

**Correspondence Between  
Staff and Applicant  
Approval Letter**



Community & Economic Development Division  
Planning, Neighborhood & Transportation

7447 East Indian School Road  
Scottsdale, Arizona 85251

September 8, 2014

25-DR-2014

Traver Jones

Kimley Horn & Associates

7878 N. 16Th St Ste 300

Phoenix, Az

**RE: DRB APPROVAL NOTIFICATION**

**Case Reference No:** 25-DR-2014 Crossroads South Pad

The Development Review Board approved the above referenced case on September 4, 2014. For your use and reference, we have enclosed the following documents:

- Approved Stipulations/Ordinance Requirements
- Fire Ordinance Requirements
- Site Plan with Fire Dept. Requirements Notations
- Accepted Case Drainage Report
- Construction Document Submittal Requirements/Instructions
- This approval expires two (2) years from date of approval if a permit has not been issued, or if no permit is required, work for which approval has been granted has not been completed.
  - These instructions are provided to you so that you may begin to assemble information you will need when submitting your construction documents to obtain a building permit. For assistance with the submittal instructions, please contact your project coordinator, Meredith Tessier, 480-312-4211.
- Table: "About Fees"
  - A brief overview of fee types. A plan review fee is paid when construction documents are submitted, after which construction may begin. You may review the current years fee schedule at: <http://www.scottsdaleaz.gov/bldgresources/Fees/default.asp>

Please note that fees may change without notice. Since every project is unique and will have permit fees based upon its characteristics, some projects may require additional fees. Please contact the One Stop Shop at 480-312-2500.

**Finally, please note that as the applicant, it is your responsibility to distribute copies of all enclosed documents to any persons involved with this project, including but not limited to the owner, engineers, architect, and developer.**

Sincerely,

Meredith Tessier

Planner

mtessier@ScottsdaleAZ.gov

## About Fees -

The following table is intended to assist you in estimating your potential application, plan review, and building permit fees. Other fees may also apply, for example Water Resources non-Residential Development, Parking-in-Lieu Fees, or Assessment District Fees; and those fees are not listed in this package the plan review staff is responsible for determining additional applicable fees.

Type of Activity	Type of Fee	Subcategory	When paid?
Commercial	Application	<ul style="list-style-type: none"> <li>Preapplication, Variance, Zoning Appeal, Continuance, Development Review Board, ESL, General Plan, Rezoning, Sign Review, Special Event, Staff Approval, Temporary Sales Trailer, Use Permit, or Zoning Text Amendment</li> </ul>	At time of application submittal
	Plan Review	<ul style="list-style-type: none"> <li>Commercial, foundation, addition, tenant improvement/remodel</li> <li>Apartments/Condos</li> <li>Engineering site review</li> <li>Signs</li> <li>Plat fees</li> <li>Misc. Plan Review</li> <li>Lot Tie/Lot Split</li> <li>Pools &amp; Spas</li> <li>Recordation</li> </ul>	At time of construction document submittal
	Building Permit	<ul style="list-style-type: none"> <li>Commercial addition, remodel, tenant improvement, foundation only, shell only</li> <li>Fence walls or Retaining walls</li> <li>Misc. Permit</li> <li>Signs</li> </ul>	After construction document approval and before site construction begins
Residential	Application	<ul style="list-style-type: none"> <li>Preapplication, Variance, Zoning Appeal, Continuance, Development Review Board, ESL, General Plan, Rezoning, Sign Review, Special Event, Staff Approval, Temporary Sales Trailer, Use Permit, or Zoning Text Amendment</li> </ul>	At time of application submittal
	Plan Review	<ul style="list-style-type: none"> <li>Single family custom, addition, remodel, standard plans</li> <li>Engineering site review</li> <li>Misc. plan reviews</li> </ul>	At time of construction document submittal
	Building Permit	<ul style="list-style-type: none"> <li>Single family custom, addition, remodel, detached structure, standard plans</li> <li>Fence walls or Retaining walls</li> <li>Misc. Permit</li> <li>Signs</li> </ul>	After construction document approval and before site construction begins



Community & Economic Development Division  
Planning, Neighborhood & Transportation

7447 East Indian School Road  
Scottsdale, Arizona 85251

Date: 06/12/2014  
Contact Name: Traver Jones  
Firm name: Kimley-Horn & Assoc.  
Address: 77401 N. 16th St  
City, State Zip: Phoenix, AZ 85120

RE: Application Accepted for Review.

Dear Traver Jones:

It has been determined that your Development Application for Crossroads-South Pad has been accepted for review.

Upon completion of the Staff's review of the application material, you will be informed in writing or electronically either: 1) the steps necessary to submit additional information or corrections; 2) the date that your Development Application will be scheduled for a public hearing or, 3) City Staff will issue a written or electronic determination pertaining to this application. If you have any questions, or need further assistance please contact me.

Sincerely,

Name: Meredith Tessier  
Title: Planner  
Phone number: 480-312-4211  
Email address: mtessier@scottsdaleaz.gov

25-DR-2014  
6/12/2014



July 17, 2014

Traver Jones  
Kimley Horn & Associates  
7878 N. 16Th St Ste 300  
Phoenix, Az

RE: 25-DR-2014  
Crossroads South Pad

Traver Jones,

The Community & Economic Development Division has completed the review of the above referenced development application submitted on June 12, 2014. The following **1<sup>st</sup> Review Comments** represent the review performed on by our team, and is intended to provide you with guidance for compliance with city codes, policies, and guidelines related to this application.

**Zoning Ordinance Issues**

The following code and ordinance related issues have been identified in the first review of this application, and shall be addressed in the resubmittal of the revised application material. Addressing these items is critical to scheduling the application for public hearing, and may affect the City Staff's recommendation. Please address the following:

**Landscape:**

1. Demonstrate compliance with Z.O Section 10.501F.2. which states when a parking lot contains more than 20 parking spaces then a min. of 1/3 of the required landscape area shall be in landscape island planting areas. These planting areas shall have a min. width of 7 feet and min. area of 120 sq. ft. Please update the site plan worksheet and landscape plan accordingly.

**Fire:**

2. On revised plans, please demonstrate minimum street width of 24 feet specifically at location of the north and south ends of the parking lot (Ord 4045, 503.2.1).

**Policy Related Issues**

The following policy related issues have been identified in the first review of this application. Even though some of these issues may not be critical to scheduling the application for public hearing, they may affect the City Staff's recommendation pertaining to the application and should be addressed with the resubmittal of the revised application material. Please address the following:

Site Design:

3. Per the Commercial Design Guidelines: On-site Amenities and Special Features: Commercial centers should feature a pedestrian space scaled with respect to the size and demands of the particular use. The center should incorporate landscaping, shaded areas, and seating opportunities for customers and employees.
4. Per the Commercial Design Guidelines: The best areas for pedestrian enhancements, internal locations, edge locations and corner locations should all be considered. The best area for enhanced pedestrian spaces should be the areas that provides the greatest benefit to the most users and improve functional relationships and linkages internally and/or adjoining areas. Please clearly identify all pedestrian amenities and patios on a revise site plan.
5. Per the Commercial Design Guidelines, On-site Amenities: Outdoor dining areas are encouraged and when part of the development program , should be used to activate plazas, the edges of open space, building frontages and street frontages. Outdoor dining areas should be oriented away from off-site uses that are sensitive to noise or night-time activity. On a revise site plan, please identify the location of future restaurants and outdoor dining.
6. Show locations and dimensions of bicycle parking spaces and rack design, in conformance with City of Scottsdale Standard Detail No. 2285, on the site plan. Please refer to the Plan & Report Requirements for Development Applications. Please refer to DSPM Sec. 2-1.808 B.
7. At locations where parking spaces overhang the abutting sidewalk, the clear width of the sidewalk appears to be too narrow for the adjacent pedestrian path. Please increase the sidewalk width so that it complies with the Scottsdale Design Standards & Policies Manual, Section 2-1.808.A.
8. Please show the locations of building mounted and free standing exterior light fixtures on the site plan. Please refer to the Plan & Report Requirements for Development Applications.
9. Please extend the length of the proposed screen walls that are on the west side of the drive-through lane so that they overlap and screen the bank porte cochere, and so that the screen wall will extend around the southwest corner of the drive-through lane and extend beyond the drive-up service window.
10. Please identify the location of all above ground utility equipment on the site plan. Utility equipment should be located so that it does not conflict with pedestrian amenities, resident amenities, landscape features, and/or on-site circulation. Please refer to the Plan & Report Requirements for Development Applications. Please refer to Design Standards & Policies Manual, Section 2-1.401.1.
11. Please revise the site plan so that it illustrates the necessary emergency access and fire lanes in compliance with the Scottsdale Design Standards & Policies Manual Section 2-1.802.
12. Pursuant to the Design Standards and Policy Manual, please demonstrate on a revised site plan the required commercial turning radii of 49' & 55' (DS&PM 2-1.801(5)).
13. Pursuant to the Design Standards and Policy Manual, please demonstrate existing and proposed hydrant locations (DS&PM 6-1.502).
14. Pursuant to the Design Standards and Policy Manual, please demonstrate location of Fire Riser room (DS&PM 6-1.504)

15. Pursuant to the Design Standards and Policy Manual, please demonstrate location of FDC (DS&PM 6-1.504)
16. Pursuant to the Design Standards and Policy Manual, please demonstrate fire lane surface will support 83,000 lb GVW (Fire Ord. 4045, 2-1.802(3)).
17. Pursuant to the Design Standards and Policy Manual, please provide turn-around for emergency vehicles at end of dead-end over 300' (DS&PM 2-1.801(8)).

Drainage:

18. For drainage comments, please refer to the Drainage Report.

Landscape Design:

19. Please utilize a dashed line to indicate the sight distance visibility triangles on the landscape plan. Please refer to the Plan & Report Requirements for Development Applications. Please refer to the Scottsdale Design Standards & Policies Manual Section 5-3.119. Steve V. 06/25/14
20. Due to the broad round form, spiky leaves of Dasylirion wheeleri Desert Spoon, do not install this plant less than four (4) feet on-center from the edge of any parking spaces, pedestrian pathways or areas. Please refer to DSPM Sec. 2-1.1001.13.

Elevation Design:

21. Per Planning Commission's recommendation to City council, the Development Review Board shall pay attention to building design to assure compliance with the Green Building Program and to ensure consistency of design on all sides of the buildings.
22. Please provide information and details related to screening devices that will be utilized to screen any mechanical equipment. Please refer to Zoning Ordinance Sec. 1.904.A.4 and Sec. 7.105.
23. Please provide notation regarding the locations of the materials and colors utilized on the building elevations. Please refer to the Development Review Board Application Checklist, and the Plan & Report Requirements for Development Applications.
24. Please revise the proposed materials and color scheme so that it includes textures and muted colors that are found in the surrounding desert context. Please refer to Scottsdale Sensitive Design Principle 9.
25. In order to improve readability of the building elevations, please add number notations (0.0, +1.5, -0.5, etc.) that indicate the differences between planer surfaces.
26. Please provide window sections that indicate that all exterior window glazing will be recessed a minimum of fifty (50) percent of the wall depth, including glass curtain walls/windows within any tower/clerestory elements. Please demonstrate the amount of recess by providing dimensions from the face of the exterior wall to face of glazing, exclusive of external detailing. Please refer to the Scottsdale Sensitive Design Principle 9, Scottsdale Design Guidelines for Office Development, Architecture Section, Scottsdale Restaurant Design Guidelines, Architecture Section, and Scottsdale Commercial Design Guidelines, Architecture Section.
27. Please provide section drawings of the proposed shade devices. Provide information that describes the shadow/shade that will be accomplished by the proposed shade devices, given the vertical dimensions of the wall opening. All shade devices should be designed so that the shade material has a density of 75%, or greater, in order to maximize the effectiveness of the

shade devices. Please refer to Scottsdale Sensitive Design Principle 9. Please refer to the following internet link: <http://www.scottsdaleaz.gov/design/Shading>.

28. Please indicate the locations of all building mounted lighting fixtures on the building elevation drawings. Please refer to the Plan & Report Requirements for Development Applications.
29. On the building elevations, please indicate and illustrate the location of the electrical service entrance section. Service Entrance Sections (SES) shall be incorporated into the design of the building, either in a separate utility room, or the face of the SES shall be flush with the building face. An SES that is incorporated into the building, with the face of the SES flush with the building, shall not be located on the side of a building that is adjacent to a public right-of-way, roadway easement, or private streets. Please refer to the Scottsdale Design Standards and Policies Manual, Section 2-1.402.
30. Exterior roof ladder shall not be allowed where they are visible to the public or from an offsite location. Please refer to Scottsdale Design Standards & Policies Manual Section 2-1.401.3.
31. Roof drainage systems shall be interior to the building, except that overflow scuppers are permitted. If overflow scuppers are provided, they shall be integrated with the architectural design. Areas that are rooftop drainage shall be designed and constructed to minimize erosion or staining of nearby building walls and directs water away from the building foundations. Please refer to Scottsdale Design Standards & Policies Manual Section 2-1.401.4.

Lighting Design:

32. Please provide a label on the light fixture cut-sheets so that COS staff will be able to understand the relationship between the luminaire schedule and the lighting cut sheets. Please refer to the Plan & Report Requirements for Development Applications.
33. The initial vertical luminance at 6-foot above grade, along the entire property line (or 1-foot outside of any block wall exceeding 5-foot in height) shall not exceed 1.5 foot-candles. All exterior luminaires shall be included in this calculation. (City of Scottsdale Exterior Lighting Policy, and DS&PM). Please revise sheet ES-2 to demonstrate compliance with the COS exterior lighting policy.
34. No lighting fixtures shall be mounting higher than 16 feet when adjacent to residential. Please revise electrical sheet accordingly.
35. All fixtures and associated hardware, including poles, shall be flat black or dark bronze, City of Scottsdale Exterior Lighting Policy. On revised cutsheets, please indicate the finish for all new light fixtures.
36. The pre-curfew lighting design hours shall be defined as dusk to 10:00 PM, and the post-curfew lighting design hours shall be defined as 10:00 PM to dawn. All exterior lights shall be turn off at during the post-curfew with the exception of lights for security purposes (City of Scottsdale Exterior Lighting Policy, and DS&PM).
37. A programmable timer, and photocells shall control the pre- and post-curfew lights; photocells shall be mounted on the north side of the building. The programmable timer may contain a maximum 1-hour manual over ride with an automatic turn off for after hours, and special events use only (City of Scottsdale Exterior Lighting Policy, and DS&PM).
38. Please clarify if an exterior ATM is proposed and demonstrate compliance with the City of Scottsdale Exterior ATM and Bank Drive-Thru lighting guidelines (see attached copy of guidelines).



#### Circulation:

39. On a revised site plan, please identify a sight distance triangle easement at the site driveway intersection and Chauncey Lane (DSPM Sec. 5-3.119D; Fig. 5.3-26).
40. The eastern parking lot needs to be designed to accommodate service vehicles with a 45-foot outside turning radius and 25-foot inside turning radius. Appears to be too tight at south end of parking lot (DSPM Sec. 2-1.804). Please revise the site plan accordingly.
41. Please connect the sidewalk located along the front of the buildings to the sidewalk ramp at the site driveway on Chauncey Lane. DSPM 2-1.808.

#### Considerations

The following considerations have been identified in the first review of this application. While these considerations are not critical to scheduling the application for public hearing, they may improve the quality and may reduce the delays in obtaining a decision regarding the proposed development. Please consider addressing the following:

42. Please consider providing a traffic barrier between the drive through lanes such as landscaping or a curb.

#### Technical Corrections

The following technical ordinance or policy related corrections have been identified in the first review of the project. While these items are not as critical to scheduling the case for public hearing, they will likely affect a decision on the final plans submittal (construction and improvement documents) and should be addressed as soon as possible. Correcting these items before the hearing may also help clarify questions regarding these plans. Please address the following:

##### Site:

43. On a revised site plan, please show the location of the required four (4) ADA stalls.
44. On a revised site plan, please show the location of the number of provided stalls.
45. Please revise the site plan to provide the 'Required' and 'Provided' bike parking calculations and the bike rack locations in accordance with section 9.106.C.2.b of the Zoning Ordinance.
46. Notes on the site plan appear to be 6-point font size, or less. Please revise the notes so that they are 12-point font size. Please refer to the Plan & Report Requirements for Development Applications.
47. On a revised site plan, please identify the location of existing hydrants, meter boxes, fire lines, sewer service lines and the proposed grease interceptor.
48. Please identify the stand along structure that is proposed in front of tenant 'G'.
49. Please identify which use will be occupying each tenant suite.
50. Please label the drive through on a revised site plan and identify circulation pattern.

##### Landscaping:

51. Notes on the landscape plan appear to be 6-point font size, or less. Please revise the notes so that they are 12-point font size. Please refer to the Plan & Report Requirements for Development Applications.

Elevation:

52. Notes on the building elevations appear to be 6-point font size, or less. Please revise the notes so that they are 12-point font size. Please refer to the Plan & Report Requirements for Development Applications.
53. Please revise the Material Board to include the Light Reflective Value for all paint colors.

Aviation:

54. A completed 7460-1 form should be submitted to the FAA and documentation provided showing a "No Hazard" determination; an aviation easement completed and recorded and noise disclosure notice supplied with final plan submittal.

Please resubmit the revised application requirements and additional information identified in Attachment A, Resubmittal Checklist, and a written summary response addressing the comments/corrections identified above as soon as possible for further review. The City will then review the revisions to determine if the application is to be scheduled for a hearing date, or if additional modifications, corrections, or additional information is necessary.

**PLEASE CALL 480-312-7000 TO SCHEDULE A RESUBMITTAL MEETING WITH ME PRIOR TO YOUR PLANNED RESUBMITTAL DATE. DO NOT DROP OFF ANY RESUBMITTAL MATERIAL WITHOUT A SCHEDULED MEETING. THIS WILL HELP MAKE SURE I'M AVAILABLE TO REVIEW YOUR RESUBMITTAL AND PREVENT ANY UNNECESSARY DELAYS. RESUBMITTAL MATERIAL THAT IS DROPPED OFF MAY NOT BE ACCEPTED AND RETURN TO THE APPLICANT.**

The Community & Economic Development Division has had this application in review for 24 Staff Review Days since the application was determined to be administratively complete.

These **1<sup>st</sup> Review Comments** are valid for a period of 180 days from the date on this letter. The Zoning Administrator may consider an application withdrawn if a revised submittal has not been received within 180 days of the date of this letter (Section 1.305. of the Zoning Ordinance).

If you have any questions, or need further assistance please contact me at 480-312-4211 or at [mtessier@ScottsdaleAZ.gov](mailto:mtessier@ScottsdaleAZ.gov).

Sincerely,



Meredith Tessier  
Planner

cc: Walt Brown

**ATTACHMENT A**  
**Resubmittal Checklist**

Case Number: **25-DR-2014**

Please provide the following documents, in the quantities indicated, with the resubmittal (all plans larger than 8 ½ x 11 shall be folded):

- ☒ One copy: COVER LETTER – Respond to all the issues identified in the first review comment letter.
- ☒ One copy: Revised Narrative for Project

☒ Site Plan:

<u>7</u>	<u>24" x 36"</u>	<u>1</u>	<u>11" x 17"</u>	<u>1</u>	<u>8 ½" x 11"</u>
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☒ Open Space Plan:

<u>1</u>	<u>24" x 36"</u>	<u>1</u>	<u>11" x 17"</u>	<u>1</u>	<u>8 ½" x 11"</u>
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☒ Elevations:

Color	<u>1</u>	<u>24" x 36"</u>	<u>1</u>	<u>11" x 17"</u>	<u>1</u>	<u>8 ½" x 11"</u>
B/W	<u>1</u>	<u>24" x 36"</u>	<u>1</u>	<u>11" x 17"</u>	<u>1</u>	<u>8 ½" x 11"</u>

☒ Landscape Plan:

Color	<u>2</u>	<u>24" x 36"</u>	<u>1</u>	<u>11" x 17"</u>	<u>1</u>	<u>8 ½" x 11"</u>
B/W	<u>2</u>	<u>24" x 36"</u>	<u>1</u>	<u>11" x 17"</u>	<u>1</u>	<u>8 ½" x 11"</u>

☒ Lighting Site Plan(s):

<u>1</u>	<u>24" x 36"</u>	<u>1</u>	<u>11" x 17"</u>	<u>1</u>	<u>8 ½" x 11"</u>
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☒ Photometric Analysis Plan(s):

<u>1</u>	<u>24" x 36"</u>	<u>1</u>	<u>11" x 17"</u>	<u>1</u>	<u>8 ½" x 11"</u>
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☒ Manufacturer Cut Sheets of All Proposed Lighting:

<u>1</u>	<u>24" x 36"</u>	<u>1</u>	<u>11" x 17"</u>	<u>1</u>	<u>8 ½" x 11"</u>
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☒ Technical Reports:

☒ (2) copies of the revised Drainage Report with the original red-lined copy of the report to me with the rest of the resubmittal material identified in Attachment A.

☒ (1) copy of the revised Storm Water Waiver with the original red-lined copy of the waiver to me with the rest of the resubmittal material identified in Attachment A.

☒ (3) copies of the revised Water and Waste Water Design Report(s) with the original red-lined copy of the report to me with the rest of the resubmittal material identified in Attachment A.

Resubmit the revised Drainage Report, Storm Water Waiver and Water and Waste Water Design Report to your Project Coordinator with any prior City mark-up documents.



# 1 EXTERIOR ATM AND BANK DRIVE-THRU LIGHTING GUIDELINES

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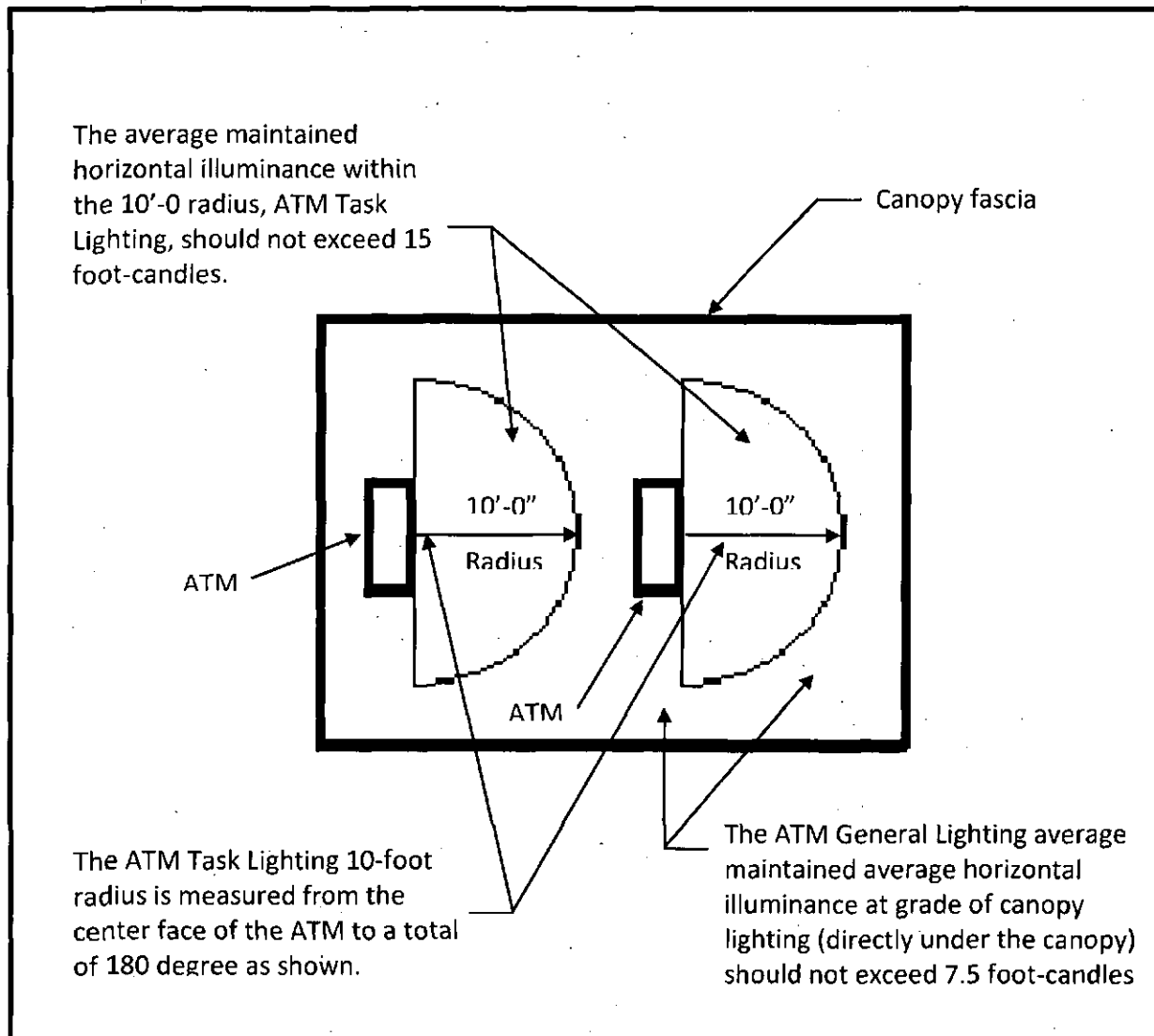
## **PURPOSE:**

Site lighting for walk-up automatic teller machines (ATM) and associated ATM drive-thru canopy should enhance the visual process of the user while providing: illuminance levels appropriate for the visual task, reasonable uniformity ratios, minimal glare, and minimize light trespass.

## **ATM Drive-Thru Canopy Lighting**

1. The lighting design should take into account the background lighting levels, lighting from other sources, and characteristics of the surrounding area.
2. The recommended illuminance levels and uniformity ratios established by the Illumination Engineering Society of North America (IESNA) in the most current IESNA Recommended Practice or Design Guide should also be incorporated into the lighting design.
3. All lighting should be designed to minimize light pollution and light trespass beyond the property lines. The maximum initial vertical illuminance at 6-feet above grade along the property lines, shall not exceed the City Of Scottsdale's Staff Policy for Site Lighting and IESNA recommended practice for light trespass.
4. The horizontal illuminance at grade for ATM canopy lighting (directly under the canopy):
  - a. Should not exceed a maintained average of 7.5 foot-candles over the entire canopy area, and should conform to the IESNA recommended practices, except as noted in section 4.b.
  - b. Within a 10-foot radius from the ATM (ATM Task Lighting): the maintained average should not exceed of 15.0 footcandles. The 10-foot radius is measured from the center face of the ATM and extends for a total of 180 degrees. See Figure 1. The remainder of the canopy area (ATM General Lighting): should not exceed a maintained average of 7.5 footcandles. This is to include any contribution of illuminance from the ATM Task Lighting. See Figure 1.
  - c. The designer is encouraged to provide additional site lighting around the canopy area in order to maximize safety and security for users of the ATM. All of the site lighting must conform to City Of Scottsdale's Staff Policy for Site Lighting.
5. The lamp wattage of any single luminaire should not exceed 250 watts.
6. All luminaires in ESLO areas should utilize light sources with a color temperature of 3200 degrees Kelvin or warmer.

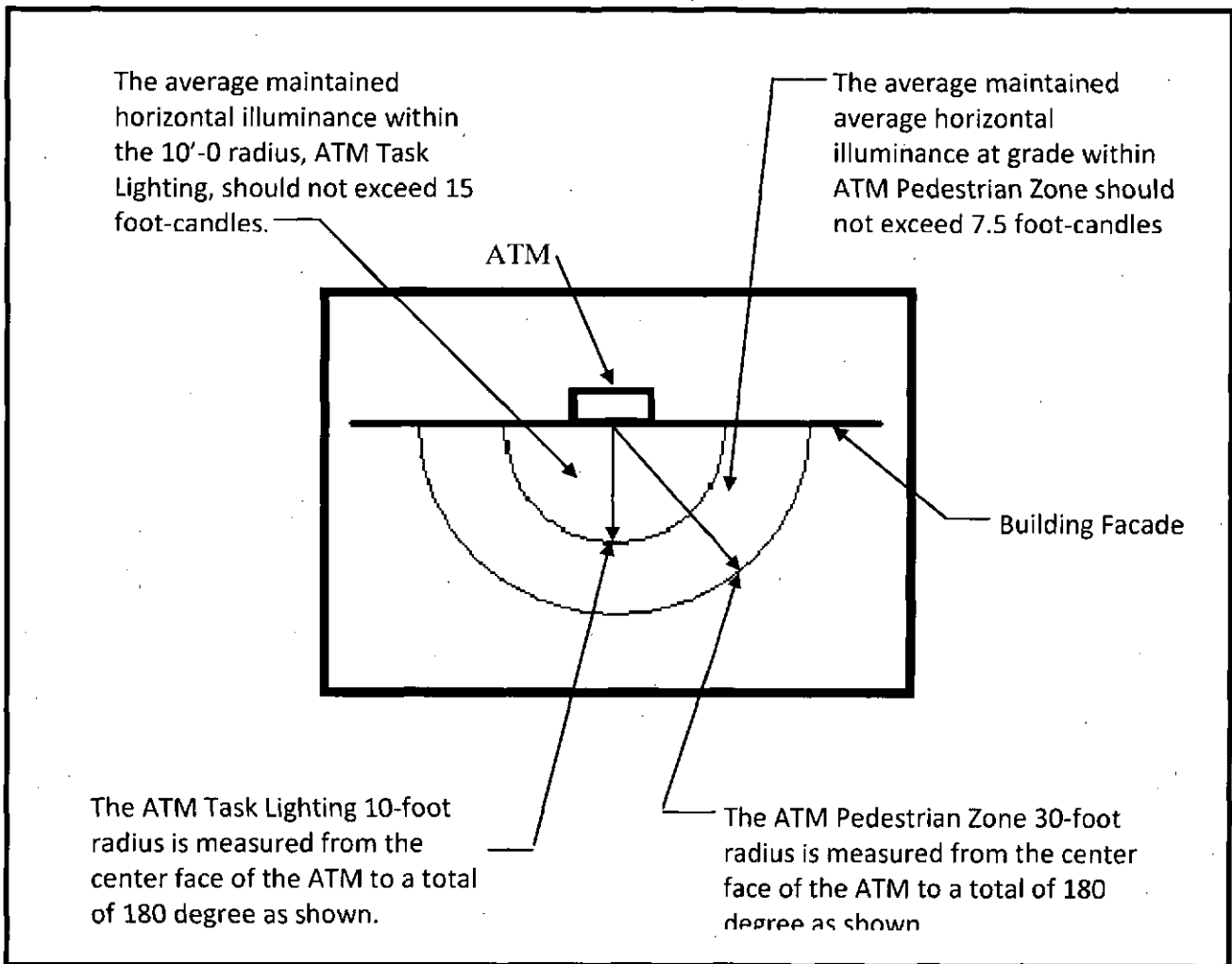
7. All luminaires should conform to IESNA criteria for "full-cutoff". Luminaires may be either recessed into the canopy or surface-mounted to the bottom of the canopy surface. Canopies with recessed luminaires must possess a fascia that is a minimum of 8- inches, and a maximum of 12- inches. Canopies with surface-mounted fixtures do not require a fascia, but the luminaire must either possess no lens, or a lens that is recessed at least 1" above the bottom edge of the luminaire.
8. Lights should not be mounted on the top or sides (fascias) of the canopy, and the sides (fascias) of the canopy should not be illuminated.
9. To block the direct view of the luminaire sources and lens of the fixture, the sides (fascias) of the canopy should extend below the lens of the fixture a minimum of 8-inches. The depth of the fascia below the lens should exceed 12-inches.
10. The maximum height the canopy from the top of pavement, to the bottom of the canopy should not exceed 13-feet 9-inches. The overall canopy height should not exceed 17-feet.



**FIGURE 1.**

### **Walk-up ATM Lighting**

1. The lighting design should take into account the background lighting levels, lighting from other sources, and characteristics of the surrounding area.
2. The recommended illuminance levels and uniformity ratios established by the Illumination Engineering Society of North America (IESNA) in the most current IESNA Recommended Practice or Design Guideline should also be incorporated into the lighting design.
3. All lighting should be designed to minimize light pollution and light trespass beyond the property lines. The maximum initial vertical illuminance at 6-feet above grade along the property lines, shall not exceed the City Of Scottsdale's Staff Policy for Site Lighting and IESNA recommended practice for light trespass.
4. The horizontal illuminance at grade for ATM lighting (walk-up ATM):
  - a. Within a 10-foot radius from the ATM (ATM Task Lighting): the maintained average should not exceed 15.0 footcandles. The 10-foot radius is measured from the center face of the ATM and extends for a total of 180 degrees. See Figure 2.
  - b. A pedestrian transition zone (ATM Pedestrian Zone) should be provided within 30-feet of ATM. A maintained average should not exceed 7.5 footcandles within pedestrian transition zone area. This is to include any contribution of illuminance from the ATM Task Lighting. The 30-foot radius is measured from the center face of the ATM and extends for a total of 180 degrees. See Figure 2 (page 4).
  - c. The designer is encouraged to provide additional site lighting around the canopy area in order to maximize safety and security for users of the ATM. All of the site lighting must conform to City Of Scottsdale's Staff Policy for Site Lighting.
5. The lamp wattage of any single luminaire should not exceed 250 watts.
6. All luminaires in ESLO areas should utilize light sources with a color temperature of 3200 degrees Kelvin or warmer.
7. All luminaires should conform to IESNA criteria for "full-cutoff".

**FIGURE 2.**





08/25/2014

Traver Jones  
Kimley Horn & Associates  
7878 N. 16Th St Ste 300  
Phoenix, Az

RE: Development Review Board Packet requirements for the Development Review Board hearing.

Traver Jones

Your case 25-DR-2014, Crossroads South Pad is scheduled for the 09/04/2014 Development Review Board hearing. Please submit the following directly to me by 1:00 p.m. on 08/27/2014 in order to keep this hearing date:

- 1 copy of this letter (without this letter your packets will not be accepted)
- 11 – 11"x17" collated and staple copies into packets
- and 1 - 8 ½"x11" copy of the following not stapled

- ☒ Combined context aerial and Site Plan (color)
- ☒ Site Plan (black and white)
- ☒ Elevations (color)
- ☒ Elevations (black and white)
- ☒ Perspective (color)
- ☒ Material and Color Board (color)
- ☒ Landscape Plans (black and white)
- ☒ Electrical Site Plan (black and white)
- ☒ Exterior Lighting Cutsheets (black and white)

- 
- 11 sets of the color context photos and the associated context photo key plan.

Please contact me at 480-312-4211 or at [mtessier@ScottsdaleAZ.gov](mailto:mtessier@ScottsdaleAZ.gov) to make a submittal meeting.

You will be required to make a presentation to the Development Review Board. If you choose to present your application to the Development Review Board utilizing a Power Point presentation, the electronic file shall be submitted to me by 1:00 p.m. on Monday September 1, 2014. Please limit the presentation to the application. Your presentation is limited to a maximum of 10 minutes.

Thank you,

  
Meredith Tessier  
Planner