

**Correspondence Between  
Staff and Applicant  
Approval Letter**



Community & Economic Development Division  
Planning, Neighborhood & Transportation

7447 East Indian School Road  
Scottsdale, Arizona 85251

Date: 4272 6-28-2016  
Contact Name: Barbara Ricketts  
Firm name: OSWEGO DESIGN  
Address: PO Box 9035  
City, State Zip: ~~Scottsdale~~ Phoenix, AZ 85068

RE: Application Accepted for Review.

427 - PA- 2016

Dear MS. Ricketts:

It has been determined that your Development Application for Warren Exterior has been accepted for review.

Upon completion of the Staff's review of the application material, I will inform you in writing or electronically either: 1) the steps necessary to submit additional information or corrections; 2) the date that your Development Application will be scheduled for a public hearing or, 3) City Staff will issue a written or electronic determination pertaining to this application. If you have any questions, or need further assistance please contact me.

Sincerely,

Name: Brad Carr  
Title: Sr. Planner  
Phone number: 480-312-7713  
Email address: Brad@scottsdaleaz.gov

To: Brad Carr and Steve Venker

City of Scottsdale

From: Barbara Ricketts, CR

Oswego Design

Regarding permit 427-PA-2016

Warren residence

7615 E Meadowbrook Ave.

Scottsdale, AZ 85251

Villa Monterey

Dear Brad and Steve,

I distributed a letter detailing the entirety of the repairs and improvements that are underway at the above address. I also asked if there were any comments, or issues that the neighbors had to the work, for them to please contact me at my phone and email.

I distributed the letters to 20 residents- 5 on either side of my clients' house and 10 across the street, on July 15<sup>th</sup>, 2016.

I received only one response; a neighbor called me and asked if anything was required of him and I said no. He did not have any questions, comments or complaints about the work and in fact, said he would contact us when he is ready to renovate his home.

Barbara Ricketts, CR

Oswego Design

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