJECT NARRATIVE FORM (form provided)
- _____ 4. APPLICATION FEE: \$_____ for single family residential; \$_____ for commercial and subdivisions
- _____ 5. LETTERS OF RESPONSE FROM UTILITY COMPANIES

<input type="checkbox"/> APS	Michael Bouche	602-371-7033	602-371-6586 (fax)
<input type="checkbox"/> SRP	Al Dickie	602-236-8170	602-236-8193 (fax)
<input type="checkbox"/> Qwest	Chris Lertique	602-630-0492	602-831-4946 (fax)
<input type="checkbox"/> City Water Dept.	Ron Dolan	480-312-5676	480-312-5615 (fax)
<input type="checkbox"/> Cox	Bob Russell	623-322-7215	623-322-0524 (fax)
<input type="checkbox"/> SW Gas	Troy Hollinger	602-484-5276	602-484-5353 (fax)
<input type="checkbox"/> Black Mtn Gas		480-488-3402	
- _____ 6. COPY OF THE ORIGINAL RECORDED DOCUMENT TO BE ABANDONED. (Most copies can be purchased at the City of Scottsdale Records Dept 480-312-2356 or the Maricopa County Recorder's Office 602-506-3535)
 - ☐ Docket number _____
 - ☐ A copy of the recorded subdivision plat or map of dedication
 - ☐ GLO (General Land Office) federal patent roadway easements can be purchased from the Bureau of Land Management 602-417-9200, located at 222 N. Central Avenue, Phoenix.

7. **CURRENT TITLE REPORT** 8-1/2" x 11" - 1 copy

- A) Not older than 90 days
- B) Include Schedule A and Schedule B
- C) Alternative ownership documentation permitted if approved by project coordinator

8. **LEGAL DESCRIPTION OF PROPERTY BEING ABANDONED:**

8-1/2" x 11" - 1 WRITTEN LEGAL AND 1 GRAPHIC

- Must be minimum 10 point type
- Must maintain 1/2 inch clear borders
- Must contain any required reservations on both written legal and graphic

9. **COMPLETED REQUIRED DEDICATION FORMS AND APPLICABLE CONSENT FORMS**

(provided by the city)

- ☐ Right-of-way Dedication – Property Owner(s)
- ☐ Consent to Right-of-way Dedication - Beneficiary
- ☐ Public Trail Easement – Property Owner(s)
- ☐ Consent to Public Trail Easement - Beneficiary
- ☐ Scenic Corridor Easement – Property Owner(s)
- ☐ Consent to Scenic Corridor Easement - Beneficiary
- ☐ Vehicular Non-Access Easement – Property Owner(s)
- ☐ Consent to Vehicular Non-Access Easement - Beneficiary
- ☐ Natural Area Open Space Easement – Property Owner(s)
- ☐ Consent to Natural Area Open Space Easement - Beneficiary
- ☐ Drainage Easement – Property Owner(s)
- ☐ Consent to Drainage Easement - Beneficiary
- ☐ Other _____

10. **SUBMIT A SUMMARY OF NEIGHBORHOOD INVOLVEMENT** (example of community input summary attached)

*Scut letter to neighbors
list provided 2-21-07*