



## STAFF APPROVAL LETTER

233-SA-2013

20 Lounge

### STEP 1

#### STAFF APPROVAL NOTIFICATION

This letter is notification that your request has been conceptually approved by Current Planning Services staff.

**Additional review and permits may be required. Refer to Final Plan Review Submittal Requirements below.**

This approval expires two (2) years from date of approval if a permit has not been issued, or if no permit is required, work for which approval has been granted has not been completed.

#### PROJECT INFORMATION

LOCATION: 15147 N Scottsdale Rd Ste 120  
PARCEL: 215-56-414  
Q.S.: 34-45  
CODE VIOLATION #:

APPLICANT: Sean Wayda  
COMPANY: Symmetry Construction LLC  
ADDRESS: 218 W Orchid Ln Phoenix, AZ 85021  
PHONE: 602-677-5230

**Request:** Request to install awning for boutique nail bar.

#### STIPULATIONS

1. The awning design, size, and location shall be installed in conformance with the building elevations and sections by Davis, approved by City staff 8/21/13.
2. The awning fabric shall be Starfire #718 Light Gray as shown on the material sample and specs, stamped approved by City staff 8/21/13.
3. The proposed awning shall be constructed around the existing steal canopy, leaving the existing canopy in its current location.
4. Any signage included on the awning shall require a separate review and permit.

**Related Cases:** 10-DR-2007#3

SIGNATURE: \_\_\_\_\_

Bryan Cluff, LEED AP  
Planner

DATE APPROVED: 8/21/13

### STEP 2

#### FINAL PLAN REVIEW SUBMITTAL REQUIREMENTS

Submit one copy of this approval letter, and a completed Owner/Builder form if applicable, along with the following plan set(s) to the One-Stop-Shop for plan review:

ARCHITECTURAL: ☒ 4 sets of architectural plans

**This plan set shall be reviewed by the following departments:**

PLANNING:  
BUILDING:  
FIRE:

**Staff Reviewer:**  
Bryan Cluff  
TBD  
TBD

**POLICY OF THE CITY OF SCOTTSDALE  
ON APPEALS OF DEDICATIONS, EXACTIONS, OR ZONING REGULATIONS**

**RIGHTS OF PROPERTY OWNER**

In addition to other rights granted to you by the U.S. and Arizona Constitution, federal and state law and city ordinances or regulations, you are hereby notified of your right to appeal the following City actions relating to your property:

- 1) Any dedication or exaction which is required of you by an administrative agency or official of the city as a condition of granting approval of your request to use, improve or develop your real property. This appeal right does not apply to a dedication or exaction required as part of a city legislative act (for example a zoning ordinance) where an administrative agency or official has no discretion to determine the dedication or exaction.
- 2) The adoption or amendment of a zoning regulation that creates a taking of property in violation of Arizona and federal court decisions.

**APPEAL PROCEDURE**

The appeal must be in writing and specify the City action appealed and the date final action was taken, and it must be filed with or mailed to the hearing officer designated by the city within 30 days after the final action is taken. Address the appeal as follows:

**Hearing Officer, C/O City Clerk**

3939 Drinkwater Blvd.  
Scottsdale, AZ 85251

- ❖ No fee will be charged for filing
- ❖ The City Attorney's Office will review the appeal for compliance with the above requirements, and will notify you if your appeal does not comply.
- ❖ Eligible appeals will be forwarded to the hearing officer, and a hearing will be scheduled within 30 days of receipt by the hearing officer of your request. Ten days notice will be given to you of the date, time and place of the hearing unless you indicate that less notice is acceptable to you.
- ❖ The city will submit a takings impact report to the hearing officer.
- ❖ In an appeal from a dedication or exaction, the City will bear the burden of proving that the dedication or exaction to be imposed on your property bears an essential nexus between the requirement and a legitimate governmental interest and that the proposed dedication or exaction is roughly proportional to the impact of the use, improvement or development you proposed.
- ❖ In an appeal from the adoption or amendment of a zoning regulation, the City will bear the burden of proving that any dedication or exaction requirement in the zoning regulation is roughly proportional to the impact of the proposed use, improvement, or development, and that the zoning regulation does not create a taking of property in violation of Arizona and federal court cases.
- ❖ The hearing officer must render his decision within five working days after the appeal is heard.
- ❖ The hearing officer can modify or delete a dedication or exaction or, in the case of an appeal from a zoning regulation, transmit a recommendation to the City Council.
- ❖ If you are dissatisfied with the decision of the hearing officer, you may file a complaint for a trial de novo with the Superior Court within 30 days of the hearing officer's decision.

**If you have questions about this appeal process, you may contact:**

City Manager's Office  
3939 Drinkwater Blvd.  
Scottsdale, AZ 85251  
(480) 312-2422

City Attorney's Office  
3939 Drinkwater Blvd.  
Scottsdale, AZ 85251  
(480) 312-2405

Please be aware that City staff cannot give you legal advice. You may wish, but are not required, to hire an attorney to represent you in an appeal.

SIGNATURE: \_\_\_\_\_



# Pre-Application Request

## Purpose:

The purpose of the Pre-Application submittal, and meeting, is for the applicant and City Staff to discuss a proposed Development Application, and the information and process that is necessary for City Staff to process the proposal.


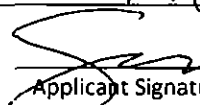
In accordance with the Zoning Ordinance, no development application shall be accepted before a Pre-Application has been submitted, and a Pre-Application meeting has been conducted with City Staff, unless the Pre-Application meeting has been waived by the Zoning Administrator.

## Submittal:

The completed Pre-Application request form, all required materials and fees should be submitted in person to the One-Stop-Shop located at 7447 East Indian School Road. All checks shall be payable to "City of Scottsdale."

## Scheduling

After the Pre-Application packet has been accepted at the One-Stop-Shop, a staff member will contact the Applicant within five (5) Staff Working Days to schedule a Pre-Application meeting with the assigned staff member(s). Generally, a Pre-Application meeting is scheduled within five (5) to fifteen (15) Staff Working Days from the date of the submittal.

Project Name: <u>ZO LOUNGE</u>			
Property's Address: <u>15147 N. SCOTTSDALE RD - SUITE 4120</u> APN: _____			
Property's Zoning District Designation: _____			
Property Details:			
<input type="checkbox"/> Single-Family Residential	<input type="checkbox"/> Multi-Family Residential	<input checked="" type="checkbox"/> Commercial	<input type="checkbox"/> Industrial <input type="checkbox"/> Other
Has a 'Notice of Compliance' been issued? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide a copy with this submittal			
Owner: <u>VAL URIGUS</u>		Applicant: <u>SEAN WAYDA</u>	
Company: <u>ZO LOUNGE</u>		Company: <u>SYMMETRY CONSTRUCTION</u>	
Address: <u>15147 N. SCOTTSDALE RD</u>		Address: <u>210 W ORCHID LN</u>	
Phone: <u>N/A</u>	Fax: _____	Phone: <u>602/672/5230</u>	Fax: <u>602/926/8130</u>
E-mail: <u>VRIGUS@ZOLOUNGE.COM</u>		E-mail: <u>SWAYDA@SYMMETRYCONST.COM</u>	
 Owner Signature		 Applicant Signature	
Official Use Only	Submittal Date: <u>8/6/13</u>	Application No.: <u>505</u>	-PA- <u>2013</u>
Project Coordinator: _____			

## Planning, Neighborhood & Transportation Division

7447 E Indian School Road Ste 105, Scottsdale, AZ 85251 Phone: 480-312-7000 Fax: 480-312-7088



# Pre-Application Request

## Development Application Type:

Please check the appropriate box of the Type(s) of Application(s) you are requesting

Zoning	Development Review	Signs
<input type="checkbox"/> Text Amendment (TA)	<input type="checkbox"/> Development Review (Major) (DR)	<input type="checkbox"/> Master Sign Program (MS)
<input type="checkbox"/> Rezoning (ZN)	<input type="checkbox"/> Development Review (Minor) (SA)	<input type="checkbox"/> Community Sign District (MS)
<input type="checkbox"/> In-fill Incentive (II)	<input type="checkbox"/> Wash Modification (WM)	Other
<input type="checkbox"/> Conditional Use Permit (UP)	<input type="checkbox"/> Historic Property (HP)	<input type="checkbox"/> Annexation/De-annexation (AN)
Exemptions to the Zoning Ordinance	Land Divisions	<input type="checkbox"/> General Plan Amendment (GP)
<input type="checkbox"/> Hardship Exemption (HE)	<input type="checkbox"/> Subdivisions (PP)	<input type="checkbox"/> In-Lieu Parking (IP)
<input type="checkbox"/> Special Exception (SX)	<input type="checkbox"/> Subdivision (minor) (MD)	<input type="checkbox"/> Abandonment (AB)
<input type="checkbox"/> Variance (BA)	<input type="checkbox"/> Perimeter Exceptions (PE)	Other Application Type Not Listed
<input type="checkbox"/> Minor Amendment (MA)	<input type="checkbox"/> Lot Tie or Lot Line Adjustment	<input type="checkbox"/>

## Submittal Requirements: (fees subject to change every July)

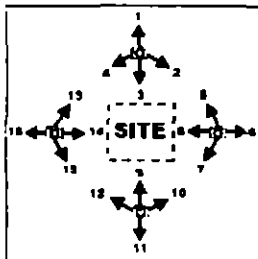
☒ Pre-Application Fee: \$ \_\_\_\_\_

☒ Records Packet Fee: \$ \_\_\_\_\_  
Processed by staff. The applicant need not visit the Records desk to obtain the packet.  
*(Only required for ZN, II, UP, DR, PP, AB applications, or otherwise required by Staff)*

☒ Application Narrative:  
The narrative shall describe the purpose of the request, and all pertinent information related to the request, such as, but not limited to, site circulation, parking and design, drainage, architecture, proposed land use, and lot design.

☐ Property Owner Authorization Letter  
*(Required for the SA and MS Pre-Applications)*

- ☐ Site / Context Photographs
- Provide color photographs showing the site and the surrounding properties. Use the guidelines below for photos.
  - Photos shall be taken looking in towards the project site and adjacent to the site.
  - Photos should show adjacent improvements and existing on-site conditions.
  - Each photograph shall include a number and direction.
  - Sites greater than 500 ft. in length, also take the photo locations shown in the dashed lines.
  - Photos shall be provided 8 1/2 x 11 paper, max. two per page.



- The following list of Additional Submittal Information is not required for a Pre-Application meeting, unless indicated below by staff prior to the submittal of this request.
- Applicants are advised to provide any additional information listed below. This will assist staff to provide the applicant with direction regarding an application.

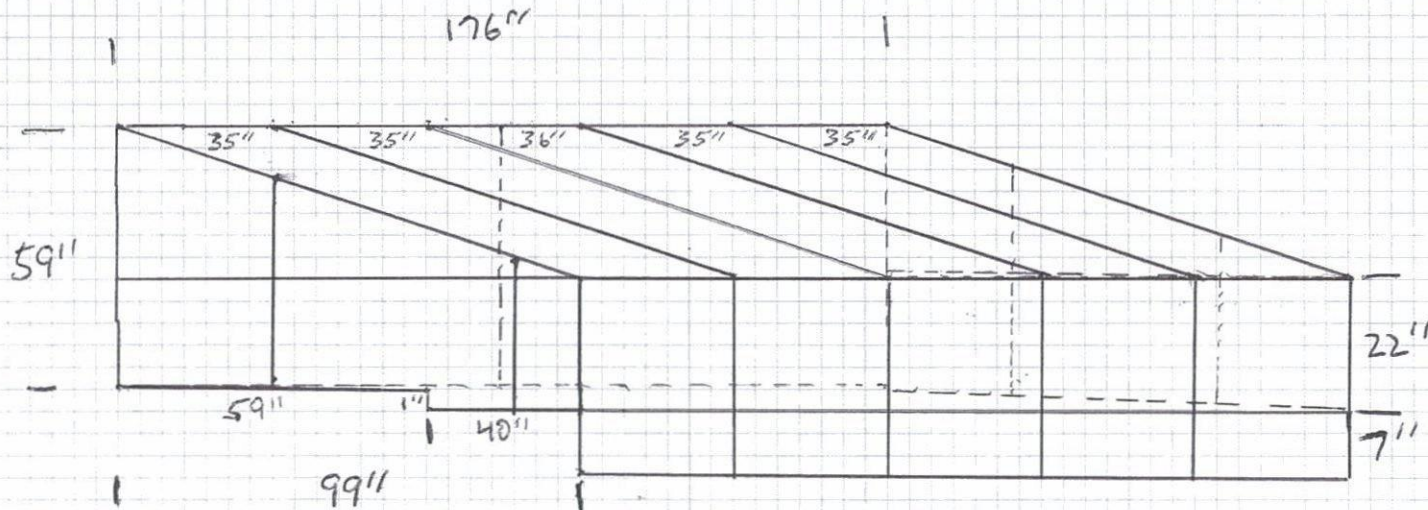
## Additional Submittal Information

- ☐ Site Plan (two copies)
- ☐ Subdivision plan (two copies)
- ☐ Floor Plans (two copies)
- ☐ Elevations (two copies)
- ☐ Landscape plans (two copies)
- ☐ H.O.A. Approval letter
- ☐ Sign Criteria Regulations & Language (two copies)
- ☐ Material Samples – color chips, awning fabric, etc.
- ☐ Cross Sections – for all cuts and fills
- ☐ Conceptual Grading & Drainage Plan (three copies)
- ☐ Exterior Lighting – provide cut sheets, details and photometrics for any proposed exterior lighting.
- ☐ Boundary Survey (required for minor land divisions)
- ☐ Aerial of property that includes property lines and highlighted area abandonment request.
- ☐ One copy of the recorded document for the area that is requested to be abandoned. Such as: subdivision plat, map of dedication, GLO (General Land Office) federal patent roadway easement, or separate dedication document. A copy of most recorded documents to be abandoned may be purchased at the City of Scottsdale Records Dept. (480-312-2356), or, the Maricopa County Recorder's Office (602-506-3535). A copy of the General Land Office (GLO) federal patent roadway easement may be purchased from the Bureau of Land Management (602-417-9200).

## Planning, Neighborhood & Transportation Division

7447 E Indian School Road Ste 105, Scottsdale, AZ 85251 Phone: 480-312-7000 Fax: 480-312-7088

Scope: Fabricate and install one traditional Awning  
Over the main entrance  
Steel: 1" x 1/2" square tubing welded & sealed  
Fabric: Starfire Light Gray #718  
Thread: Tenara Clear  
Paint: Light Gray - match fabric  
Logo: yes see proof



**(602)493-9274**  
**Fax: (602) 788-7138**  
**9602 N. 7th St., Phoenix, AZ 85020**  
 Residential AZ License # ROC249841  
 Commercial AZ license # ROC186755  
**[www.AwningCarePro.com](http://www.AwningCarePro.com)**

**www.AwningCarePro.com**  
Licensed • Bonded • Insured

28"x196"



- PMS 7472 C



- PMS Cool Gray 9

20

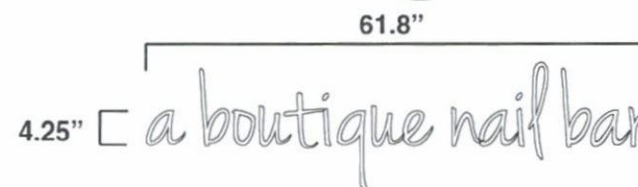
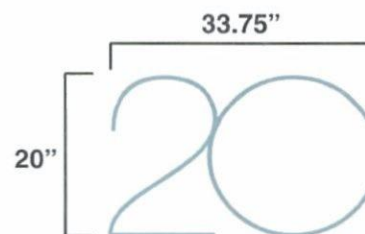
- Unknown Outlined Font

Lounge

- Unknown Outlined Font

a boutique nail bar

- Jenna Sue Font



28"x196"

*Handwritten signature*

*Handwritten signature*

- PMS 7472 C

- PMS Cool Gray 9

*Handwritten signature*

-Unknown Outlined Font

Lounge

- Unknown Outlined Font

a boutique nail bar

- Jenna Sue Font

Approved: *[Signature]*

33.75"  
20"  
*Handwritten signature*

47.875"  
15.5"  
Lounge

61.8"  
4.25"  
a boutique nail bar

Starfire

# 718

Light Gray

Z33-SA-2013

8/21/13

RE



## Starfire #718 60" Light Gray (Standard Pack 45 Yards)

A tough and long-lasting, yet soft and flexible fabric, Starfire can be used for a variety of applications including awnings, banners, outdoor umbrellas and tents. Finished with an acrylic topcoat, Starfire is easy to clean and resists fading, rotting and structural weakening from prolonged exposure to the sun and other damaging elements. Starfire is also water, soil and mildew resistant. This fabric is easy to handle and install and accepts a variety of graphics applications. Starfire is often specified where a cloth-like appearance is desired.

Warranty: 5-Year Pro Rated

Trademark: Starfire® is a registered trademark of Glen Raven, Inc.

Weight: 15 oz.

Put Up: 45 yd.

Width: 60 in.

Color: Light Gray

Style#: 718

Base Fabric: 45% Polyester/55% Cotton

Finish/Coating: Pigmented and Acrylic Top coated

Tongue Tear Strength: 7.6 x 6.9

Grab Tensile: 283 x 214

Water Repellent: Yes

Mildew Repellent: Yes

FR Standards Met: California State Fire Marshal; NFPA 701 Test Method 2

Government Specifications Met: None

Heat Sealable: No

Opaque: Yes

Translucent: No

# Certificate Of Flame Resistance



REGISTERED  
APPLICATION  
CONCERN No.

GA-0246.01

ISSUED BY

Excello Fabric Finishers, Inc  
802 S. Second St  
Coshocton, Ohio

Date Work Performed

6/25/2013

*This is to certify that the materials described at the bottom hereof have been flame-retardant treated (or are inherently nonflammable).*

FOR TRIVANTAGE®, LLC AT 1831 NORTH PARK DR  
CITY BURLINGTON STATE NC 27217

*Certification is hereby made that: (Check "a" or "b")*



- (a) The articles described at the bottom of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used Excello Chem. Reg. No. C-06500  
Method of application Plant Controlled



- (b) The articles described at the bottom hereof are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

Trade name of flame-resistant fabric or material used \_\_\_\_\_ Reg. No. \_\_\_\_\_

The Flame Retardant Process Used \_\_\_\_\_ Will Not \_\_\_\_\_ Be Removed By Washing  
(will or will not)

Marsha Cusin

Name of Production Superintendent

By Marsha Cusin, Administrative Assistant

Title

We hereby certify this to be a true copy of the original "CERTIFICATE OF FLAME RESISTANCE" issued to us, "original copy" of which has been filed with the California State Fire Marshal.

TRIVANTAGE, LLC

BY

Albert E. Johnson

Product Code 855718

Customer order # 20 Lounge

Tri Vantage, LLC Invoice # 168943

Quantity

25 YDS

Description

STARFIRE 60" #718 LIGHT GRAY

Lot/RCN#

30976

AWNING CARE PROFESSIONALS INC  
PO BOX 26404  
PHOENIX, AZ 85068



THU, 07 MAR 2013 - 11:37AM, MPAYNE, D:\PROJECTS\2012\12185\1-SPACE PLANNING\SHEDS\14001.DWG

## SCALE: AS NOTED