

# Memorandum



To: Accounting

From: Laurel Edgar, Real Estate *LE*

Copy: Doris McKay, Dan VandemHam in Planning; Scott Mars, Gina Kirklin in Water Resources

Date: August 23, 2018

Re: Contract 2018-003-COS, Sale of 3.1-acre Water Resource site (Booster Pump Station #36) to Sienna Hills 21 Corp

Attached checks from Chicago Title close of escrow and final Settlement Statement

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Please have the attached checks credited to the following accounts:

1. Cashier's check #2597522729, \$140,167.77 to be credited to Planning Abandonment Account No. 100-21300-44221
2. Cashier's check #2597522734, \$454,832.23 to be credited to the Water Reclamation Services Real Estate Account No. 603-29303-48501
3. Final Settlement Statement