

SECURITY, MAINTENANCE AND OPERATIONS PLAN

For Bars and Live Entertainment Use Permits



Scottsdale Police Department, 3700 North 75th Street, Scottsdale, AZ 85251

480.312.5000

FAX 480.312.7701

City of Scottsdale Planning, 7447 E. Indian School, Scottsdale AZ 85251

480-312-7000

FAX 480-312-7088

Assigned Planner:

BRYAN CLUFF

Police Detective:

Detective John Miller

Establishment:

Narcisse Champagne Lounge

Address:

15257 N. Scottsdale Rd, Scottsdale, AZ 85254

Business Phone:

(602) 606-9150 Temp

Business FAX:

(602) 606-9151

Maximum Occupancy:

328

Effective Date of the Plan:

10-18-10

Date of Plan Review:

Use Permit Issue Date:

Pending

Liquor License Number:

12078541

Contact Person (1):

Tom Zimm

Home Phone:

(602) 462-1841

Contact Person (2):

Todd Rosenbaum

Home Phone:

480-250-6030

Purpose of the Plan

To address security measures, maintenance/refuse and operations for an establishment whose use shall require a Security Plan pursuant to Scottsdale Revised Codes. These uses typically include a Bar Use Permit and a Live Entertainment Use Permit. The contents of this plan will address the listed concerns as well as community concerns regarding:

- Any significant increase in vehicular or pedestrian traffic, including effects on parking, traffic and circulation in the area.
- Adequate control of disruptive behavior both inside and outside the premises to include property damage and refuse issues.
- Compatibility with surrounding structures and uses.

It is the intent of the City of Scottsdale to provide an environment that enhances the safeguarding of property as well as public welfare and to limit the need for law enforcement involvement.

The Permittee agrees that successful execution and enforcement of this Plan are a required condition of the use permit. Termination, cancellation, deviation or non-approval of the Plan constitutes a breach of the Plan and could result in the revocation of the use permit.

Operations and Hours

1. Permittee: Narcisse Champagne Lounge
 Type of Organization: ☐ Arizona Corporation ☒ Corporation
☐ Sole Proprietorship ☒ LLC
☐ Partnership ☐ Other
2. Managing Agents Name: Tom Zummo
 Title: Managing Member
 Address: 4731 E. Cactus Rd, Phoenix, AZ 85032
 Phone Numbers: 602-402-1841
 Fax or Other Numbers: 602-606-9151
3. Business Owner(s) (if different than Managing Agent) Name, Address, Phone: Todd Rosenbaum, 3025 E. Goldst, Scottsdale, AZ 85254
480-2506030
4. Property Owner or Property Manager (if different from Managing Agent)
 Name, Address, Phone: Glimcher, 15279 N. Scottsdale Rd, Scottsdale AZ, 85254 - 480-270-8123
5. Hours of Operation:

	Peak/Non-Peak Night	Open to Customers	Liquor Sale Begin	Liquor Sale Ends	Closed to Customers
Monday	NON	11 AM	11 AM	2:00 AM	2 AM
Tuesday	NON	11 AM			2 AM
Wednesday	NON	11 AM			2 AM
Thursday	NON	11 AM			2 AM
Friday	Peak	11 AM			2 AM
Saturday	Peak	9:30 AM			2 AM
Sunday	NON	9:30 AM	10 AM	2:00 AM	2 AM

6. Promotional Events: (Attach an addendum which describes week to week promotional events you plan to have throughout the year i.e. "Ladies night." Do not include special events) See Attached
7. Program Format/Entertainment/Advertising: (Complete for Live Entertainment Use Permit Only. Attach addendum that describes See Attached

entertainment format i.e. DJ, Live music, Comedy acts etc.) See Scottsdale Revised Code – Appendix B, Zoning Ordinance for definitions.

8. Special Events:

Permittee must give notice to City of Scottsdale Planning and Development at least forty-five (45) days prior to conducting Special Events on the premises. "Special Events" are any program formats varying from the regular format and audiences described or provided above organized or planned by Permittee. Scottsdale requires separate licenses for outdoor special events.

9. Cooperation/Complaints/Concerns:

Permittee will maintain communications with establishments located on and adjacent to the premises, and with residents and other businesses that may be affected by patrons or operations of the Permittee. Permittee designates the following person to receive and respond to concerns or complaints from other residents or businesses:

Name: Tom Zummo Address: 4731 E. Cactus Phone: 602-606-9150
PHX, AZ 85032

Permittee, managing agents, on-duty managers, supervisors and security personnel will cooperate closely with Scottsdale Police, City of Scottsdale Code Enforcement staff or other City staff as well as business and residential neighbors in addressing and investigating complaints, criminal acts, refuse issues and any other concerns.

Security and Maintenance

Security Attire

Security personnel must be readily identifiable to police, patrons, and other employees to ensure the safety of the security staff when engaged with patrons. Security personnel should wear an appropriate styled shirt with the word "security" on both the front and back, in two (2) inch lettering and clearly visible. During cold weather, a jacket with the same inscription should be worn.

The use of radios should be employed between security staff and management when the size of the establishment limits communication efforts.

Security Officer Responsibilities

The Permittee or management must clearly delineate the below responsibilities to all new security personnel and ensure these responsibilities are explained and understood.

Civilian Security Officers will be responsible for patrolling the full property of the liquor establishment during all hours when patrons are in the establishment, outside the establishment, and in the establishment parking areas.

On peak nights, there will be a minimum of ~~1~~ 2 uniformed security officer(s). (Wearing the above-described uniform). The following responsibilities shall be agreed upon and adhered to:

1. ~~1~~ 2 Security officer(s) will be responsible for roaming the interior of the business and identifying hazards, problems, and maintaining guest safety.
2. ~~1~~ 2 Security officer(s) will be responsible for checking identifications at the front door. Acceptable identification are those listed in Arizona Revised Statutes Title 4, section 241A and apply to patrons accessing any area of the licensed premises, including the time period of After-Hours, if applicable. Additional responsibilities shall include: access control, counting of patrons, and prevention of intoxicated persons from entering the business.
3. ~~1~~ 2 Security officer(s) will be responsible for conducting roaming patrol of the exterior in an effort to prevent criminal behavior, maintain the peace and prevent refuse issues. This patrol shall include all parking areas to prevent a gathering of patrons during business hours and up to thirty (30) minutes after closing.

In addition, security officers will report all acts of violence to management personnel, complete a written report, log the act of violence, and contact Scottsdale Police Department immediately. Liquor establishment management and/or ownership has the ultimate responsibility for the recording of the act of violence, logging of the act of violence, and reporting the act of violence to the police department and the State Department of Liquor Licenses.

Management Responsibilities

The Permittee must clearly delineate the below responsibilities to all managers, assistant managers, and person(s)-in-charge and ensure these responsibilities are understood and followed.

The manager(s) shall ensure that all employees, security staff and off-duty officers (if applicable) be trained and knowledgeable about the contents of this plan. The following shall be agreed upon and adhered to:

1. There will be a minimum of 2 manager(s) available during peak nights.
2. There shall be a general manager and one assistant manager on duty all hours while open for business and for thirty minutes after closing.
3. A manager shall be identified as the "Security Manager" for the establishment and be responsible for ensuring that a safe environment exists; for the supervision of all security personnel and that all security personnel as identified here shall meet or exceed the requirements established by A.R.S. 32-2621 through A.R.S. 32-2636, as amended, relating to security personnel and guards, and any regulation issued pursuant thereto.
4. At least one security manager will be on duty until one hour after closing or the last security officer is off duty, whichever occurs last.

Uniformed Sworn Officer Responsibilities:

If Off-duty law enforcement is used for security, it is the responsibility of the Permittee or management to clearly delineate the following responsibilities, which include at a minimum the following:

1. Conduct traffic control as needed.
2. Assist civilian security officer(s) in removal of disorderly and/or intoxicated guests and maintain the peace outside the establishment.
3. If necessary, patrol the exterior portions of the business to maintain the peace as well as prevent criminal acts.
4. If a valet is utilized, maintain the peace in the area of the valet.
5. Assist Security Officers with maintaining order in the entrance line and assist in discovery of underage patrons attempting admittance.

☐ I plan to hire _____ officer(s) during peak nights from (name of agency) _____.

☒ I do not plan to hire off-duty law enforcement.

Parking

In order to reduce criminal activity that negatively affects the nearby businesses, the Permittee is responsible for the designated parking area to include any lots used by the Permittee's contracted valet company. It is the Permittee's responsibility to ensure that parking areas utilized by patrons and employees will be routinely patrolled by security staff so parking areas are not used: as a gathering place; for consumption of spirituous liquor; for violations of state or city law; for acts of violence, or disorderly conduct. Management will ensure that all patrons have left the parking areas within thirty minutes after the designated closing time.

If valet is used, it is the Permittee's responsibility to ensure the valet company meets all the requirements of the City of Scottsdale and has a valid valet license and permit prior to conducting valet business.

Refuse Plan

It is the Permittee's responsibility to ensure refuse containers are properly used and the area in and around the business is kept clean. Failure to do so will result in an investigation and possible citation from the City of Scottsdale Code Enforcement or other governmental agencies.

At closing, management will be responsible for refuse pick-up and any appropriate cleaning, for any refuse found within a 300 foot (three hundred) radius of the business. This will also include patron parking lot(s), valet parking lot(s) and employee parking lot(s). All bottles, trash, bodily fluids or secretions and refuse found on streets, sidewalks, private property, and empty lots within the above designated areas will be placed in the refuse container or cleaned appropriately.

Enforcement of Security Plan

Violations of this Security Plan will be enforceable by City of Scottsdale Police Officers and/or Code Enforcement employees and may constitute grounds for revocation of applicable use permits relating to the establishment.

Violation, amendment, revocation, as defined in Scottsdale City Zoning Code... Sec. 1.402.

Conditional use-permits, which have been approved by the City Council, shall be subject to the following procedures and criteria regarding any violation, amendment, or revocation.

- The violation of any condition imposed by the conditional use permit shall constitute a violation of this ordinance and shall be subject to the requirements of Section 1.1400 et seq.
- Conditional uses shall be developed in conformance to the approved plans as determined by the Zoning Administrator. An amendment to a conditional use permit is required before implementation of any material change in the scope and nature of an approved conditional use, material change in any conditions or stipulations to a conditional use permit or material change in the physical size, placement or structure of property subject to a conditional use permit. The Zoning Administrator shall have the discretion to determine if a proposed change warrants an amendment. An amendment must be approved as provided in Section 1.400 et seq. for the approval of conditional use permits.
- The Zoning Administrator may recommend to the City Council and the City Council may affect revocation of a conditional use permit pursuant to Section 1.402 of the Scottsdale Zoning Code for acts including but not limited to:
 1. A violation of the Plan.
 2. Violation of the conditions of the Use Permit.
 3. Violation of Scottsdale ordinances or law.
 4. Repeated acts of violence or disorderly conduct as reflected by police calls for service or offenses occurring on premises utilized by patrons of the Permittee, or failure to report acts of violence
 5. Failure of the Permittee to take reasonable steps to protect the safety of persons entering, leaving or remaining on the premises when the Permittee knew or should have known of the danger to such person, or the Permittee fails to take reasonable steps to intervene by notifying law enforcement officials or otherwise to prevent or break up an act of violence or an altercation occurring on the premises or on premises utilized by patrons and employees of the Permittee when the Permittee knew or reasonably should have known of such acts of violence or altercations.
 6. Any enlargement or expansion of the premises, plan of operation or program format without appropriate approval from the City.
 7. Misrepresentations or material misstatements of the Permittee, its agents or employees.

Dissemination of the Security Plan

- A copy of this security plan must be provided to each security officer and off-duty sworn law enforcement officer as well as the manager(s) and assistant manager(s) employed by the permittee.
- A reading log will be maintained and will be signed by each of the above persons, stating they have read and understood this plan. Each security employee must read the plan once per year, or when there are any changes to the plan.
- A current copy of this plan will be maintained on the premises at all times, and a copy of this plan must be made available upon request of any code enforcement officer or police officer.
- Failure to conform to this plan will be considered a violation of the use permit.

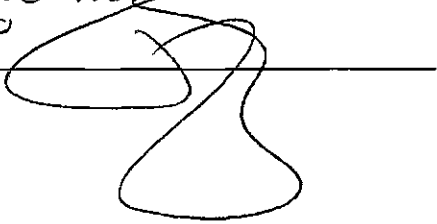
Termination of the Plan

This plan terminates on the date that the permittee's use permit terminates, or two (2) years from the security plan's effective date, whichever occurs first.

Enclosures

- ☒ Addendums attached
- ☐ No enclosures

APPLICANT/MANAGEMENT:

Name: TOM ZUMMO
 Address: 4731 E. Cactus Rd Phoenix, AZ 85032
 Phone: 602-606-9152
 Date: 10-1-10
 Signature: 

APPROVED BY:

Detective:
 Phone:
 Date:
 Signature: _____

Narcisse Champagne Lounge Promotional Events

Sunday night Narcisse Champagne Lounge will offer an industry night with food and drink specials for all of our fellow hospitality friends.

Saturday and Sunday Narcisse Champagne Lounge will have a champagne brunch.

Narcisse Champagne Lounge is tentatively planning a Thursday night Ladies Night. This night will offer special drink pricing for all ladies.

32-UP-2010
1st: 10/28/10

33-UP-2010
1st: 10/28/10

Narcisse Champagne Lounge Program Format

Narcisse Champagne Lounge will have live music during the dinner hours Thursday thru Saturday.

Narcisse Champagne Lounge will host a live performer to set the ambient tone during Saturday and Sunday brunch.

Friday and Saturday Narcisse Champagne Lounge will have a DJ mixing mellow lounge music.

32-UP-2010
1st: 10/28/10

33-UP-2010
1st: 10/28/10



Operation Plan

An Operation Plan explains operational characteristics of a proposed use.

1. Business use type: Restaurant / Lounge Bar / Entertainment
2. Days of Operation: 7 days
3. Hours of Operation: 11 AM to 2 AM
4. Number of employees
 - a. Full time, indicate work shift 40 EST.
 - b. Part time, indicate work shift 20 EST
5. Other business officials on site if not employees None
6. Customer characteristics
 - a. Patron seating 337
 - b. Frequency and peak time of customer activity 12 PM 1 PM - 5 PM - 10 PM
7. Outdoor operations
 - a. Explain all outdoor activities (e.g. everything that takes place outside the confines of an enclosed building):
 - Parking Master Planned Development with Two Parking Structures
 - Loading
 - Storage Within Facility
 - Display N/A
 - Product demonstrations/testing N/A
 - Activities that take place within areas that are walled but not roofed or covered N/A
 - Other activities
8. Description of service activities such as parking lot sweeping, loading, trash hauling and similar associated activities. Provided By landlord
 - a. Frequency of service Activities: days of week, hours of day 7 Days
 - b. Location of Service Activities relative to lower intensity uses
9. Description of refuse removal:
 - a. The location of anticipated parking area for customers including those located off the site.
 - b. The area surrounding the property that will be cleaned of debris by the applicant Walk Way's TO Venue, landlord Common Areas
 - c. Time of day of refuse removal. By Landlord

Planning, Neighborhood and Transportation

7447 E. Indian School Road, Suite 105, Scottsdale

32-UP-2010

12-

33-UP-2010

1st: 10/28/10

1st: 10/28/10



Operations Plan

An Operation Plan explains operational characteristics of a proposed use.

10. Description of activities that generate noise that will be apparent to/from adjoining properties.

- Source of noise MUSIC
- Noise level in DBA at source of noise and point of impact _____
- Description and diagrams of noise source location _____

11. Description and documentation of how noise is abated

- Narrative description Acoustical Flooring, Sound Insulation
- Attach site plans, elevation, and other plans that visually demonstrate noise source and noise levels, and how noise will be abated

12. Proposal for noise monitoring and maintenance of acceptable noise level _____

Schools Only:

- Number of students on site at any given time: _____
- Frequency of drop offs and pick-ups (start and stop times) on each day of the week; _____

Planning, Neighborhood & Transportation

7447 E. Indian School Road, Suite 105, Scottsdale, AZ 85251 ♦ Phone: 480-312-2500 ♦ Fax: 480-312-7088



Security and Maintenance Plan

Instructions for Security and Maintenance Plan

Follow these steps for Review and Approval by Scottsdale Police Department Liquor Investigations:

Step 1: Prepare your Security and Maintenance Plan

Step 2: Contact Detective to discuss your plan. Send a copy of your Security and Maintenance Plan to: Detective John Miller

480-312-5252

jgmiller@scottsdaleaz.gov

Step 3: Meet with Detective to review plan, if needed.

Step 4: Submit your plan to Current Planning

Planning, Neighborhood and Transportation

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