Case Research

NELSEN

PARTNERS

ARCHITECTS & PLANNERS

AREA TABULATIONS

Total Site Area (Net): Residential (Net):	456,685 sf (1 228,551 sf (5	,
Commercial Area (Net):	228,118 sf (5	
Retail (3/1000):	31,600 sf	105 cars
Restaurant (8/1000):	16,975 sf	141 cars
Hotel (1/key):	116 keys	116 cars
Totals	48,691 sf	363 cars
Shared Parking Required:		331 cars
Surface Parking Provided:		153 cars
Structured Parking Provided:		230 cars
Total Parking Provided:		383 cars

AREA TABULATIONS (max. restaurant)

Total Site Area (Net):	456,685 sf (10.48 acres) 235,646 sf (5.41 acres)			
Residential (Net):				
Commercial Area (Net):	221,024 sf (5	.07 acres)		
Retail (3/1000):	26,600 sf	89 cars		
Restaurant (8/1000):	21,975 sf	183 cars		
Hotel (1/key):	116 keys	116 cars		
Totals	48,691 sf	388 cars		
Shared Parking Required:		359 cars		
Surface Parking Provided:		153 cars		
Structured Parking Provided:		230 cars		
Total Parking Provided:		383 cars		

Scottsdale & McDowell Conceptual Site Planning SCOTTSDALE, AZ | #316039 | 15 AUGUST 2017

Nelsen Partners, Inc. 2017





Rezoning

Development Application Checklist

Minimal Submittal Requirements:

At your pre-application meeting, your project coordinator will identify which items indicated on this Development Application checklist are required to be submitted. A Development Application that does not include all items indicated on this checklist may be rejected immediately. A Development Application that is received by the City does not constitute that the application meets the minimum submittal requirements to be reviewed.

In addition to the items on this checklist, to avoid delays in the review of your application, all Plans, Graphics, Reports and other additional information that is to be submitted shall be provided in accordance with the:

- · requirements specified in the Plan & Report Requirements For Development Applications Checklist;
- Design Standards & Policies Manual;
- requirements of Scottsdale Revised Code (including the Zoning Ordinance); and
- stipulations, include any additional submittal requirements identified in the stipulations, of any Development Application approved prior to the submittal of this application.

If you have any question regarding the information above, or items indicated on this application checklist, please contact your project coordinator. His/her contact information is on the page 11 of this application.

Please be advised that a Development Application received by the City that is inconsistent with information submitted with the corresponding pre-application may be rejected immediately, and may be required to submit a separate: pre-application, a new Development Application, and pay all additional fees.

Prior to application submittal, please research original zoning case history to find the original adopted ordinance(s) and exhibit(s) to confirm the zoning for the property. This will help to define your application accurately. The City's full-service Records Department can assist.

PART I -- GENERAL REQUIREMENTS Rec'd Description of Documents Required for Complete Application. No application shall be accepted without all items Reg'(marked below. V Rezoning Application Checklist (this list) Zoning Application Fee \$ 55156 V (subject to change every July) V Completed Development Application (form provided) Prior to application submittal, please research original zoning case history to find the original adopted ordinance(s) and exhibit(s) to confirm the zoning for the property. This will help to define your application accurately. The City's full-service Records Department can assist. T 1 Request to Submit Concurrent Development Applications (form provided) V 5. Letter of Authorization (from property owner(s) if property owner did not sign the application form)

Planning and Development Services

7447 E Indian School Road Suite 105, Scottsdale, AZ 85251 Phone: 480-312-7000 Fax: 480-312-7088

Rezoning Application Checklist

Page 1 of 12

Revision Date: 02/02/2015

Ø		6. Affidavit of Authorization to Act for Property Owner (required if the property owner is a corporation, trust, partnership, etc. and/or the property owner(s) will be represented by an applicant that will act on behalf of the property owner
Ø		7. Appeal of Required Dedications, Exactions, or Zoning Regulations (form provided)
Ø		 8. Commitment for Title Insurance – No older than 30 days from the submittal date 8-1/2" x 11" – 1 copy Include complete Schedule A and Schedule B. (requirements form provided)
Ø		 9. Legal Description: (if not provided in Commitment for Title Insurance) 8-1/2" x 11" - 2 copies
Ø		10. Results of ALTA Survey (24" x 36") FOLDED
		24" x 36" – 1 copy, folded (The ALTA Survey shall not be more than 30 days old)
Ø		11. Request for Site Visits and/or Inspections (form provided)
		12. Addressing Requirements (form provided)
4		13. Draft Development Agreement
		• 8-1/2" x 11" – 2 copies
		Must adhere to the Maricopa County Recorder requirements
		14. Proposition 207 wavier or refusal (Delay submittal until after the Planning Commission Hearing) (sample agreement information provided)
V		15. Citizen Review Checklist: (form provided)
		Provide one copy of the Citizen Review Report
		 If substantial modifications are made to an application, additional notification may be required by the Zoning Administrator, or designee. When required, provide one copy of the Citizen Review Report addendum.
		16. Request for Neighborhood Group/Homeowners Association (form provided)
Ø		17. Site Posting Requirements: (form provided (white and red signs)
		Affidavit of Posting for Project Under Consideration
		 Affidavit of Posting for Planning Commission Public Hearing (Delayed submittal). Affidavit must be turned in 20 days prior to Planning Commission hearing.
	,	 Affidavit of Posting for City Council Public Hearing (Delayed submittal). Affidavit must be turned in 20 days prior to City Council hearing.
Ø		18. School District Notification – (form provided)
		Required for all applications that include residential uses.
Ø		19. Photo Exhibit of Existing Conditions: Printed digital photos on 8-1/2"x11" Paper
		• 8-1/2" x 11" - 1 copy of the set of prints
		 <u>See attached Existing Conditions Photo Exhibit</u> graphic showing required photograph locations and numbers.

-	b]	☐ Ard	chaeolo chaeolo pies of I	I Resources (information sheets provided) gy Survey and Report - 3 copies gy 'Records Check' Report Only - 3 copies Previous Archeological Research - 1 copy		
-		t	21. Completed Airport Vicinity Development Checklist – Your property is located within the vicinity of the Scottsdale Municipal Airport (within 20,000 foot radius of the runway; information packet provided)				
			PAF	RT II	REQUIRED NARRATIVE, PLANS & RELATED DATA		
Req'd	Rec'd		iption ed belo		ments Required for Complete Application. No application shall be accepted without all items		
		22. P	lan &	Report	Requirements For Development Applications Checklist (form provided)		
Ø		23. D	evelo	ment F	Plan		
		Req'd	Rec'd				
		Image: Control of the		• <u>x</u>	 of the following: goals and policies/approaches of the General Plan goals and polices of the applicable Character Area Plan architectural character, including environmental response, design principles, site development character, and landscape character Please review the applicable zoning district and/or overlay provisions for any findings, justifications, and/or explanations that are required to be met. Each finding, justification, and/or explanation shall be separately identified with a corresponding response in the application narrative. (PRD, PCD, PBD, PUD, etc) 		

	1	
Ø		b. Legislative draft of the proposed development standards, or amended development standards (form provided)
		• 8 ½" x 11" – 2 copies
		(Must adhere to the Maricopa County Recorder requirements)
	-	c. Legislative draft of the list of Land Uses, if proposed (PBD, SC)
		• 8 ½" x 11" – 2 copies
		(Must adhere to the Maricopa County Recorder requirements)
V		d. A dimensioned plan indicating the proposed boundaries of the application
		• 11" x 17" – 1 copy (quality suitable for reproduction)
		 8 ½" x 11" − 1 copy (quality suitable for reproduction)
		Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format)
V		e. Context Aerial with the proposed site improvements superimposed
		• 24" x 36" – 2 color copies, folded
		• 11" x 17" – 1 color copy
		8 ½" x 11" – 1 color copy (quality suitable for reproduction)
		Aerial shall not be more than 1 year old and shall include and overlay of the site plan showing lot lines, tracts, easements, street locations/names and surrounding zoning for a radius from the site of:
		750 foot radius from site
		1/4 mile radius from site
		Other:
0		f. Site Plan
		 24" x 36" – 16 copies, folded
		 11" x 17" – 1 copy (quality suitable for reproduction)
		 8 ½" x 11" − 1 copy (quality suitable for reproduction)
		 Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format)
-	-0	g. Subdivision Plan
		 24" x 36" – 16 copies, folded
		 24" x 36" – 16 copies, folded 11" x 17" – 1 copy, folded (quality suitable for reproduction)
		 11" x 17" – 1 copy, folded (quality suitable for reproduction)
		 11" x 17" - 1 copy, folded (quality suitable for reproduction) 8 ½" x 11" - 1 copy (quality suitable for reproduction)
		 11" x 17" - 1 copy, folded (quality suitable for reproduction) 8 ½" x 11" - 1 copy (quality suitable for reproduction) Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format)
·		 11" x 17" - 1 copy, folded (quality suitable for reproduction) 8 ½" x 11" - 1 copy (quality suitable for reproduction) Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format) Open Space Plan (Site Plan Worksheet) (example provided)
£		 11" x 17" - 1 copy, folded (quality suitable for reproduction) 8 ½" x 11" - 1 copy (quality suitable for reproduction) Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format) Open Space Plan (Site Plan Worksheet) (example provided) 24" x 36" - 1 copies, folded

4	-	i. Site Cross Sections
		• 24" x 36" 1 – copy, folded
		• 11" x 17" 1 – copy, folded
4	-	j. Natural Area Open Space Plan (ESL Areas)
		• 24" x 36" – 2 copies, folded
		• 11" x 17" – 1 copy (quality suitable for reproduction)
	-	k. Topography and slope analysis plan (ESL Areas)
		• 24" x 36" 1 – copy, folded
Ø		I. Phasing Plan
		• 24" x 36" – 1 copies, folded
		 11" x 17" – 1 copy, folded (quality suitable for reproduction)
		■ 8½" x 11" – 1 copy (quality suitable for reproduction)
		 Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format)
Ø		m. Landscape Plan
		All plans shall be <u>black and white line drawings</u>
		(a grayscale copy of the color Landscape Plan will not be accept.)
		• 24" x 36" – 2 copies, folded of
		 11" x 17" – 1 copy, folded (quality suitable for reproduction)
		• 8 ½" x 11" – 1 copy (quality suitable for reproduction)
		Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format)
0		n. Hardscape Plan
		All plans shall be <u>black and white line drawings</u>
		(a grayscale copy of the color Landscape Plan will not be accept.)
		24" x 36" – 2 copies, folded of <u>black and white line drawings</u>
		• 11" x 17" – 1 copy
Ø		o. Transitions Plan from 5. F. Residential
		• 24" x 36" – 2 copies, folded
		 11" x 17" – 1 copy (quality suitable for reproduction)
		8 ½" x 11" − 1 copy (quality suitable for reproduction)
		 Digital – 1 copy (Text and drawing shall be black and white, and in the DWF format)
40	-	p. Parking Plan
		• 24" x 36" −1 copy, folded
		 11" x 17" – 1 copy (quality suitable for reproduction)
		8 ½" x 11" − 1 color copy(quality suitable for reproduction)
		 Digital – 1 copy (Text and drawing shall be black and white, and in the DWF format)

4. Parking Master Plan See the City's Zoning Ordinance, Article IX for specific submittal and content requirements for Parking Master Plan. The report shall be bound (3 ring, GBC or coil wire, no staples) with card stock front and back covers, and must include all required exhibits. 8 *1/2" × 11" - 1 copy, folded 11" × 17" - 1 copy, folded 11" × 17" - 1 color copies (quality suitable for reproduction) 8 * * * * * * * * * * * * * * * * * *			Rezoning Development Approacion encouns
requirements for Parking Master Plan. The report shall be bound (3 ring, GBC or coil wire, no staples) with card stock front and back covers, and must include all required exhibits. 8 -8 1/2" x 11" - 2 copies 7. Pedestrian and Vehicular Circulation Plan 2 4" x 36" - 1 copy, folded 1 1" x 17" - 1 copy, folded (quality suitable for reproduction) 8 3" x 11" - 1 color copies (quality suitable for reproduction) 1 Digital - 1 copy (See Digital Submittal Plan Requirements) 8. Elevations 2 4" x 36" - 2 folded black and white line drawing copies (a grayscale copy of the color elevations will not be accepted.) 2 4" x 36" - 2 color copies, folded 1 1" x 17" - 1 color copy, folded (quality suitable for reproduction) 1 1" x 17" - 1 color copy, folded (quality suitable for reproduction) 8 3" x 11" - 1 black and white line drawing copy, folded (quality suitable for reproduction) 8 3" x 11" - 1 tolor copy, (quality suitable for reproduction) 1 Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format) 1 Elevations Worksheet(s) Required for all Development applications to rezone to Planned Unit Development (PUD) and Downtown when elevations are required to be submitted. 2 4" x 36" - 2 copies, folded Digital - 1 copy (See Digital Submittal Plan Requirements) 1 U. Perspectives 1 1" x 17" - 1 color copy, folded (quality suitable for reproduction) 8 3" x 11" - 1 color copy, folded (quality suitable for reproduction) 2 4" x 36" - 1 copy, folded 1 1" x 17" - 1 copy, folded (quality suitable for reproduction) 2 24" x 36" - 1 copy, folded 1 1" x 17" - 1 copy, folded (quality suitable for reproduction) Digital - 1 copy (Text and drawing shall be black and white, and in the DWF format) X. Roof Plan Worksheet(s)	1	10	
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-	-	y. Electronic Massing Model:
		• 11" x 17" – 1 color copy, folded
		 8 ½" x 11" − 1 color copy (quality suitable for reproduction)
		Scaled model indicating building masses on the site plan and the mass of any
		building within:
		750 foot radius from site
		Other:
		(The electronic model shall be a computer generated Sketch-up® model or other electronic modeling media acceptable to the Current Planning Services department.)
4	-	z. Solar Analysis
		The solar analysis shall be completed for twenty first day of March, June,
		September, and December at 6:00 a.m., 9:00 a.m., 12:00 p.m., 3:00 p.m. and 6:00
		p.m.
		Required for all Development applications to rezone to Planned Unit Development
		(PUD).
	_	• 11" x 17" – 1 copy, folded (quality suitable for reproduction)
1		aa. Exterior Lighting Site Plan
		● 24" x 36" − 1 copy, folded
		 11" x 17" – 1 copy, folded (quality suitable for reproduction)
Ø		bb. Manufacturer Cut Sheets of All Proposed Lighting
		 24" x 36" − 1 copy, folded
		 11" x 17" – 1 copy, folded (quality suitable for reproduction)
-	-	cc. Cultural Improvement Program Plan
		Conceptual design
		 11" x 17" – 1 copy, folded (quality suitable for reproduction)
		 8 ½" x 11" - 1 color copies (quality suitable for reproduction)
		Narrative explanation of the methodology to comply with the
		requirement/contribution.
40	-	dd. Sensitive Design Concept Plan and Proposed Design Guidelines
,-		(Architectural, landscape, hardscape, exterior lighting, community features, common
		structures, etc.)
		 11" x 17" – 1 copy, folded (quality suitable for reproduction)
		8 ½" x 11" – 1 color copy (quality suitable for reproduction)
-		ee. Master Thematic Architectural Character Plan
		11" x 17" – 1 copy, folded (quality suitable for reproduction)
		8 ½" x 11" – 1 color copy (quality suitable for reproduction)
4		ff. Conceptual Signage Plan
		 11" x 17" – 1 copy, folded (quality suitable for reproduction)
		8 ½" x 11" – 1 color copy (quality suitable for reproduction)

Planning and Development Services 7447 E Indian School Road Suite 105, Scottsdale, AZ 85251 Phone: 480-312-7000 Fax: 480-312-7088

			gg. Other:
			□ 24" x 36" − copy(ies), folded
			☐ 11" x 17" — copy(ies), folded (quality suitable for reproduction)
			□ 8½" x 11" −copy(ies) (quality suitable for reproduction)
			☐ Digital — 1 copy (See Digital Submittal Plan Requirements)
Ø	24. [pment Plan Booklets Caffe St Teurus 1.1" x 17" – 3 copies (quality suitable for reproduction)
		• 8	3 ½" x 11" – 1 copy (quality suitable for reproduction)
		• [Digital – 1 (See Digital Submittal Plan Requirements)
		• 8	3 ½" x 11" – 3 copies on archival (acid free) paper: this is a delayed submittal that is to be made after the Planning Commission recommendation.
	TI	he Dev	relopment Plan Booklets shall include the following:
			application Narrative
			egislative draft of the proposed development standards, or amended development tandards
			egislative draft of the proposed List of Land Uses
		Ø A	dimensioned plan indicating the proposed boundaries of the application
			Context Aerial with the proposed Site Plan superimposed
			ite Plan ubdivision Plan
			Open Space Plan
			Hasing Plan
			andscape Plan
			lardscape Plan
			ransitions Plan
			arking Plan
			edestrian and Vehicular Circulation Plan
			onceptual Elevations
			onceptual Perspectives lectronic Massing Model
			olar Analysis
			xterior Lighting Plan
1			Nanufacturer Cut Sheets of All Proposed Lighting
			ultural Amenities Plan
		□ S	pecial Impacts Analysis (Lighting Program, Dust Control, Noise Analysis and Control)
			ensitive Design Concept Plan and Proposed Design Guidelines (architectural, landscape,
			ardscape, exterior lighting, community features, common structures, etc.)
			laster Thematic Architectural Character Plan
			onceptual Signage Plan
			ther:
			and black and white line drawings shall be provided in accordance with the individual plan ements above.
	-		

		25. Proposed Public Benefit Narrative, Plan, and Total Construction Cost Estimate for proposed development standard bonus(es)
		(PBD, Infill Incentive, or PCP rezoning applications that include the use bonus provisions. A professional consultant shall provide the Total Construction Cost Estimate)
Ø		 26. Drainage Report See the City's <u>Design Standards & Policies Manual</u> for specific submittal and content requirements for drainage report. The report shall be bound (3 ring, GBC or coil wire, no staples) with card stock front and back covers, and must include all required exhibits, full color aerial, topography maps and preliminary grading and drainage plans. Full size plans/maps shall be folded and contained in pockets. 8-1/2" x 11" - 2 copies of the Drainage Report including full size plans/maps in pockets
	_	_27. Master Drainage Plan
		See the City's <u>Design Standards & Policies Manual</u> for specific submittal and content requirements for Master Drainage Report. The report shall be bound (3 ring, GBC or coil wire, no staples) with card stock front and back covers, and must include all required exhibits, full color aerial, topography maps and preliminary grading and drainage plans. Full size plans/maps shall be folded and contained in pockets.
	/	8-1/2" x 11" - 2 copies of the Drainage Report including full size plans/maps in pockets
T		 28. Preliminary Basis of Design Report for Water and Wastewater See the City's <u>Design Standards & Policies Manual</u> for specific submittal and content requirements for Basis of Design Report for Water. The report shall be bound and must include all required exhibits and plans. 8-1/2" x 11" - 3 copies of the Report including full size plans/maps in pockets
Ø		 29. Preliminary Basis of Design Report for Wastewater See the City's <u>Design Standards & Policies Manual</u> for specific submittal and content requirements for Design Report for Wastewater. The report shall be bound and must include all required exhibits and plans. 8-1/2" x 11" - 3 copies of the Report including full size plans/maps in pockets
		 30. Master Plan for Water Contact the Water Resources Department at 480-312-5685 to discuss offsite and onsite analysis and report content. The report shall be bound and must include all required exhibits and plans. 8-1/2" x 11" - 3 copies of the Report including full size plans/maps in pockets
۰۵	-	31. Master Plan and Design Report for Wastewater
		Contact the Water Resources Department at 480-312-5685 to discuss offsite and onsite analysis and report content. The report shall be bound and must include all required exhibits and plans. • 8-1/2" x 11" - 3 copies of the Basis of Design Report for Water including full size plans/maps in pockets

		Rezoning Development Application Checklis
		32. Transportation Impact & Mitigation Analysis (TIMA)
		Please review the City's Design Standards & Policies Manual and Transportation Impact and Mitigation Analysis Requirements provided with the application material for the specific requirements. The report shall be bound (3 ring, GBC or coil wire, no staples) with card stock front and back covers, and must include all required exhibits, and plans.
		☐ Category 1 Study
		☐ Category 2 Study
		☐ Category 3 Study
		 8-1/2" x 11" - 3 copies of the Transportation Impact & Mitigation Analysis Water including full size plans/maps in pockets
4	-8	33. Native Plant Submittal Requirements: (form provided)
		• 24" x 36" 1 – copy, folded.
		(Aerial with site plan overlay to show spatial relationships of existing protected plants and significant concentrations on vegetation to proposed development)
		 See Sec. 7.504 of the Zoning Ordinance for specific submittal requirements.
4	-8	34. Environmental Features Map
		 24" x 36" – 1 copy, folded
		 11" x 17" – 1 copy, folded (quality suitable for reproduction)
		35. Other:
		PART III – SUBMITTAL OF THE DEVELOPMENT APPLICATION
Req'd	Rec'd	Description of Documents Required for Complete Application. No application shall be accepted without all items marked below.
Ø		36. An appointment must be scheduled to submit this application. To schedule your submittal meeting please call 480-312-7000. Request a submittal meeting with a Planning Specialist and provide your case pre-app number;PA
Ø		37. Submit all items indicated on this checklist pursuant to the Submittal Instructions provided.

	T	
A		38. Submit all additional items that are required pursuant to the stipulations of any other Development Application that this application is reliant upon
Ø		39. Delayed Submittal. Additional copies of all or certain required submittal indicated items above will be require at the time your Project Coordinator is preparing the public hearing report(s). Your Project Coordinator will request these items at that time, and they are to be submitted by the date indicated in the request.
Ø		40. If you have any question regarding this application checklist, please contact your Project Coordinator.
		Coordinator Name (print): Phone Number:
		Coordinator email: Date:
		Coordinator Signature:
		If the Project Coordinator is no-longer available, please contact the Current Planning Director at the phone number in the footer of this page if you have any question regarding this application checklist.
		This application needs a: ☐ New Project Number, or
		☐ A New Phase to an old Project Number:
		·
		Dogwing d Nation
		Required Notice Pursuant to A.R.S. §9-836, an applicant/agent may request a clarification from the City regarding an
		interpretation or application of a statute, ordinance, code or authorized substantive policy, or policy statement. Requests to clarify an interpretation or application of a statute, ordinance, code, policy statement administered by the Planning, Neighborhood and Transportation Division, including a request for an interpretation of the Zoning Ordinance, shall be submitted in writing to the One Stop Shop to the attention of the Planning, Neighborhood & Transportation Administrator. All such requests must be submitted in accordance with the A.R.S. §9-839 and the City's applicable administrative policies available at the Planning, Neighborhood and Transportation Division's One Stop Shop, or from the city's website: http://www.scottsdaleaz.gov/bldgresources/forms .
		Planning, Neighborhood and Transportation Division One Stop Shop Planning, Neighborhood & Transportation Administrator 7447 E. Indian School Rd, Suite 105 Scottsdale, AZ 85251 Phone: (480) 312-7000

Planning and Development Services

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Development Application Process

Abandonment (AB), Municipal Use Master Site Plan (UP), Infill Incentive (II) & Zoning District Map Amendment (ZN)

