



## Development Review (Minor) Staff Approval

10-MS-2015#3

### The Shops at Gainey Village Master Sign Program Amendment

#### APPLICATION INFORMATION

LOCATION:	8787 N Scottsdale Rd	APPLICANT:	Julie Kulka
PARCEL:	174-29-143B	COMPANY:	Airpark Signs and Graphics
Q.S.:	26-45	ADDRESS:	1205 N Miller Rd Tempe, AZ 85281
ZONING:	C-2 PCD	PHONE:	(480) 966-6565

Request: To consider a master sign program amendment to The Shops at Gainey Village to simplify the building and freestanding sign standards and guidelines, for an existing commercial development.

#### STIPULATIONS

1. All building signs shall conform to The Shops at Gainey Village Master Sign Program Amendment (on Pages 5 thru 8), Case No. 10-MS-2015#3, submitted by Airpark Signs & Graphics and approved by City Staff on March 2, 2018.
2. All mid-size monument signs shall conform to The Shops at Gainey Village Master Sign Program Amendment (on Pages 5 and 10), Case No. 10-MS-2015#3, submitted by Airpark Signs & Graphics and approved by City Staff on March 2, 2018.
  - a. The landlord shall select which tenant shall be allowed to utilize a tenant panel on any mid-size monument sign.
  - b. On any mid-size monument sign, no tenant name shall be displayed more than one (1) tenant panel per side.
  - c. All tenant panels on all mid-size monument signs shall utilize the color 'Sherwin Williams Macadamia SW 6142' or similar for the tenant panel background color.
  - d. Tenant copy and logos on all mid-size monument signs shall utilize routed copy or push-thru faces (with a vinyl layer) utilizing corporate colors with landlord approval.
3. Any modifications to the Shops at Gainey Village Master Sign Program shall require Development Review Board or Staff Approval.

#### CONSTRUCTION DOCUMENT PLAN REVIEW SUBMITTAL REQUIREMENTS

Submit a copy of this approval letter, along with the following plan sets to the One Stop Shop for plan review:

SIGN PERMIT APPLICATION



Completed Sign Permit Application: [www.scottsdaleaz.gov/codes/signs](http://www.scottsdaleaz.gov/codes/signs)

#### Expiration of Development Review (Minor) Approval

This approval expires two (2) years from date of approval if a permit has not been issued, or if no permit is required, work for which approval has been granted has not been completed.

Staff Signature:

Date:

March 2, 2018

Andrew Chi, Planner

#### Planning and Development Services

7447 East Indian School Road, Suite 105, Scottsdale, Arizona 85251 Phone: 480-312-7000 Web: [www.scottsdaleaz.gov](http://www.scottsdaleaz.gov)

Page 1 of 1

Form Revision Date: 12/11/2014

CASE# 10-MS-2015#3

APPROVED

STIPULATION SET  
RETAIN FOR RECORDS

03/02/18

DATE

*Andrew Chi*

APPROVED BY

# MSP AMENDMENT 02-05-18

Prepared By:



1205 N. MILLER ROAD  
TEMPE, ARIZONA 85281  
(P) 480-966-6565  
(F) 480-699-5668  
SIGNS@AIRPARKSIGNS.COM

MASTER SIGN PROGRAM  
THE SHOPS AT  
GAINNEY VILLAGE



PROJECT INFORMATION:

PROJECT  
The Shops at Gainey Village  
8787 N. Scottsdale Road  
Scottsdale, AZ 85253

ZONING  
C-2 PCD

LANDLORD  
Gainey Village Retail Center, LLC  
By Main Street Real Estate Advisors(Managing Agent)  
7333 E. Doubletree Ranch Rd., Suite 280  
Scottsdale, AZ 85258  
480.398.2222

Contact Information  
Synde Schiller  
Senior Property Manager  
sschiller@msrea.net  
480.398.2209

SIGNAGE CONSULTANT  
Airpark Signs & Graphics  
1205 N. Miller Rd.  
Tempe, AZ 85281  
480.966.6565

Contact Information  
Gretchen Wilde  
gretchen@airparksigns.com

COLORS:

A	Angora SW 6036
B	Macadamia SW 6142
C	Cobble Brown SW 6082
D	Black Fox SW 7020
	BORAL CULTURED STONE COUNTRY LEDGE - MOJAVE

PROJECT NARRATIVE:

The Shops at Gainey Village Sign Criteria has been established to direct the fabrication and installation of the highest quality signs consistent with the architectural nature of the project.

Landlord shall administer and interpret the criteria. Airpark Signs & Graphics is the consulting sign company for The Shops at Gainey Village.

The approved City of Scottsdale comprehensive sign package for The Shops at Gainey Village and/or the current City of Scottsdale sign ordinance will have precedence over any conflicting criteria.

The total Gross Floor Area for The Shops at Gainey Village is 138,887.

GENERAL REQUIREMENTS:

- Painted lettering directly to the wall shall not be permitted.
- Flashing or audible signs shall not be permitted.
- All signage shall be constructed and installed at tenant's expense.
- All signs are to have written landlord approval and City of Scottsdale permit prior to installation. Tenant or his representative must submit detailed sign drawings to the Landlord for approval with in fifteen (15) days prior to submitting to the City of Scottsdale for permits.
- Signs installed without approval are subject to removal at tenant's expense. Damages may be assessed to cover cost of repairs to building.
- Tenant and his/her sign contractor shall repair any damage caused to any property as a result of their installation.
- The Landlord is to provide up to six (6) Monument signs reading ‘The Shops at Gainey Village’ (See pg. 6).
- Landlord to supply the address numbers to identify the buildings.

CONSTRUCTION REQUIREMENTS:

- All electrical signs and their installations must comply with all Uniform Building and Electrical Codes.
- No exposed conduit, tubing or transformers shall be permitted.
- All exterior bolts, fasteners and clips shall be of hot dipped galvanized iron and no black iron materials of any type shall be permitted.
- Locations of all openings for conduit and sleeves in building shall be indicated by the Tenant’s sign contractor on the sign drawings submitted to Landlord for approval. The Tenant’s sign contractor shall install the same in accordance with approved drawings.
- No labels shall be permitted on the exposed surface of signs, except those required by ordinance, which shall be applied in an inconspicuous place.
- All penetrations of the building structure required for sign installation shall be neatly sealed in a water-tight condition.
- Tenant and the sign contractor shall repair any damage caused during installation of signage.
- Tenant shall be fully responsible for the operations of Tenant’s sign contractor.

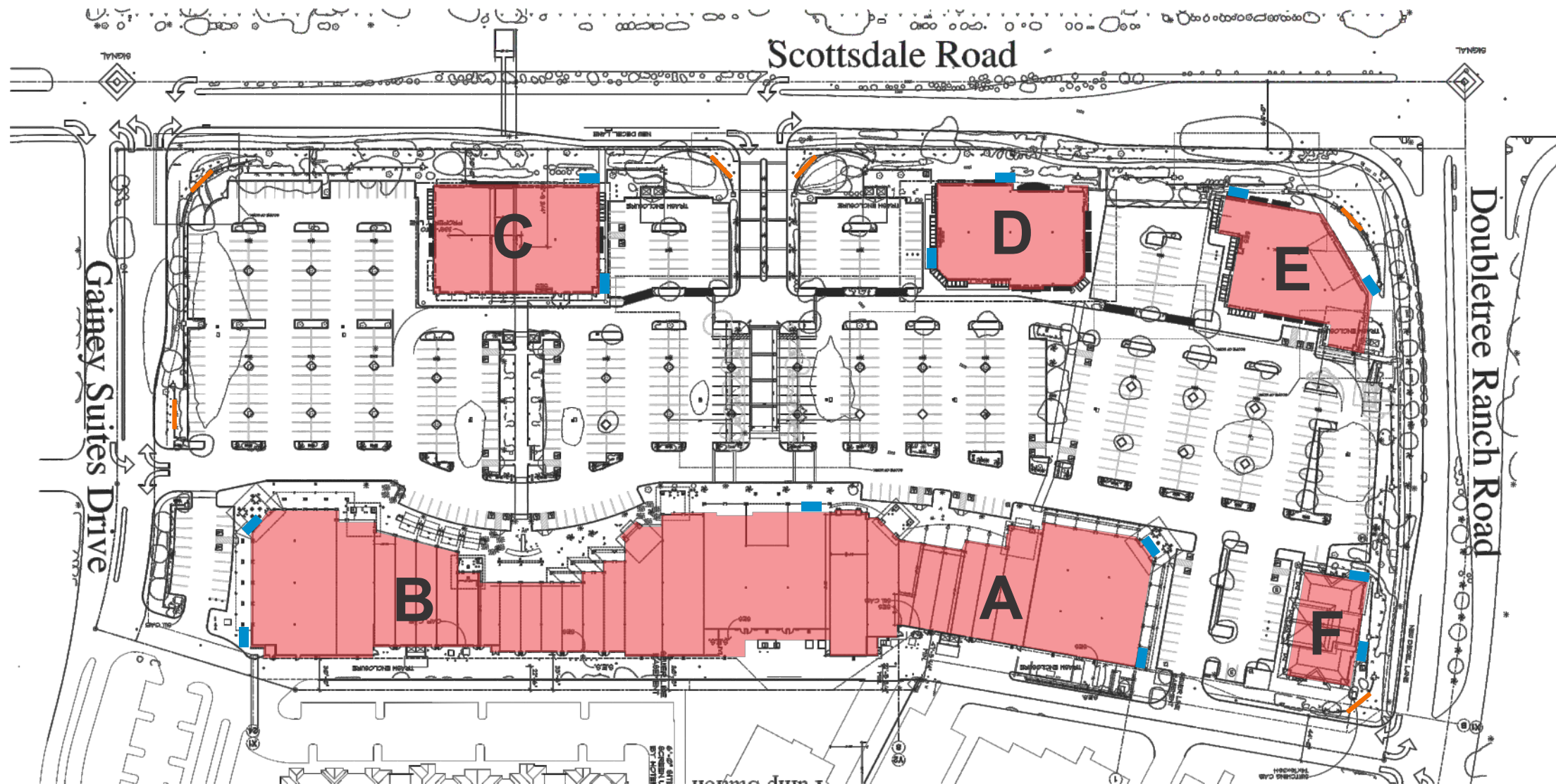
MASTER SIGN PROGRAM  
OVERVIEW

# MASTER SIGN PROGRAM

## SITE MAP/SIGN LOCATIONS

PROJECT MONUMENTS

ADDRESS SIGNS



THE SHOPS AT GAINEY VILLAGE  
8787 N. SCOTTSDALE RD • SCOTTSDALE, AZ 85253





The total Gross Floor Area for The Shops at Gainey Village is 138,887.

Shop local.

Extraordinary  
boutiques &  
restaurants.

Convenient  
location & parking.

APPAREL

- 113 A Cool Breeze.....663-3182
- 230 At Ease Fine Mens Clothes..... 947-3800
- 222 Bryn Walker.....348-3794
- 210 Carine's Boutique.....483-3888
- 218 Designer Studio.....704-3335
- 224 Diva.....948-8777
- 212 Femme.....423-5161
- 406 Loop Jean Company .....621-8400
- 206 Mariee Bridal.....946-4343
- 220 Nina McLemore.....607-7700
- 108 Paris Paris.....998-2000
- 113 Planet Lifestyle Clothing.....663-3182
- 226 Ritzy Rags and Shoes.....596-0533
- 204 White Sun.....596-1339

BEAUTY

- 102 ROLFS.....607-1414
- 112 Gainey Nails & Spa.....998-1100
- 404 Sirius Day Spa.....948-7474

DINING

- 608 6° Urban Kitchen.....621-5254
- 228 Chez Vous Creperie.....443-2575
- 402 MK Foodie.....840-1861
- 502 Forno Fabbri Italia Market & Mozzarella Bar...907-5202
- 308 Hash Kitchen.....947-3214
- 506 La Sala Tequila Cantina.....634-3709
- 302 Panera Bread.....951-2500
- 214 Pei Wei.....365-6000
- 504 Pomo Pizzeria.....998-1366
- 104 Soi 4 Bangkok Eatery.....778-1999
- 408 The Coffee Bean & Tea Leaf.....315-9335
- 506 The Living Room.....634-3709
- 234 Village Tavern.....951-6445
- 500 Koi Poke.....koipoke.com

SERVICES

- 602 Gainey Cleaners.....368-7300
- 118-202 Sprouts.....sprouts.com
- 306 The Corritore Company.....947-7200

SPECIALTY

- 106 Baby Lux.....866-686-4636
- 307 Body Vision Fitness.....602-308-9152
- 232 Club Pilates.....480-462-1299
- 116 Oliver Smith Jeweler.....607-4444

HOME FURNISHINGS

- 208 The Collector's House.....268-9292

Phone numbers are in the 480 area code.

8777-8989 N. Scottsdale Rd., Scottsdale, AZ 85253  
SE Corner of Scottsdale Rd. & Doubletree Ranch Rd.

the SHOPS gainey village

**SHOPS AT GAINNEY VILLAGE  
MASTER SIGN PROGRAM**

Date: January 25, 2018

**DEVELOPMENT INFORMATION**

Addresses	8777, 8787, 8877, 8977, 8989 N. Scottsdale Rd. 7300 E. Gainey Suites Dr.
Maricopa County Assessor Parcel Number	174-29-143B
Zoning District	C-2 PCD

**SIGN REQUIREMENTS**

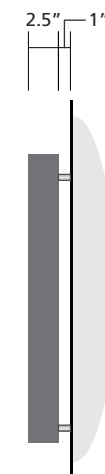
Maximum Sign Area	<ul style="list-style-type: none"><li>1 square foot for each 1 linear foot of business front, not to exceed maximum sum total sign area of the business</li></ul>
Maximum Sum Total Sign Area	<ul style="list-style-type: none"><li>1.5 square foot for each 1 linear foot of the longest business front</li></ul>
Sign Envelope	<ul style="list-style-type: none"><li>Anchor Tenant (Greater than 25,000 SF GFA):<ul style="list-style-type: none"><li>➤ Maximum envelope height: 60 inches</li></ul></li><li>All Other Tenants (In-Line &amp; Pad Tenants):<ul style="list-style-type: none"><li>➤ Maximum envelope height: 48 inches</li></ul></li><li>Maximum Length (All Tenants): 80% of Tenant Frontage, not to exceed the Maximum Sign Area Allowance.</li></ul>
Sign Construction	<ul style="list-style-type: none"><li>Primary Sign: Reverse Pan Channel Characters and Logos</li><li>Secondary Sign: Flat Cut Out Characters and Logos</li><li>Secondary Sign: Aluminum Pan Form Construction with Routed Copy</li></ul>
Sign Design & Style	<ul style="list-style-type: none"><li>All logos and characters allowed with landlord approval</li></ul>
Sign Colors	<ul style="list-style-type: none"><li>Default Color: Duranodic Bronze</li><li>Corporate colors allowed with landlord approval</li></ul>
Sign Illumination	<ul style="list-style-type: none"><li>Internal LED or Neon Illumination Allowed</li><li>Halo-illumination, Non-Illumination, and Routed Copy Face Illumination</li><li>If halo-illumination, default color: White</li><li>Corporate halo-illumination colors are allowed with landlord approval</li></ul>
Sign Placement	<ul style="list-style-type: none"><li>On or in-front of the tenant's frontage</li></ul>
Shingle Signs Reference pg. 8	<ul style="list-style-type: none"><li>Maximum Area: 4 SF per Sign Ordinance</li><li>Clearance From Grade to Bottom of Sign: 7'-6"</li><li>Perpendicular to the face of the tenant suite</li><li>Design &amp; Color: Open with landlord approval</li><li>Illumination: Allowed with landlord approval</li><li>Shingle Signs do not count against the tenant's sum total sign area.</li></ul>

Suspended Canopy Signs Reference pg. 8	<ul style="list-style-type: none"><li>Maximum Area: Per Sign Ordinance</li><li>Clearance From Grade to Bottom of Sign: 7'-6"</li><li>Parallel to the face of the tenant suite</li><li>Design &amp; Color: Open with landlord approval</li><li>Illumination: Allowed with landlord approval</li><li>Suspended Canopy Signs counts against the tenant's sum total sign area.</li></ul>
Freestanding Signs	<ul style="list-style-type: none"><li>Existing Mid-Size Monument Signs shall have "Sherwin Williams Macadamia SW6142" (or similar) for all on-site tenant panel background color.</li><li>Existing Mid-Size Monument Signs shall have "Sherwin Williams Black Fox SW7020" (or similar) for panels that name the on-site development.</li><li>Copy shall be routed from panel.</li><li>Corporate colors are allowed with landlord approval.</li><li>See attached art for Mid-Size Monument Sign example.</li></ul>
Sign Ordinance	<ul style="list-style-type: none"><li>All applicable provisions of the Scottsdale Sign Ordinance shall apply.</li><li>Sign Ordinance and Sign Permit Application: <a href="http://www.scottsdaleaz.gov/codes/signs/">http://www.scottsdaleaz.gov/codes/signs/</a></li></ul>



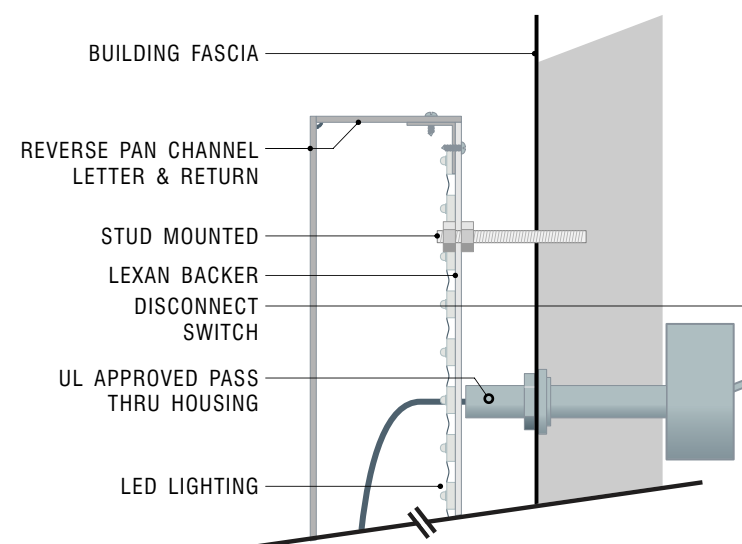
**WALL MOUNTED TENANT ID**

scale: N.T.S.



**SIDE VIEW**

scale: N.T.S.



This sign is intended to be installed in accordance with the requirements of article 600 of the national electrical code and/or other applicable local codes. This includes proper grounding and bonding of the sign. All signs fabricated as per 2008 N.E.C. Standards

**SIDE SECTION - PRIMARY TENANT ID**

scale: N.T.S.

COLORS MAY VARY



**NIGHT VIEW**

scale: N.T.S.

# MASTER SIGN PROGRAM

## WALL MOUNTED TENANT ID

### OPTION A

#### WALL MOUNTED TENANT I.D

##### Halo Illumination

All elements of the Tenant Wall ID, Logo or Modifier may be Halo-Illuminated with Colored LED modules upon Landlord Approval.

##### Construction

Aluminum face & returns (min. of .090 aluminum). Minimum 2.5" return.

##### Letter Type

Open to tenant

##### Color

Dark Duranotic Bronze or Corporate color with landlord approval.

##### Logos

Permitted with Landlord approval.

##### Installation

Stud mounted 1" off of fascia.

##### Placement

Sign shall be centered Vertically & Horizontally on fascia of leased storefront. Landlord approval required.



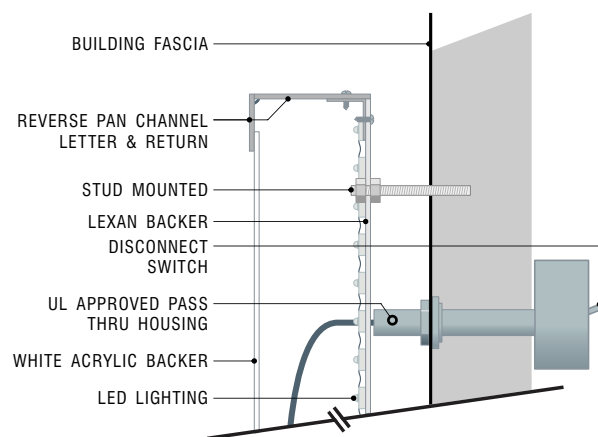
**WALL MOUNTED TENANT ID**

scale: N.T.S.



**SIDE VIEW**

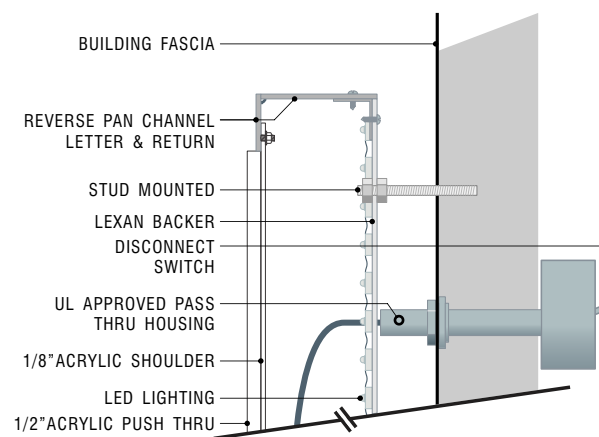
scale: N.T.S.



This sign is intended to be installed in accordance with the requirements of article 600 of the national electrical code and/or other applicable local codes. This includes proper grounding and bonding of the sign. All signs fabricated as per 2008 N.E.C. Standards

**SIDE SECTION - PRIMARY TENANT ID BACKED ACRYLIC**

scale: N.T.S.



This sign is intended to be installed in accordance with the requirements of article 600 of the national electrical code and/or other applicable local codes. This includes proper grounding and bonding of the sign. All signs fabricated as per 2008 N.E.C. Standards

**SIDE SECTION - PRIMARY TENANT ID PUSH THRU ACRYLIC**

scale: N.T.S.

COLORS MAY VARY



**NIGHT VIEW**

scale: N.T.S.

# MASTER SIGN PROGRAM

## WALL MOUNTED TENANT ID

### OPTION B

#### WALL MOUNTED TENANT I.D

##### Halo Illumination

All elements of the Tenant Wall ID, Logo or Modifier may be Halo-Illuminated with Colored LED modules upon Landlord Approval.

##### Construction

Aluminum face & returns (min. of .090 aluminum). Minimum 2.5" return. Faces may be routed and backed with white acrylic or routed with acrylic push thru.

##### Letter Type

Open to tenant

##### Color

Dark Duranotic Bronze or Corporate color with landlord approval.

##### Logos

Permitted with Landlord approval.

##### Installation

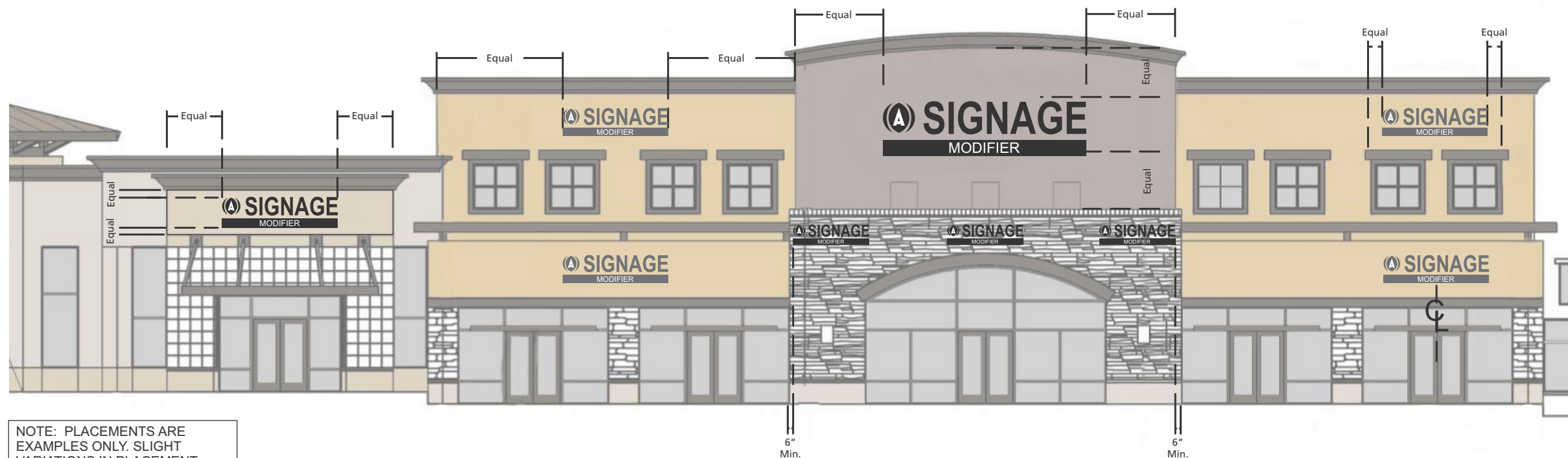
Stud mounted 1" off of fascia.

##### Placement

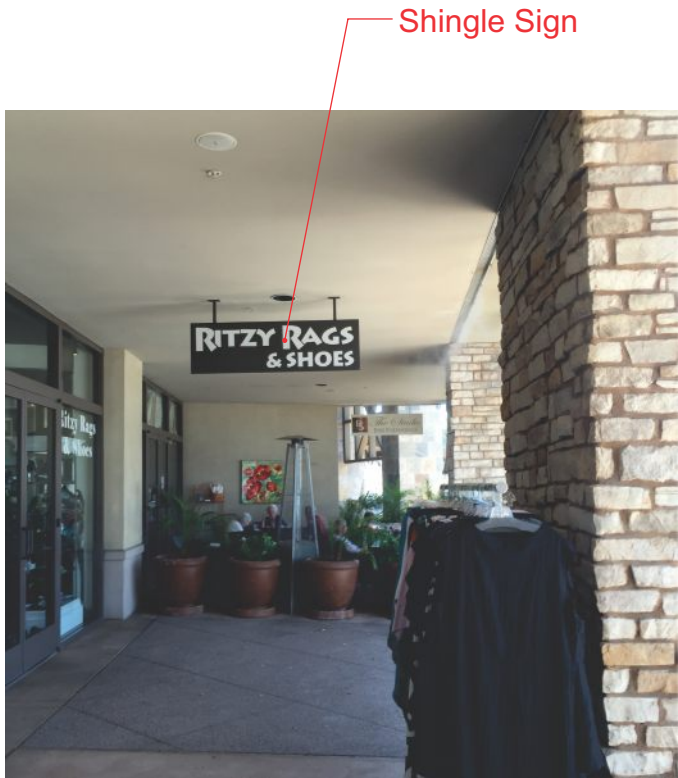
Sign shall be centered Vertically & Horizontally on fascia of leased storefront. Landlord approval required.



## Sample Elevation



Samples of Existing Shingle/Canopy Signs



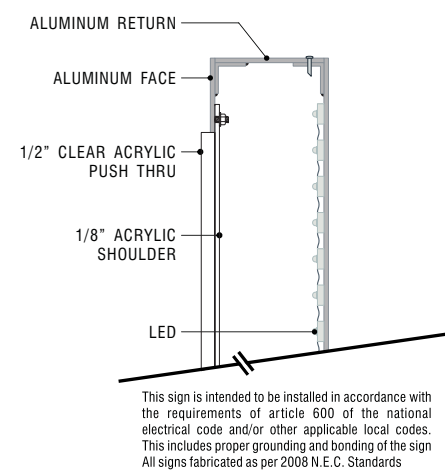
MASTER SIGN PROGRAM  
SHINGLE/CANOPY SIGNS

- WALL MOUNTED TENANT I.D
- Non-Illuminated
- Construction
  - Aluminum fabrication, random shapes are encouraged.
- Letter Type
  - Open to tenant
- Color
  - Open to tenant with landlord approval.
- Logos
  - Permitted with Landlord approval.
- Graphics
  - Surface applied vinyl or flat cut raised letters.
- Size
  - Refer to Sign Matrix
- Installation
  - Plate mounted under canopy as required.





**MONUMENT**  
 scale: 3/8" = 1'-0"



**SIDE SECTION PUSH THRU FACE - TYPICAL**  
 scale: N.T.S.

# MASTER SIGN PROGRAM

## Multi-Tenant Monument

Multi-Tenant Monument

Illumination  
 Internal LED

Construction  
 Aluminum cabinet  
 Stone Veneer

Letter Type  
 Open to tenant

Color  
 Clear plex push thru face (corporate color vinyl with landlord approval). All tenant panels shall utilize SW 6142 Manadamia as the background color.

**A** Angora  
 SW 6036

**B** Macadamia  
 SW 6142

**C** Cobble Brown  
 SW 6082

**D** Black Fox  
 SW 7020

 BORAL CULTURED STONE  
 COUNTRY LEDGE - MOJAVE

# MASTER SIGN PROGRAM PROJECT MONUMENT LOCATIONS

PROJECT MONUMENTS



1



2



3



4



5



6





Narrative for Amendment to 10-MS-2015#2 for  
The Shops at Gainey Village

This submittal is requesting an amendment to 10-MS-2015 for the Shops at Gainey Village. The amendment would create new criteria to allow Anchor Tenants (tenants occupying greater than 25,000 gross floor area) to have a maximum sign band envelope height of 60" while all other tenants (In-Line and Pad tenants) would be held to a maximum sign envelope height of 48". The maximum length of all sign bands for every tenant is to be 80% of the tenant's leased frontage, not to exceed the maximum sign area allowance.

Other aspects of the amendment will be to clarify between a suspended canopy sign and a shingle sign, as well as to allow for variations of sign placement due to tenant's suite locations.

The proposed amendment would add greater visual interest to the shopping center while allowing new Anchor tenants greater exposure to shopping traffic. The amendment to the sign plan would follow all remaining criteria set forth in the original Master Sign Program as well as the city of Scottsdale Sign Ordinance.





February 5<sup>th</sup> 2018,

City of Scottsdale  
7447 E. Indian School Road, Suite 105  
Scottsdale, AZ 85251

Attention: Mr. Andrew Chi

Please accept this letter as Ownership's approval for Airpark Signs to amend the Master Sign Package for Shops Gainey Village located at 8777, 8787, 8877, 8977 and 8989 N. Scottsdale Road, Scottsdale, AZ 85253.

Please let me know if you need additional information.

Sincerely,

MAIN STREET REAL ESTAE ADVISORS  
As Managing Agent for  
Gainey Village Retail Center, LLC

A handwritten signature in cursive script that reads "Synde Schiller".

Synde Schiller  
Senior Property Manager



# Pre-Application Request

## Purpose:

The purpose of the Pre-Application submittal, and meeting, is for the applicant and city staff to discuss a proposed Development Application, and the information and process that is necessary for city staff to process the proposal.

In accordance with the Zoning Ordinance, no development application shall be accepted before a Pre-Application has been submitted, and a Pre-Application meeting has been conducted with city staff, unless the Pre-Application meeting has been waived by the Zoning Administrator.

## Submittal:

The completed Pre-Application Request form and all required materials and fees should be submitted in person to the One-Stop-Shop located at 7447 East Indian School Road; or, may they be submitted digitally at following website:

<https://eservices.scottsdaleaz.gov/eServices/PreApps/Default.aspx>

All checks shall be payable to "City of Scottsdale."

## Scheduling

After the Pre-Application submittal has been accepted at the One-Stop-Shop, a staff member will contact the Applicant within five (5) Staff Working Days to schedule a Pre-Application meeting with the assigned staff member(s). Generally, a Pre-Application meeting is scheduled within five (5) to fifteen (15) Staff Working Days from the date of the submittal.

Project Name: <b>The Shops at Gainey Village</b>			
Property's Address: <b>8787 N Scottsdale Rd 85253</b>		APN: <b>174-29-143B</b>	
Property's Zoning District Designation: <b>C-2 PCD</b>			
Property Details:			
<input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other			
Has a 'Notice of Compliance' been issued? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No             If yes, provide a copy with this submittal			
Owner: <b>Gainey Village Retail Center, LLC</b>		Applicant: <b>Julie Kulka</b>	
Company: <b>c/o Main Street Real Estate Advisors</b>		Company: <b>Airpark Signs &amp; Graphics</b>	
Address: <b>7333 E Doubletree Ranch Rd, #280, 85258</b>		Address: <b>1205 N Miller Rd Tempe, 85281</b>	
Phone: <b>480.398.2222</b>		Phone: <b>480.966.6565</b>	
Fax: <b>480.398.2217</b>		Fax:	
E-mail: <b>SSchiller@msrea.net</b>		E-mail: <b>julie@airparksigns.com</b>	
 Owner Signature		 Applicant Signature	
Official Use Only             Submittal Date: <b>Gainey Village Retail Center, LLC</b>		Application No.: _____ -PA- _____	
Project Coordinator: _____			

## Planning and Development Services

7447 E Indian School Road Suite 105, Scottsdale, Arizona 85251 Phone: 480-312-7000 Fax: 480-312-7088



# Pre-Application Request

## Development Application Type:

Please check the appropriate box of the Type(s) of Application(s) you are requesting

Zoning	Development Review	Signs
<input type="checkbox"/> Text Amendment (TA)	<input type="checkbox"/> Development Review (Major) (DR)	<input checked="" type="checkbox"/> Master Sign Program (MS)
<input type="checkbox"/> Rezoning (ZN)	<input type="checkbox"/> Development Review (Minor) (SA)	<input type="checkbox"/> Community Sign District (MS)
<input type="checkbox"/> In-fill Incentive (II)	<input type="checkbox"/> Wash Modification (WM)	<b>Other</b>
<input type="checkbox"/> Conditional Use Permit (UP)	<input type="checkbox"/> Historic Property (HP)	<input type="checkbox"/> General Plan Amendment (GP)
<b>Exemptions to the Zoning Ordinance</b>	<b>Land Divisions</b>	<input type="checkbox"/> In-Lieu Parking (IP)
<input type="checkbox"/> Hardship Exemption (HE)	<input type="checkbox"/> Subdivision (PP)	<input type="checkbox"/> Abandonment (AB)
<input type="checkbox"/> Special Exception (SX)	<input type="checkbox"/> Subdivision (Minor) (MD)	<input type="checkbox"/> Adult Care (AC)
<input type="checkbox"/> Variance (BA)		<input type="checkbox"/> Single-Family Residential
<input checked="" type="checkbox"/> Minor Amendment (MN)		<input type="checkbox"/> Other:

## Submittal Requirements: (fees subject to change every July)

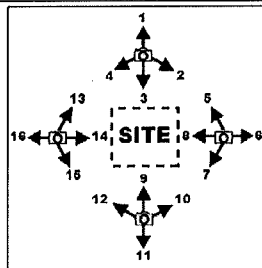
☒ Pre-Application Fee: \$\_\_\_\_\_ (No fees are changed for Historic Preservation (HP) properties.)

☐ Records Packet Fee: \$\_\_\_\_\_ Processed by staff. The applicant need not visit the Records desk to obtain the packet. **(Only required when requested by Staff)**

☒ Application Narrative: The narrative shall describe the purpose of the request, and all pertinent information related to the request, such as, but not limited to, site circulation, parking and design, drainage, architecture, proposed land use, and lot design.

☒ Property Owner Authorization Letter **(Required for the SA and MS Pre-Applications)**

- ☒ Site / Context Photographs
- Provide color photographs showing the site and the surrounding properties. Use the guidelines below for photos.
  - Photos shall be taken looking in towards the project site and adjacent to the site.
  - Photos should show adjacent improvements and existing on-site conditions.
  - Each photograph shall include a number and direction.
  - Sites greater than 500 ft. in length, also take the photo locations shown in the dashed lines.
  - Photos shall be provided 8 1/2 x 11 paper, max. two per page.



☐ Other

- **The following list of Additional Submittal Information is not required for a Pre-Application meeting, unless indicated below by staff prior to the submittal of this request.**
- **Applicants are advised to provide any additional information listed below. This will assist staff to provide the applicant with direction regarding an application.**

## Additional Submittal Information

- ☒ Site Plan
- ☐ Subdivision plan
- ☐ Floor Plans
- ☒ Elevations
- ☐ Landscape plans
- ☐ H.O.A. Approval letter
- ☒ Sign Criteria Regulations & Language
- ☐ Material Samples – color chips, awning fabric, etc.
- ☐ Cross Sections – for all cuts and fills
- ☐ Conceptual Grading & Drainage Plan
- ☐ Exterior Lighting – provide cut sheets, details and photometrics for any proposed exterior lighting.
- ☐ Boundary Survey (required for minor land divisions)
- ☐ Areal of property that includes property lines and highlighted area abandonment request.
- ☐ One copy of the recorded document for the area that is requested to be abandoned. Such as: subdivision plat, map of dedication, GLO (General Land Office) federal patent roadway easement, or separate dedication document. A copy of most recorded documents to be abandoned may be purchased at the City of Scottsdale Records Dept. (480-312-2356), or the Maricopa County Recorder's Office (602-506-3535). A copy of the General Land Office (GLO) federal patent roadway easement may be purchased from the Bureau of Land Management (602-417-9200).

## Planning and Development Services

7447 E Indian School Road Suite 105, Scottsdale, Arizona 85251 Phone: 480-312-7000 Fax: 480-312-7088