Marked Agendas
Approved Minutes
Approved Reports

### **DEVELOPMENT REVIEW BOARD REPORT**



Meeting Date:

June 6, 2019

Item No. 3

General Plan Element:

Character and Design

General Plan Goal:

Foster quality design that enhances Scottsdale as a unique

southwestern desert community.

#### **ACTION**

Wilshire Place 11-DR-2017

Location:

7121 East Wilshire Drive

Request:

Request approval of the site plan, landscape plan, and building elevations for a new residential development consisting of five townhouse dwelling units in two, 3-story buildings, comprising approximately 11,000 square feet of building area, all on a

0.36-acre site.

#### **OWNER**

Joseph Bua 480-205-1245

#### ARCHITECT/DESIGNER

E-Project, LLC

#### **ENGINEER**

**Everest Consulting Services** 

#### APPLICANT CONTACT

Edmir Dzudza E-Project, LLC 602-910-7728

#### **BACKGROUND**

#### **Zoning**

The site is zoned Medium Density Residential (R-3). The R-3 zoning district is intended to fulfill the need for medium density residential development.

#### Context

Located at the southeast corner of the intersection of East Wilshire Drive and North 71<sup>st</sup> Place, the surrounding developments are a mix of multi-family residential, single-family residential, cultural and commercial uses.

#### Scottsuale Development Review Board Report | Case No. 11-DR-2017

the context of the area as well as respond to the Scottsdale Sensitive Design Principles. Mechanical equipment will be located on the roof of the building, appropriately concealed behind rooftop parapets.

Landscape and hardscape improvements for the site are focused on enhancing the central amenity area and other open space areas adjacent to the buildings and street. Pedestrian shading has been provided with trees placed throughout the site. To respond to environmental considerations, the landscaping has been designed to provide shade over pedestrian walkways using large shade trees including Texas Honey Mesquite, Australian Bottletree, Willow Acacia, and several species of drought-tolerant shrubs and groundcover.

#### **Development Information**

• Existing Use: Vacant

Proposed Use: Multi-family residential

Parcel Size:
 0.43 gross acres / 0.36 net acres / 15,895 square feet

Dwelling unit space (residential): 11,000 square feet

Building Height Allowed:
 30 feet, excluding rooftop appurtenances

Building Height Proposed: 30 feet, including rooftop appurtenances

Parking Required: 10 spaces
Parking Provided: 12 spaces

Open Space Required: 5,722 square feet / 0.13 acres
 Open Space Provided: 6,201 square feet / 0.14 acres

Number of Dwelling Units Allowed: 5 units
 Number of Dwelling Units Proposed: 5 units

Density Allowed:
 Density Proposed:
 12.9 dwelling units per gross acre
 11.5 dwelling units per gross acre

#### STAFF RECOMMENDATION

#### Recommended Approach:

Staff recommends that the Development Review Board approve the Wilshire Place project per the attached stipulations, finding that the provisions of Character and Design Element of the General Plan and the Development Review Criteria have been met.

#### RESPONSIBLE DEPARTMENT

#### **Planning and Development Services**

**Current Planning Services** 

#### STAFF CONTACT

Brad Carr, AICP, LEED-AP Principal Planner 480-312-7713

E-mail: bcarr@ScottsdaleAZ.gov

Scottsuale Development Review Board Report   Case No. 11-D	R-2017
APPROVED BY	<u>-</u>
Fol C_	5.28.2019
Brad Carr, Report Author	Date
Stewermhen	5/29/19
Steve Venker, Development Review Board Coordinator	Date /
Phone: 180-312-2831 E-mail: svenker@scottsdaleaz.gov	5/29/19
Randy Grant, Divector	Date
Planning and Development Services	
480-312-2664, rgrant@scottsdaleaz.gov	
ATTACHMENTS	

- A. Stipulations/Zoning Ordinance Requirements
- 1. Context Aerial
- 1A. Close-Up Aerials
- 2. Zoning Map
- 3. Applicant's Narrative
- 4. Site Plan
- 5. Site Details
- 6. Building Elevations
- 7. Perspective
- 8. Landscape Plans

# Stipulations for the Development Review Board Application: Wilshire Place

Case Number: 11-DR-2017

These stipulations are intended to protect the public health, safety, welfare, and the City of Scottsdale.

#### **APPLICABLE DOCUMENTS AND PLANS:**

- Except as required by the Scottsdale Revised Code (SRC), the Design Standards and Policies Manual (DSPM), and the other stipulations herein, the site design and construction shall substantially conform to the following documents:
  - a. Architectural elements, including dimensions, materials, form, color, and texture shall be constructed to be consistent with the building elevations submitted by E-Project, LLC with a city staff date of 12/27/2018.
  - b. The location and configuration of all site improvements shall be consistent with the site plan submitted by E-Project, LLC with a city staff date of 12/27/2018.
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  - f. The Request for Stormwater Storage Waiver submitted by Everest Consulting Services, PC with a city staff date of 2/26/2019.

#### RELEVANT CASES:

#### Ordinance

A. At the time of review, the applicable Zoning case for the subject site was 8-ZN-1984.

#### **ARCHAEOLOGICAL RESOURCES:**

#### **Ordinance**

B. Any development on the property is subject to the requirements of Scottsdale Revised Code, Chapter 46, Article VI, Section 46-134 - Discoveries of archaeological resources during construction.

#### **ARCHITECTURAL DESIGN:**

#### DRB Stipulations

2. All exterior window glazing shall be recessed a minimum of fifty (50) percent of the wall depth, including glass windows within any tower/clerestory elements. The amount or recess shall be

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measured from the face of the exterior wall to the face of the glazing, exclusive of external detailing. With the final plans submittal, the developer shall provide head, jamb and sill details clearly showing the amount of recess for all window types.

- 3. All exterior doors shall be recessed a minimum of thirty (30) percent of the wall depth, the amount of recess shall be measured from the face of the exterior wall to the face of the glazing, exclusive of external detailing. With the final plans submittal, the developer shall provide head, jamb and sill details clearly showing the amount of recess for all door types.
- 4. All exterior shade devices shall be designed so that the shade material has a density of seventy-five (75) percent or greater. With the final plans submittal, the developer shall provide section drawings of exterior shade devices to demonstrate compliance with this requirement.
- 5. With the final plans submittal, the developer shall indicate the locations of all building mounted lighting fixtures on the building elevation drawings.
- 6. Roof drainage systems shall be interior to the building, except that overflow scuppers are permitted. If overflow scuppers are provided, they shall be integrated with the architectural design. Areas that are rooftop drainage shall be designed and constructed to minimize erosion or staining of nearby building walls and directs water away from the building foundations. With the final plans submittal, the developer shall submit plans to demonstrate compliance with these requirements.

#### SITE DESIGN:

#### **DRB Stipulations**

- 7. All drive aisles that are fire lanes shall have a width of twenty-four (24) feet.
- 8. Prior to issuance of any building permit for the development project, the property owner shall submit plans and receive approval to construct all refuse enclosures in conformance with the City of Scottsdale Supplements to MAG Standard Detail 2147-1 at the location as shown on the Grading & Drainage plan Sheet 3 of 5 dated 2/14/19.

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#### **Ordinance**

- C. Any exterior luminaire with a total initial lumen output of greater than 1600 lumens shall have an integral lighting shield.
- D. Any exterior luminaire with a total initial lumen output of greater than 3050 lumens shall be directed downward and comply with the Illuminating Engineering Society of North America (IES) requirements for full cutoff.

#### **DRB Stipulations**

- 9. All exterior luminaires shall meet all IES requirements for full cutoff, and shall be aimed downward and away from property line except for sign and landscape lighting.
- Incorporate the following parking lot and site lighting into the project's design:
  - a. The maintained average horizontal luminance level, at grade on the site, shall not exceed 2.0 foot-candles. All exterior luminaires shall be included in this calculation.
  - b. The maintained maximum horizontal luminance level, at grade on the site, shall not exceed 8.0X foot-candles. All exterior luminaires shall be included in this calculation.

- c. The initial vertical luminance at 6-foot above grade, along the entire property line shall not exceed 0.8 foot-candles. All exterior luminaires shall be included in this calculation.
- d. The total lumen per luminaire shall not exceed 24,000 lumens.
- 11. All luminaires shall be recessed or shielded so the light source is not directly visible from property line.
- 12. All landscape lighting directed upward shall be black and utilize the extension visor shields to limit the view of the lamp source.
- 13. Landscaping lighting shall only be utilized to accent plant material.
- 14. All landscape lighting directed upward, shall be aimed away from property line.

#### **STREET DEDICATIONS:**

#### **Ordinance**

- E. Prior to the issuance of any building permit for the development project, the property owner shall make the following fee simple right-of-way dedications to the City of Scottsdale:
  - a. Zero to twenty-four (0 24) foot dedication as necessary, for a total 24-foot-wide Alley right-of-way width on the west side of the property.

#### **STREET INFRASTRUCTURE:**

#### **Ordinance**

- F. All street infrastructure improvements shall be constructed in accordance with this City of Scottsdale (COS) Supplement to MAG Specifications and Details, and the Design Standards and Policies Manual.
- G. Prior to the issuance of any building permit for the development project, the property owner shall submit and obtain approval of civil construction documents to construct the following improvements:
  - a. Alley adjacent to the west side of the property
    - i. Construct North/South Alley improvements (curb, gutter, pavement, etc.) in accordance with the Alley Designation as specified in the DSPM 5-3.800 F.
  - b. North 71st Place
    - Construct a 5-foot-wide sidewalk along North 71<sup>st</sup> place to connect to the existing sidewalk improvements in accordance with the Local Residential-Suburban Character as specified in the DSPM.

#### **DRB Stipulations**

15. All curb ramps for public and pedestrian sidewalks that intersect public and private streets, or driveways that intersect public and private streets, shall have truncated domes that are colored to match OSHA Safety Yellow, FED-STD-595C, 13591.

#### **WATER AND WASTEWATER:**

#### **Ordinance**

H. The proposed private six (6) inch sewer collection line will require a four (4) foot manhole connection to the existing six (6) inch sewer line in the alley as noted on the approved and annotated BOD exhibit -3 by Water Resources dated 4/30/19.

#### **DRB Stipulations**

16. Existing water and sewer service lines to this site shall be utilized, or shall be disconnected at the main pursuant to the Water Resources Department requirements.

#### **DRAINAGE AND FLOOD CONTROL:**

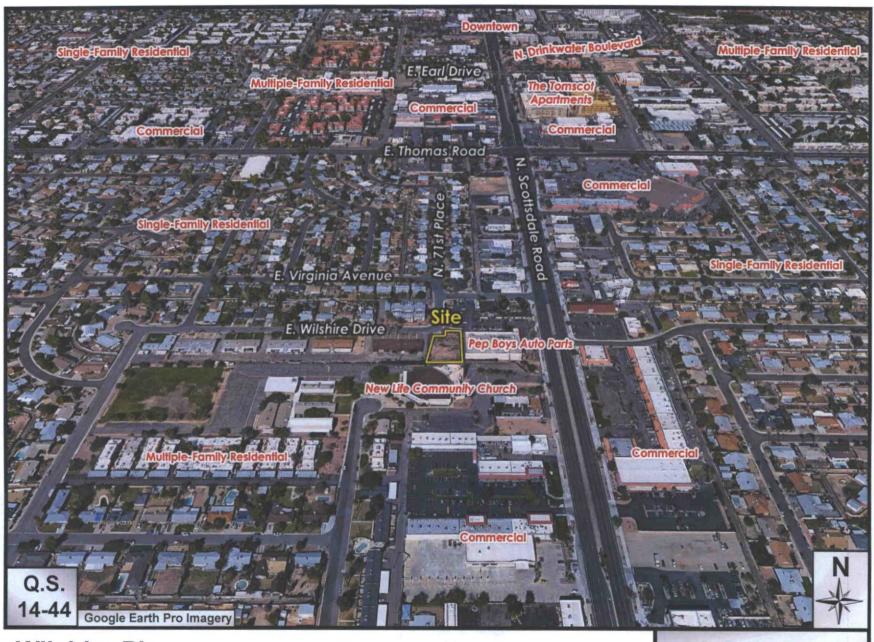
#### **DRB Stipulations**

17. With the civil construction document submittal, the property owner shall submit a final drainage report that demonstrates consistency with the DSPM and the case drainage report accepted in concept by the Stormwater Manager or designee.

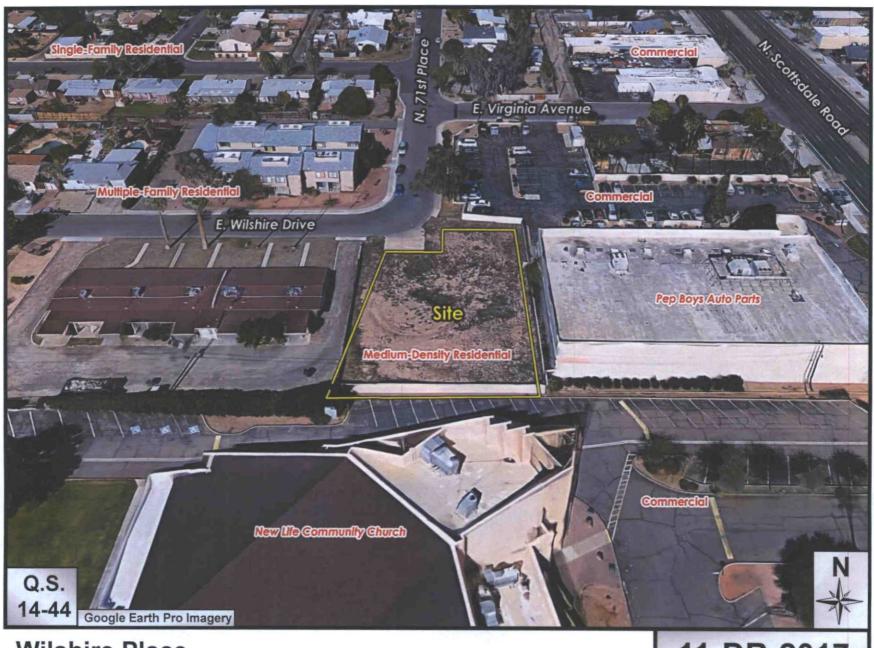
#### **EASEMENTS DEDICATIONS:**

#### **DRB Stipulations**

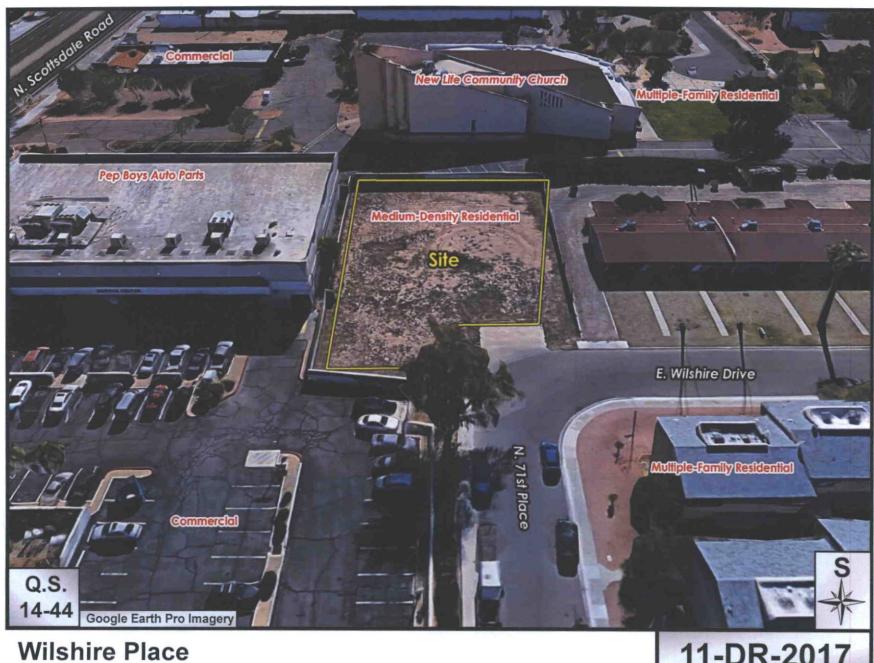
- 18. Prior to the issuance of any building permit for the development project, the property owner shall dedicate the following easements to the City of Scottsdale on a final plat or map of dedication:
  - a. A water and sewer facilities easement to contain the six new water meters as shown on the Utility Plan approved and annotated by Water Resources dated 4/30/2019 per DSPM.



Wilshire Place



Wilshire Place





Wilshire Place



Wilshire Place

#### **Project Narrative**

Developer: 7121 E Wilshire LLC

Architect: E-Project, LLC Edmir Dzudza, AIA Date: December 27, 2018

#### **Development Review Narrative**

The Developer "7121 E Wilshire LLC" brings principals with over 30 years of development experience with superb structures in Arizona and Illinois.

They are bringing an urban new development to Scottsdale as part of their philosophy of creating Urban Core development which incorporates the wonderful character and lifestyle of communities such as Scottsdale, Arizona.

Wilshire Place offers a desirable location close to Scottsdale Road and Thomas Road intersection. This small infill project is composed of 5 townhome units. 3 units located to the South have 3 levels with view deck and 2 units to the North have 2 levels with view deck. This creates a more cohesive development respecting the surrounding structures while creating and meeting the design goals, character, and criteria for development.

#### Context

The site has a one story outdated apartment complex to the West, church parking lot to the South, Pep Boys parking lot to the North and Pep Boys main building to the East. The project design brings forth Urban Contemporary Architecture with materials and forms adding context to this area.

In order to create a human scale and pedestrian orientated design there is a landscaped-lined 15 foot walkway along Wilshire curb. This walkway is adjacent to low-walled patios creating integration with pedestrians and unit owners. The community it is not gated. This further allows for a continuous urban connection between residents and pedestrians who are walking to all the retail, restaurants, and entertainment forums of the adjacent Old Town Scottsdale.

#### <u>Design</u>

It was critical to development team to create modern urban infill development with use of simple contemporary architectural form and high heat efficiency glass, plaster, muted colors, will bring conformance to the design, massing, scale. The use of these

materials and architectural detail bring context and relationships to the surrounding developments which utilize similar materials, yet create a new urban design without using excessive varieties of materials.

The overall massing with its recesses, setbacks, and smaller elements create an integrated structure while maintaining distinctions of individual residences. This also allows for reduction in apparent size.

- Each unit has balconies with a minimum of 60 square feet for the outdoor living enjoyed in this climate, also furthering pedestrian interplay.
- Vehicular traffic will be handled thru existing alley to the West
- Landscaping is consistent with the design principles and adjacent developments.
- Units have a two car garages accessible through a central private driveway at the alley, promoting safe ingress and egress
- Large common area will allow for community integration and gathering.
- All signage and lighting will be integrated into the overall architectural Design and Context.
- Trash will be located for alley pick-up and will be sheltered from the residential structures through a walled container.
- All mechanical equipment and utilities will be screened by parapets, or walls integrated into the overall design.
- Building height and setbacks fully conform with all Zoning Ordinances and Character and Design guidelines including the varied setback requirements.
   These setbacks and varied step-backs allow for a structure which does not have monotonous repetition.
- Landscape streetscape and integrated Desert landscaping add to the urban nature yet are sensitive to the Desert environment.

#### **Development Review Board Criteria**

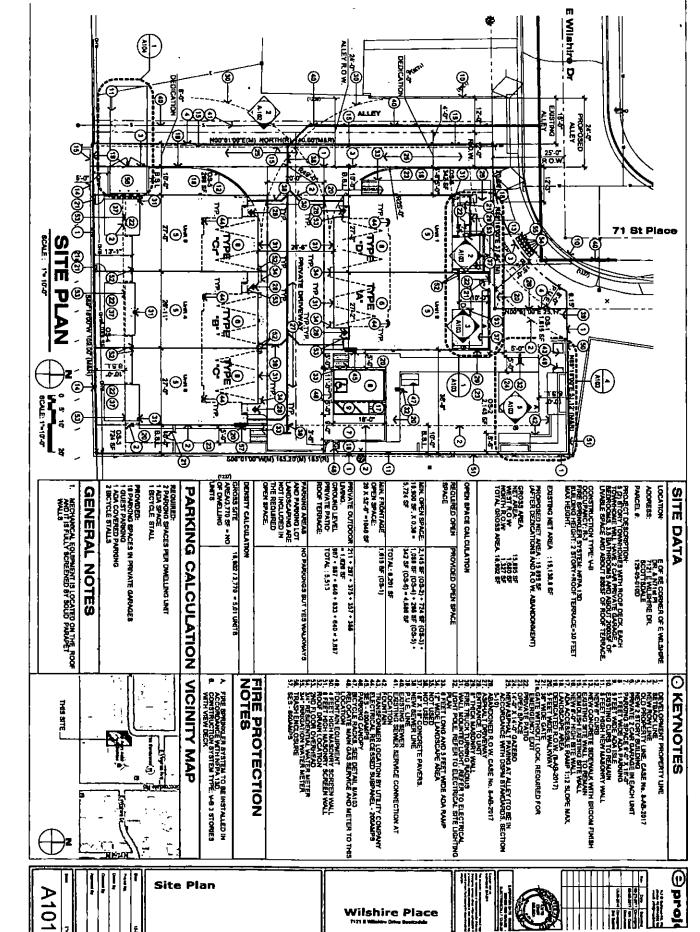
- The 5 unit attached development conforms with the General Land Plan use of mixed use neighborhoods. There is excellent access to multiple transportation forms, regular access, and daily access needs, while being a higher density development with human scale. Because of its walkability location it will promote patterns and standards consistent with the area's character.
- The architectural character, landscaping and site design will create an urban character with pedestrian link, yet maintaining the scale and context of the surrounding area.
- Contemporary architecture with refined materials, urban contemporary massing and historic references will create an integrated design avoiding any monotonous architectural or repetitive elements.
- Setbacks, very low-E windows, desert landscaping and refined materials create a project sensitive to our unique climate and environment conditions.

- Ingress, egress, walking and service alley have been enhanced to promote safety and convenience.
- All mechanical equipment, utilities are integrated into the design through integrated parapets or screening.

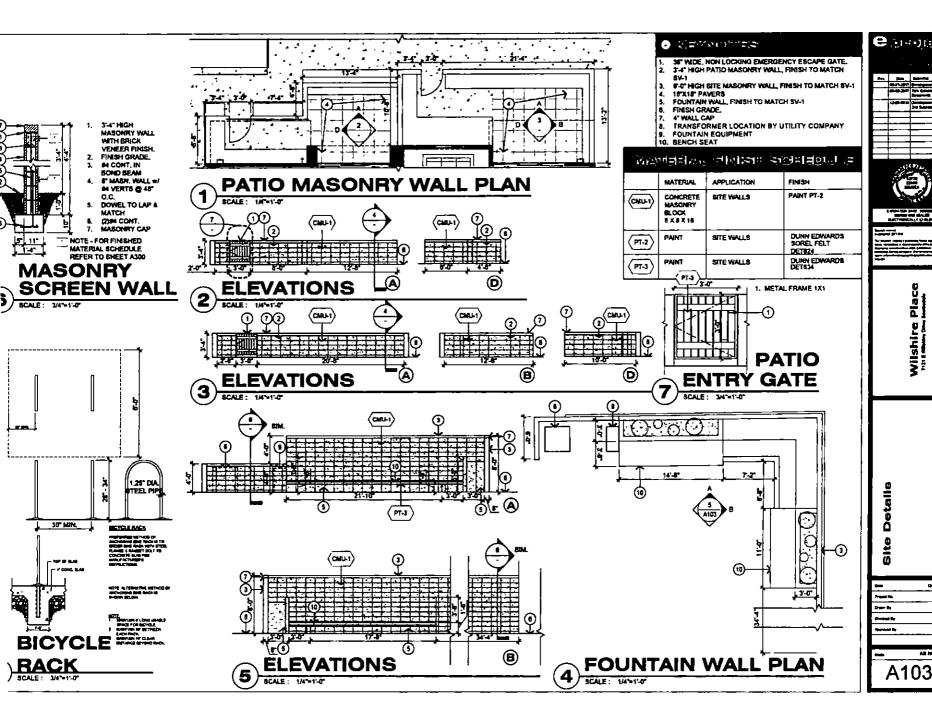
#### Conclusion

The proposal project meets the City of Scottsdale requirements as follows:

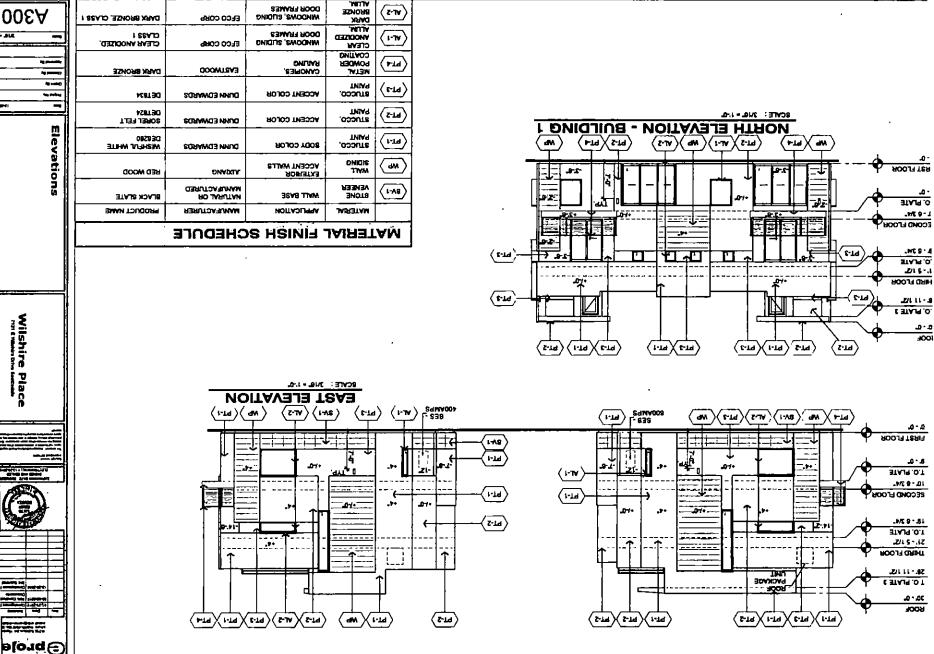
- 1. Creates a necessary residential setting
- 2. Development is conducive to nearby entertainment, employment, shopping, and healthcare
- 3. The design, site work, landscaping are cohesive and appropriate for the neighborhood, and meet all General Plan and Zoning District requirements.



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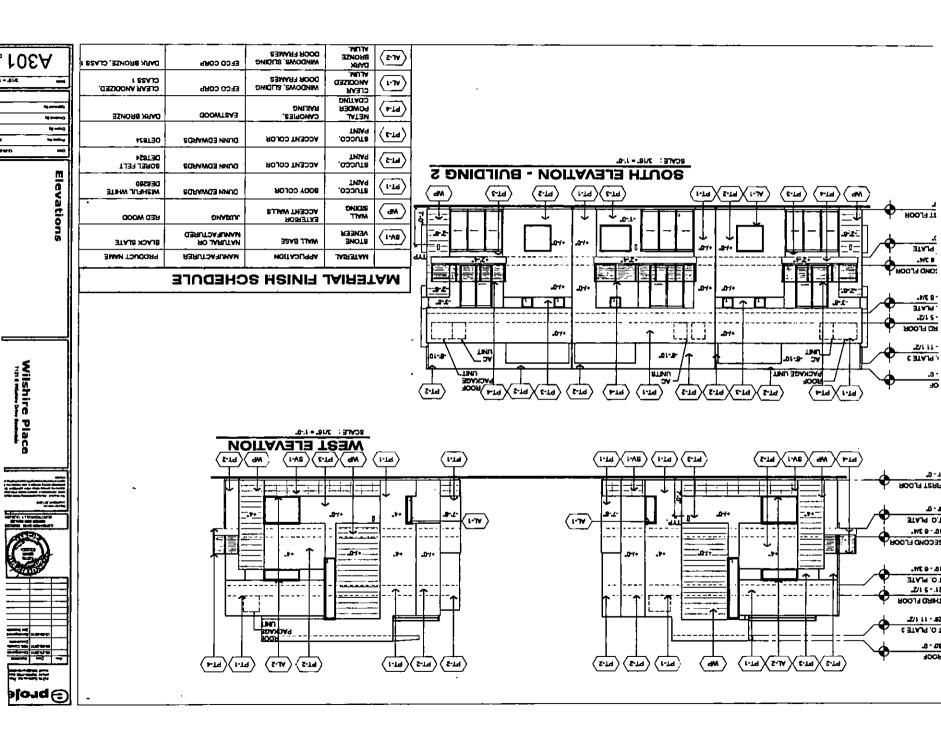
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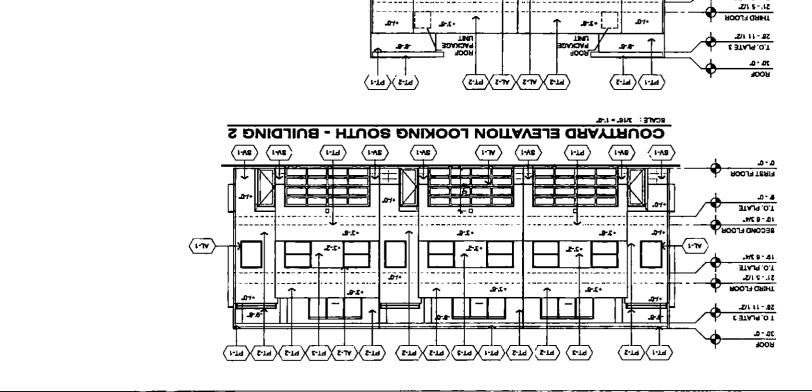
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Elevations

Wilshire Place







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TO PLATE IQ - 6 TM.

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SECOND LEGOR

COURTYARD ELEVATION LOOKING NORTH - BUILDING 1

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#### MATERIAL FINISH SCHEDULE

DOOR FRAMES

ALUIA ALUIA.

PRODUCT NAME	MANUFACTURER	<b>МРЕПСАТІОМ</b>	MATERIAL	
BLACK SLATE	ACTURAL OR CENTRED	ANT BYSE	STONE PENERR	(1-A8)
RED WOOD	DHYIXITI	EXTERIOR ACCENT WALLS	SHIZING WALL	(M)
STIHW JUTHEW 085830	DUNN EDWARDS	800x coross	STUCCO, TNIA9	(1-TQ
SOREL FELT	ONNN EDMYKD2	<b>АССЕИТ СОLOR</b>	STUCCO.	(5-14)
K8T30	DICHM EDWARDS	<b>АССЕИТ СОLOR</b>	ETUCCO.	(LTI)
SZNOWS KRACE	EVSTWOOD	суилис суилис	RETAL REMORE SULFACE	Fld
CLEAR ANODIZED,	<b>6800 004</b>	DOOK LEWIER MINDOWS' STICKING	CLEAR ANOGIZED ALUM.	(1·7v)
DARK BRONZE, CLASS 1	EFCO CORP	MINDOWS STIDING	32NO88 X6V0	(5-14)

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**Elevations** 

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**Colored Elevations** 

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(PT4 X 1-19 X 8-19 X 8-14 X 8-14 X



2CVFE: 3/10, = 1.-0,

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(E-T9)

( PT-19 )

**EAST ELEVATION** 

PRODUCT NAME	MANUFACTURER	APPLICATION	JAIRSTAM	
BLACK SLATE	ANTURAL OR MANURAL OR MANURAL OR	SAB JJAW	STONE	(17
RED WOOD	SNAIXUL	EXTERIOR ACCENT WALLS	WALL	( d
MISHEUL WHITE	DUNN EDWARDS	ВОДА СОГОВ	STUCCO, PAINT	(v.
SOREL FELT	DUNN EDWARDS	АССЕИТ СОLОR	STUCCO, PAINT	\z
DE1634	DUNN EDWARDS	ACCENT COLOR	STUCCO, TAINT	(6.
DVBK BBONZE	GOOWT8A3	CANOPIES, RAILING	METAL POWDER COATING	(r.



( E-T9 )

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( E-T9 ) ( I-T9 ) S-T9 )

PT-4 X WP X SV-1 X AL-2 X PT-3

PACKAGE

(S-T9 X PT-3 X PT-19 X PT-2)

( S-T9 )

( PT4 X 9W

0, - 0... FIRST FLOOR

T.O. PLATE 10. - 8 3/4. SECOND LLOOR

.18. - 8 3/4..

3TAJ9.0.T 51. - 2 1/5. THIRD FLOOR

S8. - 11 1/S. T.O. PLATE 3

0.-0. FIRST FLOOR

> 3TAJ9.0.T 10. - 6 3/4"

18. - 9 3/4. STAJ9 .O.T S1. - 2 1/5. THIRD FLOOR

Z8. - 11 1/5. E BTAJ9 .O.T 30. - 0. ROOF

SECOND FLOOR

30, - 0,, ROOF

NORTH ELEVATION - BUILDING 1

(PT4 X E-T4)

L- SBS SAMA008

1-Tq

(S-19) (S-19) (1-19)

( PT-2 X PT-4 )

(STA) (PTA) (STA)

1-14





proj





SOREL FELT

DARK BRONZE

**DET624** 

**DET634** 

**DUNN EDWARDS** 

**DUNN EDWARDS** 

EASTWOOD

STUCCO.

STUCCO.

POWDER

PAINT

PAINT

PT-2

PT-3

PT-4

ACCENT COLOR

ACCENT COLOR

CANOPIES.

RAILING



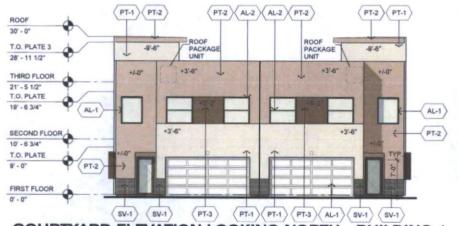


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COURTYARD ELEVATION LOOKING SOUTH - BUILDING 2

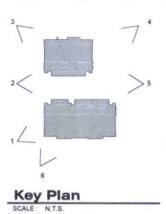
SCALE: 3/16" = 1'-0"



**COURTYARD ELEVATION LOOKING NORTH - BUILDING 1** 

SCALE: 3/16" = 1'-0"

MATERIAL FINISH SCHEDULE							
	MATERIAL	APPLICATION	MANUFACTURER	PRODUCT NAME			
SV-1	STONE VENEER	WALL BASE	NATURAL OR MANUFACTURED	BLACK SLATE			
WP	WALL	EXTERIOR ACCENT WALLS	JUXIANG	RED WOOD			
PT-1	STUCCO, PAINT	BODY COLOR	DUNN EDWARDS	WISHFUL WHITE DE6260			
PT-2	STUCCO, PAINT	ACCENT COLOR	DUNN EDWARDS	SOREL FELT DET624			
PT-3	STUCCO, PAINT	ACCENT COLOR	DUNN EDWARDS	DET634			
PT-4	METAL POWDER COATING	CANOPIES, RAILING	EASTWOOD	DARK BRONZE			





Perspective View 4
SCALE: N.T.S.

Perspective View 1
scale: N.T.S.



Perspectivi View 5
scale: N.T.S.



Perspective View 2

SCALE: N.T.S.



Perspective View 6
scale: N.T.S.



Perspective View 3
scale: N.T.S.



Wilshire Place

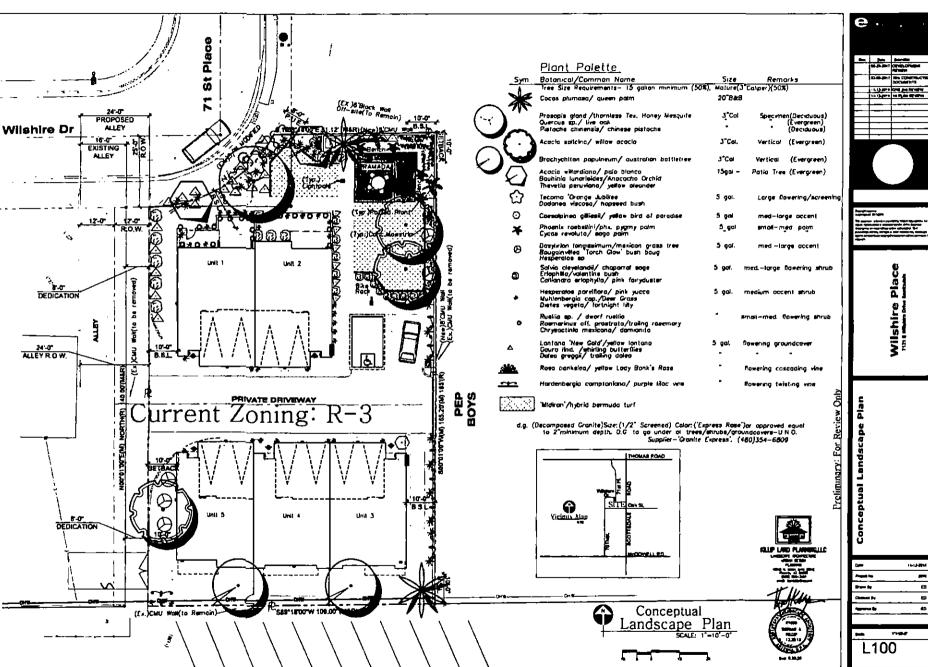
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CASE NO. 11-DR-2017

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- c. The initial vertical luminance at 6-foot above grade, along the entire property line shall not exceed 0.8 foot-candles. All exterior luminaires shall be included in this calculation.
- d. The total lumen per luminaire shall not exceed 24,000 lumens.
- 11. All luminaires shall be recessed or shielded so the light source is not directly visible from property line.
- 12. All landscape lighting directed upward shall be black and utilize the extension visor shields to limit the view of the lamp source.
- 13. Landscaping lighting shall only be utilized to accent plant material.
- 14. All landscape lighting directed upward, shall be aimed away from property line.

#### **STREET DEDICATIONS:**

#### **Ordinance**

- E. Prior to the issuance of any building permit for the development project, the property owner shall make the following fee simple right-of-way dedications to the City of Scottsdale:
  - a. Zero to twenty-four (0 24) foot dedication as necessary, for a total 24-foot-wide Alley right-of-way width on the west side of the property.

#### **STREET INFRASTRUCTURE:**

#### **Ordinance**

- F. All street infrastructure improvements shall be constructed in accordance with this City of Scottsdale (COS) Supplement to MAG Specifications and Details, and the Design Standards and Policies Manual.
- G. Prior to the issuance of any building permit for the development project, the property owner shall submit and obtain approval of civil construction documents to construct the following improvements:
  - a. Alley adjacent to the west side of the property
    - i. Construct North/South Alley improvements (curb, gutter, pavement, etc.) in accordance with the Alley Designation as specified in the DSPM 5-3.800 F.
  - b. North 71st Place
    - Construct a 5-foot-wide sidewalk along North 71<sup>st</sup> place to connect to the existing sidewalk improvements in accordance with the Local Residential-Suburban Character as specified in the DSPM.

#### **DRB Stipulations**

15. All curb ramps for public and pedestrian sidewalks that intersect public and private streets, or driveways that intersect public and private streets, shall have truncated domes that are colored to match OSHA Safety Yellow, FED-STD-595C, 13591.

#### **WATER AND WASTEWATER:**

#### **Ordinance**

H. The proposed private six (6) inch sewer collection line will require a four (4) foot manhole connection to the existing six (6) inch sewer line in the alley as noted on the approved and annotated BOD exhibit -3 by Water Resources dated 4/30/19.

#### **DRB Stipulations**

16. Existing water and sewer service lines to this site shall be utilized, or shall be disconnected at the main pursuant to the Water Resources Department requirements.

#### **DRAINAGE AND FLOOD CONTROL:**

#### **DRB Stipulations**

17. With the civil construction document submittal, the property owner shall submit a final drainage report that demonstrates consistency with the DSPM and the case drainage report accepted in concept by the Stormwater Manager or designee.

#### **EASEMENTS DEDICATIONS:**

#### **DRB Stipulations**

- 18. Prior to the issuance of any building permit for the development project, the property owner shall dedicate the following easements to the City of Scottsdale on a final plat or map of dedication:
  - a. A water and sewer facilities easement to contain the six new water meters as shown on the Utility Plan approved and annotated by Water Resources dated 4/30/2019 per DSPM.



### <u>Construction Document Application Requirements</u> Wilshire Place (11-DR-2017)

A copy of these Construction Document Application submittal requirements must accompany your first Construction Document Application submittals. Provide each item listed on the submittal checklists with your first construction document plan review application.

The Improvement Plan Application, Plat/Map of Dedication/Release Application, and Architectural Plan Application (if required) must be submitted at the same time, in separate packages as described below. The Native/Salvage Plant Plan Application, (This is also used for Downtown area properties) may be submitted prior to any other application. The Fire Department Deferred submittals may be submitted with the Architectural and Improvement Plan Application or after the plan approval or at a later date.



INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED. To modify these requirements, the applicant must contact the City of Scottsdale's Project Coordinator in Planning and Development Services. Any modification to the Construction Document Application Requirements must be completed PRIOR to submittal of the first Construction Document Application plan review application. The City of Scottsdale's Planning and Development Services staff reserves the right to refuse to modify these requirements.

- The following Construction Document Applications must be in separate packages by Section. See the individual sections herein for each of the application submittal content requirements:
  - Completed Permit Applications. The permit applications are to be completed online at the following weblink: https://eservices.scottsdaleaz.gov/bldgresources/Plans

  - (Section 4) Fire Department Requirements for Deferred Sprinkler, Extinguishing and/or Alarm Systems

The cover sheet of the Civil plans, Landscape plans, Architectural plans, and Native Plant plans must each contain the following information:

- 1) County Assessor parcel number(s) of parcels on which improvements are being proposed.
- 2) Full street address assigned by the City of Scottsdale Records Department.
- 3) The applicable Development Review Board case number (##-DR-####), Zoning Case number (##-ZN-####), or other associated case number in the right-hand margins. The pre-application number is not needed on the plans. All numbers must be in 1/4-inch letters. Leave additional space on your right-hand margin for the plan check number that will be assigned after Construction Document Application has been submitted.



### <u>Construction Document Application Requirements</u> Wilshire Place (11-DR-2017)

4) Provide the name, address, phone number, and email address of the owner and the party preparing the plans (architect, engineer, landscape architect, salvage company, etc.).

Detailed information regarding construction plan preparation to the City of Scottsdale can be found in the City of Scottsdale's <u>DESIGN STANDARDS AND POLICIES MANUAL</u>. You may access the manual online at:

http://www.scottsdaleaz.gov/design/DSPM and https://www.scottsdaleaz.gov/planning-development/plan-review or call the One Stop Shop at 480-312-2500.

All construction plans, reports, etc., must be in conformance with those approved by the Development Review Board and all associated Stipulations.



### Construction Document Application Requirements Wilshire Place (11-DR-2017)

### SECTION 1. Improvement Plan Document Application Requirements

Items listed must be submitted online through the Improvement/Civil Plans Project Type e-application with a copy of this list. Incomplete e-application will not be accepted. If necessary, the plan reviewer may require additional information and plans after the first submittal. The applicant is strongly encouraged to consult the City of Scottsdale's Design Standards and Policies Manual (DSPM) for the minimal submittal and construction document preparation requirements.

Engineering, Stormwater, Fire, and Planning One (1) Digital File Set				Plans and Related Documents	
Digitally				tal Item through the City's website at the following link: services.scottsdaleaz.gov/bldgresources/plans	
			Improver	nent Plan Set file (including the following):	
L			Grading a walls/ fer	nd Drainage Plans (including drainage structures, retaining walls, ices, etc.)	
L			Water & S	Sewer Plans	
L	$\boxtimes$		Paving Pla	ans	
L	$\boxtimes$		Striping 8	Signage Plans	
L			Street light plan		
L	$\boxtimes$		Landscape and Irrigation plans. (Please See Notes 1 and 2 below)		
L			NAOS Pla	n and calculation worksheet	



## Construction Document Application Requirements Wilshire Place (11-DR-2017)

			Traffic Signal Plan	
L			Slope Analysis Plan	
[			Following engineering files, 1 pdf file each: (for reference) (See Note 3 Below)	
L			Accepted Master Water Report	
L			Accepted Master Drainage Report	
L	×		Accepted Final Water Basis of Design Report	
L			Accepted Master Sewer Report	
L	×		Accepted Final Sewer Basis of Design Report	
L			Master Circulation Report	
L			Final Circulation Report	
L			Master Signalization Plan	
L,			Final Signalization Plan	
L,			Final Signalization Plan	
L	Ø		ALTA Survey Plan	
L	×		Final Plat or Map of Dedication/Release	
L			Geotechnical Report	
L	×		Structural Calculations for retaining walls, fence walls, fences	
L	⊠		Engineer's Estimate for the required improvements	
[	XI		Final Drainage Report and hydrology and hydraulic analysis files	
	<b>X</b>		SWPPP booklet including erosion control plan	
☐ Completed 404 Certif			Completed 404 Certification Form	
	<b>X</b>		Notice of Intent (NOI)	



### <u>Construction Document Application Requirements</u> Wilshire Place (11-DR-2017)

⊠	No-Conflict Forms (Originals must be signed by each utility prior to plan approval)
. 🗆	Commitment for Title Insurance (not more than 30 days old from the date of the first submittal)
	Right of Way, PUE, Sight Visibility, Access, etc. legal description(s) and graphic exhibit (See Note 4 & 5 below)
	Drainage Easement legal description(s) and graphic exhibit for dedication(s) (See Note 4 & 5 below)
	Aviation Easement legal description and graphic exhibit (See Note 4 & 5 below)
	NAOS, Scenic Corridor, etc. easement(s) legal description and graphic exhibit (See Note 4 & 5 below)

#### **NOTES:**

- Retaining walls, fence /walls, monuments, and entry gate features shall be included in the <u>Civil plan set for review and approval</u>. Walls and wall details may be shown on the Landscape plan set for color and material approval only.
- Building structures such as Ramadas, Mailboxes and Water features/fountains shall be included in the
   <u>Architectural Plan set for review and approval</u>. Structures may be shown on the Landscape plan set for
   reference only.
- 3. Any outstanding reports shall be accepted by the City prior to the first submittal of Improvement Plans.
- 4. Signed Easement Dedication forms (signed by owners) and Confirmation of Dedication forms (signed by beneficiary(s)) will be requested only after the legal description and graphic exhibits are reviewed by City staff and accepted for processing.
- 5. When multiple dedications are occurring, a singular Plat or Map of Dedication shall be used in place of individual legal and graphic exhibits.



### Construction Document Application Requirements Wilshire Place (11-DR-2017)

#### **SECTION 2.**

### **Architectural Constuction Document Application Requirements**

Items listed must be submitted online through the Single Family or Multi-Family or Commercial Project Type e- application as appropriate, with a copy of this list. All plans must be signed and sealed. Incomplete e-application will not be accepted. If necessary, the plan reviewer may require additional information and plans after the first submittal. The applicant is strongly encouraged to consult <a href="https://www.scottsdaleaz.gov/planning-development/plan-review">https://www.scottsdaleaz.gov/planning-development/plan-review</a> for minimal submittal and construction document preparation requirements.

Architectural Plan e-application shall include **one (1) DIGITAL PDF plan set,** 24"x36" plan sheets (no other plan size will be accepted).

In addition to the complete set, additional digital plans and/or report PDF files as indicated in the table below shall be include with the Architectural Plan e-application.

	ling, Pla			Plans and Related Documents	
in in Digitally			tal Item through the City's website at the following link: services.scottsdaleaz.gov/bldgresources/plans		
□ □ Architect		Architect	ural Plan Set (including the following):		
L			Architectural Plans		
L			Electrical	Plans	
L	$\boxtimes$		Foundatio	on Plans	
L			Mechanical Plans		
L			Structural Plans		
L	$\boxtimes$		Open Spa	ce plan	



## <u>Construction Document Application Requirements</u> Wilshire Place (11-DR-2017)

L.	×	Photometric Plans
L	Ø	Exterior Lighting Manufacture Cut Sheets (on 24" x 36" paper minimum)
L	×	One (1) copy of structural, electrical, and water calculations (Either as a separate 8 ½" x 11" document or on the drawings)
L	×	One (1) copy of soils report
L	×	One (1) copies of the International Energy Compliance Code compliance documentation. (Energy modeling calculations and report, or Com-Check is acceptable)
L	×	One (1) copy of the Construction Specifications - 8 %" x 11" bound copies or on plan sheets
L	×	Final Plat/Condominium Plat/Map of Dedication (for reference only)
L	. 🛛	Civil & Landscape Plans (for reference only)
	)	Certificate of No Effect for archaeological resources signed by the City Archaeologist.
	]	Certificate of Approval for archaeological resources signed by the City Archaeologist.
□ □ NAOS		NAOS Plan and calculations worksheet
		Purchase Agreement for In-Lieu Parking Credits. (This must be the original form, signed by the applicant).
☐ ☐ Approval from the Airport Director or desi		Approval from the Airport Director or designee for aviation hazard(s).
	]	Water Resource Department's approval of the water features/fountains.



### Construction Document Application Requirements Wilshire Place (11-DR-2017)

### SECTION 3. Plat / Map of Dedication/Release Application Requirements

Items listed must be submitted online through the Single Family or Multi-Family or Commercial Project
Type e- application, with a copy of this list. Incomplete e-application will not be accepted. If necessary,
the plan reviewer may require additional information and plans after the first submittal of the applicant.
The applicant is strongly encouraged to consult the City of Scottsdale's Design Standards and Policies
Manual (DS&PM) for the Plat preparation requirements.

☑ Plat or Map of Dedication e-application shall include one (1) DIGITAL PDF plan set, 24"x36" plan sheets (no other plan size will be accepted). In addition to the complete set, additional digital plans and/or report PDF files as indicated in the table below shall be include with the Improvement Plan e-application.

Engineering, Stormwater, Fire, Planning, Maps, Survey, and GIS One (1) Digital File Set				Plans and Related Documents				
			Digitally through	he City's website at the following link: ottsdaleaz.gov/bldgresources/plans				
☐ ☐ Plat/Map Set (include		Plat/Map Set (inclu	ding the following):					
L	$\boxtimes$		Plat/Map	Plat/Map				
L			Map of Release (for	reference only)				
L	$\boxtimes$		ALTA Survey (for ref	ference only)				
L			NAOS graphic & cald	culation worksheet				
L			Covenants Conditions and Restrictions (CC&Rs)					
Commitment for Title the 1st submittal)			tle Insurance (not more than 30 days old from the date of					
			NAOS Plan and calc	and calculation worksheet.				



### Construction Document Application Requirements Wilshire Place (11-DR-2017)

#### **SECTION 4.**

Fire Department Requirements For Deferred Sprinkler, Extinguishing, and/or Alarm System Submittals

		FIRE ORDINANCE REQUIREMENTS						
		(INCORPORATE INTO BUILDING PLANS AS GENERAL NOTE BLOCK - USE ONLY THE DESIGNATED STIPULATIONS)						
×	1.	Premises identification to be legible from street or drive.	×	Backflow prevention is required for all NFPA 13/13R systems.				
⊠	2.	Fire Lanes & Emergency Access shall be provided & marked in compliance with City Ordinance and International Fire Code requirements.		<ul> <li>9. Provide a KNOX access system:</li> <li>a. KNOX box</li> <li>b. Padlock</li> <li>c. Key switch and preemption device override for automatic gates</li> </ul>				
⊠	3.	Provide all weather access roads (minimum 16' (ft.) in width) to all buildings and hydrants from public way during construction.		10. Fire Department Connections shall be Installed in a location approved by Scottsdale Fire Code Official.				
Ø	4.	A fire sprinkler system shall be installed and comply with currently adopted NFPA standards.		12. Fire sprinkler system design criteria for unspecified shell buildings shall be .45 gpm over 3000 square feet.				
	5.	Buildings are subject to installation and testing requirements for Public Safety radio amplification system.	×	11. Provide "Owner's Information Certificate" with fire sprinkler plan submittal.				
	6.	Submit Hazardous Material Management Plan (HMMP) for all Hazardous Materials. Submit HMMP with Building submittal.		13. Fire sprinkler system design for warehouse/storage occupancies shall be based on the full height capacity of Building per Scottsdale Revised Code.				
⊠	7.	Fire lines, sprinklers and standpipe systems shall be flushed and pressure tested per NFPA Standards and Scottsdale Revised Codes.		14.				



### <u>Construction Document Application Requirements</u> Wilshire Place (11-DR-2017)

<u>INSTRUCTIONS</u> – After Building and Civil plan approval, installing contractor(s) shall submit the following information:

		Fire Review							
Plans and Related Documents	Req.	If applicable							
Submittal Item:		-							
NFPA compliant Sprinkler system	⊠								
NFPA compliant Fire Alarm system									
UL 300 compliant commercial hood suppression system									
"Required" check boxes (completed by Fire Code Official) indicate whethe required.	"Required" check boxes (completed by Fire Code Official) indicate whether or not a submittal item is required.								
"If Applicable" check boxes (completed by Fire Code Official) indicate a su will be stated on Building plan by "Architect of Record" and approved by t Building submittal.		• •							
All deferred Fire submittals shall not be included in Building plan submitta	l(s) _								
One (1) copy of Plan Submittal	×								
One (1) copy of supporting calculations	×								
One (1) copy of Manufacture Data Sheets	×								



#### NOTE:

At a minimum, all submitted information shall be reviewed by the applicant's NICET level III Certified Engineering Technician (CET) or a Professional Engineer, as required, prior to the submittal – refer to the more comprehensive base checklists on-line.

The plans must demonstrate compliance with the adopted Codes, Ordinances, Standards and Interpretations for each appropriate application.



### Construction Document Application Requirements Wilshire Place (11-DR-2017)

### SECTION 5. Water & Wastewater Information

#### Arizona Department of Environmental Quality (ADEQ):

The developer shall be responsible for conformance with ADEQ regulations and requirements for submittals, approvals, and notifications. The developer shall demonstrate compliance with Engineering Bulletin #10 Guidelines for the Construction of Water Systems, and applicable chapters of the Arizona Administrative Code, Title 18, and Environmental Quality. In addition:

#### Maricopa County Environmental Services Department (MCESD):

- Before approval of final improvement plans by the Plan Review and Permit Services Division, the
  developer shall submit a cover sheet for the final improvement plans with a completed signature
  and date of approval from the Maricopa County Environmental Services Department (MCESD).
- Before issuance of Permits to Work in the Right-of-Way by city staff, the developer shall provide evidence to city staff that a Certificate of Approval to Construct (ATC) Water and or Wastewater Systems has been submitted to the MCESD in the form of a document developed by the County with date stamp.
- Before commencing construction, the developer shall submit evidence that approval to construct has been issued by the MCESD.
- Before issuance of Letters of Acceptance by the City's Inspection Services Division, the developer shall provide to the City a final set of as-built mylars of the improvements and Approval of Construction (AOC) by the MCESD.

#### **Water and Wastewater Requirements:**

- The developer shall pay a Sewer Development Fee for City sewer service in accordance with City Ordinance. This fee shall be paid at the time, and as a condition of the issuance of a building permit, or if the development does not require a building permit, prior to connection to the City sewer system. All questions may be referred to Water Resources at 480-312-5650.
- The developer shall pay a Water Development Fee and Water Resources Development Fee for City water supply in accordance with City Ordinance. This fee shall be paid at the time, and as a condition of the issuance of a building permit, or if the development does not require a building permit, prior to connection to the City water system. All questions may be referred to Water Resources at 480-312-5650.
- Prior to the issuance of any building permit, the developer shall pay a Water Meter Fee for connection to the City water system in accordance with City Ordinance. If there is an existing water meter for this project, applicable water meter fees must be paid only if a larger meter is required.



### Construction Document Application Requirements Wilshire Place (11-DR-2017)

### SECTION 6. Environmental Information

#### Arizona Department of Environmental Quality (ADEQ) Requirements:

All construction activities that disturb one or more acres shall obtain coverage under the Arizona Pollutant Discharge Elimination System (AZPDES) Construction General Permit. To gain coverage, operators of construction sites must:

- Prepare a Stormwater Pollution Prevention Plan (SWPPP) and submit for City review and approval as part of the improvement plan submittal;
- Submit a Notice of Intent (NOI) to ADEQ:
- Provide the NOI Certificate of Approval to the City before the final plan approval.
- Send a Notice of Termination (NOT) to ADEQ when construction is completed.
- Contact ADEQ at 602-771-4449 for further information. Forms are available from the City of Scottsdale One Stop Shop, or from ADEQ.
- The approved SWPPP shall be kept onsite at all times during construction.