

**Application
Narrative
Cash Transmittal
Pre-Application
Pre-App Narrative
Pre-App Cash Transmittal
Development Standards**

APPLICATION NARRATIVE FOR WINDOW REPLACEMENT AT 6713 E. HOLLY STREET, 85257, WAYNE AND MARGOT MCDONNELL, OWNERS

Our plan is to change all of the house's current, original windows to dual-pane at exactly the same size as they are currently. The windows that can be seen from the street will be white like the originals and contain the same grid pattern as the originals (inside the glass).

The large front window (#10) will be the only casement window. We had planned to have all of the windows that show from the street casement, but according to the manager of Krasiva Windows and doors, the grid will not match up on windows #1, #2, and #9 if they are casement, and the grid will not match up on #10 if it is a slider. That means in the front, three windows will be sliders, one a casement. The windows in the back of the house will not have grids.

The old windows are painted shut, single-paned, and unscreened. The addition of the new windows, made in Wisconsin specifically for Krasiva Windows and Doors, will insulate the house much better (At present we can feel hot and cold air coming right through the gaps). Installation will take two days. The workmanship is guaranteed for two years, and the windows have a lifetime guarantee. Overall, the windows will enhance the house. They are beautiful and well made but resemble what is already in place.

Project Justification

[How will the work stabilize, preserve or enhance the home?](#)

The windows are the best we've seen. They look like the old but are solid, with dual panes and argon gas.

[How visible will the work be from the street and adjoining properties.](#)

Five windows will be visible from the street and adjoining properties.

[How will the work contribute to the views of the property and/or surrounding streetscape.](#)

The windows will fit in perfectly because they look like the originals but are new and better. The workmanship is guaranteed for two years, the windows for a lifetime.

[If the proposed work will repair a maintenance issue, explain how it will improve the physical condition of the property.](#)

The only maintenance problem is that the windows leak air around them and are missing a couple of handles, so the new window installation and its sealing will help.

[If the work will improve the energy efficiency of the home, explain how the modification will be accomplished without adversely affecting the homes character-defining features.](#)

We should see a big improvement in the energy efficiency of our home. Nothing will look out of place on the outside.

[If the work will restore missing architectural features, or remove incompatible additions, explain the previous changes that occurred and the rationale for the planned work.](#)

This does not apply to what we're doing.

Provide any additional information as to reasoning your work should receive HRER funding.

We have already upgraded the wiring to the tune of \$9,000 with no help, so some reimbursement would be appreciated with this project that can only improve the quality and value of the house while keeping its integrity.

**City of Scottsdale
Historic Residential Exterior Rehabilitation (HRER) Program
APPLICATION**

Date: _____

I. Property Information

Property Address: 6713 E. Holly St., Scottsdale 85257

Historic District: Village Grove

Owner: WAYNE + Margot McDonnell

Mailing Address: 6713 E. Holly Street, Scottsdale 85257

Telephone: (^{cell}Home) 602-463-4098 Daytime: _____

E-mail address: gamash.mcdonnell78@gmail.com

II. Project Information

Scope of Work: *Describe the work you plan to do (Attach separate sheet if needed).*

III. Project Justification:

On an attached sheet, titled "Project Justification" explain how the work will stabilize, preserve or enhance the home. Describe how visible the work will be and how it will contribute to the views of the property and/or surrounding streetscape.

If the proposed project will repair a maintenance problem explain how it will improve the physical condition of the property.

If the project will improve the energy efficiency of the home explain how this will be accomplished without adversely affecting its character-defining features.

If the project will restore missing architectural features or remove incompatible additions, explain the changes which occurred and the rationale for the planned work.

Provide any additional information as to why your project should be funded.

IV. Request for Funding:

Itemize the specific work items and materials for eligible improvements planned for this project and the associated costs. **To justify the budgeted amount provide 2 estimates for each work item from qualified contractors, tradesperson or building product supply establishments as attachments to this application.**

Scope of Work Items (Attach a separate sheet if necessary)	First Estimate	Second Estimate
1. <u>10 replacement windows</u>	<u>\$4,868.46</u>	<u>\$13,980</u>
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
Total Estimates	1) <u>\$4,868.46</u>	2) <u>\$13,980</u>

Requested City Share (maximum of 50% of higher estimate) _____

V. Attachments

1. Photographs

Submit at least 2 sets photographs or digital images, minimum size 3" x 5," for each aspect of the planned work that illustrates the need for the work to be undertaken. Show the level of deterioration; the location for the planned rehabilitation and/or improvement and the effect the deterioration or work will have on the building.

Provide additional photographs as needed to show the relationship of the house to adjacent properties, the visibility of the improvement and/or the contribution the work will make to the streetscape.

2. Drawings

A. Site plan: *Drawings need not be professionally done but should be correct in scale and detailed enough to illustrate the proposed scope of work. The site plan should include:*

- An outline or "footprint" of all existing building and structures on the lot
- The location of property lines, streets, alleys and easements
- The location of driveways, parking areas, sidewalks, patios, fencing, walls and other major landscape or site improvements

- The location of the proposed work with notes referencing the scope of work described in Section III of the application

B. Elevations: *Include line drawings of the exterior elements of the building that will be impacted by the proposed work. Depending upon the nature of the work the drawings should show:*

- Wall and roof configurations,
- Location and size of window and/or door openings
- Style and configuration of windows
- Notations as to materials to be used

C. Replacement Window Details: If you are proposing to replace windows, include the following information:

- Note on the site plan or floor plan the location of each window being replaced and any new window locations; label each location with a number (1,2,3) or letter (a,b,c) and use the same label for photos and drawings of each window
- Include photos of each original window being replaced and label each photo with a number or letter and identify which side of the house it is on (front, side, back)
- Describe the types of windows proposed including how each operates (casement, sliders, double-hung, fixed), the material used for the frame, whether it is single pane or double-pane, and how the appearance of each replacement window compares to (is similar to) each original window.
- Include elevations, drawings or photo simulations of each replacement window, and list the dimensions of each window including the width of the frame/sash and the width of the muntins (grille)
- List the manufacturer and the product line proposed and include, if available, a brochure of the product proposed.
- Describe the muntin/grille pattern for each replacement window and whether it is on the outside of the glass (preferred), or if it is also between the panes (on double-pane) and on the inside of the window.
- Provide EPA energy efficiency rating for the proposed window (U factor of .40 or less and SHCC rating of .40 or less)

D. Archival Documents: *If you are planning to reconstruct or replicate a feature originally on the house or historically found within the subdivision, provide documentation on which you are basing the planned work. Documentation can include:*

- Original plans or footprints
- Historic photographs
- Contemporary photographs showing evidence of the original structure or feature

3. Building Product Information

Include product information materials for items to be used including manufacturer's specification, product brochures or other items which detail materials, appearance,

finishes and installation requirements. This information will be used to determine the appropriateness of replacement materials or features.

VI. Submission Requirements

The original signed application, two sets of photographs, one set of drawings and one set of the 2 required cost estimates should be delivered between now and 5:00 p.m. on May 1, 2015 to:

**City of Scottsdale
One Stop Shop
7447 East Indian School Road, Suite 105
Scottsdale, Arizona 85251**

Incomplete applications will be returned to the applicant and not reviewed.

I declare that I have reviewed the Historic Residential Exterior Rehabilitation Program Guidelines and I understand its contents and I am submitting this application in accordance with that guide. All information is true to the best of my knowledge and belief. I acknowledge that any errors in the application may affect its review and approval. Further, I understand that applications are competitively reviewed and I may not be selected to receive funding. I understand that if I wish to change any aspect of the project after it is approved I must obtain the written consent of the City.

SIGNATURE Margy T. McDaniel DATE 4/25/16
SIGNATURE _____ DATE _____