Case Research

History



# **Pre-Application** Request

#### Purpose:

The purpose of the Pre-Application submittal, and meeting, is for the applicant and city staff to discuss a proposed Development Application, and the information and process that is necessary for city staff to process the proposal.

In accordance with the Zoning Ordinance, no development application shall be accepted before a Pre-Application has been submitted, and a Pre-Application meeting has been conducted with city staff, unless the Pre-Application meeting has been waived by the Zoning Administrator.

#### Submittal:

The completed Pre-Application Request form and all required materials and fees should be submitted in person to the One-Stop-Shop located at 7447 East Indian School Road; or, may they be submitted digitally at following website: https://eservices.scottsdaleaz.gov/eServices/PreApps/Default.aspx

All checks shall be payable to "City of Scottsdale."

#### Scheduling

After the Pre-Application submittal has been accepted at the One-Stop-Shop, a staff member will contact the Applicant within five (5) Staff Working Days to schedule a Pre-Application meeting with the assigned staff member(s). Generally, a Pre-Application meeting is scheduled within five (5) to fifteen (15) Staff Working Days from the date of the submittal.

Project Name: WORLDMARK BY WYNDHAM
Property's Address: 8235 EAST INDIAN BEND ROAD APN: 174-11-235
SCOTISDALE AZ 82250
Property's Zoning District Designation: R-9
Property Details:
□ Single-Family Residential
Has a 'Notice of Compliance' been issued? 🗌 Yes 🔹 No If yes, provide a copy with this submittal
WYNDHAM RESORT DEVELOPMENT CORP.
OWNER: (REPRESENTATILE: EMERSON PROSSER) Applicant: ROLLA ELTALMAS
COMPANY: WYNDHAM VACATION OWNERSHIP COMPANY: TODD & ASSOCIATES INC.
Address: 6277 SEA HARBON DRIVE Address: 4019 NORTH 44th STREET ORVANDO FL 33821 PHDENIX, AL 85013
ONVANDO FL 33821 PHOENIX, AL 85018 Phone: 407-626-3662 Fax: N/A Phone: 602-952-8280 Fax: 602-952-8995
Phone: 407-626-3663 Fax: N/A Phone: 602-952-8280 Fax: 602-952-8995
E-mail: EMERSON. PROSSER @WIN. COM E-mail: CeltalMas @toddassoc.com
En ly Rom Rolla affait men
Owner Signature Applicant Signature
Official Use Only Submittal Date: 8317 Application No.: 552 -PA-2017
Depiet Coordinates
Project Coordinator:
Planning and Development Services

7447 E Indian School Road Suite 105, Scottsdale, Arizona 85251 Phone: 480-312-7000 Fax: 480-312-7088 Revision Date 05/05/2016

Page 1 of 2



# **Pre-Application** Request

Please check the appro	Development Appriate box of the Ty		) you are requesting
Zoning	Development Revi	iew	Signs
Text Amendment (TA)	Development	Review (Major) (DR)	Master Sign Program (MS)
Rezoning (ZN)		Review (Minor) (SA)	Community Sign District (MS)
In-fill Incentive (II)	Wash Modific	ation (WM)	Other
Conditional Use Permit (UP)	Historic Prope	erty (HP)	General Plan Amendment (GP)
<b>Exemptions to the Zoning Ordinance</b>	Land Divisions		In-Lieu Parking (IP)
Hardship Exemption (HE)	Subdivision (P	P)	Abandonment (AB)
Special Exception (SX)	Subdivision (N	/linor) (MD)	Adult Care (AC)
Variance (BA)			Single-Family Residential
Minor Amendment (MN)			Other:
Submittal Requirements: (fees subject to char	nge every July)	1	
Pre-Application Fee: \$ 87.00			st of Additional Submittal Information is
(No fees are changed for Historic Preservation	(HP) properties.)		a Pre-Application meeting, <u>unless</u>
□ Records Packet Fee: \$ 21.00			by staff prior to the submittal of this
Processed by staff. The applicant need no	t visit the Records	request.	
desk to obtain the packet.			ndvised to provide any additional
(Only required when requested by Staff)			ed below. This will assist staff to provide ith direction regarding an application.
Application Narrative:		Additional Submitta	
The narrative shall describe the purpose of	f the request and	Site Plan	armormation
all pertinent information related to the re		Subdivision plan	
not limited to, site circulation, parking and		Floor Plans	
architecture, proposed land use, and lot d	esign.	Elevations	
Property Owner Authorization Letter		Landscape plans	5
(Required for the SA and MS Pre-Application	tions)	H.O.A. Approval	letter
M Site / Context Photographs	1		gulations & Language
<ul> <li>Site / Context Photographs</li> <li>Provide color photographs</li> </ul>	- Charles		es – color chips, awning fabric, etc.
showing the site and the			for all cuts and fills
surrounding properties. Use the	for letter		ding & Drainage Plan
guidelines below for photos.			g – provide cut sheets, details and r any proposed exterior lighting.
Photos shall be taken looking in	16 5 7		y (required for minor land divisions)
towards the project site and			y that includes property lines and
adjacent to the site.	11		abandonment request.
<ul> <li>Photos should show adjacent</li> </ul>		00	recorded document for the area that is
improvements and existing on-site condit			abandoned. Such as: subdivision plat, map
Each photograph shall include a number a		of dedication, G	LO (General Land Office) federal patent
<ul> <li>Sites greater than 500 ft. in length, also ta locations shown in the dashed lines.</li> </ul>	ike the photo		ent, or separate dedication document. A
<ul> <li>Photos shall be provided 8 ½ x 11 paper, i</li> </ul>	nay two par page		corded documents to be abandoned may
<ul> <li>Filotos sitali be provided o 72 x 11 paper, i</li> </ul>	nax. two per page.		the City of Scottsdale Records Dept. (480-
Other			ne Maricopa County Recorder's Office (602-
			ppy of the General Land Office (GLO) federal easement may be purchased from the
			Management (602-417-9200).
		Dureau or Lana	

#### **Planning and Development Services**

7447 E Indian School Road Suite 105, Scottsdale, Arizona 85251 Phone: 480-312-7000 Fax: 480-312-7088 Revision Date 05/05/2016



# CONTEXT PLAN

# FODD & ASSOCIATES, INC.

ARCHITECTURE PLANNING LANDSCAPE ARCHITECTURE 602.952.8280p www.toddassoc.com

WORLDMARK BY WYNDHAM • Scottsdale Project Number: 16-3002-00 • Date: 08-Phase • Pre-Application Sub



## WORLDMARK by Wyndham

City of Scottsdale Pre-Application

## **Site Context Photos**

August 3, 2017 TAI Project No. 16-3002-00



ARCHITECTURE PLANNING LANDSCAPE ARCHITECTURE

4019 N. 44<sup>th</sup> Street • Phoenix, AZ 85018 • (602) 952-8280 p • (602) 952-8995 f • www.toddassoc.com w J:\Prj16\16-3002-00\3-Schematic Design\07-18-17 SD Pre- Application Submittal\Photo Cover.docx







































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Project No.: 552 -PA-

# **Development Review Board (DRB)**

#### **Development Application Checklist**



#### **Minimal Submittal Requirements:**

At your pre-application meeting, your project coordinator will identify which items indicated on this Development Application checklist are required to be submitted. A Development Application that does not include all items indicated on this checklist may be rejected immediately. A Development Application that is received by the City does not constitute that the application meets the minimum submittal requirements to be reviewed.

In addition to the items on this checklist, to avoid delays in the review of your application, all Plans, Graphics, Reports and other additional information that is to be submitted shall be provided in accordance with the:

- requirements specified in the Plan & Report Requirements For Development Applications Checklist;
- Design Standards & Policies Manual;
- requirements of Scottsdale Revised Code (including the Zoning Ordinance); and
- stipulations, including any additional submittal requirements identified in the stipulations, of any Development Application approved that this application is reliant upon; and
- the city's design guidelines.

If you have any question regarding the information above, or items indicated on this application checklist, please contact your project coordinator. His/her contact information is on the page 12 of this application.

Please be advised that a Development Application received by the City that is inconsistent with information submitted with the corresponding pre-application may be rejected immediately, and may be required to submit a separate: pre-application, a new Development Application, and pay all additional fees.

Prior to application submittal, please research original zoning case history to find the original adopted ordinance(s) and exhibit(s) to confirm the zoning for the property. This will help to define your application accurately. The City's full-service Records Department can assist.

Req.d	Rec'd	문. Description of Documents Required for Complete Application. No application shall be accepted without all items marked below.				
Ø		1.	Development Review Application Checklist (this list)			
R		2.	Application Fee \$ (subject to change every July)			
Ø		<ul> <li>Completed Development Application Form (form provided)</li> <li>The applicant/agent shall select a review methodology on the application form (Enhanced Application Review or Standard Application Review).</li> </ul>				
			• If a review methodology is not selected, the application will be review under the Standard Application Review methodology.			
8-	-8-	4.	Request to Submit Concurrent Development Applications (form provided)			
Ø		5.	Letter of Authorization (from property owner(s) if property owner did not sign the application form)			
		lingti	Planning and Development Services			

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Ø		6. Affidavit of Authorization to Act for Property Owner (required if the property owner is a corporation, trust, partnership, etc. and/or the property owner(s) will be represented by an applicant that will act on behalf of the property owner. (form provided)		
Ø		7. Appeals of Required Dedications or Exactions (form provided)		
Ø		<ul> <li>8. Commitment for Title Insurance – No older than 30 days from the submittal date (requirements form provided)</li> <li>8-1/2" x 11" – 1 copy</li> <li>Include complete Schedule A and Schedule B.</li> </ul>		
		<ul> <li>9. Legal Description: (if not provided in Commitment for Title Insurance)</li> <li>8-1/2" x 11" - 2 copies</li> </ul>		
Ø		<ul> <li>10. Results of ALTA Survey (24" x 36") FOLDED</li> <li>24" x 36" - 1 copy, <u>folded</u> (The ALTA Survey shall not be more than 30 days old)</li> </ul>		
		11. Request for Site Visits and/or Inspections Form (form provided)		
		12. Addressing Requirements (form provided)		
		13. Design Guidelines III MAG Supplements		
		Ensitive Design Program         Scenic Corridors Design           Resign Standards and Policies Manual         Office Design Cuidelings		
		<ul> <li>Design Standards and Policies Manual</li> <li>Commercial Retail</li> <li>Commercial Retail</li> </ul>		
		Gas Station & Convenience Stores     I Lighting Design Guidelines		
		Environmentally Sensitive Land Ordinance     Shading		
		Downtown Urban Design and Architectural Guidelines Desert Parks Golf Course		
		<ul> <li>The above reference design guidelines, standards, policies, and additional information may be found on the City's website at: http://www.scottsdaleaz.gov/design</li> </ul>		
Ø		14. Public Participation Process Requirements (see page 13)		
		15. Request for Neighborhood Group Contact information (form provided)		
<b>D</b>		16. Photo Exhibit of Existing Conditions: Printed digital photos on 8-1/2"x11" Paper (form provided)		
		<ul> <li>8-1/2" x 11" - 1 copy of the set of prints</li> </ul>		
		<ul> <li><u>See attached Existing Conditions Photo Exhibit</u> graphic showing required photograph locations and numbers.</li> </ul>		
		<ul> <li>8-1/2" x 11" - 11 copies of the set of prints (Delayed submittal). At the time your Project Coordinator is preparing the public hearing report(s), he/she will request these items, and they are to be submitted by the date indicated in the request.</li> </ul>		
8-8		17. Archaeological Resources (information sheets provided)		
		Certificate of No Effect / Approval Application (form provided)		
		Archaeology Survey and Report - 3 copies		
		Archaeology 'Records Check' Report Only - 3 copies		
,		Copies of Previous Archeological Research - 1 copy		
6 10 ··· · · · · · · · · · · · · · · · ·	रने <del>प्र</del> संद ।	Planning and Development Services		

B       18. Completed Airport Vicinity Development Checklist – Your property is located within the vicinity of the Scottsdale Municipal Airport (within 20,000 foot radius of the runway; information packet provided)         B       Airport Data Page         A viation Fuel Dispensing Installation Approval form         B       Heliport (requires a Conditional Use Permit)         III. ESLO Wash Modifications Development Application (application provided)         • The ESLO Wash Modifications Development Application is to be submitted concurrently with this Development Review Application.         PARTINIL= REGUIRED PLANS & RELATED IDATA         Description of Documents Bequired for Complete Application. No application shall be accepted without all there marked below.         20. Plan & Report Requirements For Development Applications Checklist (form provided)         ■       1. Application Narrative Application cheral below application cheral below.         20. Plan & Report Requirements For Development Applications Checklist (form provided)         ■       1. Application narrative shall specify how the proposal separately addresses each of the applicable Development Review Board criteria. (Form provided)         ■       1. Historic Property. If the property is a existing or potential historic property, describing how the proposal sparately addresses each of the applicable Development Review Board criteria. (Form provided)         ■       1. The application narrative shall specify how the proposal separately addresses each of the applicable Development Review Board criteria. (Form provided)<			
<ul> <li>The ESLO Wash Modifications Development Application is to be submitted concurrently with this Development Review Application.</li> <li>PARTININ- REQUIRED PLANS &amp; RELATED DATA</li> <li>Description of Documents Required for Complete Application. No application shall be accepted without all terms marked below.</li> <li>20. Plan &amp; Report Requirements For Development Applications Checklist (form provided)</li> <li>a 8 %" x 11" - Copies</li> <li>1. The application narrative Sub substitution of the applicable Development Review Board criteria. (Form provided)</li> <li>Historic Property. If the property is an existing or potential historic property, describing how the proposal preserves the historic character or compliance with property's existing Historic Preservation Plan.</li> <li>22. Context Aerial with the proposed site Improvements superimposed         <ul> <li>24" x 36" - 2 color copies, folded</li> <li>11" x 17" - 1 color copy, folded</li> <li>8 %" x 11" - 1 color copy (quality suitable for reproduction)</li> <li>Aerial shall not be more than 1 year old and shall include and overlay of the site plan showing to lines, tracts, easements, street locations/names and surrounding zoning for a radius from site</li></ul></li></ul>	8	-8	the Scottsdale Municipal Airport (within 20,000 foot radius of the runway; information packet provided) Airport Data Page Aviation Fuel Dispensing Installation Approval form
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2       20. Plan & Report Requirements For Development Applications Checklist (form provided)         Image: Second Se			PARTII - REQUIRED PLANS & RELATED DATA
<ul> <li>21. Application Narrative 33.</li> <li>8 ½" × 11" - fcopies</li> <li>The application narrative shall specify how the proposal separately addresses each of the applicable Development Review Board criteria. (Form provided)</li> <li>Historic Property. If the property is an existing or potential historic property, describing how the proposal preserves the historic character or compliance with property's existing Historic Preservation Plan.</li> <li>22. Context Aerial with the proposed site Improvements superimposed         <ul> <li>24" x 36" - 2 color copies, folded</li> <li>11" x 17" - fcolor copies, folded</li> <li>8 ½" x 11" - 1 color copy (quality suitable for reproduction)</li> <li>Aerial shall not be more than 1 year old and shall include and overlay of the site plan showing lot lines, tracts, easements, street locations/names and surrounding zoning for a radids from the site of:</li></ul></li></ul>	Req.d	Recd	
<ul> <li>Application Narrative 21</li> <li>8 ½" x 11" - 1 copies</li> <li>The application narrative shall specify how the proposal separately addresses each of the applicable Development Review Board criteria. (Form provided)</li> <li>Historic Property. If the property is an existing or potential historic property, describing how the proposal preserves the historic character or compliance with property's existing Historic Preservation Plan.</li> <li>22. Context Aerial with the proposed site improvements superimposed         <ul> <li>24" x 36" - 2 color copies, folded</li> <li>11" x 17" - 1 color copy, folded</li> <li>8 %" x 11" - 1 color copy (quality suitable for reproduction)</li> <li>Aerial shall not be more than 1 year old and shall include and overlay of the site plan showing lot lines, tracts, easements, street locations/names and surrounding zoning for a ratius from the site of:</li></ul></li></ul>			20. Plan & Report Requirements For Development Applications Checklist (form provided)
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Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format)			
			Planning and Development Services

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	<u> </u>	
E		24. Site Details
		(Elevations of screen walls, site walls, refuse enclosure, carport, lot light pole, trellis, etc.)
		• 24" x 36" - 2 copies, <u>folded</u>
		<ul> <li>11" x 17" - 1 copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		• 8 ½" x 11" – 1 copy (quality suitable for reproduction)
		25. Open Space Plan (Site Plan Worksheet) (Example Provided)
		<ul> <li>24" x 36" - 2 copies, <u>folded</u></li> </ul>
		<ul> <li>11" x 17" – 1 copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1 copy (quality suitable for reproduction)</li> </ul>
		<ul> <li>Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format)</li> </ul>
- <b></b>	-6-	26. Site Cross Sections
		• 24" x 36" – 1 copy, <u>folded</u>
		• 11" x 17" - 1 copy, folded
-8-	╼╼╤	27. Natural Area Open Space Plan (ESL Areas)
	,	<ul> <li>24" x 36" - 2 copies, <u>folded</u></li> </ul>
		<ul> <li>11" x 17" – 1 copy, <u>folded</u> (quality suitable for reproduction</li> </ul>
		<ul> <li>8 ½" x 11" – 1 copy (quality suitable for reproduction)</li> </ul>
		Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format)
		28. Topography and slope analysis plan (ESL Areas)
		• 24" x 36" – 1 copy, <u>folded</u>
8	-8-	29. Phasing Plan
		<ul> <li>24" x 36" - 2 copies, <u>folded</u></li> </ul>
		<ul> <li>11" x 17" – 1 copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1, copy (quality suitable for reproduction)</li> </ul>
		30. Landscape Plan
		<ul> <li>24" x 36" - 2 copies, <u>folded</u> of <u>black and white line drawings</u></li> </ul>
		(a grayscale copy of the color Landscape Plan will not be accept.)
		<ul> <li>11" x 17" – 1 copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1 copy (quality suitable for reproduction)</li> </ul>
	/	<ul> <li>Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format)</li> </ul>
		31. Hardscape Plan
		<ul> <li>24" x 36" - 2 copies, folded of black and white line drawings</li> </ul>
		(a grayscale copy of the color Landscape Plan will not be accept.)
		<ul> <li>11" x 17" - 1 copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1 copy (quality suitable for reproduction)</li> </ul>
		Planning and Development Services
	7 8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	7/47/FJindian School Paad Suite 105. Scotte date // 205251. Disease //2023/2.270000 (Esv///2023/2.270000

<b>1</b>	-8-	32. Transitions Plan
		<ul> <li>24" x 36" - 2 copies, folded</li> </ul>
		<ul> <li>11" x 17" - <u>1 copy</u>, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		• 8 ½" x 11" – 1 copy (quality suitable for reproduction)
	•	<ul> <li>Digital – 1 copy (Text and drawing shall be black and white, and in the DWF format)</li> </ul>
8		33. Parking Plan
		• 24" x 36" – <u>1. copy</u> , <u>folded</u>
		<ul> <li>11" x 17" – 1 copy, folded (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" – 1 copy (quality suitable for reproduction)</li> </ul>
		34. Parking Master Plan
		See the City's Zoning Ordinance, Article IX for specific submittal and content requirements for
		Parking Master Plan. The report shall be bound (3 ring, GBC or coil wire, no staples) with card stock
		<ul> <li>front and back covers, and must include all required exhibits.</li> <li>8-1/2" x 11" - 2 copies</li> </ul>
	·	
		35. Pedestrian and Vehicular Circulation
		• 24" x 36" – <u>1 copy</u> , <u>folded</u>
		<ul> <li>11" x 17" – 1 copy, folded (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1 copy (quality suitable for reproduction)</li> </ul>
		Digital – <u>Tropy</u> (Text and drawing shall be black and white, and in the DWF format)
8	╼┺╴│	36. Bikeways & Trails Plan
		• 24" x 36" – 1 copy, <u>folded</u>
		<ul> <li>11" x 17" - <u>1 copy</u>, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		• 8 ½" x 11" – 1: copy (quality suitable for reproduction)
		37. Elevations
		<ul> <li>24" x 36" - 2 copies, folded black and white line drawing</li> </ul>
		(a grayscale copy of the color elevations will not be accepted.)
		• 24" x 36" – 2 color copies, <u>folded</u>
		<ul> <li>11" x 17" - <u>1 color copy</u>, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>11" x 17" - 1 copy, folded black and white line drawing (quality suitable for reproduction)</li> </ul>
1		<ul> <li>8 ½" x 11" - 1 color copy, (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1 copy black and white line drawing copy (quality suitable for reproduction)</li> </ul>
		<ul> <li>Digital – 1 copy, (Text and drawing shall be black and white, and in the DWF format)</li> </ul>
8		38. Elevations Worksheet(s)
		Required for all Development applications to zoned Planned Unit Development (PUD) and in the
		Downtown Area.
		• 24" x 36" - 2 copies, <u>folded</u>
		<ul> <li>Digital – 1 copy (Text and drawing shall be black and white, and in the DWF format)</li> </ul>
		Planning and Development Services

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		39. Perspectives
		• 24" x 36" - 1 color copy, <u>folded</u>
	i i	<ul> <li>11" x 17" - 1 color copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
<u> </u>		• 8 ½" x 11" – 1 color copy (quality suitable for reproduction)
		40. Streetscape Elevation(s)
		• 24" x 36" – 1 color copy, <u>folded</u>
		<ul> <li>11" x 17" – 1 color copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1 color copy (quality suitable for reproduction)</li> </ul>
8-	-8-	41. Wall Elevations and Details and/or Entry Feature Elevations and Details
		• 24" x 36" – 1 color copy, <u>folded</u>
		<ul> <li>11" x 17" - 1 color copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1 color copy (quality suitable for reproduction)</li> </ul>
		42. Floor Plans
	Ì	<ul> <li>24" x 36" – 1 copy, <u>folded</u></li> </ul>
		<ul> <li>11" x 17" - 1 copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>Digital – 1 copy (Text and drawing shall be black and white, and in the DWF format)</li> </ul>
4	Ţ,	43. Floor Plan Worksheet(s)
		(Required for restaurants, bars or development containing there-of, and multi-family
		developments):
		<ul> <li>24" x 36" – 1 copy, <u>folded</u></li> </ul>
		<ul> <li>11" x 17" - 1 copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>Digital – 1 copy (Text and drawing shall be black and white, and in the DWF format)</li> </ul>
8		44. Roof Plan Worksheet(s)
		• 24" x 36" – 1 copy, <u>folded</u>
		<ul> <li>Digital – 1 copy (Text and drawing shall be black and white, and in the DWF format)</li> </ul>
	-8-	45. Sign Details
	_	<ul> <li>11" x 17" - 1 color copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>11" x 17" - 1 copy, <u>folded</u> black and white line drawing (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1 color copy (quality suitable for reproduction)</li> </ul>
	/	<ul> <li>8 ½" x 11" - 1 copy black and white line drawing (quality suitable for reproduction)</li> </ul>
		46. Exterior Lighting Site Plan (including exterior building mounted fixtures)
		<ul> <li>24" x 36" - 1 copy, folded</li> </ul>
		<ul> <li>11" x 17" - 1 copy, <u>folded</u> (quality suitable for reproduction)</li> </ul>
E K		Provide and Development Services
1 £	TO: 10	WAY FURTH TO CHARTER DATA COMPANY AND A C

k		ord Development Application Checklist
2		47. Exterior Lighting Photometric Analysis (policy provided)
		<ul> <li>24" x 36" - 1 copy, folded</li> </ul>
		<ul> <li>11" x 17" - <u>1-copy</u>, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		48. Manufacturer Cut Sheets of All Proposed Lighting
		• 24" x 36" – <u>1 copy</u> , <u>folded</u>
		<ul> <li>11" x 17" – 1 copy, folded (quality suitable for reproduction)</li> </ul>
8		49. Cultural Improvement Program Plan
		Conceptual design of location
		<ul> <li>11" x 17" - <u>1 copy</u>, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1 color copies (quality suitable for reproduction)</li> </ul>
		<ul> <li><u>1 copy</u> of the approval letter for the artwork design from Scottsdale Cultural Council (Scottsdale Public Art)</li> </ul>
		Narrative explanation of the methodology to comply with the requirement/contribution.
8-	-8~	-50. Sensitive Design Concept Plan and Proposed Design Guidelines
		(Architectural, landscape, hardscape, exterior lighting, community features, common structures, etc.)
		<ul> <li>11" x 17" – <u>1 copy</u>, <u>folded</u> (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" - 1 copy (quality suitable for reproduction)</li> </ul>
5	₽	51. Master Thematic Architectural Character Plan
		<ul> <li>11" x 17" - 1 copy, folded (quality suitable for reproduction)</li> </ul>
		<ul> <li>8 ½" x 11" – 1 copy (quality suitable for reproduction)</li> </ul>
	D.	52. Drainage Report (information provided)
		See the City's <u>Design Standards &amp; Policies Manual</u> for specific submittal and content requirements for drainage report. The report shall be bound (3 ring, GBC or coil wire, no staples) with card stock front and back covers, and must include all required exhibits, full color aerial, topography maps and preliminary grading and drainage plans. Full size plans/maps shall be folded and contained in pockets.
		8-1/2" x 11" - 2 copies of the Drainage Report including full size plans/maps in pockets
		<ul> <li>53. Master Drainage Plan</li> <li>See the City's <u>Design Standards &amp; Policies Manual</u> for specific submittal and content requirements for Master Drainage Report. The report shall be bound (3 ring, GBC or coil wire, no staples) with card stock front and back covers, and must include all required exhibits, full color aerial, topography maps and preliminary grading and drainage plans. Full size plans/maps shall be folded and contained in pockets.</li> <li>8-1/2" x 11" - 2 copies of the Drainage Report including full size plans/maps in pockets</li> </ul>
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		54. Preliminary Basis of Design Report for Water and Wastewater
		See the City's <u>Design Standards &amp; Policies Manual</u> for specific submittal and content requirements for Basis of Design Report for Water. The report shall be bound and must include all required exhibits and plans.
		• 8-1/2" x 11" - 3 copies of the Report including full size plans/maps in pockets
		55. Preliminary Basis of Design Report for Wastewater
		See the City's <u>Design Standards &amp; Policies Manual</u> for specific submittal and content requirements for Design Report for Wastewater. The report shall be bound and must include all required exhibits and plans.
		• 8-1/2" x 11" - 3 copies of the Report including full size plans/maps in pockets
<del>.</del>		56. Water Sampling Station
		<ul> <li>Show location of sample stations on the site plan.</li> </ul>
		• Fax 8 ½" x 11" copy of the site plan with sampling stations to the Water Quality Division.
		• Attn: Craig Miller. Fax 480-312-8728/ Phone 480-312-8743
8-		57. Water Of Approval For Fountains Or Water Features from the Water Conservation Office
		Please contact office at 480-312-5685
		1 copy of the approval from the Water Conservation Office
8-	-8-	58. Native Plant Submittal:
		• 24" x 36" – 1 copy, <u>folded</u> .
		(Aerial with site plan overlay to show spatial relationships of existing protected plants and significant concentrations on vegetation to proposed development)
8-		59. Transportation Impact & Mitigation Analysis (TIMA) (information provided)
-		Please review the City's Design Standards & Policies Manual and Transportation Impact and Mitigation Analysis Requirements provided with the application material for the specific requirements. The report shall be bound (3 ring, GBC or coil wire, no staples) with card stock front and back covers, and must include all required exhibits, and plans.
		Category 1 Study
		Category 2 Study
		Category 3 Study
		<ul> <li>8-1/2" x 11" - 3 copies of the Transportation Impact &amp; Mitigation Analysis including full size plans/maps in pockets</li> </ul>
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	-8-	60. Revegetation Site Plan, including Methodology and Techniques
		• 24" x 36" – <u>1 copy</u> , <u>folded</u>
		<ul> <li>11" x 17" – <u>1 copy</u>, <u>folded</u> (quality suitable for reproduction)</li> </ul>
2-	-0-	61. Cuts and Fills Site Plan
		• 24" x 36" – <u>1 copy</u> , <u>folded</u>
		<ul> <li>11" x 17" - 1 copy, folded (quality suitable for reproduction)</li> </ul>
-		62. Cuts and Fills Site Cross Sections
		• 24" x 36" – <u>1 copy</u> , <u>folded</u>
		<ul> <li>11" x 17" - <u>1 copy</u>, <u>folded</u> (quality suitable for reproduction)</li> </ul>
<b></b>	-₽-	63. Environmental Features Map
		• 24" x 36" – 1 copy, <u>folded</u>
		<ul> <li>11" x 17" – 1 copy, folded (quality suitable for reproduction)</li> </ul>
Ð	-8	64. Geotechnical Report
		8-1/2" x 11" - 1: copy of the Geotechnical Report including full size plans/maps in pockets
G-	-8-	65. Unstable Slopes / Boulders Rolling Map
		<ul> <li>24" x 36" – 1 copy, <u>folded</u></li> </ul>
		• 11" x 17" – <u>1 copy</u> , <u>folded</u> (quality suitable for reproduction)
		66. Bedrock & Soils Map
·		• 24" x 36" – <u>1 copy</u> , <u>folded</u>
		• 11" x 17" – <u>1 copy</u> , <u>folded</u> (quality suitable for reproduction)
<b>-</b>	-8-	67. Conservation Area, Scenic Corridor, Vista Corridor Plan
		• 24" x 36" – <u>1 copy</u> , <u>folded</u>
		<ul> <li>11" x 17" – <u>1 copy</u>, <u>folded</u> (quality suitable for reproduction)</li> </ul>
₽~	-8/	68. Other:
		$\square 24'' \times 36'' - \_ copy(ies), folded$
		<ul> <li>11" x 17" copy(ies), <u>folded</u> (quality suitable for reproduction)</li> <li>8 ½" x 11" copy(ies) (quality suitable for reproduction)</li> </ul>
		Digital – 1 copy (See Digital Submittal Plan Requirements)
	代1-5-24 3-115 第7	

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80-312-7000 Fax-480

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		PART III = SAMPLES & MODELS
Req'd	Rec'd	Description of Documents Required for Complete Application. No application shall be accepted without all items marked below.
Ø		<ul> <li>69. Paint Color Drawdowns <ul> <li>1 set of 5" x 7" (minimum size) of each paint color and material identification names and numbers.</li> </ul> </li> </ul>
R		70. Exterior Building Color & Material Sample Board(s):
		8-1/2" x 14" material sample board(s)
		The material sample board shall include the following:
		<ul> <li>A color elevation of one side of the building</li> </ul>
		<ul> <li>3" x 3" Glass samples mounted on the board with reflectivity identify</li> </ul>
		<ul> <li>3" x 3" of each the building materials mounted on the board (i.e. split face CMU, Stucco, EIFS, etc.)</li> </ul>
		<ul> <li>2"x 2" of proposed paint colors</li> </ul>
		<ul> <li>All material manufacture names and material identification names and numbers shall be keynoted on the individual materials and the elevation.</li> </ul>
		<ul> <li>11" x 17" - 1 copy, <u>folded</u> of a printed digital photo of the material board</li> </ul>
		<ul> <li>8 ½" x 11" - 1 copy of a printed digital photo of the material board</li> </ul>
1		71. Electronic Massing Model:
		• 11" x 17" - 1 color copy, <u>folded</u>
		<ul> <li>8 ½" x 11" - 1 color copy (quality suitable for reproduction)</li> </ul>
		Scaled model indicating building masses on the site plan and the mass of any building within:
		750 foot radius from site
		Other:
		(The electronic model shall be a computer generated Sketch-up <sup>®</sup> model or other electronic modeling media acceptable to the Current Planning Services department.)
8	╼╼╴	72. Electronic Detail Model:
		• 11" x 17" – 1 color copy, <u>folded</u>
		<ul> <li>8 ½" x 11" - 1 color copy (quality suitable for reproduction)</li> </ul>
		Scaled model indicating building masses on the site plan and the mass of any building within:
		750 foot radius from site
		Other:
		(The electronic model shall be a computer generated Sketch-up <sup>®</sup> model or other electronic modeling media acceptable to the Current Planning Services department.)
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		PART/IV-SUBMITTAL OF THE DEVELOPMENT APPLICATION
Req'd	Recd	Description of Documents Required for Complete Application. No application shall be accepted without all items marked below.
Ø		73. An appointment must be scheduled to submit this application. To schedule your submittal meeting please call 480-312-7767. Request a submittal meeting with a Planning Specialist and provide your case pre-app number;PA
ð		74. Submit all items indicated on this checklist pursuant to the submittal requirements.
Ø		75. Submit all additional items that are required pursuant to the stipulations of any other Development Application that this application is reliant upon
Ø		76. Delayed Submittal. Additional copies of all or certain required submittal indicated items above will be require at the time your Project Coordinator is preparing the public hearing report(s). Your Project Coordinator will request these items at that time, and they are to be submitted by the date indicated in the request.
		77. Other:
		Planning and Development Services

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Ø	78. If you have any question regarding this application checklist, please contact your Project Coordinator.
	Coordinator Name (print): Greg Bluenberg Phone Number: 480-312- 4306
	Coordinator Name (print): <u>Greg Bluenberg</u> Phone Number: 480-312- <b>Y306</b> Coordinator email: <u>Gblocuberg</u> @scottsdaleaz.gov Date: <u>8-17-17</u>
	Coordinator Signature:
	If the Project Coordinator is no-longer available, please contact the Current Planning Director at the phone number in the footer of this page if you have any question regarding this application checklist.
	This application need a: Dew Project Number, or
	A New Phase to an old Project Number:
	Required Notice
	Pursuant to A.R.S. §9-836, an applicant/agent may request a clarification from the City regarding an interpretation or application of a statute, ordinance, code or authorized substantive policy, or policy statement. Requests to clarify an interpretation or application of a statute, ordinance, code, policy statement administered by the Planning and Development Services, including a request for an interpretation of the Zoning Ordinance, shall be submitted in writing to the One Stop Shop to the attention of the Planning and Development Services Director. All such requests must be submitted in accordance with the A.R.S. §9-839 and the City's applicable administrative policies available at the Planning and Development Services' One Stop Shop, or from the city's website: <a href="http://www.scottsdaleaz.gov/building-resources/forms">http://www.scottsdaleaz.gov/building-resources/forms</a>
	Planning and Development Services Division One Stop Shop
	Planning and Development Services Director
	7447 E. Indian School Rd, Suite 105 Scottsdale, AZ 85251 Phone: (480) 312-7000
	Rianning and Development Services

FU	blic Participation - DR, PP sonstale
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	articipation ensures early notification and involvement prior to the filing of a formal application, which grai component of Scottsdale's public hearing process
⊲ Step	1: Complete Neighborhood Notification
F	<ul> <li>Mail Neighborhood Notification 1st Class Letter to property owners &amp; HOAs within 750', the City's standard interested parties list, and to the City project coordinator at least 10 calendar days prior to formal application submittal (include the following information):         <ul> <li>Project request and description</li> <li>Pre-application number (xx-PA-xxxx)</li> <li>Project location (street address)</li> <li>Size (e.g. Number of Acres of project, Square Footage of Lot)</li> <li>Zoning</li> </ul> </li> </ul>
	<ul> <li>Conceptual site plan/elevations</li> <li>Applicant and City contact names and phone numbers</li> </ul>
Step :	2: Document your Project Notification efforts as follows:
	<ul> <li>Provide a list of names, phone numbers/addresses of contacted parties</li> </ul>
	<ul> <li>Provide a map showing where notified neighbors are located</li> </ul>
	<ul> <li>Provide the dates contacted, and the number of times contacted</li> </ul>
	<ul> <li>Indicate how they were contacted (e.g. letter, phone call). If certified mail was used, provide receipts of delivery</li> </ul>
	<ul> <li>Provide copies of letters or other means used to contact parties</li> </ul>
	<ul> <li>Provide originals of all comments, letters, and correspondence received</li> </ul>
] Step	3. Hold a minimum of 1 Open House Meeting (at least 2 weeks prior to formal application submittal)
	<ul> <li>Send invite via 1st Class Letter to property owners &amp; HOAs within 750' to the City's standard interested parties list, and to the City project coordinator at least 10 calendar days prior to open house meeting (include the following information):</li> <li>Project request and description</li> </ul>
	<ul> <li>Pre-application number (Xx PA-xxxx)</li> <li>Location</li> <li>Size (e.g. Number of Acres of project, Square Footage of Lot)</li> </ul>
	<ul> <li>Zoning</li> <li>Applicant and City contact names, phone numbers, and email addresses</li> </ul>
	<ul> <li>Scheduled open house(s) - including time, date, and location</li> <li>* Applicants are advised to send a second mailing following the open house and subsequent open houses</li> </ul>
	<ul> <li>Provide open house date, time, and location to City Project Coordinator alleast 10 calendar days prior to open house. E-mail open house information to the Project Coordinator and to:</li> </ul>

# Public Participation - DR, PP Subsect Provide sign-in sheets and comment sheets at the open house meeting Avoid holidays, weekends, and working hours Maintain contact with neighbors during the process and make as many contacts that are warranted to achieve productive neighborhood involvement Hold additional open house meetings as necessary to ensure public participation Mailing out postcards to property owners within 750 feet Posting case information on the City website Posting on social media Sending to email subscribers

Planning and Development Services

#### **Deve opment Applications Process**

Enhanced Application Review Development Review (DR and PP)





Planning and Development Services

#### **Development Applications Process**

Standard Application Review Development Review (DR and PP)





Planning and Development Services



October 23, 2017

SCOTTSDALE CITY OF 3939 N DRINKWATER BLVD SCOTTSDALE, AZ 85251

RE: Worldmark Scottsdale DRB Submittal Case No. 552-PA-2017

Dear Property Owner:

In July of 2016 Wyndham Vacation Ownership purchased the Scottsdale Resort Club, located at the southeast corner of Hayden Road and Indian Bend Road in Scottsdale, Arizona. The existing resort was closed for a complete renovation and reopened as WorldMark Scottsdale in March of 2017.

Representing Wyndham, Todd & Associates is working with the City of Scottsdale on a Development Review Board ("DRB") application for the addition of 2 buildings within the current development. The proposed buildings consist of a 3 story with 21 units and a 2 story with 19 units. With the construction of a total of 40 new units and related site improvements, this proposal is consistent with the development plan previously approved by the City in 2000, which has since expired. The existing zoning is R-5 (High density Residential) zoning. Existing zoning will not be changed. The current site consists of approximately 5.40 gross acres.

We are writing this letter to inform you of our DRB application for architecture, site design and landscaping for the new units. Please see enclosed aerial, site plan and elevations. If you have any questions regarding the application please do not hesitate to contact the City Planner, Greg Bloemberg at gbloemberg@scottsdaleaz.gov or 480-312-4306. You can also contact me directly at reltalmas@toddassoc.com or 602-985-8280. For reference our case number is 552-PA-2017.

Sincerely,

Rolla Eltalmas

Rolla Eltalmas

Enclosures: Aerial, Site Plan, Elevations

ARCHITECTURE PLANNING LANDSCAPE ARCHITECTURE



CADING.	
PROVIDED	R-5

TOP OF CURB ELEVATION PER ORDINANCE

OCCUPANCY

REQUIRED







8235 EAST INDIAN BEND RD SCOTTSDALE, AZ 85250

WYNDHAM VACATION OWNERSHIP 6277 SEA HARBOR DR. ORLANDO, FL 32821 407-626-3663 P f

> SCHEMATIC NOT FOR CONSTRUCTION OR RECORDING



TODD & ASSOCIATES, INC. Criticed Thinking • Creative Design

Architecture Planning Landscape Architecture

4019 North 44th Street Phoenix, AZ 85018 602-952-8280p 602-952-8995f www.toddassoc.com

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#### 2 10-23-17 DEVELOPMENT REVIEW PACKAGE

Proj Mgr. Dwn By: Author

Rev. Date: Description:

CONTEXT AERIAL





OVER FRAMING -

BUIL

LDING 3 - SOUTH ELEVATION

Clevel 1

A. PAINT ALL VENTS, FLASHING, MISC. MATERIALS TO MATCH ADJACENT BUILDING COLOR U.N.O. EXTERIOR COLOR SCHEDULE VERIFY ALL FINISHES WITH OWNER PRIOR TO APPLICATION. C. VERIFY ALL COLOR SELECTIONS WITH COLORED CODE LOCATION MANUFACTURER COLOR WILLIAMS ELEVATIONS & OWNER PRIOR TO APPLICATION. D. ALL PAINT COLOR CHANGES TO TERMINATE ON INSIDE CONFRES ONLY. E. ROOFING SHALL BE INSTALLED IN ACCORDANCE WILLIAM METAL SEAM ROOF/EASCIA & WILLIAMS W/MANUFACTURERS SPECIFICATIONS. F. PROVIDE SEALANT AT ALL FINISH PENETRATIONS. G. ALL CONTROL JOINTS AND REVEALS TO TERMINATE METAL RAILINGS/BREAK METAL XTERIOR DOOR FRAME & PANEL ON INSIDE CORNERS ONLY. H. COORDINATE WITH MECHANICAL FOR ALL VENTING VINYL FRAMED WINDOWS MATCH EXISTING LOCATIONS AND SIZES. EXPOSED COLUMINS, BEAMS & MASONRY BLOCK WALL WEILANS

U.N.O.









