

**TRANSMITTAL**

Date: May 21, 2008

To: Bryan Cluff, Planner  
City of Scottsdale  
7447 E. Indian School Rd., Ste 105  
Scottsdale, AZ 85251

Re: West Elm- Scottsdale – Staff approval application

Phone 480-312-2258	Fax 616-493-9351	Pages (including cover) 1
Project WE Scottsdale		Project # 207217.00
We are sending you the following: <input type="checkbox"/> Attached <input type="checkbox"/> Under separate cover <input checked="" type="checkbox"/> Prints <input type="checkbox"/> Originals <input type="checkbox"/> Submittal <input type="checkbox"/> Samples <input type="checkbox"/> Other		For your: <input type="checkbox"/> Information and use <input checked="" type="checkbox"/> Review and comment <input type="checkbox"/> As requested
<input type="checkbox"/> Urgent <input type="checkbox"/> Routine		Action Required: <input type="checkbox"/> As indicated <input type="checkbox"/> For signature and return <input checked="" type="checkbox"/> No action required

Bryan,

Enclosed please find a letter of approval from the owner of the building authorizing Callison to submit for the Staff Approval Application request.

Thank you,

Joshua Klein

c: Callison: File #207217.00

May 13, 2008

GLIMCHER

Josh Klein  
Callison  
1420 Fifth Avenue #2400  
Seattle, Washington 98101-2343

Re: Scottsdale Quarter – West Elm  
15279 Scottsdale Road, Suite 125

Dear Mr. Klein,

Callison is authorized to submit drawings for approval of the West Elm tenant improvements to the City of Scottsdale based upon the landlord comments dated March 27, 2008 and approved as noted Landlord plan set dated March 14, 2008.

Several key comments noted on those plans include the following:

- 1) Electrical meters for tenant space are by Tenant
- 2) For electrical service, conduit is provided by Landlord and feeders are provided by Tenant.
- 3) Tenant is responsible to repair any penetrations their contractor makes utilized Landlord roofer.
- 4) Tenant shall utilize fire alarm requirements set forth in the lease.
- 5) Mechanical system will utilize a WSHP system.
- 6) All signage shop drawings to be submitted for Landlord approval per Landlord criteria

Please let me know if you have any questions.

Sincerely,



Brian D. Teske  
Construction Project Manager

cc: File