



**The Loop
Development Plan Amendment
Citizen Review Plan & Report
January 29, 2024
Updated May 23, 2024**

The following is an initial citizen review plan and report (“Report”) for the proposed Development Plan Amendment request by Creation Equity (“Developer”) for the four (4) vacant parcels located within the Perimeter Center. The parcels are located at the intersection of E. St. John Road and 85th Street (“Property”). The request is to amend the approved development plan approved in case 2-ZN-2010.

As part of the Citizen outreach we will comply with the City’s requirements as follows:

The City requires the Plan to include, prior to submittal:

1. Where and when the open house will be held
2. How and when the public will be notified

On December 29, 2023, we sent letters first class and notified all property owners and stakeholders within 1,250 feet of the property of our open house we held from 6pm to approximately 8pm on January 11, 2024 at the Hilton Garden Inn at the Perimeter Center directly adjacent to the Property. During the meeting, the Developers and Mr. Kurt Jones, the Owners representative, were present for any attendees to discuss the development plan amendment proposal. We also posted the site with a large white notification sign facing Princess Drive and 85th Street with information on the request, the date, time and location of the open house and our contact information. Refer to **Tab 1** for a photo and affidavit of the site posting and updated site posting. Refer to **Tab 2** for a copy of the letter that was mailed on 12/29/2023 to all property owners within 1,250 feet of the Property and those listed on the City’s notification list. Refer to **Tab 3** for the list of property owners within 1,250 feet of the Property.

At the open house, there was one (1) attendee who walks the area and noticed the open house signs. After explaining the development plan proposal, she had no further questions.

There have been no phone calls to our office since we sent out the notices. If contacted, we will attempt to explain the request over the phone. If follow-up meetings are required, we will meet with those parties interested.

Update on Outreach – May 23, 2024

Since the December 2023 open house and the resubmittal of this case in response to the City staff’s first review, we have not been contacted by any member of the public, stakeholder or adjacent property owner. In fact, we are working with the adjacent hotel property owner to update the cross-access easement along their eastern property line to better clarify the cross-access. This effort is a mutually agreeable process and are close to having an updated and recordable document. We have also been



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working with the Perimeter Center Association on their review our proposal. The concurrent submittal of our DRB application demonstrates that we are close to an approval letter from this association. Their on-call architect is reviewing our DRB submittal and we expect their approval shortly.

We will provide an update to this Report if major input is received or there is significant outreach that staff should be aware of.