Case Research



Pre-Application Request

Purpose:

The purpose of the Pre-Application submittal, and meeting, is for the applicant and city staff to discuss a proposed Development Application, and the information and process that is necessary for city staff to process the proposal.

In accordance with the Zoning Ordinance, no development application shall be accepted before a Pre-Application has been submitted, and a Pre-Application meeting has been conducted with city staff, unless the Pre-Application meeting has been waived by the Zoning Administrator.

Submittal:

The completed Pre-Application Request form and all required materials and fees should be submitted in person to the One-Stop-Shop located at 7447 East Indian School Road; or, may they be submitted digitally at following website: https://eservices.scottsdaleaz.gov/eServices/PreApps/Default.aspx

All checks shall be payable to "City of Scottsdale."

Scheduling

After the Pre-Application submittal has been accepted at the One-Stop-Shop, a staff member will contact the Applicant within five (5) Staff Working Days to schedule a Pre-Application meeting with the assigned staff member(s). Generally, a Pre-Application meeting is scheduled within five (5) to fifteen (15) Staff Working Days from the date of the submittal.

Project Name: SALAO & GIO				
Property's Address: 2323 N. SCOTTS DALE RD. APN: 131-30-127				
Property's Zoning District Designation:				
Property Details:				
☐ Single-Family Residential ☐ Multi-Family Residential ☐ Commercial ☐ Industrial ☐ Other				
Has a 'Notice of Compliance' been issued? Yes No If yes, provide a copy with this submittal				
Owner: Halle Properties, L.L.C. Applicant: JEFF KAMTZ				
Company: BRISSETTE ARCHITECTS IN				
Address: 20225 N. Scotts dele Rd. Address: SCOTTSDALE AZ 85253				
Phone: 480-606-6205 Fax: 480-606-436/Phone: 480-596.3882 Fax:				
E-mail: PSMITH @ TITES. COM E-mail: JEFFEBRISSETTEARCHITECTS. COM				
Riene Homath - Agent DO				
Owner Signature Applicant Signature				
Official Use Only Submittal Date: Application No.: 535 -PA- 2014				
Project Coordinator:				

7447 E Indian School Road Suite 105, Scottsdale, Arizona 85251 Phone: 480-312-7000 Fax: 480-312-7088



Pre-Application Request

Development Application Type: Please check the appropriate box of the Type(s) of Application(s) you are requesting				
Zoning	Development Revi	ew	Signs	
☐ Text Amendment (TA)	Development	Review (Major) (DR)	☐ Master Sign Program (MS)	
☐ Rezoning (ZN)	Development Review (Minor) (SA)		☐ Community Sign District (MS)	
☐ In-fill Incentive (II)	☐ Wash Modification (WM)		Other	
☐ Conditional Use Permit (UP)	☐ Historic Property (HP)		☐ General Plan Amendment (GP)	
Exemptions to the Zoning Ordinance	Land Divisions		☐ In-Lieu Parking (IP)	
☐ Hardship Exemption (HE)	☐ Subdivision (PP)		☐ Abandonment (AB)	
☐ Special Exception (SX)	☐ Subdivision (Minor) (MD)		☐ Adult Care (AC)	
☐ Variance (BA)			☐ Single-Family Residential	
☐ Minor Amendment (MN)			☐ Other:	
Submittal Requirements: (fees subject to change every July)				
Pre-Application Fee: \$			t of Additional Submittal Information is	
(No fees are changed for Historic Preservation			a Pre-Application meeting, <u>unless</u>	
Records Packet Fee: \$ indicated below by staff prior to the submittal of this				
Processed by staff. The applicant need not	t visit the Records	request.		
desk to obtain the packet.		Applicants are advised to provide any additional information listed below. This will assist staff to provide		
(Only required when requested by Staff)		the applicant with direction regarding an application.		
Application Narrative:		Additional Submittal Information		
The narrative shall describe the purpose of the request, and		☐ Site Plan		
all pertinent information related to the request, such as, but		Subdivision plan		
not limited to, site circulation, parking and design, drainage,		Floor Plans		
architecture, proposed land use, and lot design.		☐ Elevations ☐ Landscape plans		
☐ Property Owner Authorization Letter				
(Required for the SA and MS Pre-Applications)		H.O.A. Approval letter		
Site / Cantart Photographs	1		ulations & Language	
Site / Context PhotographsProvide color photographs	<u>.</u>		s – color chips, awning fabric, etc.	
showing the site and the	Cross Sections – for all cuts			
surrounding properties. Use the		☐ Conceptual Grading & Drainage Plan		
guidelines below for photos.	14, SITE 104-(0)-90	Exterior Lighting – provide cut sheets, details and		
Photos shall be taken looking in	18 4		r any proposed exterior lighting.	
towards the project site and	12 * (1 **********************************	Boundary Survey (required for minor land divisions) Areal of property that includes property lines and		
adjacent to the site.	₩ ₩	II	• • •	
Photos should show adjacent			abandonment request.	
improvements and existing on-site conditions.		One copy of the recorded document for the area that is requested to be abandoned. Such as: subdivision plat, map		
Each photograph shall include a number and direction.		of dedication, GLO (General Land Office) federal patent		
Sites greater than 500 ft. in length, also take the photo		roadway easement, or separate dedication document. A		
locations shown in the dashed lines.		copy of most recorded documents to be abandoned may		
• Photos shall be provided 8 ½ x 11 paper, max. two per page.		be purchased at the City of Scottsdale Records Dept. (480-		
			e Maricopa County Recorder's Office (602-	
☐ Other			py of the General Land Office (GLO) federal	
			easement may be purchased from the	
		1 -	Management (602-417-9200).	
		<u></u>	* *.	

Planning and Development Services



































