



Staff Approval Application

Submittal Requirements

Project Name: Martini Ranch City Staff Contact: _____
Project Address: 7295 E. Stetson Dr. Scottsdale, AZ 85251
Zoning: C-2/P-3 DO A.P.N.: 173.41-63/67 Quarter Section: 17.45
Associated References: Project Number: 699-PA-2008 Plan Check Number _____ Case(s) _____
Request: Install a new trellis within the courtyard area
Is there an outstanding Code Enforcement citation or Notice of Compliance? ☐ Yes ☐ No If yes, provide a copy.
Owner: Jan Hughes Applicant: Matt Engstrom
Company: _____ Company: Martini Ranch
Phone: 800-274-7223 Fax: 602-340-8429 Phone: 480 941 0101 Fax: 480 941 4617
E-mail: _____ E-mail: engstrommatt@gmail.com
Address: _____ Address: 7201 E Camelback #210 85251

Submittal Requirements: Please submit 1 copy of materials requested below. All plans must be folded.

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| <ul style="list-style-type: none"><input checked="" type="checkbox"/> Completed Application (this form) and Application Fee-- \$ (fee subject to change every July)<input checked="" type="checkbox"/> Context Aerial with site highlighted<input checked="" type="checkbox"/> Site Location Map<input checked="" type="checkbox"/> Maricopa County Assessor's Parcel Map with site location highlighted<input checked="" type="checkbox"/> Narrative describing nature of request<input checked="" type="checkbox"/> Property Owner's Authorization, or signature below<input type="checkbox"/> Homeowners/Property Owners Association Approval (if applicable).<input checked="" type="checkbox"/> Color Photographs of site- including all areas of change.<input checked="" type="checkbox"/> Site plan indicating extent and location of additions, buildings and other structures, indicate dimensions of existing and proposed structures, sidewalks, or driveways as well as any required setbacks.<input type="checkbox"/> Lighting- provide cut sheets, details, photometric for any proposed lighting. | <ul style="list-style-type: none"><input type="checkbox"/> Cross Sections- for all cuts and fills<input type="checkbox"/> Floor Plan(s) of additions, alterations, or new structures. The floor plan shall be dimensioned and clearly delineate existing and proposed construction.<input type="checkbox"/> Landscape Plan indicating location of existing and new plants, location and dimension of paving, a plant palette with names, symbols, sizes, spacing & quantities, and open space/landscaping calculations.<input checked="" type="checkbox"/> Elevation Drawings or Color Photosimulations of new additions, buildings, or other changes with materials and colors noted and keyed to material samples.<input checked="" type="checkbox"/> Material Samples- color chips, awning fabric, glazing, etc.<input type="checkbox"/> Conceptual Grading & Drainage Plan showing existing & proposed drainage flows, channels and retention.<input type="checkbox"/> Copy of Liquor License Application (For all bars/restaurants/patios)<input type="checkbox"/> Airport Vicinity Development Checklist- provided<input type="checkbox"/> Current Title Report<input type="checkbox"/> Other: _____ |
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Please Note: After staff review, it may be determined that this request requires approval by the Development Review Board through the public hearing process. If approved at staff level, this approval expires twelve (12) months from date of approval if a permit is required but has not been issued.

Signature Matt Engstrom Circle One: Applicant Owner of business

Date 8-4-08

Official Use Only:

Submittal Date: 8-4-08

City Staff Signature: Cheryl Sumner

Planning & Development Services Department

7447 E Indian School Road, Suite 105, Scottsdale, AZ 85251 • Phone: 480-312-7000 • Fax: 480-312-7800