

Neighborhood Notification
Open House Information
Citizen Comments
Affidavit of Posting
Site Sign
Legal Protest



Neighborhood Notification Checklist

AB, BA, UP, DR, HE, HP, MUMSP, PP

~~Step 3: Hold An Open House Meeting~~

~~You are required to hold a minimum of Open House Meeting(s).~~

~~Provide open house date, time, and location to Project Coordinator **at least** 14 calendar days prior to the meeting. E-mail open house information to project coordinator and to: planninginfo@scottsdaleaz.gov.~~

Step 4: Complete a Neighborhood Notification Report

Provide all of the checked items, in a report, with your submittal

- You are required to submit a Neighborhood Notification Report with your application.
- Submit either the original, or a copy of this marked Neighborhood Notification Packet.
- Document your Project Notification efforts as follows:
 - Provide a list of names, phone numbers/addresses of contacted parties (e.g. neighbors/property owners, School District representatives, and HOA's).
 - Provide a map showing where notified neighbors are located.
 - Provide the dates contacted, and the number of times contacted.
 - Indicate how they were contacted (e.g. letter, phone call). If certified mail was used, provide receipts of delivery.
 - Provide copies of letters or other means used to contact neighbors, the school district, and HOA's.
 - Provide originals of all comments, letters, and correspondence received.
- Verify the "Project Under Review" Sign Posting or Newspaper listing as follows:
 - Provide affidavit of posting, and pictures of sign, which are date and time stamped.
 - Copy of Newspaper listings with date of publication.
- Document the Open House Meeting(s) as follows:
 - List dates, times, and locations of open house meeting(s).
 - Provide the sign-in sheets, list of people attended the meeting(s), comment sheets, and written summary of the comments, issues and concerns provided at the open house meeting(s).
 - List the method by which the applicant has addressed, or intends to address, the issues, concerns, and problems identified during the process.
 - List dates, times, and locations of any follow-up with interested parties.
- List any other neighborhood, citizen involvement.

Related Resources:

- Project Under Consideration Sign Posting Requirements
- Affidavit of Posting
- Public Hearing Sign Posting Requirements

Planning and Development Services

7447 E. Indian School Road, Suite 105, Scottsdale, AZ 85251 • Phone: 480-312-7000 • Fax: 480-312-7088



Neighborhood Notification Checklist

AB, BA, UP, DR, HE, HP, MUMSP, PP

Neighborhood notification is necessary for all Conditional Use Permits, including Municipal Use Master Site Permits, Abandonments, Development Review Board, Board of Adjustment, and Hardship Exemption cases. You are required to return this form with checked items completed, and your Neighborhood notification Report with your application submittal.

If you have questions on these requirements, please contact Planning & Development Services at 480-312-2328.

This application is for a:

- Abandon of ROW/GLO
- Board of Adjustment
- Conditional Use Permit
- Historic Preservation Commission
- Development Review Board
- Hardship Exemption
- Municipal Use Master Site Plan

If you are submitting an application for Re-Zoning, Zoning Ordinance Text Amendments, Zoning Stipulation Amendments, Council Approved Amended Standards, and City Council Site Plan Approval this is not the correct checklist; please obtain a copy of the Citizen Review Checklist from your project coordinator. If you are applying for a General Plan Amendment, please obtain a copy of the Neighborhood Involvement Checklist from your project coordinator.

Complete the following marked items **prior to** submitting your application

Step 1: Neighborhood Notification

<p>Provide information by:</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1st Class Letter or Postcard <input type="checkbox"/> In Person <input type="checkbox"/> Phone call <input type="checkbox"/> Certified Mail <input type="checkbox"/> Door Hangers/Flyers 	<p>To:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Property owners and HOAs within 750' (*required for all WCF) <input type="checkbox"/> Adjacent property owners/ tenants/HOAs <input type="checkbox"/> School District(s) <input type="checkbox"/> Interested Party list (provided by Project Coordinator) <input type="checkbox"/> Tenants, employees, and students (*required for all WCF)
--	---

* WCF requirements for Notification shall be completed a minimum of 15 days prior to the application submittal. Notification for all other applications should be within 45 days prior to the date of your formal submittal.

Project Notification shall include the following information:

- Project request and description
- Location
- Size (e.g. Number of Acres of project, Square Footage of Lot)
- Zoning
- Site Plan
- Applicant and City contact names and phone numbers
- Any scheduled open house(s) - including time, date, and location

Step 2: Project Under Consideration

- Post sign 10 calendar days prior to your Open House Meeting. (See Sign posting requirements)
- Post sign 15 calendar days prior to your formal application submittal. (See WFC requirements)

Planning and Development Services

7447 E. Indian School Road, Suite 105, Scottsdale, AZ 85251 • Phone: 480-312-7000 • Fax: 480-312-7088

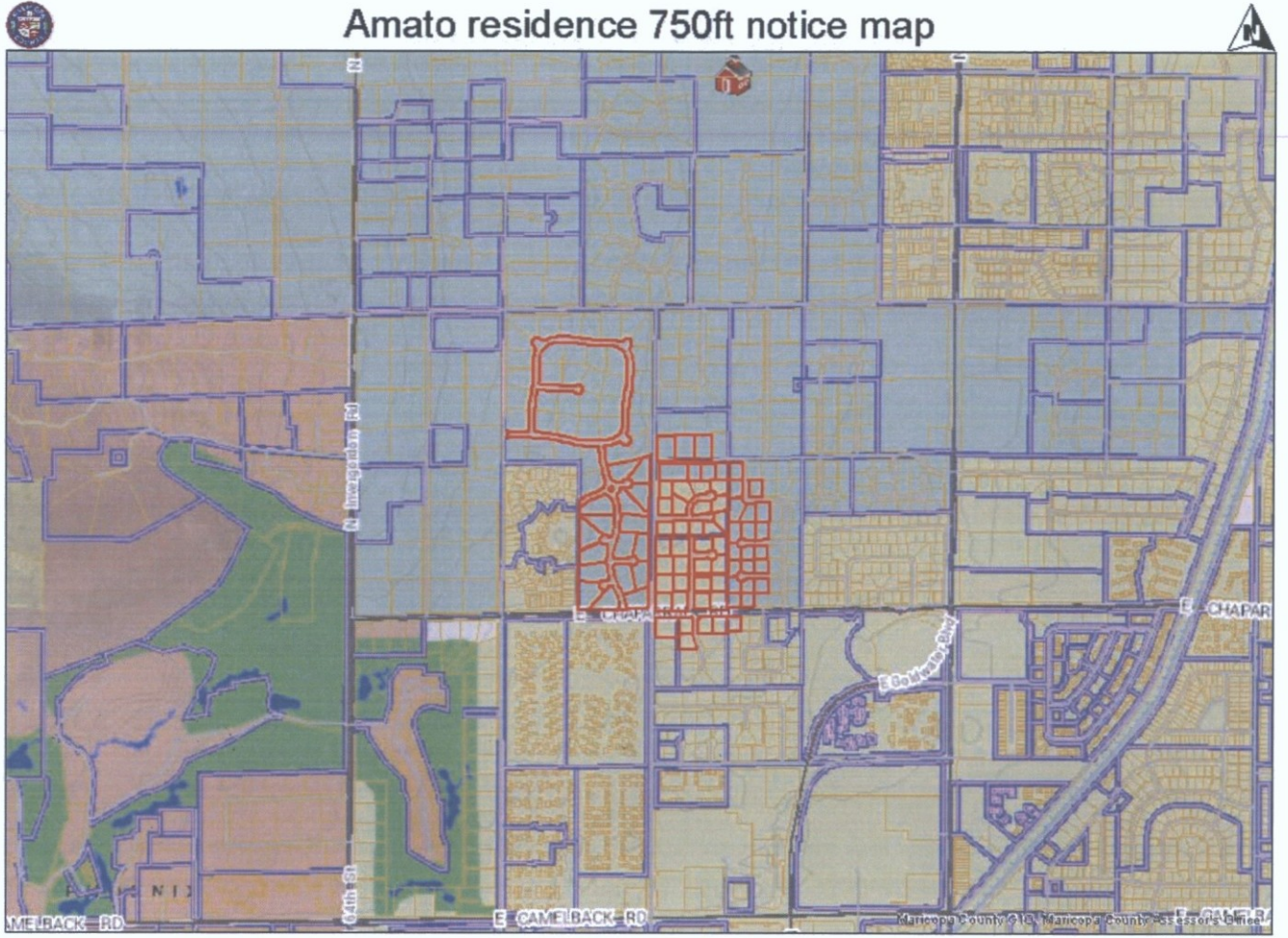
Owner Name	Mailing Address1	Mailing Ad: Mai	Mailing Ad:
BARTON JEFFREY E/JULIANNE J TR	6802 E VISTA DR	PARADISE 'AZ	85253
VARGAS CARMEN PEREZ	6818 E VISTA DR	PARADISE 'AZ	85253
SHANKS MICHAEL A/CHRISTINE M	6832 E VISTA DR	PARADISE 'AZ	85253
RYAN W AMATO AND LAURIE D AMATO TRUST	5038 N CHIQUITA LN	PARADISE 'AZ	85253
PHILLIPS CRAIG L/TERRY E	5037 N MONTE VISTA DR	SCOTTSDAI AZ	85253
LEONARD FAMILY REVOCABLE LIVING TRUST	6834 E PASADENA AVE	PARADISE 'AZ	85253
JENNIFER DREYFUS REVOCABLE TRUST	6850 E PASADENA AVE	PARADISE 'AZ	85253
TALLE ARMAN/CHESHANI MILA E	6849 E PASADENA AVE	PARADISE 'AZ	85253
BENJUNIE TRUST	10623 E TERRA DR	SCOTTSDAI AZ	85258
HEFFERMAN JAMES P & KATHRYN Z	5025 N 68TH ST	SCOTTSDAI AZ	85253
JOY DANE	5024 N CHIQUITA LN	PARADISE 'AZ	85253
AKSAMIT THOMAS J	2230 MESA CIR	KINGMAN AZ	86401
LEVANTE 1998 TRUST	769 LAKEVIEW WY	REDWOOD CA	94062
ESPINASSE MARLYS/PIERRE	6802 E CHAPARRAL RD	PARADISE 'AZ	85253
BASSOLINO JOSEPH/DECINQUE JAMES	205 RAYMOND RD	PRINCETON NY	8540
MICHUNOVICH MARKO/ZLATA	5001 N CHIQUITA LN	SCOTTSDAI AZ	85253
MCKINLEY TOD	5500 NE WINDERMERE RD	SEATTLE WA	98105
BIANCHI REVOCABLE TRUST	4715 N 68TH ST	SCOTTSDAI AZ	85251
MICHUNOVICH MARKO/ZLATA/HANLINE JOYCE J	6848 E CHAPARRAL RD	PARADISE 'AZ	85253
BORSENIK JOEL/JYAMME	5001 N CHIQUITA LN	PARADISE 'AZ	85253
MCFADDEN TATIANA MARIA/BRACHTL MARK CA	6841 E VISTA DR	PARADISE 'AZ	85253
ALMOND CAROL A	6831 E VISTA DR	PARADISE 'AZ	85253
SCHUMACHER FAMILY TRUST	6821 E VISTA DR	PARADISE 'AZ	85253
RAUSCHER GLENDA M	5149 N MONTE VISTA DR	PARADISE 'AZ	85253
MILLER JANE M	5129 N 68TH ST	SCOTTSDAI AZ	8.53E+08
NGUYEN ALLAN TRUNG TRAN	6802 E BONITA DR	SCOTTSDAI AZ	85253
SALEM MARCUS J/CYNTHIA SCHWAB	6812 E BONITA DR	PARADISE 'AZ	85253
COURY JONATHAN A	5128 N 68TH PL	PARADISE 'AZ	85253
DILLER KIRK W/NICOLE L TR	5136 N 68TH PL	PARADISE 'AZ	85253
VANDEVENTER DIRK & NATALIE BROWN	5146 N 68TH PL	SCOTTSDAI AZ	85253
ROCKWELL LIVING TRUST	5139 N 68TH PL	PARADISE 'AZ	85253
PETITI MORGAN/PHARO MARSHA	304 PARK BLVD	MILLBRAE CA	94030
WORDINGHAM SARA E	6840 E BONITA DR	PARADISE 'AZ	85253
CHARLIE M AND VIRGINIA A AGEE LIVING TRUST	6833 E BONITA DR	PARADISE 'AZ	85253
OESCH ALISON A/SETH D	6823 E BONITA DR	PARADISE 'AZ	85253
CRAIG K AND SUSAN D HARRIS JOINT TRUST	6815 E BONITA DR	SCOTTSDAI AZ	85253
MANJI KALEIM/DAVISON ELIZABETH	7121 E RANCHO VISTA DR U	SCOTTSDAI AZ	85251
IDSARDI JAMES R/LUISAAN N	6912 E CHAPARRAL RD	PARADISE 'AZ	85253
BOBBE HENRY C/DEBRA MARIE	6902 E CORONADO RD	PARADISE 'AZ	85253
LUX THOMAS C/ GAY A	6901 E PASADENA AVE	PARADISE 'AZ	85253
SUZANNE PARELMAN TRUST/SAPAKIE ALAN	6915 E PASADENA AVE	PARADISE 'AZ	85253
PRUITT DENISE DIONE TR	6923 E PASADENA AVE	PARADISE 'AZ	85253
GALLAGHER SEAN W/ROXANN S	6924 E PASADENA AVE	SCOTTSDAI AZ	85253
FALLON MICHAEL O/SANDRA J TR	6912 E PASADENA AVE	SCOTTSDAI AZ	85251
MARTHA E OTONDO TRUST AGREEMENT	6902 E PASADENA AVE	SCOTTSDAI AZ	85253
JACKSON CRAIG H TR	7400 E MONTE CRISTO AVE	SCOTTSDAI AZ	85260

ALBERT TABAH AND BONNY W TABAH TRUST	6915 E ORANGE BLOSSOM C	PARADISE 'AZ	85253
WOZENCRAFT FAMILY TRUST	6923 E ORANGE BLOSSOM C	PARADISE 'AZ	85253
BOL KEITH DAVIS	6612 N IRONWOOD	SCOTTSDAI AZ	85253
MOORE JUSTIN	4341 N 68TH ST	SCOTTSDAI AZ	85251
PIASKOSKI PAUL A/WENDY M	6902 E ORANGE BLOSSOM C	PARADISE 'AZ	85253
KEITH R AND JENNIFER A MAKI LIVING TRUST	5126 N 69TH PL	PARADISE 'AZ	85253
HART PHILLIP/BRIANA	2556 E CAROB DR	CHANDLER AZ	85286
MILL FAMILY TRUST	6923 E ORANGE BLOSSOM L	PARADISE 'AZ	85253
GARDNER CARL	6918 E ORANGE BLOSSOM L	PARADISE 'AZ	85253
NAUGHTON DENNIS M/KATHLEEN C GREEN	5134 N 69TH PL	PARADISE 'AZ	85253
KANGWANSHIRATHADA CHITTI/NANCY	5144 N 69TH PL	PARADISE 'AZ	85253
SCHWIMMER JEFFREY L TR	9425 RIVERSIDE DR APT 131	SANDY UT	8.41E+08
KOLIOPOULOS PETER M/LYNN K	6909 E CHAPARRAL RD	SCOTTSDAI AZ	85253
CARTWRIGHT ERICA K/DUSTIN B	6819 E CHAPARRAL RD	SCOTTSDAI AZ	85253
MATHES WILLIAM O/DAVID	4830 N 68TH PL	SCOTTSDAI AZ	85251
KIRKPATRICK GERALD L/TANYA C	6901 E CHAPARRAL RD	SCOTTSDAI AZ	85253
FALLER ROBERT F/JAMES C	3773 E SWEETWATER AVE	PHOENIX AZ	85032
CASA BLANCA CLUB ASSN	16441 N 91ST STR STE 104	SCOTTSDAI AZ	85260
HART BRUCE H/NADINE A	5219 N CASA BLANCA	PARADISE 'AZ	85253
HAUGLAND GORDON/AMY J L	9083 E LOS GATOS DR	SCOTTSDAI AZ	85255
DOUGLAS ELVIN HELTNE REVOCABLE TRUST	5131 W SAFI WAY	PARADISE 'AZ	85253
MOORE R C/ELIZABETH A	5115 N TAMANAR	PARADISE 'AZ	85253
BALL BARBARA ANNE TR	5101 N TAMANAR	PARADISE 'AZ	8.53E+08
CROTTY MICHAEL E/THERESA M	5045 TAMANAR WY	PARADISE 'AZ	85253
MADISON DANIEL A/KATHLEEN M	6740 E TAZA WY	PARADISE 'AZ	85253
D K EATON FAMILY TRUST	6737 E TAZA WY	PARADISE 'AZ	85253
ROBERT J NOVAK LIVING TRUST	5013 N TAMANAR WAY	PARADISE 'AZ	85253
KLING ROBERT R/KARI S	5219 N CASA BLANCA NO 25	PARADISE 'AZ	85253
TROY W SCHUMACHER FAMILY TRUST	5002 N TAMANAR WAY	PARADISE 'AZ	85253
KOSS STEIN J/GENA M	5219 N CASA BLANCA DR	PARADISE 'AZ	85253
DANIELS MICHAEL H/JANET H	1721 SUNNYSLOPE LN	MANHATT, KS	66502
CAT FAMILY TRUST	5032 N TAMANAR DR	PARADISE 'AZ	85253
FTK 2015 TRUST	5219 N CASA BLANCA DR U	PARADISE 'AZ	85253
LARCHER DAVID/LORI	5850 N CAMELDALE WAY	PARADISE 'AZ	85253
SCHMID ERICH A/CHERYL C TR	5219 N CASA BLANCA DR U	PARADISE 'AZ	8.53E+08
CASA BLANCA CLUB ASSN	16441 N 91ST STR STE 104	SCOTTSDAI AZ	85260

Property St	Property St	Property St	Property City	Property Zip Code
6802 E	VISTA DR		PARADISE VALLEY	85253
6818 E	VISTA DR		PARADISE VALLEY	85253
6832 E	VISTA DR		PARADISE VALLEY	85253
5038 N	CHIQUITA LN		PARADISE VALLEY	85253
5037 N	68TH ST		PARADISE VALLEY	85253
6834 E	PASADENA AVE		PARADISE VALLEY	85253
6850 E	PASADENA AVE		PARADISE VALLEY	85253
6849 E	PASADENA AVE		PARADISE VALLEY	85253
6833 E	PASADENA AVE		PARADISE VALLEY	85253
5025 N	68TH ST		PARADISE VALLEY	85253
5024 N	CHIQUITA LN		PARADISE VALLEY	85253
5021 N	68TH ST		PARADISE VALLEY	85253
5020 N	CHIQUITA LN		PARADISE VALLEY	85253
6802 E	CHAPARRA RD		PARADISE VALLEY	85253
6812 E	CHAPARRA RD		PARADISE VALLEY	85253
6848 E	CHAPARRA RD		PARADISE VALLEY	85253
5021 N	CHIQUITA LN		PARADISE VALLEY	85253
5015 N	CHIQUITA LN		PARADISE VALLEY	85253
5001 N	CHIQUITA LN		PARADISE VALLEY	85253
6841 E	VISTA DR		PARADISE VALLEY	85253
6831 E	VISTA DR		PARADISE VALLEY	85253
6821 E	VISTA DR		PARADISE VALLEY	85253
5149 N	MONTE VISTA DR		PARADISE VALLEY	85253
5129 N	68TH ST		PARADISE VALLEY	85253
6802 E	BONITA DR		PARADISE VALLEY	85253
6812 E	BONITA DR		PARADISE VALLEY	85253
5128 N	68TH PL		PARADISE VALLEY	85253
5136 N	68TH PL		PARADISE VALLEY	85253
5146 N	68TH PL		PARADISE VALLEY	85253
5139 N	68TH PL		PARADISE VALLEY	85253
5117 N	68TH PL		PARADISE VALLEY	85253
6840 E	BONITA DR		PARADISE VALLEY	85253
6833 E	BONITA DR		PARADISE VALLEY	85253
6823 E	BONITA DR		PARADISE VALLEY	85253
6815 E	BONITA DR		PARADISE VALLEY	85253
6801 E	BONITA DR		PARADISE VALLEY	85253
6912 E	CHAPARRA RD		PARADISE VALLEY	85253
6902 E	CORONADO RD		PARADISE VALLEY	85253
6901 E	PASADENA AVE		PARADISE VALLEY	85253
6915 E	PASADENA AVE		PARADISE VALLEY	85253
6923 E	PASADENA AVE		PARADISE VALLEY	85253
6924 E	PASADENA AVE		PARADISE VALLEY	85253
6912 E	PASADENA AVE		PARADISE VALLEY	85253
6902 E	PASADENA AVE		PARADISE VALLEY	85253
6901 E	ORANGE B DR		PARADISE VALLEY	85253

6915 E	ORANGE B DR	PARADISE VALLEY	85253
6923 E	ORANGE B DR	PARADISE VALLEY	85253
6924 E	ORANGE B DR	PARADISE VALLEY	85253
6912 E	ORANGE B DR	PARADISE VALLEY	85253
6902 E	ORANGE B DR	PARADISE VALLEY	85253
5126 N	69TH PL	PARADISE VALLEY	85253
6915 E	ORANGE B LN	PARADISE VALLEY	85253
6923 E	ORANGE B LN	PARADISE VALLEY	85253
6918 E	ORANGE B LN	PARADISE VALLEY	85253
5134 N	69TH PL	PARADISE VALLEY	85253
5144 N	69TH PL	PARADISE VALLEY	85253
4841 N	68TH ST	SCOTTSDALE	85251
6909 E	CHAPARRA RD	PARADISE VALLEY	85253
6819 E	CHAPARRA RD	PARADISE VALLEY	85253
4830 N	68TH PL	SCOTTSDALE	85251
6901 E	CHAPARRA RD	PARADISE VALLEY	85253
6911 E	CHAPARRA RD	PARADISE VALLEY	85253
5219 N	CASA BLAN DR	PARADISE VALLEY	85253
5137 N	TAMANAR DR	PARADISE VALLEY	85253
5135 N	TAMANAR DR	PARADISE VALLEY	85253
5131 E	SAFI WY	PARADISE VALLEY	85253
5115 N	TAMANAR DR	PARADISE VALLEY	85253
5101 N	TAMANAR DR	PARADISE VALLEY	85253
5045 N	TAMANAR DR	PARADISE VALLEY	85253
6740 E	TAZA WY	PARADISE VALLEY	85253
6737 E	TAZA WY	PARADISE VALLEY	85253
5013 N	TAMANAR DR	PARADISE VALLEY	85253
5001 N	TAMANAR DR	PARADISE VALLEY	85253
5002 N	TAMANAR DR	PARADISE VALLEY	85253
5016 N	TAMANAR DR	PARADISE VALLEY	85253
5022 N	TAMANAR DR	PARADISE VALLEY	85253
5032 N	TAMANAR DR	PARADISE VALLEY	85253
5042 N	TAMANAR DR	PARADISE VALLEY	85253
5102 N	TAMANAR DR	PARADISE VALLEY	85253
5116 N	TAMANAR DR	PARADISE VALLEY	85253

Amato residence 750ft notice map





**AFFIDAVIT OF POSTING
OFFICE OF THE CITY CLERK**

STATE OF ARIZONA)
) SS
COUNTY OF MARICOPA)

I, Sita Barge, being first duly sworn, depose and say:

That on October 17, 2016, I posted notification poster(s) for the properties indicated below.

Site(s) must be posted on or before: 10/17/16

Case No.	Description and Location of Project	No. of Signs	Date Posted
12-BA-2016	Amato Residence Variance, 5038 N Chiquita Ln	1	10/17/16


Date of Board of Adjustment Public Meeting: November 2, 2016, AT 6:00 P.M. IN THE CITY HALL KIVA, SCOTTSDALE, ARIZONA.

Sita Barge
(Signature)

Acknowledged this 19th day of October 2016.

Carla A. Rivera
(Notary Public)

My commission expires February 2, 2017

**CARLA A. RIVERA**
Notary Public - State of Arizona
MARICOPA COUNTY
My Commission Expires
February 2, 2017

PUBLIC HEARING NOTICE

REQUEST: Request by the owner for approval of variances to the City of Scottsdale Zoning Ordinance, Section 5.304.E.1.a pertaining to the required front yard setback, Section 5.304.E.2 pertaining to the required side yard setback, and Section 5.304.E.3 pertaining to the required rear yard setback.

CASE# 12-BA-2016

DATE: November 2, 2016

WE PROMISE TO KEEP YOU UP TO DATE. PLEASE CHECK OUR WEBSITE FOR LATEST DEVELOPMENTS.

UNLESS OTHERWISE NOTIFIED, ALL PUBLIC HEARINGS ARE HELD AT:

SCOTTSDALE CITY HALL
3939 N. DRINKWATER BLVD.

YOUR COMMENTS ABOUT THIS REQUEST MUST BE MADE 7 DAYS PRIOR TO THE ABOVE DATE
IF YOU WISH TO SPEAK AT THIS MEETING PLEASE ALLOW ENOUGH TIME TO FILL OUT A COMMENT CARD.



480-312-7000

6:00 P.M.

POSTING DATE:

10-17-16

BOARD OF ADJUSTMENT

<https://services.scottsdaleaz.gov/bid/resources/Cases>