



Use Permit Application Checklist

Project Name: SOUTH BEACH RESTAURANT AND LOUNGE COS Project Number: 265 - PA - 2007

Please note that not all information listed on the checklist will be required; those items most typically required are identified with a checkmark. **Schedule a meeting with your project coordinator before submitting your application.** At your pre-application meeting, your project coordinator will identify which items are required for submittal. For more information, or to schedule your submittal meeting, call Current Planning at 480-312-7000.

NOTICE - DRAINAGE REQUIREMENTS

Be advised that obtaining these permits or providing the Special Inspection Checklists and Certificate of Special Inspection of Drainage Facilities may be a lengthy process and may affect the timing of your project.

SECTION 404 PERMITS. Prior to issuance of any City permits, developers must submit the City of Scottsdale Section 404 Certification Form.

NPDES. A NPDES Notice of Intent and Storm Water Pollution Prevention Plan may be required (see DSPM Guidelines).

SPECIAL INSPECTIONS AND CERTIFICATION. Prior to the issuance of Certificates of Occupancy and/or Letters of Acceptance by the Inspection Services Division, the developer, at its expense, shall submit the Certificate of Special Inspection of Drainage Facilities, Certificate of Compliance and all special Inspection Checklists required by the Project Quality/Compliance Div.

PART I -- GENERAL REQUIREMENTS

All Graphics And Plans Shall Be To Scale And Dimensioned.

Req'd	Rec'd	Description of Documents Required for Complete Application. No application shall be accepted without all information in above section and without all items marked below.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1. Completed Application Checklist (this form) <i>Need owner signature</i> <i>OK</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2. Application Fee -- \$ <u>2149</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3. Completed Application Form (form provided)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	4. Agreement for the Waiver of Claims for Diminution in Value of Property (PDF version attainable through city website www.scottsdaleaz.gov)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	5. Records Packet (obtained through Records Department)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6. Letter Of Authorization (from property owner(s) if property owner did not sign the application form) <i>Signature N/A, I have owner signature on Application</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	7. Project Narrative (form provided) Address criteria in Sect. 1.400 and any additional criteria

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Specifically for Live Entertainment

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8. Current Title Report

- 8-1/2" x 11" - 1 copy

Title Report must not be older than 30 days, must show current owner and include complete Schedule A and Schedule B. Commitment of Title is not acceptable.

LETTER UPDATED FROM TITLE CO.

JOHN 12/25



CB

9. Legal Description

- 8-1/2" x 11" - 2 copies

JOHN 12/30



CB

10. Provide a Combined Context Aerial and Context Site Plan

Aerial shall not be more than 1 year old and shall include and overlay of the site plan showing lot lines, tracts, easements, street locations/names and surrounding zoning for a radius from the site of:

- 500 foot radius from site
- 1/4 mile radius from site
- 1 mile radius from site
- Other: _____

- ✓ • 2 color copies- Full Size, folded

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- ✓ • 11" x 17" - 1 color copy (quality suitable for reproduction).

Show the proposed site plan in relation to surrounding development including the following:

- 1) Building footprints and other site improvements such as drives, parking areas, site walls (indicate height of buildings and site walls);
- 2) Label surrounding zoning and land uses;
- 3) Streets including sidewalks, and any surrounding driveways or intersections;
- 4) Show bike paths and trails; and
- 5) Development plans approved by the Development Review Board during the past year that have not been constructed. (Approved plans are available at the Scottsdale Records Division at 7447 E. Indian School Road, Suite 105).



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11. Existing Conditions Photo Exhibit Mounted Or Printed On 8-1/2"X11" Paper (Printed digital photos are OK)

- Photos mounted on cardboard, foamboard, particleboard, posterboard or other material will not be accepted.
- See attached Existing Conditions Photo Exhibit graphic showing required photograph locations and numbers.
- Provide 1 color original set and 12 color copy sets, 8-1/2" x 11"



CB

10. Assessor's Map (obtain from Records) identifying parcel(s); project location is to be clearly marked:

- 8-1/2" x 11" - 2 copies



CB

11. Section Map

Provide a map, drawn to scale, showing the location of the site in relation to arterial & intersecting streets and indicating the zoning of the site and adjacent properties:

- 8-1/2" x 11" - 1 copy (quality suitable for reproduction - sample attached)



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12. Neighborhood Involvement Requirements - (form attached) (completed form to be submitted with application)

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☒ ☐ 13. School District Notification: ~~map attached~~ (see attached Community Input Certification form)

☒ ☐ 14. Policy for Appeal of Required Dedications or Exactions (copy provided to applicant)

☐ ☐ 15. Archaeological Resources (information sheets provided)

- Certificate of No Effect / Approval Application Form (provided)
- Archaeology Survey and Report - 3 copies
- Archaeology 'Records Check' Report Only - 3 copies
- Copies of Previous Archeological Research - 1 copy
- Maps(s)/Narrative for any archaeological resources within a Master Planned Development or larger project - 1 copy

☐ ☐ 16. Historic Property (existing or potential historic property)

Narrative describing proposal to preserve the historic character or compliance with property's existing Historic Preservation Plan

☐ ☐ 17. Completed Airport Communication Form

Your property is located within the vicinity of the Scottsdale Municipal Airport (within 20,000 foot radius of the runway; information packet provided)

☒ ☐ 18. Site Posting Requirements and Affidavit (decal provided) SEE TIM'S EMAIL

☐ ☐ 20. Purchase Agreement for "In Lieu Parking Credits" (form provided)

Completed form to be submitted prior to DRB hearing

PART II -- REQUIRED PLANS & RELATED DATA

All Graphics And Plans Shall Be To Scale And Dimensioned.

☒ ☒ 1. Site Plan (See attached Plan and Report Requirements)

- Full Size - 11 copies, folded
- 11" x 17" - 1 copy (quality suitable for reproduction)
- Digital - 1 copy (See Digital Submittal Plan Requirements)

SHOW SUITE LOCATION + #

☒ ☐ 2. Project Data Sheet (form provided)

☒ ☐ 3. Site Plan Worksheet including calculations (sample attached)

- Full Size - 1 copy, folded

☒ ☒ 4. Floor Plans:

- Full size - 1 copy
- 11" x 17" - 1 copy
- Digital - 1 copy (See Digital Submittal Plan Requirements)

SHOW LIVE ENTERTAINMENT AREA

☒ ☒ 5. Floor Plan Worksheet (including calculations)

- Full size - 1 copy

PARKING CALCULATIONS

BAL CALCULATIONS

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☒ ☒ 6. Elevations:

N/A

SER TIM'S
EMML

- Full size - 1 color copy
- 11" x 17" - 1 color copy
- Digital- 1 copy (See Digital Submittal Plan Requirements)

☐ ☐ 7. Conceptual Landscaping Plan:

N/A

- Full size - 1 color copy
- 11" x 17" - 1 color copy

☐ ☐ 8. Corporate Image Features

N/A

☒ ☒ Lighting Details And Cut Sheets:

Any proposed lighting

- Full size - 1 copy

☐ ☐ 10. Photometric Analysis with horizontal foot-candle diagram

N/A

- Full size - 1 copy

☒ ☒ 11. Lighting Site Plan, include all lighting (free standing, building mounted, canopy, landscaping, etc.)

Any proposed lighting

- Full size - 1 copy

☒ ☒ 12. Parking Study

1 space per 2.5 person maximum occupancy on site plan

- 3 copies

☐ ☐ 13. Parking Master Plan:

N/A

- 3 copies (required for reduction of ordinance requirements)

☒ ☒ 14. Transportation Impact & Mitigation Analysis (TIMA): Contact the TIMA Coordinator,

_____ at _____, for TIMA requirements.

Name

Phone

At time of submittal, provide letter from the TIMA coordinator.

Trip Generation Analysis

Traffic Impact Study

Compare restaurant w/ live entertainment & without live entertainment

- ☐ ☐ 15. **Drainage Report:** See Sec. 2-202 of the City's Design Standards & Policies Manual for specific submittal and content requirements. The report shall be bound (3 ring, GBC or coil wire, no staples) with card stock front and back covers, and must include all required exhibits, full color aerial/topo maps and preliminary grading and drainage plans. Full size plans/maps shall be folded and contained in pockets.

- 8-1/2" x 11" - 2 copies of the Drainage Report including full size plans/maps in pockets
- Digital- 1 copy (See Digital Submittal Plan Requirements)

Planning Systems will not process project applications until the Drainage Report contains sufficient information in detail, scale and clarity for review.

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PART II -- REQUIRED PLANS & RELATED DATA (cont.)

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- ☐ ☐ 16. ESL Addendum, Slope Analysis, NAOS Plan, Site Plan with Superimposed topographic Map
- 2 copies each (forms provided)

☒ ☐ 17. ~~Other~~ Renate parking Agreement - copy (Form provided) if needed

~~REVISOR'S AREA~~ plan
~~OF OPERATION~~ NO GRAPHIC SUBMITTED, JUST NARRATIVE CB
to Security + maintenance + operations plan
CB

Tim Cunniff
Project Coordinator

5/7/2007
Date

Christine M. Brunker/P.A.

6-12-08

Items in Part III are due to the Coordinator 30 days prior to the Planning Commission hearing date.

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