



**Fire Department  
Fire and Life Safety Division**

Fire Engineering Review  
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To all Arizona State Registrants and Designers,

Scottsdale Fire Dept. has started a program to better help our fire Operations group with their “Pre-Emergency Planning” (P.E.P.) program. This program allows a building’s information to be loaded into the Valley’s 911 CAD system allowing responding crews the capability to pull up the specific structure on their “mobile command terminals” (MCT’s) while in route to an emergency. This allows for a better understanding of where they are going once on scene both interior and exterior.

We are now requiring a CAD drawing(s) of new and Tenant Improvement commercial buildings over 3K sq. ft., all multi-family builds (to include condos/townhomes) as well as Big Box Single Family Residential (BB-SFR).

The drawings are basic in request. We ask for a site plan to include the paved access and parking areas, the building footprint and basic rooms to include, hallways, access points (doorways), stairwells and elevators for each floor.

We request only CAD files in DWG, .DXF or .DGN file format, please no raster formats such as .TIF, .PDF, etc.

These drawings will be secured in the Valley’s “911” system. Information will not be shared with any other entities outside Emergency Response personnel.

Please email all files to [DoWilson@scottsdaleaz.gov](mailto:DoWilson@scottsdaleaz.gov) and [SStanek@scottsdaleaz.gov](mailto:SStanek@scottsdaleaz.gov)

Thank you.

**Doug Wilson**  
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