



Correspondence Between Staff and Applicant

Approval Letter

From: [Dennis Haley](#)
To: [Projectinput](#)
Cc: [Nanci Roberts](#)
Subject: 6-MS-2017#3 The Halsten Master Sign Program
Date: Monday, March 11, 2019 11:33:42 AM

RE: 6-MS-2017#3
The Halsten Master Sign Program
17777 N. Scottsdale Rd.

Attn: Andrew Chi

Thank you for your notice for the above-referenced development. ADOT is neutral on zoning matters. As such, ADOT has no comment.

Please feel free to contact me should you have any further questions. We appreciate the opportunity to review and comment.

Dennis Haley, SR/WA
Consultant, Right of Way Coordinator
Federal Lands Liaison
205 S. 17th Ave., MD 612E
Phoenix, AZ 85007
602 712-7432
AZDOT.GOV





City of Scottsdale
Planning and Development
7447 E Indian School Road, Suite 105
Scottsdale, Arizona 85251

Re: The Halsten, 17777 N. Scottsdale Road

To Whom It May Concern,

This letter is inform you that I have reviewed and approve of the attached drawings and hereby authorize Airpark Signs & Graphics to act as our representative to submit the attached to establish a Master Sign Program. Should you have any questions, you may contact me at 480-800-3070 or kransil@jlbpartners.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Ransil", followed by a long horizontal line that ends in a small loop.

Kevin Ransil
Partner

JLB Scottsdale Marketplace LLC



Planning and Development Services

7447 East Indian School Road
Scottsdale, Arizona 85251

February 1, 2019

Julie Kulka
Airpark Signs & Graphics
1205 N Miller Rd
Tempe, AZ 85281

RE: Administrative Completeness Determination

Dear Julie Kulka,

It has been determined that your Development Application Case 6-MS-2017#3, The Halsten Master Sign Program (Chauncey Lane Marketplace), is administratively complete. Your Development Application is being reviewed under the City's Enhanced Application Review Methodology, as requested on your Development Application form. City Staff will begin their substantive review of the application material after payment has been received. The application fee is \$485.00. Please submit payment for this application by either:

- 1) Submitting payment through the online interface for the Digital Case Submittal process utilizing the Key Code 238Z3:

<https://eservices.scottsdaleaz.gov/bldgresources/Cases/DigitalLogin>

OR

- 2) Submitting payment in-person at the City's One Stop Shop referencing the project's case number.

Upon completion of City Staff's review of the application material, I will inform you electronically either: 1) the steps necessary to submit additional information; or, 2) the date that your Development Application will be scheduled for a public hearing. If you have any questions, or need further assistance please contact me at 480-312-7828 or at achi@ScottsdaleAZ.gov.

Sincerely,

Andrew Chi
Planner

CC: Case File



Planning & Development Services

7447 East Indian School Road
Scottsdale, Arizona 85251

March 28, 2019

6-MS-2017#3

Julie Kulka

Airpark Signs & Graphics

1205 N Miller Rd

Tempe, AZ 85281

RE: DRB APPROVAL NOTIFICATION

Case No: 6-MS-2017#3 The Halsten Master Sign Program (Chauncey Lane Marketplace)

The Development Review Board approved the above referenced case on March 21, 2019. For your use and reference, we have enclosed the following documents:

- Approved Stipulations/Ordinance Requirements
- Sign Permit Application Submittal Requirements
- This approval expires two (2) years from date of approval if a permit has not been issued, or if no permit is required, work for which approval has been granted has not been completed.
 - These instructions are provided to you so that you may begin to assemble information you will need when submitting your construction documents to obtain a sign permit. For assistance with the submittal instructions, please contact your project coordinator, Andrew Chi, 480-312-7828 or achi@scottsdaleaz.gov.
- Table: "About Fees"
 - A brief overview of fee types. A plan review fee is paid when construction documents are submitted, after which construction may begin. You may review the current year's fee schedule at: <https://www.scottsdaleaz.gov/planning-development/fees>

Please note that fees may change without notice. Since every project is unique and will have permit fees based upon its characteristics, some projects may require additional fees. Please contact the One Stop Shop at 480-312-2500.

Finally, please note that as the applicant, it is your responsibility to distribute copies of all enclosed documents to any persons involved with this project, including but not limited to the owner, engineers, architect, and developer.

Sincerely,

Andrew Chi
Planner
achi@ScottsdaleAZ.gov

About Fees

The following table is intended to assist you in estimating your potential application, plan review, and building permit fees. Other fees may also apply, for example Water Resources Non-Residential Development, Parking-in-Lieu Fees, or Assessment District Fees; and those fees are not listed in this package the plan review staff is responsible for determining additional applicable fees.

Type of Activity	Type of Fee	Subcategory	When paid?
Commercial	Application	<ul style="list-style-type: none"> Preapplication, Variance, Zoning Appeal, Continuance, Development Review Board, ESL, General Plan, Rezoning, Sign Review, Special Event, Staff Approval, Temporary Sales Trailer, Use Permit, or Zoning Text Amendment 	At time of application submittal
	Plan Review	<ul style="list-style-type: none"> Commercial, foundation, addition, tenant improvement/remodel Apartments/Condos Engineering site review Signs Plat fees Misc. Plan Review Lot Tie/Lot Split Pools & Spas Recordation 	At time of construction document submittal
	Building Permit	<ul style="list-style-type: none"> Commercial addition, remodel, tenant improvement, foundation only, shell only Fence walls or Retaining walls Misc. Permit Signs 	After construction document approval and before site construction begins
Residential	Application	<ul style="list-style-type: none"> Preapplication, Variance, Zoning Appeal, Continuance, Development Review Board, ESL, General Plan, Rezoning, Sign Review, Special Event, Staff Approval, Temporary Sales Trailer, Use Permit, or Zoning Text Amendment 	At time of application submittal
	Plan Review	<ul style="list-style-type: none"> Single family custom, addition, remodel, standard plans Engineering site review Misc. plan reviews 	At time of construction document submittal
	Building Permit	<ul style="list-style-type: none"> Single family custom, addition, remodel, detached structure, standard plans Fence walls or Retaining walls Misc. Permit Signs 	After construction document approval and before site construction begins