



# STAFF APPROVAL LETTER

365-SA-2013

## Holidays On The Promenade

### STEP 1

#### STAFF APPROVAL NOTIFICATION

This letter is notification that your request has been approved by Current Planning Services staff.

This approval is good for the special activity requested per application 816-pa-2013.

#### PROJECT INFORMATION

LOCATION: 16427 N Scottsdale Rd  
PARCEL: 215-45-033  
Q.S.: 36-45  
CODE VIOLATION #:

APPLICANT: Evie Norins  
COMPANY: Scottsdale Promenade Shopping Center  
ADDRESS: 16427 N Scottsdale Rd Ste 125 Scottsdale, AZ 85254  
PHONE: 602-367-2280

Request: Special Event- Santa claus & photos, carriage rides & sounds of the season (carolers & other performances) nov. 29, 30 & dec. 7 & 14

#### STIPULATIONS

1. Request for the four event dates of programmed holiday activities to be held in the shopping center is approved as submitted. Location to be as shown, near Nordstrom Rack in the plaza area, not blocking any drive aisles or sidewalks.
2. Activities shall occur on Friday, Nov. 29<sup>th</sup>, Saturdays, Nov. 30<sup>th</sup>, Dec. 7<sup>th</sup>, Dec. 14<sup>th</sup> generally between 10am and 4pm with the exception of the Great Strides Walk which occurs from 8am-10am Saturday, Dec. 7<sup>th</sup>. Typically there are 50-75 participants for the walk and the route is along the store front walkway at a leisure pace (non-timed).
3. Outside music is proposed as programmed throughout the day.
4. Activities shall be as programmed for the Holidays on the Promenade.

Related Cases: 336-SA-2013

SIGNATURE: Cheryl Sumners  
Cheryl Sumners

DATE APPROVED: 11-19-2013

### STEP 2

#### FINAL PLAN REVIEW SUBMITTAL REQUIREMENTS

No additional approval or permit is required. Please keep a copy of this approval on site during the Special Activity Event.

**POLICY OF THE CITY OF SCOTTSDALE  
ON APPEALS OF DEDICATIONS, EXACTIONS, OR ZONING REGULATIONS**

**RIGHTS OF PROPERTY OWNER**

In addition to other rights granted to you by the U.S. and Arizona Constitution, federal and state law and city ordinances or regulations, you are hereby notified of your right to appeal the following City actions relating to your property:

- 1) Any dedication or exaction which is required of you by an administrative agency or official of the city as a condition of granting approval of your request to use, improve or develop your real property. This appeal right does not apply to a dedication or exaction required as part of a city legislative act (for example a zoning ordinance) where an administrative agency or official has no discretion to determine the dedication or exaction.
- 2) The adoption or amendment of a zoning regulation that creates a taking of property in violation of Arizona and federal court decisions.

**APPEAL PROCEDURE**

The appeal must be in writing and specify the City action appealed and the date final action was taken, and it must be filed with or mailed to the hearing officer designated by the city within 30 days after the final action is taken. Address the appeal as follows:

**Hearing Officer, C/O City Clerk**

3939 Drinkwater Blvd.  
Scottsdale, AZ 85251

- ❖ No fee will be charged for filing
- ❖ The City Attorney's Office will review the appeal for compliance with the above requirements, and will notify you if your appeal does not comply.
- ❖ Eligible appeals will be forwarded to the hearing officer, and a hearing will be scheduled within 30 days of receipt by the hearing officer of your request. Ten days notice will be given to you of the date, time and place of the hearing unless you indicate that less notice is acceptable to you.
- ❖ The city will submit a takings impact report to the hearing officer.
- ❖ In an appeal from a dedication or exaction, the City will bear the burden of proving that the dedication or exaction to be imposed on your property bears an essential nexus between the requirement and a legitimate governmental interest and that the proposed dedication or exaction is roughly proportional to the impact of the use, improvement or development you proposed.
- ❖ In an appeal from the adoption or amendment of a zoning regulation, the City will bear the burden of proving that any dedication or exaction requirement in the zoning regulation is roughly proportional to the impact of the proposed use, improvement, or development, and that the zoning regulation does not create a taking of property in violation of Arizona and federal court cases.
- ❖ The hearing officer must render his decision within five working days after the appeal is heard.
- ❖ The hearing officer can modify or delete a dedication or exaction or, in the case of an appeal from a zoning regulation, transmit a recommendation to the City Council.
- ❖ If you are dissatisfied with the decision of the hearing officer, you may file a complaint for a trial de novo with the Superior Court within 30 days of the hearing officer's decision.

**If you have questions about this appeal process, you may contact:**

City Manager's Office  
3939 Drinkwater Blvd.  
Scottsdale, AZ 85251  
(480) 312-2422

City Attorney's Office  
3939 Drinkwater Blvd.  
Scottsdale, AZ 85251  
(480) 312-2405

Please be aware that City staff cannot give you legal advice. You may wish, but are not required, to hire an attorney to represent you in an appeal.

SIGNATURE: \_\_\_\_\_



# City of Scottsdale Cash Transmittal

## # 95017

95017  
 2 00612520  
 11/14/13 PLN-1STOP  
 LWRIGHT HPDC600510  
 11/14/2013 8:36 AM  
 \$87.00

**Received From :**  
 OMINEX  
 15833 N 102ND PL  
 SCOTTSDALE, AZ 85255

**Bill To :**  
 OMINEX  
 15833 N 102ND PL  
 SCOTTSDALE, AZ 85255

<b>Reference #</b>	816-PA-2013	<b>Issued Date</b>	11/14/2013
<b>Address</b>	16427 N SCOTTSDALE RD	<b>Paid Date</b>	11/14/2013
<b>Subdivision</b>	THE PROMENADE	<b>Payment Type</b>	CHECK
<b>Marketing Name</b>		<b>Cost Center</b>	
<b>MCR</b>	788-23	<b>County</b>	No
<b>APN</b>	215-45-017	<b>Gross Lot Area</b>	0
<b>Owner Information</b>		<b>Water Zone</b>	
SCOTTSDALE PROMENADE SHOPPING CENTER		<b>Water Type</b>	
16427 N SCOTTSDALE RD STE 125		<b>Sewer Type</b>	
SCOTTSDALE, AZ 85254		<b>Meter Size</b>	
602-367-2280		<b>NAOS Lot Area</b>	0
		<b>Net Lot Area</b>	
		<b>Number of Units</b>	1
		<b>Density</b>	QS 36-45

Code	Description	Additional	Qty	Amount	Account Number
3184	PRE-APPLICATION / SE		1	\$87.00	100-21300-44221

**City of Scottsdale**  
 7447 E. Indian School Rd.  
 Scottsdale, AZ 85251  
 (480) 312-2500  
 One Stop Shop

Date: 11/14/13 Cashier: LWRIGHT  
 Office: PLN-1STOP Mach ID: HPDC6005104  
 Tran #: 2 Batch #: 36792  
 Receipt: 00612520 Date: 11/14/2013 8:36 AM  
 95017  
 3184 PRE-APPLICATION/SE \$87.00

TENDERED AMOUNTS:

Check Tendered: \$87.00  
 Chk #: 3296 OMINEX LLC  
 Transaction Total: \$87.00

Thank you for your payment.  
 Have a nice day!

Total Amount \$87.00

SIGNED BY EVIE NORINS ON 11/14/2013

(When a credit card is used as payment I agree to pay the above total amount according to the Card Issuer Agreement.)

**TO HAVE WATER METER SET - CALL 480-312-5650 AND REFER TO TRANSMITTAL # 95017**

## HOLIDAYS ON THE PROMENADE EVENT SCHEDULE

### Friday, November 29

9:45-11 a.m.	Les Koel - Songs of the Season
11 a.m.-Noon	Ford Dudley's Scottish Holiday - Bagpipes
10:45 a.m.	Santa arrives at Scottsdale Promenade
11 a.m.-4 p.m.	Complimentary photos with Santa Claus
11 a.m.-4 p.m.	Complimentary Carriage Rides
11 a.m.-4 p.m.	Complimentary Face Painting
11 a.m.-Noon	<i>Sherry Finzer – Holiday Reflections</i>
Noon-1 p.m.	Dickens Carolers at the Holiday Tree
1-2 p.m.	<i>Les Koel – Songs of the Season</i>
2-3 p.m.	Campanillas del Sol hand-bell ensemble
2-4 p.m.	Dickens Carolers Caroling on the Promenade
3-4 p.m.	Mike Prokes Celebrates the Season with String

### Saturday, November 30

10-11 a.m.	<i>Dale Yeoman – A “Jazzy” Holiday</i>
11 a.m.-Noon	Ford Dudley's Scottish Christmas - Bagpipes
11 a.m.-4 p.m.	Complimentary Photos with Santa Claus
11 a.m.-4 p.m.	Complimentary Carriage Rides
11 a.m.-4 p.m.	Complimentary Face Painting
Noon-1 p.m.	Dickens Carolers at the Holiday Tree
1-2 p.m.	<i>Sherry Finzer – Holiday Reflections</i>
2-3 p.m.	Campanillas del Sol hand-bell ensemble
2-4 p.m.	Dickens Carolers Caroling on the Promenade
3-4 p.m.	<i>Les Koell – Songs of the Season</i>

### Saturday, December 7

8-10 a.m.	“Great Strides” Walk on the Promenade benefiting Cystic Fibrosis – Registration- 8a.m. Start Time - 9a.m.
10-11a.m.	Mike Prokes Celebrates the Season with String
11 a.m.-Noon	Michael McClanathan's Scottish Christmas - Bagpipes
11 a.m.-4 p.m.	Complimentary Photos with Santa Claus
11 a.m.-4 p.m.	Complimentary Carriage Rides
11 a.m.-4 p.m.	Complimentary Face Painting
Noon-1 p.m.	Dickens Carolers at the Holiday Tree
1-2 p.m.	Sean Mireau - An Island, Reggae, & Calypso Holiday
2-3 p.m.	Campinallas del Sol hand-bell ensemble
2-4 p.m.	Dickens Carolers Caroling on the Promenade
3-4 p.m.	Do, Re, Mi School of the Arts

### Saturday, December 14

10-11 a.m.	Mike Prokes Celebrates the Season with String
11a.m.-Noon	Ford Dudley's Scottish Christmas - Bagpipes

50-75  
Participants.  
This was held  
last year also

11 a.m.-4 p.m.	Complimentary Photos with Santa Claus
11 a.m.-4 p.m.	Complimentary Carriage Rides
11 a.m.-4 p.m.	Complimentary Face Painting
Noon-1 p.m.	Dickens Carolers at the Holiday Tree
1-2 p.m.	Les Koel Celebrates the Season
2-3 p.m.	Campinalls del Sol hand-bell ensemble
2-4 p.m.	Dickens Carolers – Caroling on the Promeande
3-4 p.m.	Meadowlark – A Celtic Christmas

**All events will take place at the Nordstrom Rack area. Schedule is subject to change.**



# Special Event Permit Pre-Application and Concurrent Application

- 336. SA. 2013 old

816 - PA 2013

365. SA. 2013 new

**Purpose:**

Thank you for choosing Scottsdale as the location for your event. The purpose of the Pre-Application submittal, and Special Events Committee meeting, is for the applicant and City Staff to discuss the proposed special event request and the information and process that is necessary for City Staff to process an application that complies with all rules, regulations and best practices for a safe event.

**Submittal:**

This form and all required materials and the \$87 pre-application fee should be submitted in person to the One-Stop-Shop located at 7447 East Indian School Road. All checks shall be payable to "City of Scottsdale."

**Scheduling**

After this packet has been accepted at the One-Stop-Shop, a staff member will contact the Applicant within five (5) Staff Working Days to schedule a meeting with the Special Event Committee. Generally, a meeting is scheduled within five (5) to fifteen (15) Staff Working Days from the date of the submittal. Meetings are held Wednesdays at our Current Planning office located at, 7447 E. Indian School Rd, suite 105. The committee is comprised of representatives of various city departments with differing areas of expertise. The meeting is informal and you can ask questions, solicit suggestions, and even modify your event plans. Once an application is approved, the Special Event Permit fee is \$105 (fees subject to change every July). This fee is separate from your \$87 pre-application fee.

**Public Information**

Please note the information you provide becomes public information.

CONTACT INFORMATION	
<b>Applicant:</b>	Scottsdale Promenade
<b>Address:</b>	16427 North Scottsdale RD. Suite 125, Scottsdale, AZ 85254
<b>Mobile Phone:</b>	602.367.2280
<b>E-mail:</b>	evien@cox.net
<b>On-Site Person Responsible for Event Operations:</b>	
<b>Company:</b>	Evie Norins. Marketing/Event Specialist
<b>Mobile Phone:</b>	602.367.2280
<b>E-mail:</b>	evien@cox.net
<b>Property or Business Owner:</b>	
<b>Company:</b>	Scottsdale Promenade Shopping Center
<b>Address:</b>	16427 North Scottsdale Rd. Suite 125, Scottsdale, AZ 85255
<b>Mobile Phone:</b>	602.367.2280
<b>E-mail:</b>	

**Submittal Requirements: Please submit materials requested below. All plans must be folded.**

**Pre-Application Fee: \$87.00 (fees subject to change every July)**

**EVENT INFORMATION**

**Event Name: Holidays on the Promenade**

**Will the event occur on City of Scottsdale property or in a public street (right-of-way) Yes  No**

**Event Address: 16427 North Scottsdale Rd. ( Nordstrom Rack Area )**



**Event Website (required if available): www.scottsdalepromenade.com**

**Event Description (or attach narrative):**

Santa Claus & Photos, Carriage Rides & Sounds of the Season ( carolers & other performances )

Holidays on the Promenade - Sounds of the Season, Nov. 29, 30 & Dec. 7 & 14

**Event Includes Outdoor Music? Yes  No  If yes, complete the information section on page 6.**

Event Details Dates and Times					Event Attendance
	Date	Day of Week	Start Time	End Time	Estimate
Setup					
Day 1	Nov. 29	Friday	10 am	4pm	
Day 2	Nov. 30	Saturday	10am	4pm	
Day 3	Dec. 7	Saturday	10am	4pm	
Day 4	Dec. 14	Saturday	10am	4pm	
Day 5*					
Clean Up Complete				5pm	
*If event duration is more than 5 days, attach additional page(s). <b>Total Anticipated Attendance:</b>					

**SPECIAL EVENT SITE PLAN**

**Site Plan:** A detailed site plan is required—applications will not be processed without it. Attach separate document(s). Site plans should clearly show the location of the event, areas used for parking, fencing, entry/exit points, tents/canopies (include dimensions), stages (include dimensions), generators, bars, tables/chairs, portable restrooms, signs, etc. A route map is required for distance events such as walks, runs, rides, and parades.

Useful mapping resources include (print and draw on map):

Maricopa County Assessor at <http://maps.mcassessor.maricopa.gov/maps/default.aspx>

City of Scottsdale Digital Map Center at <http://eservices.scottsdaleaz.gov/dmc/default.aspx>

**PUBLIC SAFETY**

Applicant is responsible for providing a safe and secure event. This includes the event venue, event parking areas, and adjacent areas affected by the event. Applicant must ensure adequate personnel are present to provide general security, maintain order, contain liquor to licensed premises, protect money, provide medical assistance, etc. Depending on the nature of the event, private security personnel and/or off-duty police officers may be required.

To hire Scottsdale PD off-duty officers, call 480-312-4385 or click [here](#). The Scottsdale Fire Department recommends an emergency medical standby when daily attendance exceeds 5,000 people. Occupancy loads must adhere to that which is set by the Fire Department.

The event will include the following (check all that apply):

**Security Personnel**

- In-house staff and/or volunteers
- Hired security personnel

Company name: 602.621.2956 (Security Company)

Contact person: \_\_\_\_\_ Phone number: \_\_\_\_\_

- Hired off-duty police officers. Estimated number: 2

Scottsdale PD off-duty officers Sheriff 480.980.3207

Other agency name: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone number: \_\_\_\_\_

**Medical Standby**

- Standby emergency medical staff (paramedics/EMTs)

Company name: no

Contact person: \_\_\_\_\_ Phone number: \_\_\_\_\_

## PARKING and TRAFFIC

Applicant is responsible for ensuring adequate parking for attendees and for minimizing any negative impacts to adjacent areas. Applicant is responsible for obtaining authorized approval for any private parking areas. For events using volunteers for traffic control (e.g., course marshals), event volunteers cannot direct traffic in the street. They may provide guidance from the sidewalk, other pedestrian area, or on a closed street.

The event will include the following (check **all** that apply):

- Existing public parking (city parking lot, city parking garage, on-street parking)
- On-site parking (may require property owner and/or landlord approval)
- Off-site parking (Parking Agreement form required)
- Parking on a dirt lot (dust control is required)
- Shuttle service from off-site parking areas (attach shuttle plan)
- Taxi service
- Valet service (provide a valet parking plan from the valet company)

Valet company: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone number: \_\_\_\_\_

## STREET CLOSURE

Applicant is responsible for hiring a barricade company for any street, alley, lane, or public sidewalk closure. The City of Scottsdale does not provide barricades. Show proposed closures on the Special Event site plan. Any street closures and barricade set-up/removal shall match the approved barricade plan on file. Oversight of barricade set-up is the responsibility of event applicant. Discrepancies or safety issues may result in the delay or cancellation of the event.

The event will include the following (check **all** that apply):

- Sidewalk closure
- Street, alley or lane closure (barricade plan required)

Barricade company: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone number: \_\_\_\_\_

## INSURANCE

All special events taking place **on City property** require the event holder to carry liability insurance for their own protection as well as insurance protection for the City of Scottsdale. Required coverage and limits will be at the discretion of the Risk Management Division depending on the size and scope of the event. Prior to the issuance of your Special Event Permit, the event producer must submit a Certificate of Insurance with the insurance limits and coverage's shown in the table below are in full force and effect and must name the City of Scottsdale as an Additional Insured. For questions, contact Risk Management at 480-312-2490.

<b>Commercial General Liability</b> (required from all event producers)	\$1,000,000	Each Occurrence
	\$2,000,000	Products – Completed Operations
	\$2,000,000	General Aggregate
<b>Liquor Liability</b>	\$1,000,000	Each Common Cause and Aggregate
OR (depending on event)	\$5,000,000	Each Common Cause and Aggregate

Check one:

- None** of my event takes place on city property (city facility, street, sidewalk, right-of-way, etc.).
- All or a portion of my event takes place on city property **and** I will provide the required insurance.
- If any part of the event takes place on private property, written approval from the property manager and/or owner must be included with the application. This includes off-site parking which also requires written

## OUTDOOR ENTERTAINMENT

Applicant is **required** to have an event staff member responsible for monitoring sound levels when sound/music/noise may be audible beyond the event venue. Noise complaints can result in calls for service from the Scottsdale Police Department. A police officer or Code Enforcement inspector may require the volume to be reduced or ceased based on complaints or unreasonable sound levels.

The event will include the following (check **all** that apply):

- Live Band and/or DJ      Name of bands/performers: see below
- Pre-recorded Music

Date	Live Band		DJ		Pre-recorded Music	
	Start Time	End Time	Start Time	End Time	Start Time	End Time
	<i>All schedule enclosed</i>					

- PA System     Fireworks / Pyrotechnics
- Sound/music/noise may be audible beyond the event venue; therefore, an event staff member will be assigned to monitor the sound level during the event to ensure sound does not unreasonably disturb the surrounding area.

Contact person: Evie Norins, Marketing/Event Specialist      Phone number: 480.656.5618

### TENT AND CANOPIES

A tent permit issued by the Scottsdale Fire Department is required for any tent 400 square feet or larger (20 feet x 20 feet or larger). Tents shall be shown on the Special Event site plan. For additional information, call 480-312-1853 or click [here](#). Tent permit applications must be received by the Scottsdale Fire Department at least 10 days prior to the event.

There will be tents 400 square feet or larger.

Supplier: none

Contact person: \_\_\_\_\_ Phone number: \_\_\_\_\_

### GENERATORS

A commercial minimum electrical permit issued by Permit Services is required for any generator 20kw or larger. Location of the generator shall be shown on the Special Event site plan. For additional information, click [here](#).

There will be a generator 20kw or larger.

Licensed contractor: none

Contact person: \_\_\_\_\_ Phone number: \_\_\_\_\_

### SIGNS and BANNERS

Signs and banners are regulated by the Zoning Ordinance and will be reviewed as part of the application request. Approved signs and banners may only be posted on the day of the event. Fence wrap graphics must face the interior of the event venue.

The event will include the following (check all that apply):

Directional signs (show locations on Special Event site plan and/or area map)

Signs or banners visible from **outside** the venue (show locations on Special Event site plan)

Describe (include dimensions and wording): none

### VENDORS

If vendors (food, retail sales, display/information, games, etc.) will be present at your event, you must supply a list of vendors with this application and also contact the City of Scottsdale Tax and License Department at 480-312-7625. For additional information, click [here](#).

The event will include the following categories of vendors (check all that apply):

Food     Retail     Display/Info     Games     Other: none

## SANITATION

Applicant is responsible for (a) having a sufficient number of containers to handle all trash generated by the event; (b) removing trash during and after the event; (c) completely cleaning the site and adjacent/affected areas after the event; and (d) providing a sufficient number of restroom facilities (including ADA accessible facilities). If any portion of the event takes place on city property and city personnel need to perform additional cleaning due to your event, **you will be billed** by the City of Scottsdale for this service.

To arrange for garbage dumpster by the City of Scottsdale, call 480-312-5600 or click [here](#) for additional information.

The event will include the following (check **all** that apply):

- Garbage dumpsters (show on Special Event site plan)

Sanitation company: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone number: \_\_\_\_\_

- Portable restroom facilities (show on Special Event site plan)

Restroom company: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone number: \_\_\_\_\_

## LIQUOR

If liquor is present at your event, state law requires liquor to be contained within the event venue. A liquor license is required if the event is open to the public, or if there is a fee for admission, food or drink. Anyone serving liquor must be familiar with state liquor laws. See the Arizona Department of Liquor Licenses and Control [website](#) for additional information. Use adequate fencing and security personnel to prevent alcohol from being removed from your liquor licensed premises.

Check only **one**:

- Liquor will **not** be present at the event.
- Liquor will be present, but the event is private (i.e., invitation-only, not open to the public), there is no fee for admission, food or drink, and donations will not be solicited.
- The event is adjacent to an existing liquor establishment (restaurant or bar) and the establishment will temporarily extend their liquor-licensed premises to include my event. The liquor establishment must complete the Arizona Department of Liquor Licenses & Control (DLLC) Extension of Premises form (click [here](#)) and you must include this completed form (signed and notarized) with your event application. Once approved by the city, you must take the form to Arizona DLLC at 800 W. Washington, 5<sup>th</sup> Floor, for issuance of the actual extension permit. For additional information, call 602-542-5141.
- Liquor will be present and I am making arrangements with a charitable, civic, fraternal, political party/campaign committee, or religious organization for Special Event Liquor License (SELL). The SELL form available from Tax and License at 480-312-2400 (or click [here](#)). The SELL approval process is handled through Tax and License and SELL applications should be submitted at least 21 days prior to the event.

Organization name: \_\_\_\_\_

## EVENT NOTIFICATION

Notification is required to inform nearby or affected businesses, property owners and HOA's within 300 feet at least two weeks prior to the event. Notification is required for events with off-site parking, outdoor amplified sound, street closures, fireworks, or other notable impact to adjacent areas. Notification letters must include a detailed description of the event including setup and teardown times, starting and ending times for outdoor music, estimated attendance, and the event organizer's name and mobile phone number for contact before, during and after the event for all street closures.

Use the Neighborhood Input form to obtain feedback from property owners immediately adjacent to the portion of the street being closed ([click here](#)).

If applicable, event notification will be made by (check all that apply):

Mail

E-mail

Door hangers

Fliers

In person

Other: \_\_\_\_\_



# Special Event Application

## Request for Site Visits and/or Inspections

This request concerns all property identified in the Special Event application.

Project Name: Scottsdale Promenade

Project Address: 16427 North Scottsdale Rd., Suite 125, Scottsdale, AZ 85254

### STATEMENT OF AUTHORITY:

1. I am the owner of the property or I am the duly and lawfully appointed agent of the property and have the authority from the owner to sign this request on the owner's behalf, excluding City of Scottsdale property. If the land has more than one owner, then I am the agent for all owners, and the word "owner" refers to them all.
2. I have the authority from the owner to act for the owner before the City of Scottsdale regarding any and all Special Event regulatory or related matter of every description involving all property identified in the Special Event application, excluding City of Scottsdale property.

### STATEMENT OF REQUEST FOR SITE VISITS AND/OR INSPECTIONS

1. I hereby request that the City of Scottsdale's staff conduct site visits and/or inspections of the property and related properties identified in the Special Event application.
2. I understand that even though I have requested the City of Scottsdale's staff to conduct site visits and/or inspections, city staff may determine that a site visit and/or an inspection is not necessary, and may opt not to perform the site visit and/or an inspection.

### NOTE:

1. Any Special Events that are requested or authorized on the City of Scottsdale property may be inspected at any time by a representative of the City of Scottsdale without authorization of the application agent.

Property owner /Property owner's agent:

Evie Norins, Marketing/Event Specialsit

Print Name

*Evie Norins*

Signature

### Official Use Only:

Submittal Date: \_\_\_\_\_ Case number: \_\_\_\_\_



# Special Event Permit Application

## APPLICANT AUTHORIZATION

To the extent allowed by law, Applicant agrees to defend, indemnify, and hold harmless the City of Scottsdale, its agents, officials, and employees from and against all claims, damages, losses, injuries, illness, accidents relating to, arising out of, or resulting from, the use of this Special Event Permit Application and the information contained therein, and its resulting permits.

Applicant acknowledges that the information provided in this application is true and accurate to the best of Applicant's knowledge and belief.

Applicant understands that failure to comply with the conditions or stipulations of this permit including but not limited to liquor control, traffic control, insurance requirements, clean up conditions, noise volumes and event start and end times, will be considered as a critical element of the review of any subsequent applications. Gross failure may disqualify you from being issued a Special Event Permit in the future.

I have read, understand and agree to comply with all the information provided in the Special Events Permit Application.

*Evie Norins*

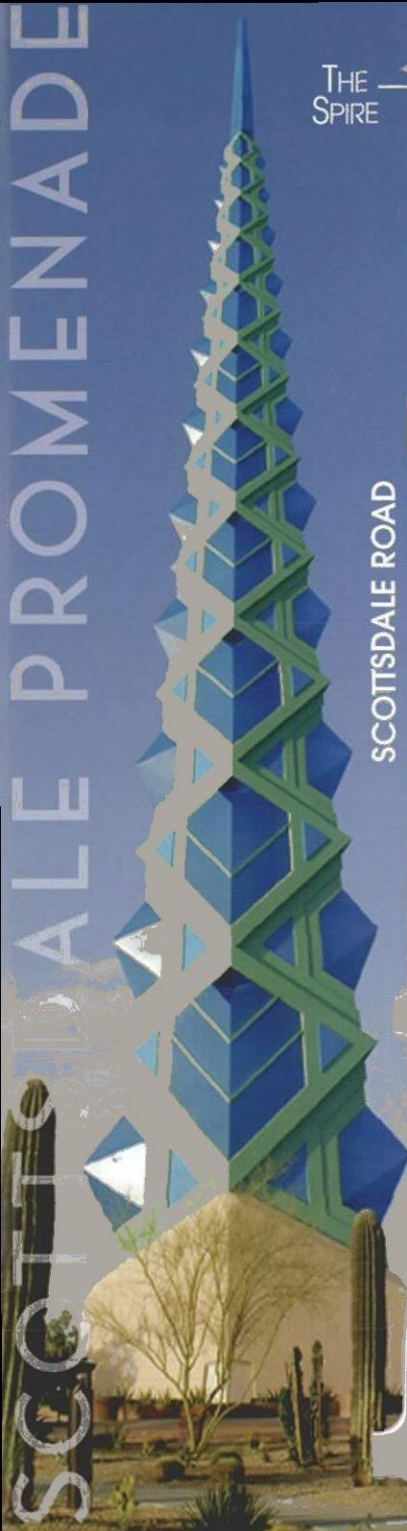
Signature of Applicant

*Nov 5, 2013*

Date

*EVIE NORINS MARKETING / EVENT SPECIALIST*

Printed Name and Title of Applicant



THE SPIRE  
SCOTTSDALE ROAD

FRANK LLOYD WRIGHT BLVD.



Cantina LAREDO

Miracle Mile

IN-N-OUT BURGER

Some burros! NORTH SCOTTSDALE

TRADER JOE'S

76TH STREET

PARADISE LANE

**D.L. Slaughter Company**  
D.L. Slaughter Company  
2720 East Camelback Road  
Suite 250  
Phoenix, Arizona 85016  
(602) 957-3553

**EXCEL TRUST**  
16427 North Scottsdale Road  
Suite 126  
Scottsdale, Arizona 85254  
(480) 385-2820  
fax (480) 385-2825

*Calle Arroyo*

MAGGIANO'S ITALY

THE CAPITAL GRILLE

Building 6

Office Retail A

Office Retail B

Shops C

Shops 5B

Shops 5A

AMPHITHEATER

Ranking Garage

Shops D

Shops E

Shops F

Bank of America

BENIHANA

Shops C1-C9

PETSMART

OfficeMax

LOWE'S

Shops A

OLD NAVY

Pier 1 Imports

Sleep America

NORDSTROM RACK

WORLD MARKET

Steen Mart

ULTA

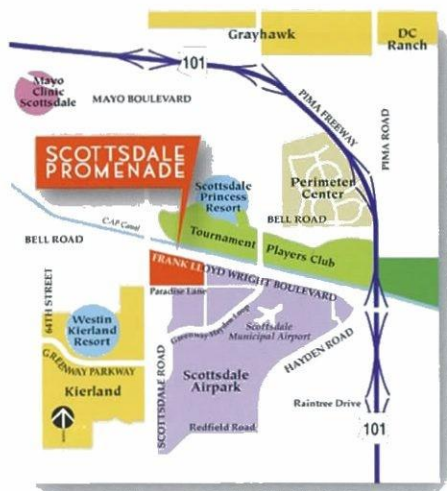
Michaels

HOLLYWOOD LIVE

Allstate Self Storage



# SCOTTSDALE PROMENADE



Professionally Managed by

## EXCEL TRUST

16427 North Scottsdale Road  
Suite 125  
Scottsdale, Arizona 85254

(480) 385-2820  
fax (480) 385-2825

www.ScottsdalePromenade.com

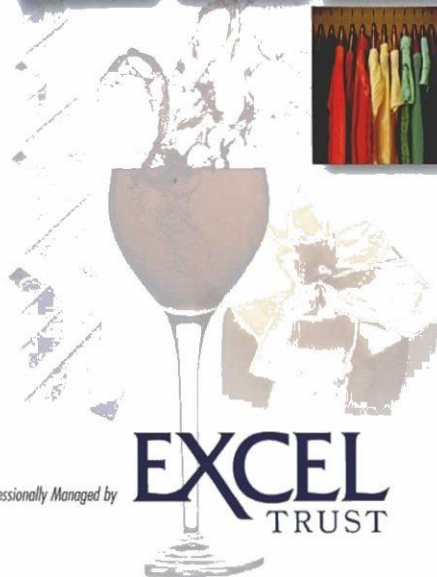
PSC8177 | 02/13



# SCOTTSDALE PROMENADE



TENANT ROSTER



Professionally Managed by

## EXCEL TRUST

# SCOTTSDALE PROMENADE TENANT ROSTER

Building	Tenant	Phone	Building	Tenant	Phone
<b>APPAREL/SHOES</b>					
Shops F-115	Carter's	480/596-2910			
Shops C-103	Designer Studio	480/704-3335			
Shops A-8	E&J's Designer Shoe Outlet	480/609-6905			
Shops C-109	Jos. A Bank Clothiers Inc.	480/588-6903			
Shops E-107	Justice & Brothers	480/659-7281			
Shops 5A-2/5	The Men's Wearhouse	480/607-4474			
Shops A-2	New Balance	480/315-0404			
	Nordstrom Rack	480/624-2200			
	Old Navy	480/998-5350			
	Stein Mart	480/951-9555			
Shops E-115	Tilly's	480/368-9266			
Shops C-9	Urban Exchange	480/948-6343			
<b>BEAUTY</b>					
Shops C-6	Allure Nails & Wax	480/991-2823			
Shops A-8	Carolyne's Salon	480/483-5660			
Shops C-5	Elements Therapeutic Massage	480/998-2120			
Shops C-113	Exclusively Men's Spa & Salon	480/656-0802			
Shops C-105	Mozaik Skin Care	480/315-8088			
Shops D-105	Skin Care by Klara	480/247-8240			
	ULTA Salon Cosmetics & Fragrance	480/609-1009			
<b>HOME</b>					
Shops C-4	Best Barbeques & Islands	480/922-8390			
	Cost Plus World Market	480/905-0218			
	Lowe's Home Improvement	480/607-0246			
	Michael's	480/315-0355			
	Pier 1 Imports	480/348-8934			
Shops B-8	Sleep America	480/922-1950			
Shops 5B-4/5	3 Day Blinds	480/905-4111			
Shops F-111	World of Rugs	480/419-6119			
<b>MARKETS</b>					
	Trader Joe's	480/367-8920			
<b>MISCELLANEOUS</b>					
Shops C-7	GNC	480/367-8714			
	OfficeMax	480/998-9290			
	PetsMart	480/607-1038			
<b>RESTAURANTS</b>					
	Benihana	480/444-0068			
	Cantina Laredo Scottsdale	480/951-3807			
	The Capital Grille	480/348-1700			
Shops A-5	Coffee Bean & Tea Leaf	480/607-3146			
Shops D-101	Daphne's California Greek	480/247-6704			
Shops E-107	First Watch The Daytime Café	480/248-9602			
Shops 5B-2	Flo's Asian Kitchen	480/609-9888			
Shops E-101	Golden Spoon Frozen Yogurt	480/361-8438			
Shops 5B-1	The Habit Burger & Grill	coming soon			
	Hollywood Live	480/367-5000			
Shops D-119	Hot Dog Stop	480/264-6945			
Building 6-104	Inca's Peruvian Cuisine	480/998-2881			
	In-N-Out Burger	480/905-0266			
	Maggiano's Little Italy	480/333-4100			
	Miracle Mile Delicatessen	480/588-6453			
Building 6-101	Picazzo's Organic Italian Kitchen	480/990-2212			
Shops A-4	Rinaldi's Italian Deli	480/607-3354			
Shops F-101	Smoothie King	480/284-4087			
	Someburros North Scottsdale	480/201-8226			
Building 6-103	Subway	480/443-2511			
Office A	Uncorked - The Unpretentious Wine Bar	480/699-9230			
Shops C-119	Yume Sushi & Grill	480/247-8708			
<b>SERVICES</b>					
	Bank of America	480/367-2590			
Shops C-115	Cobbler's Den Shoe & Luggage Repair	480/268-9711			
Shops C-1	Cox Communications	coming soon			
Shops E-109	MAPFRE Insurance	480/443-6535			
Shops A-6B	Monte Carlo Cleaners	480/778-1862			
Building 6-102	Sprint	480/443-5071			
Shops A-6	The UPS Store	480/948-9727			
Shops D-109	Verizon Wireless	480/348-3418			
Shops A-1	Wells Fargo Home Mortgage	480/481-8800			
<b>SPECIALTY</b>					
Shops C-8	Crown Fine Jewelry	480/922-1841			
Shops C-101	Destination Kona	480/584-5890			
Shops F-103	The Diamond Source	480/990-0100			
Shops D-115	Doll House & Toy Store	480/948-4630			
Shops C-117	Keithey's Boutique	480/307-8149			
Shops A-3	Penchetta Pen & Knife	480/575-0729			
Shops 5B-3	Slots, Billiards & More	480/905-1600			