



# Staff Approval Application

## Submittal Requirements

Project Name: Scottsdale Quarter City Staff Contact: Bryan Cluff  
Project Address: 15257 N. Scottsdale Rd. Scottsdale AZ 85260  
Zoning: PRC A.P.N.: 215-05-056G Quarter Section: 34 \_35  
Associated References: Project Number: 998-PA-2008 Plan Check Number 3568-08 Case(s) 10DR2007#3  
Request: Due to structural layout changes slight changes in the east and north facade.

Is there an outstanding Code Enforcement citation or Notice of Compliance? ☐ Yes ☒ No If yes, provide a copy.

Owner: Tony Marshall Applicant: Gwen Jarick  
Company: Glimcher Reality Trust Company: Nelsen Partners, Inc.  
Phone: 614.621.9000 Fax: 614.621.9321 Phone: 480.949.6800 Fax: 480.949.6801  
E-mail: tmarshal@glimcher.com E-mail: gjarick@nelsenpartners.com  
Address: 180 E. Broad St. Columbus Ohio Address: 15210 N. Scottsdale Rd. Scottsdale, AZ

**Submittal Requirements: Please submit 1 copy of materials requested below. All plans must be folded.**

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| <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> <b>Completed Application (this form) and Application Fee-- \$</b> (fee subject to change every July)</li><li><input type="checkbox"/> <b>Context Aerial</b> with site highlighted</li><li><input type="checkbox"/> <b>Site Location Map</b></li><li><input type="checkbox"/> Maricopa County <b>Assessor's Parcel Map</b> with site location highlighted</li><li><input checked="" type="checkbox"/> <b>Narrative</b> describing nature of request</li><li><input type="checkbox"/> <b>Property Owner's Authorization</b>, or signature below</li><li><input type="checkbox"/> <b>Homeowners/Property Owners Association Approval</b> (if applicable).</li><li><input type="checkbox"/> <b>Color Photographs of site-</b> including all areas of change.</li><li><input type="checkbox"/> <b>Site plan</b> indicating extent and location of additions, buildings and other structures, indicate dimensions of existing and proposed structures, sidewalks, or driveways as well as any required setbacks.</li><li><input type="checkbox"/> <b>Lighting-</b> provide cut sheets, details, photometric for any proposed lighting.</li></ul> | <ul style="list-style-type: none"><li><input type="checkbox"/> <b>Cross Sections-</b> for all cuts and fills</li><li><input type="checkbox"/> <b>Floor Plan(s)</b> of additions, alterations, or new structures. The floor plan shall be dimensioned and clearly delineate existing and proposed construction.</li><li><input type="checkbox"/> <b>Landscape Plan</b> indicating location of existing and new plants, location and dimension of paving, a plant palette with names, symbols, sizes, spacing &amp; quantities, and open space/landscaping calculations.</li><li><input checked="" type="checkbox"/> <b>Elevation Drawings or Color Photosimulations</b> of new additions, buildings, or other changes with materials and colors noted and keyed to material samples.</li><li><input type="checkbox"/> <b>Material Samples-</b> color chips, awning fabric, glazing, etc.</li><li><input type="checkbox"/> <b>Conceptual Grading &amp; Drainage Plan</b> showing existing &amp; proposed drainage flows, channels and retention.</li><li><input type="checkbox"/> <b>Copy of Liquor License Application</b> (For all bars/restaurants/patios)</li><li><input type="checkbox"/> <b>Airport Vicinity Development Checklist-</b> provided</li><li><input type="checkbox"/> <b>Current Title Report</b></li><li><input type="checkbox"/> <b>Other:</b> _____</li></ul> |
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**Please Note:** After staff review, it may be determined that this request requires approval by the Development Review Board through the public hearing process. If approved at staff level, this approval expires twelve (12) months from date of approval if a permit is required but has not been issued.

Gwen Jarick  
Signature Circle One Applicant Owner

11/03/08  
Date

**Official Use Only:**

Submittal Date: 11/5/08

City Staff Signature: OK TO BE SUBMITTED

**Planning & Development Services Department**

7447 E Indian School Road, Suite 105, Scottsdale, AZ 85251 • Phone: 480-312-7000 • Fax: 480-312-7800