

**Correspondence Between
Staff and Applicant
Approval Letter**



Community & Economic Development Division
Planning, Neighborhood & Transportation

7447 East Indian School Road
Scottsdale, Arizona 85251

September 16, 2016

116-DR-2006#4

Ryan Ranson
In-Commercial Communications for Verizon
4294 E Del Rio St
Gilbert, Az

RE: DRB APPROVAL NOTIFICATION

Case Reference No: 116-DR-2006#4 Verizon PHO Windy Antenna Replacement

The Development Review Board approved the above referenced case on September 15, 2016. For your use and reference, we have enclosed the following documents:

- Approved Stipulations/Ordinance Requirements
- This approval expires two (2) years from date of approval if a permit has not been issued, or if no permit is required, work for which approval has been granted has not been completed.
 - These instructions are provided to you so that you may begin to assemble information you will need when submitting your construction documents to obtain a building permit. For assistance with the submittal instructions, please contact your project coordinator, Keith Niederer, 480-312-2953.
- Table: "About Fees"
 - A brief overview of fee types. A plan review fee is paid when construction documents are submitted, after which construction may begin. You may review the current years fee schedule at: <http://www.scottsdaleaz.gov/bldgresources/Fees/default.asp>

Please note that fees may change without notice. Since every project is unique and will have permit fees based upon its characteristics, some projects may require additional fees. Please contact the One Stop Shop at 480-312-2500.

Finally, please note that as the applicant, it is your responsibility to distribute copies of all enclosed documents to any persons involved with this project, including but not limited to the owner, engineers, architect, and developer.

Sincerely,

Keith Niederer
Senior Planner
kniederer@ScottsdaleAZ.gov

About Fees -

The following table is intended to assist you in estimating your potential application, plan review, and building permit fees. Other fees may also apply, for example Water Resources non-Residential Development, Parking-in-Lieu Fees, or Assessment District Fees; and those fees are not listed in this package the plan review staff is responsible for determining additional applicable fees.

Type of Activity	Type of Fee	Subcategory	When paid?
Commercial	Application	<ul style="list-style-type: none"> ▪ Preapplication, Variance, Zoning Appeal, Continuance, Development Review Board, ESL, General Plan, Rezoning, Sign Review, Special Event, Staff Approval, Temporary Sales Trailer, Use Permit, or Zoning Text Amendment 	At time of application submittal
	Plan Review	<ul style="list-style-type: none"> ▪ Commercial, foundation, addition, tenant improvement/remodel ▪ Apartments/Condos ▪ Engineering site review ▪ Signs ▪ Plat fees ▪ Misc. Plan Review ▪ Lot Tie/Lot Split ▪ Pools & Spas ▪ Recordation 	At time of construction document submittal
	Building Permit	<ul style="list-style-type: none"> ▪ Commercial addition, remodel, tenant improvement, foundation only, shell only ▪ Fence walls or Retaining walls ▪ Misc. Permit ▪ Signs 	After construction document approval and before site construction begins
Residential	Application	<ul style="list-style-type: none"> ▪ Preapplication, Variance, Zoning Appeal, Continuance, Development Review Board, ESL, General Plan, Rezoning, Sign Review, Special Event, Staff Approval, Temporary Sales Trailer, Use Permit, or Zoning Text Amendment 	At time of application submittal
	Plan Review	<ul style="list-style-type: none"> ▪ Single family custom, addition, remodel, standard plans ▪ Engineering site review ▪ Misc. plan reviews 	At time of construction document submittal
	Building Permit	<ul style="list-style-type: none"> ▪ Single family custom, addition, remodel, detached structure, standard plans ▪ Fence walls or Retaining walls ▪ Misc. Permit ▪ Signs 	After construction document approval and before site construction begins

**Stipulations for the
Development Review Board Application:
Verizon PHO Windy Antenna Replacement
Case Number: 116-DR-2006#4**

These stipulations are intended to protect the public health, safety, welfare, and the City of Scottsdale.

APPLICABLE DOCUMENTS AND PLANS:

1. Except as required by the Scottsdale Revised Code, the Design Standards and Policies Manual (DSPM), and the other stipulations herein, the site design and construction shall substantially conform to the following documents:
 - a. Architectural elements, including dimensions, materials, form, color, and texture shall be constructed to be consistent with the building elevations submitted by Tower Engineering Professionals and Verizon Wireless, with a city staff date of 8/19/2016.
 - b. The location and configuration of all site improvements shall be consistent with the site plan submitted by Tower Engineering Professionals and Verizon Wireless, with a city staff date of 8/19/2016.

ARCHITECTURAL DESIGN:

Ordinance

- A. Antennas shall be mounted no more than two feet from the face of the light pole.

DRB Stipulations

2. Antennas, mounting hardware, and shrouds shall be painted to match the color of the ball field light pole.
3. If coaxial cables are fed into the bottom of the antennas, they shall be concealed by a shroud.
4. Vertical pipe mounts shall be trimmed to match the height of the antennas.
5. With the final plans submittal, the applicant shall submit a coaxial cable plan showing the locations of the coaxial cable between the pole ports and antennas/radio equipment.

ADDITIONAL ITEMS:

DRB Stipulations

6. Prior to any construction, the contractor shall schedule a pre-construction meeting with Inspection Services by calling 480-312-5750. This note shall appear on the plans.



Wireless Construction Documents

Submittal Checklist

Case # 116 - DR - 2006#4

A copy of this submittal checklist must accompany your submittal. Provide each item listed on the submittal checklist with your first plan review application.

Submit digital plans by visiting the City of Scottsdale Digital Submittal Program website:
<http://www.scottsdaleaz.gov/bldgresources/digital.asp> or call the digital submittal team for any questions at
 480-312-7800.

Submittal Requirements

All graphics and plans shall be to scale and dimensioned.

Req'd	Rec'd	4 Sets (Building, Planning & Fire)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Architectural site plan; locating all masonry walls, equipment, antenna, structures, towers, etc.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Structural plan; details and calculations for complete project, Certificate of Special Inspection as necessary.
<input type="checkbox"/>	<input type="checkbox"/>	Foundation plan and details for any enclosure fences and/or walls, enclosure structures, and generator pads.
<input type="checkbox"/>	<input type="checkbox"/>	Equipment: include any generator, manufacturers, installation instructions and specifications.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Antenna plan.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Elevations (before and after): show any buildings, towers, poles, ground equipment, landscape, wall enclosures and gates.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electrical plans and all grounding arrays and connections.
<input type="checkbox"/>	<input type="checkbox"/>	Letter of authorization from owner of streetlight pole.
<input type="checkbox"/>	<input type="checkbox"/>	Improvement plan: existing and proposed underground utility.
<input type="checkbox"/>	<input type="checkbox"/>	Landscape plan: include native plant inventory, as necessary.
<input type="checkbox"/>	<input type="checkbox"/>	Irrigation plan.
Traffic Signal Submittal Requirements: 1 Set (Traffic)		
<input type="checkbox"/>	<input type="checkbox"/>	Traffic Signal Design and Civil Improvement plans. Specifications and Engineering estimate of probable cost, all signed and sealed by an Arizona registered Engineer.
<input type="checkbox"/>	<input type="checkbox"/>	Foundation detail, pole detail, Certificate of Special Inspection as necessary.
Other:		
<input type="checkbox"/>	<input type="checkbox"/>	Signed Antenna Site Right-of-Way License Agreement (ARLA)



Community & Economic Development Division
Planning, Neighborhood & Transportation

7447 East Indian School Road
Scottsdale, Arizona 85251

Date: 8-19-2016
Contact Name: Ryan Rawson
Firm name: In Command Communications
Address: 4294 E. Del Rio St.
City, State Zip: Gilbert, AZ

RE: Application Accepted for Review.

466 - PA- 2016

Dear Mr. Rawson:

It has been determined that your Development Application for Verizon PNO Windy has been accepted for review.

Upon completion of the Staff's review of the application material, I will inform you in writing or electronically either: 1) the steps necessary to submit additional information or corrections; 2) the date that your Development Application will be scheduled for a public hearing or, 3) City Staff will issue a written or electronic determination pertaining to this application. If you have any questions, or need further assistance please contact me.

Sincerely,

Name: Keith Niederer
Title: Sr. planner
Phone number: 480-312-2953
Email address: kniederer@scottsdaleaz.gov

116-DR-2006#4
8/19/16



August 26, 2016

Ryan Ranson
In-Commercial Communications for Verizon
4294 E Del Rio St
Gilbert, Az

RE: Development Review Board Packet requirements for the Development Review Board hearing.

Dear Mr. Rawson,

Your case 116-DR-2006#4, Verizon PHO Windy Antenna Replacement, is scheduled for the September 15, 2016 Development Review Board hearing.

The meeting will occur in City Hall, 3939 N. Drinkwater Blvd. and will begin at 1:00 PM. Please plan on attending this meeting and arrive by 12:45 PM.

Thank you,

Keith Niederer
Senior Planner