



Staff Approval Application

Submittal Requirements

Project Name: WEST ELM City Staff Contact: BRYAN CLUFF
Project Address: 15279 SCOTTSDALE RD, SUITE 125 SCOTTSDALE, AZ 85254
Zoning: PRC A.P.N.: 215-56-0566 Quarter Section: 34-45
Associated References: Project Number 353 -PA-2008 Plan Check Number 1603-08 Case(s) _____
Request: TENANT INFILL IN NEW SHELL BUILDING
Is there an outstanding Code Enforcement violation? ☐ Yes ☒ No
Owner Contact: MOLLY JACKS Applicant Contact: JOHN KLEIN
Company: GEAR MANAGEMENT GROUP, LLC Company: CALLISON, LLC
Phone: (573) 256-7050 Fax: (415) 946-3482 Phone: 206.623.4646 Fax: 206.623.4625
E-mail: MJACKS@GEARMG.COM E-mail: JOHN.KLEIN@CALLISON.COM
Address: 815 W. STEWARD RD., COLUMBIA, MD 21043 Address: 1420 5TH AVE, STE 2400 SEATTLE, WA 98104

Submittal Requirements: Please submit 1 copy of materials requested below. All plans must be folded.

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| <input checked="" type="checkbox"/> Completed Application (this form) and Application Fee -- \$ (fee subject to change every July) <u>\$477</u> | <input checked="" type="checkbox"/> Floor Plan(s) of additions, alterations, or new structures. The floor plan shall be dimensioned and clearly delineate existing and proposed construction. <u>A.110</u> |
| <input type="checkbox"/> Context Aerial with site highlighted | <input checked="" type="checkbox"/> Landscape Plan indicating location of existing and new plants, location and dimensions of paving, a plant palette with names, symbols, sizes, spacing & quantities, and open space/landscaping calculations. <u>L1.01 & L4.01</u> |
| <input checked="" type="checkbox"/> Site Location Map with site highlighted | <input checked="" type="checkbox"/> Elevation Drawings of new additions, buildings, or other changes with materials and colors noted and keyed to material samples. <u>A.201 & A.202</u> |
| <input checked="" type="checkbox"/> Maricopa County Assessor's Parcel Map with site location highlighted | <input checked="" type="checkbox"/> Material Samples - color chips, awning fabric, glazing, etc. |
| <input checked="" type="checkbox"/> Narrative describing nature of request. | <input type="checkbox"/> Conceptual Grading & Drainage Plan showing existing & proposed drainage flows, channels and retention. |
| <input checked="" type="checkbox"/> Property Owner's Authorization, or signature below | <input type="checkbox"/> Copy of Liquor License Application (For all bars/restaurants/patios) |
| <input type="checkbox"/> Homeowners/Property Owners Association Approval (if applicable). | <input type="checkbox"/> Airport Vicinity Development Checklist- provided |
| <input type="checkbox"/> Photographs of Site - including all areas of change. | <input type="checkbox"/> Current Title Report |
| <input checked="" type="checkbox"/> Site Plan indicating extent and location of additions, buildings, and other structures; indicate dimensions of existing and proposed structures, sidewalks, or driveways as well as any required setbacks. <u>A.100</u> | <input type="checkbox"/> Copy of Code Enforcement Violation, if applicable |
| <input checked="" type="checkbox"/> Lighting- provide cut sheets, details, photometric to any proposed lighting | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Cross Sections- for all cuts and fills <u>A.310</u> | |

Please Note: After staff review, it may be determined that this request requires approval by the Development Review Board through the public hearing process. If approved at staff level, this approval expires twelve (12) months from date of approval if a permit is required but has not been issued.

Applicant Signature _____

Date 5/14/08

Official Use Only:

Submittal Date: 05/19/08

City Staff Signature: Andrew Cluff

Planning & Development Services Department

7447 E Indian School Road, Suite 105, Scottsdale, AZ 85251 • Phone: 480-312-7000 • Fax: 480-312-7800