

# CITY COUNCIL REPORT



Meeting Date: January 13, 2026  
General Plan Element: **Community Involvement**  
General Plan Goal: **Seek community-wide representation on issues**

## ACTION

**Accept the Audit Committee recommendation for the Transportation Commission Sunset Review.** Accept the Audit Committee's recommendation and authorize continuation of the Transportation Commission.

## BACKGROUND

At its December 12, 2025 meeting, the Audit Committee voted unanimously (2-0) to recommend continuation of the Transportation Commission.

In September 2011, the Council adopted Resolution No. 8823 establishing a Sunset Review process for its boards and commissions. This resolution directed the Audit Committee to develop a schedule for reviewing the City's boards and commissions to evaluate whether:

- a) The reviewed board or commission is serving its intended purpose;
- b) The purpose should be maintained or modified; and
- c) The purpose has been served or is no longer required.

Subsequently, the Audit Committee is to recommend to the Council whether to continue or terminate the reviewed board or commission.

The Audit Committee confirmed its adopted process and adopted the current Sunset Review schedule in May 2024, with the goal of reviewing each applicable board or commission once every three years. The adopted process requires the City Auditor to notify each board or commission and its staff liaison of the scheduled review. The City Auditor also collects background information on the board or commission, including its purpose as stated in City Code, its annual reports and other information as requested by the Audit Committee, Council or otherwise deemed relevant. Public comment may also be provided to the Audit Committee at the scheduled meeting, in written format, or through other means.

For the current review schedule, the Audit Committee has completed nine Sunset Reviews, which are listed on page 2.

| Board/Commission                          | Audit Committee Review Date | Board/Commission                     | Audit Committee Review Date |
|-------------------------------------------|-----------------------------|--------------------------------------|-----------------------------|
| Building Advisory Board of Appeals        | 9/16/2024                   | Airport Advisory Commission          | Jan-Mar 2026                |
| Board of Adjustment                       | 9/16/2024                   | Veterans Advisory Commission         | Jan-Mar 2026                |
| Environmental Advisory Commission         | 11/18/2024                  | Tourism Development Commission       | Jan-Mar 2026                |
| Historic Preservation Commission          | 4/11/2025                   | Parks & Recreation Commission        | Jul-Sep 2026                |
| Human Relations Commission                | 6/26/2025                   | McDowell Sonoran Preserve Commission | Jul-Sep 2026                |
| Judicial Appointments Advisory Board      | 9/26/2025                   | Development Review Board             | Jul-Sep 2027                |
| Human Services Advisory Commission        | 12/12/2025                  | Planning Commission                  | Jan-Mar 2027                |
| Transportation Commission                 | 12/12/2025                  | Neighborhood Advisory Commission     | Jan-Mar 2027                |
| Paths & Trails Subcommittee (Transp Comm) | 12/12/2025                  | Library Board                        | Jan-Mar 2027                |

## ANALYSIS & ASSESSMENT

### Policy Implications

As provided in Scottsdale Revised Code §2-283, this Commission's purpose, is to advise the City Council on matters relating to the safe and efficient use of all transportation modes used as part of the transportation system within and immediately adjacent to Scottsdale; all elements of the city's transportation network, the Community Mobility element of the general plan and the transportation master plan; and the city's capital improvement program and operating budget for transportation.

### Community Involvement

Continuation of the Transportation Commission allows its seven members to directly participate in Scottsdale's government functions through serving as an advisory board to the Council on matters related to transportation. Further, this Commission's duties specifically include providing a public forum for citizen comments and requests regarding transportation matters, which it does through its regularly scheduled public meetings.

## RESOURCE IMPACTS

### Staffing, Workload Impact

If continuation is approved, existing City staff will continue supporting this Commission in meeting its purpose. This support includes serving as staff liaison to schedule and coordinate commission meetings, presenting staff recommendations, maintaining commission records and other such duties. Currently, Senior Transportation Planner Susan Conklu provides staff support for the Commission.

## OPTIONS & STAFF RECOMMENDATION

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### Recommended Approach

Accept the Audit Committee's recommendation and authorize continuation of the Transportation Commission.

### Description of Option B

Alternatively, the Council may choose to terminate or modify the purpose of this Commission.

### Proposed Next Steps

Staff will take any additional steps needed to enact the Council's action, including notifying the Transportation Commission of the approval or modification of the recommended action.

## RESPONSIBLE DEPARTMENTS

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City Auditor; Transportation Planning

## STAFF CONTACTS

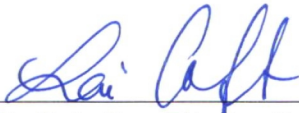
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Shelby Trimaloff, Executive Assistant to the City Auditor, [STrimaloff@ScottsdaleAZ.gov](mailto:STrimaloff@ScottsdaleAZ.gov)

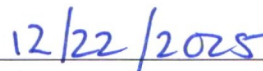
Susan Conklu, Senior Transportation Planner, [SConklu@ScottsdaleAZ.gov](mailto:SConklu@ScottsdaleAZ.gov)

## APPROVED BY

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Lai Cluff, Acting City Auditor  
(480) 312-7851, [LCluff@ScottsdaleAZ.gov](mailto:LCluff@ScottsdaleAZ.gov)



Date

## ATTACHMENTS

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1. Resolution No. 8823 (adopted September 13, 2011)
2. Audit Committee marked agenda for December 12, 2025 meeting
3. Transportation Commission Sunset Review meeting packet

**RESOLUTION NO. 8823**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, ARIZONA, DIRECTING THE AUDIT COMMITTEE TO DEVELOP A SCHEDULE FOR THE PERIODIC REVIEW OF BOARDS AND COMMISSIONS AND AUTHORIZING THE AUDIT COMMITTEE TO REVIEW BOARDS AND COMMISSIONS PURSUANT TO THE ESTABLISHED SCHEDULE AND MAKE RECOMMENDATIONS TO THE COUNCIL REGARDING THE CONTINUATION OR TERMINATION OF THE BOARDS AND COMMISSIONS REVIEWED.**

WHEREAS, pursuant to Ordinance Nos. 2236, 2304, 2480 and Division 6 of Chapter 2, Article III of the Scottsdale Revised Code, Section 2-118, the City Council established the Audit Committee to consult with the City Auditor regarding technical issues, to work to assure maximum coordination between the work of the City Auditor and the needs of the City Manager and other charter officers and to perform other duties as required or directed by the City Council; and

WHEREAS, the City Council desires to establish a schedule for the periodic review of the City's boards and commissions to determine whether the boards and commissions are meeting their intended purpose and whether to continue or terminate such boards and commissions;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Scottsdale, as follows:

Section 1. The City Council hereby authorizes and directs the Audit Committee to perform the following duties pertaining to the City's boards and commissions:

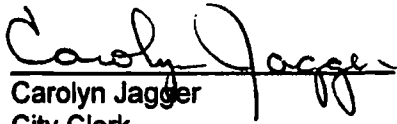
- a) Develop a schedule for reviewing the City's boards and commissions;
- b) Review the City's boards and commissions in accordance with the established schedule;
- c) Evaluate whether each board and commission reviewed is serving its intended purpose; whether the purpose of each board and commission should be maintained or modified; and whether the purpose of each board and commission has been served or is no longer required; and
- d) Submit to the City Council its recommendations regarding whether to continue or terminate each board and commission reviewed.

Section 2. Notwithstanding Section 1 of this Resolution, the City Council may terminate a board or commission at any time.

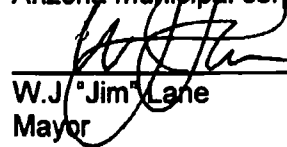
**ATTACHMENT 1**

PASSED AND ADOPTED by the Mayor and Council of the City of Scottsdale this 13<sup>th</sup>  
day of September, 2011.

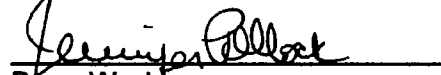
ATTEST:

  
Carolyn Jagger  
City Clerk

CITY OF SCOTTSDALE, an  
Arizona municipal corporation

  
W.J. "Jim" Lane  
Mayor

APPROVED AS TO FORM:

  
Bruce Washburn  
City Attorney  
By: Jennifer Pollock  
Assistant City Attorney

## MARKED AGENDA

City of Scottsdale

### AUDIT COMMITTEE

Regular Meeting – Notice and Agenda

3:00 PM, Friday, December 12, 2025

City Hall, Kiva Conference Room

3939 N. Drinkwater Blvd., Scottsdale, AZ 85251



#### Call to Order / Roll Call – 3:00PM

**PRESENT** - Councilwoman Maryann McAllen, Chair

**PRESENT** - Councilman Barry Graham (via video conference)

**ABSENT** - Councilwoman Solange Whitehead

One or more members of the Audit Committee may attend the meeting by telephone, video, or internet conferencing as allowed by ARS §38-431(4).

#### Public Comment – NO SPOKEN OR WRITTEN COMMENTS WERE PRESENTED.

Citizens may address the members of the Audit Committee during Public Comment regarding non-agendized items, and on agendized items when the item is presented. Arizona law prohibits the Audit Committee from discussing or taking action on an item that is not on the prepared agenda. Citizens may submit one Request to Speak card per meeting to City staff. Public testimony is limited to three (3) minutes per speaker. Written Comment cards can be submitted to City staff at any time for either agendized or non-agendized items.

#### 1. Approval of Minutes

Regular Meeting – September 26, 2025 .....Discussion and Action  
**COUNCILMAN GRAHAM MOVED FOR APPROVAL OF THE REGULAR MEETING MINUTES OF SEPTEMBER 26, 2025. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.**

#### 2. Human Services Advisory Committee Sunset Review .....Discussion and Action

Presenter: Mel Merrill, Senior Auditor

**COUNCILMAN GRAHAM MOVED TO RECOMMEND TO CITY COUNCIL TO CONTINUE THE HUMAN SERVICES ADVISORY COMMISSION. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.**

#### 3. Transportation Commission Sunset Review .....Discussion and Action

Presenter: Mel Merrill, Senior Auditor

**COUNCILMAN GRAHAM MOVED TO RECOMMEND TO CITY COUNCIL TO CONTINUE THE TRANSPORTATION COMMISSION. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.**

#### 4. Paths & Trails Subcommittee Sunset Review .....Discussion and Action

Presenter: Mel Merrill, Senior Auditor

**COUNCILMAN GRAHAM MOVED TO RECOMMEND TO CITY COUNCIL TO CONTINUE THE PATHS AND TRAILS SUBCOMMITTEE. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.**

## ATTACHMENT 2



Persons with a disability may request reasonable accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the City Auditor's Office at (480) 312-7756. Requests should be made 24-hours in advance, or as early as possible to allow arrangement time.

5. Report No. 2601, FY 2024/25 External Financial and Compliance Audit .....Discussion and Action  
Presenters: Brittney Williams, Heinfeld Meech Audit Partner, and Lai Cluff, Acting City Auditor  
**COUNCILMAN GRAHAM MOVED TO RECOMMEND TO CITY COUNCIL TO APPROVE REPORT NO. 2601, FY 2024/25 EXTERNAL FINANCIAL AND COMPLIANCE AUDIT, AS SUBMITTED. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.**
6. Audit No. 2408, Procurement of Construction Services .....Discussion and Action  
Presenter: Travis Attkisson, Senior Auditor  
**COUNCILMAN GRAHAM MOVED TO ACCEPT AUDIT NO. 2408, PROCUREMENT OF CONSTRUCTION SERVICES, AS SUBMITTED. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.**
7. 1Q FY 2025/26 Follow Up on Status of Audit Recommendations.....Presentation and Discussion  
Presenter: Lai Cluff, Acting City Auditor
8. City Auditor updates including status of FY 2025/26 Audit Plan and  
Tentative Meeting Dates for 2026 Meetings..... Information/Discussion  
Presenter: Lai Cluff, Acting City Auditor
9. Possible items for next meeting ..... Information/Discussion  
Presenter: Lai Cluff, Acting City Auditor

**Adjournment – 3:45PM**



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## CITY AUDITOR

7447 E. Indian School Rd, Suite 205  
Scottsdale, AZ 85251

PHONE 480-312-7756  
WEB [ScottsdaleAZ.gov](http://ScottsdaleAZ.gov)  
INTEGRITY LINE 480-312-8348

**To:** Chair McAllen and Members of the Audit Committee  
**From:** Lai Cluff, Acting City Auditor  
**Date:** December 2, 2025  
**Re:** Transportation Commission Sunset Review

The Transportation Committee's purpose, as provided in Scottsdale Revised Code Sec. § 2-283, is to advise the City Council on:

- Matters relating to the safe and efficient use of all transportation modes (including but not limited to motor vehicle, transit vehicle, bicycle, pedestrian and equestrian) used as part of the transportation system within and immediately adjacent to the City;<sup>1</sup>
- All elements of the city's transportation network, the Community Mobility element of the general plan and the transportation master plan; and
- The city's capital improvement program and operating budget for transportation, which includes, as needed, the city's intelligent transportation systems, roadway aesthetics such as landscaping and new transportation facilities, and surface transportation infrastructure.

Also, the Transportation Commission is to provide a public forum to hear citizen comments and requests regarding transportation matters.

In summary, the Code further states that the Transportation Commission's duties include but are not limited to:

- Annually recommending to Council prioritized five-year and one-year transportation capital improvement programs, including an analysis of funding resources.
- Periodically, as appropriate, recommending to Council a prioritized implementation program and updates for the transportation master plan.
- Periodically reviewing transportation-related plans and policy documents and providing appropriate comments and recommendations.
- Making recommendations to ensure that the city's street system is accessible for all users, providing "complete streets" per the recently adopted

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<sup>1</sup> The Code section further states the transportation system includes but is not limited to streets, sidewalks, paths, trails and related transportation facilities.

Transportation Master Plan, and reviewing and making recommendations to the Council regarding related mobility and safety measures.

- Providing a public forum to hear citizen comments and requests regarding transportation matters and making appropriate recommendations to the Council.
- Taking any such further actions as may be deemed necessary and appropriate to further the goals of the Commission.

Attached are three of the Transportation Committee's most recent annual reports covering calendar years 2024, 2023 and 2022. Also included is supplementary information provided by the staff liaison.

**ACTION:**

As stated in Resolution No. 8823, the Audit Committee is to evaluate whether the board or commission being reviewed is serving its intended purpose; whether the board or commission purpose should be maintained or modified; and whether the purpose has been served or is no longer required.

Specifically, the Audit Committee is to recommend to the City Council whether to continue or terminate the board or commission.

**RESOLUTION NO. 8823**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, ARIZONA, DIRECTING THE AUDIT COMMITTEE TO DEVELOP A SCHEDULE FOR THE PERIODIC REVIEW OF BOARDS AND COMMISSIONS AND AUTHORIZING THE AUDIT COMMITTEE TO REVIEW BOARDS AND COMMISSIONS PURSUANT TO THE ESTABLISHED SCHEDULE AND MAKE RECOMMENDATIONS TO THE COUNCIL REGARDING THE CONTINUATION OR TERMINATION OF THE BOARDS AND COMMISSIONS REVIEWED.**

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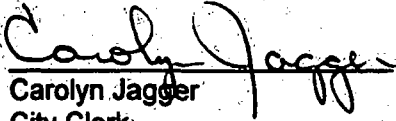
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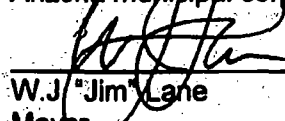
Section 2. Notwithstanding Section 1 of this Resolution, the City Council may terminate a board or commission at any time.

PASSED AND ADOPTED by the Mayor and Council of the City of Scottsdale this 13<sup>th</sup> day of September, 2011.

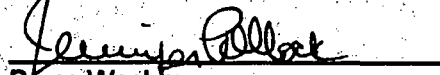
ATTEST:

  
Carolyn Jagger  
City Clerk

CITY OF SCOTTSDALE, an  
Arizona municipal corporation

  
W.J. "Jim" Lane  
Mayor

APPROVED AS TO FORM:

  
Bruce Washburn  
City Attorney  
By: Jennifer Pollock  
Assistant City Attorney



## **2024 Annual Report**

### **Transportation Commission Annual Report**

Prepared by Kyle Lofgren, Senior Management Analyst on January 8, 2025

Approved by the Transportation Commission on January 16, 2025

Web Site Address: [City of Scottsdale - Transportation Commission](http://www.cityofscottsdale.gov/transportation-commission)

**Number of Meetings Held: 9**

**Public Comments: 18**

#### **Major Topics of Discussion / Action Taken:**

- Approval of the Transportation Commissioner Annual Report – Approved 7-0
- Election of Officers – Approved 7-0
- Traffic Safety Communications Campaign – Work Study Session
- Results from Bicycle Friendly Community Resident Feedback Questionnaire – Information
- Projects and Programs Updates – Information
- Transportation Action Plan (TAP) Implementation – Information
- Path and Trail Network Gap Analysis – Information
- Wayfinding Signage Implementation – Information
- Amendment of the Transportation Commission Bylaws – Approved 6-1
- Arterial Life Cycle Program (ALCP) Update – Information
- Transit System and Recent Data Update – Information
- 2022 Traffic Volume and Collision Report – Information
- Traffic Signal Program – Information
- Federally and Regionally Funded Studies and Plans – Information
- Arizona Department of Transportation (ADOT) Update – Information
- Trolley Update – Information
- Raise Grant – Information
- Motorized Vehicles on Paths and Canals – Information
- 68<sup>th</sup> Street Project Outreach Efforts – Information
- Citizen Petition and Staff Responses – Information
- Information on Proposition 479 – Approved 6-0
- Bicycle Detection at Traffic Signals – Information
- Jackrabbit/Miller Road Improvements – Information
- Shade and Tree Plan – Information
- Speed Determination and Enforcement – Information
- LILLO Presentation – Approved 7-0
- Desert Foothills Expansion Project – Approved 7-0

#### **Member Attendance:**

| <b>Member Name</b> | <b>Title</b>                    | <b>Present</b> | <b>Absent</b> | <b>Recused</b> | <b>Service Dates</b>        |
|--------------------|---------------------------------|----------------|---------------|----------------|-----------------------------|
| Mary Ann Miller    | Vice-Chair<br>then Chair        | 9              | 0             | 0              | From January to<br>December |
| Kent B. Lall       | Chair                           | 6              | 1             | 0              | From January to August      |
| Kerry Wilcoxon     | Commissioner<br>then Vice-Chair | 9              | 0             | 0              | From January to<br>December |

|                   |              |   |   |   |                           |
|-------------------|--------------|---|---|---|---------------------------|
| Lee Kauftheil     | Commissioner | 9 | 0 | 0 | From January to December  |
| Robert Marmon     | Commissioner | 9 | 0 | 0 | From January to December  |
| Emmie Cardella    | Commissioner | 8 | 1 | 0 | From January to December  |
| Mailen Pankiewicz | Commissioner | 9 | 0 | 0 | From January to December  |
| Kyle Davis        | Commissioner | 1 | 0 | 0 | From November to December |

*\*Kent B. Lall was replaced as Chair by then Vice-Chair Mary Ann Miller. Mary Ann Miller's Vice-Chair roll was then filled by then Commissioner Wilcoxon. The remaining vacant Commissioner position was filled by Kyle Davis.*

**Subcommittees:** A Paths and Trails Sub-Committee was formed on March 18, 2010, as a result of the updated Transportation Commission Ordinance approved by City Council on November 3, 2009. The Sub-Committee consists of two Transportation Commissioners that are appointed by the Transportation Commission Chair, and two non-Commission members that are appointed by City Council. The Paths and Trails Sub-Committee was established to advise the Transportation Commission as a whole and provide a public forum for issues surrounding paths and trails.

**Ethics Training:** Yes, all Commission Members completed online Ethics training prior to their first meeting of the year on January 16, 2025.

**Selected Officers:** Yes. The Transportation Commission appointed Commissioner Lall for Chair and Commissioner Miller for Vice-Chair. Upon Chair Lall's term ending, Vice-Chair Miller was voted Chair and then Commissioner Wilcoxon was voted the new Vice-Chair. Transportation Commissioner Lall was appointed as the Chair for the Paths & Trails Subcommittee and Commissioner Kauftheil Vice-Chair. Upon Chair Lall's term ending, Vice-Chair Kauftheil was voted Chair and Commissioner Wilcoxon was voted Vice-Chair.

**Reviewed Bylaws/City Code:** Yes, on August 15, 2024. Annual meeting frequency was reduced from 12 meetings per year to 9 meetings per year.

**Anticipated Key Issues:** N/A.

**Future Significant Work Products:** The Transportation Action Plan (TAP) Implementation.

**Upcoming Opportunities, Challenges, or Outcomes:** N/A.

**Additional Comments/Recommendations:** N/A.

**Report approved on January 16, 2025.**

# SCOTTSDALE TRANSPORTATION COMMISSION REPORT



To: Transportation Commission  
From: Nathan Domme, Transportation Planning Manager  
Subject: City of Scottsdale Strategic Transportation Safety Plan  
Meeting Date: January 16, 2025

## ITEM IN BRIEF

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**Action:** Approve proposed calendar for Transportation Commission Meeting items to review the Strategic Transportation Safety Plan

**Purpose:** Provide an overview of the progress made so far in the current effort to develop a Strategic Transportation Safety Plan and present the transportation commission schedule for future action items about the Strategic Transportation Safety Plan. This is an informational item only, and an opportunity for questions and answers will follow the presentation. Receive the Transportation Commission's concurrence on the calendar of Meeting Items.

### Background:

The Scottsdale Transportation and Streets Department is currently developing a citywide Strategic Transportation Safety Plan to guide safety improvements, programs, and strategies for all transportation modes, especially for the most vulnerable users.

The Plan focuses on creating policies to help improve safety in several key components, including Workforce in the Right of Way, development of the High Injury Network, Education, Enforcement, and countermeasures identification. City staff and the consultant have collected traffic and crash data and are currently analyzing the data to determine the results.

### Upcoming Transportation Commission Schedule:

Staff proposes the nine action items to several transportation commission meetings to provide sufficient opportunities to develop and review the Strategic Transportation Safety Plan. A series of meetings are provided below for the Commission members' consideration.

#### February 20th Meeting:

**Item 1: Common Practices and Department's Successes.** Staff and a consultant will present the draft common practices document. This document identifies best practices by other cities and regional partners. Staff will also present on practices the city of Scottsdale has conducted over the past twenty years and how they have been effective.

#### March 20th Meeting:

**Item 2: Initial Goals and Policies Discussion.** Staff and consultants will present goals and policies demonstrating a safety commitment. Including the following components:

- An Education Component (public safety messaging)
- An Enforcement Component
- Evaluation tools to monitor progress
- Workforce Safety in the Right-of-way
- Build off our program successes

We aim to reduce the likelihood of traffic crashes resulting in fatal or serious injuries.

**April 17th Meeting:**

**Item 3: Data Analysis and High-Risk Locations.** Staff and the consultant will present the Crash Data Analysis and ultimately develop a high-injury network. This will include identifying intersections, segments, and corridors that exhibit possible safety issues.

**Item 4: Strategies/Countermeasure Identification.** Staff and the consultant will present Safety Countermeasures and Solutions identified in the Plan.

**May 15th Meeting:**

**Item 5: Education Component.** Staff will present policies to enhance public outreach and safety education material. This will include coordination with other departments and possible programs for Safe Routes and Safe Routes to Schools.

**June 19th Meeting:**

**Item 6: Workforce Safety.** Staff will present strategies to improve safety for work in the right-of-way.

**August 21st Meeting:**

**Item 7: Enforcement/Emergency Responders.** Staff will present of strategies to improve speeding prevention and coordination with police. This effort will also include possible partnering strategies to help prevent terrorist attacks in the street environment with our numerous events.

**October 16th Meeting:**

**Item 8: First Draft.** Staff and the consultant will compile all items, transportation commission comments, and public outreach comments and present a draft of the entire Plan. Staff and the consultant will also present individual safety project prioritization and evaluation tools about the implementation of the Plan.

**March 2026 Meeting:**

**Item 9: Final Document Review and approval with recommendations to Council.**

**Public Outreach Plan:**

Public outreach will include:

- Public Participation Plan (including public meetings)
- Pop-Up Virtual Reality Experience showing video clips of bicycle rider's perspective
- Walking Audits for pedestrian perspective- planned for 3-4 locations day/ night
- Trolley Audits for a vehicular user's perspective – planned
- Plan website – coming soon, will include public outreach updates

**Staff Recommendation:**

Approve the list of Meeting Items as presented.

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Transportation Commission  
January 16, 2025  
City of Scottsdale Strategic Transportation Safety Plan  
Page 3

**Contacts:**

Nathan Domme, 480-312-2732, [ndomme@scottsdaleaz.gov](mailto:ndomme@scottsdaleaz.gov)



## **2023 Annual Report**

### **Transportation Commission Annual Report**

Prepared by Kyle Lofgren, Office Manager on December 28, 2023

Approved by the Transportation Commission on January 18, 2024

Web Site Address:

<https://www.scottsdaleaz.gov/boards/transportation-commission>

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**Number of Meetings Held: 10**

**Public Comments: 19**

#### **Major Topics of Discussion / Action Taken:**

- Approval of the Transportation Commission Annual Report (2022) -Discussion and Action; Approved 7-0
- Jackrabbit Road Crossing Improvements -Discussion and Possible Action; Approved 7-0
- Protected Bike Lane Pilot Project Location -Action; Approved 7-0
- Election of Officers -Action; Approved 5-0
- Traffic Engineering Updates -Presentation and Discussion
- Trail Maintenance Public Outreach Program -Presentation and Discussion
- Electric Bicycles, Scooters and Similar Devices -Information
- Sensagrate Pilot Project: Monitoring Pedestrian Conflicts at the Scottsdale and Camelback Intersection -Presentation and Discussion
- Introduction of the New Transportation Planning Manager -Information
- Update on Grant Applications, Status and Awards -Information
- Bicycle Friendly Communities Application Process -Presentation and Discussion
- Thomas Road Complete Street: 56<sup>th</sup> St to 73<sup>rd</sup> St Project Information -Information and Discussion
- Thomas Road Complete Street: 56<sup>th</sup> St to 73<sup>rd</sup> St Real Property Acquisition -Action; Approved 7-0
- Transit System Update -Information
- Transportation Commission Summer Schedule -Discussion and Action; Approved 7-0
- Election of the Chair and Vice-Chair -Action; Approved 7-0
- Bicycle and Pedestrian Count Data -Information
- Federal Highway Administration's Safety Countermeasures -Information
- Shea and 124<sup>th</sup> Street Underpass -Information
- NTMP Exception -Discussion and Action on Oak St from 77<sup>th</sup> St to Hayden Rd; Approved 5-1
- NTMP Exception -Discussion and Action on Osborn Rd from 85<sup>th</sup> St to 87<sup>th</sup> Pl; Approved 5-1
- Linking the Five-Year Paving Plan to Restriping Efforts -Presentation and Discussion
- CIP Update -Information
- ADOT Loop 101 Update -Information
- Arterial Life Cycle Program Fiscal Year 2023/24 Update -Information
- Roundabout Education -Information
- Commissioner Appointment to the Paths and Trails Subcommittee -Discussion and Action; Approved 6-0
- 124<sup>th</sup> Street Underpass -Information
- Pima Road: McDowell to Via Linda -Information
- Introduction New Transportation Commissioner -Information

- Election of Transportation Commission Chair and Vice-Chair -Discussion and Action; Approved 7-0
- December 2023 Transportation Commission Meeting -Discussion and Action; Approved 7-0
- Trolley Move Update -Information
- Old Town Project Update -Information
- Neighborhood Bikeway Prioritization Results -Information
- Projects and Programs Update(s) -Information
- Commission Identification of Future Agenda Item(s) -Discussion

**Member Attendance:**

| Member Name     | Title                                    | Present | Absent | Recused | Service Dates         |
|-----------------|------------------------------------------|---------|--------|---------|-----------------------|
| Pamela Iacovo   | Chair                                    | 7       | 0      | 0       | January to August     |
| Don Anderson    | Vice-Chair, then Chair                   | 10      | 0      | 0       | January to December   |
| Kent B. Lall    | Commissioner then Vice-Chair, then Chair | 8       | 2      | 0       | January to December   |
| Karen Kowal     | Commissioner                             | 8       | 1      | 0       | January to October    |
| Mary Ann Miller | Commissioner then Vice-Chair             | 9       | 1      | 0       | January to December   |
| Kerry Wilcoxon  | Commissioner                             | 8       | 2      | 0       | January to December   |
| Emmie Cardella  | Commissioner                             | 9       | 1      | 0       | January to December   |
| Lee Kauftheil   | Commissioner                             | 3       | 0      | 0       | September to December |
| Robert Marmon   | Commissioner                             | 1       | 0      | 0       | November to December  |

*\*Commissioner Iacovo's term ended in August, Commissioner Anderson's term ended in December and Commissioner Kowal's term ended in October. Commissioner Lall was appointed as Vice-Chair and then Chair, and Commissioner Miller was appointed as Vice-Chair. Commissioner Kauftheil joined in September filling the vacancy from Commissioner Iacovo and Commissioner Marmon joined in November filling the vacancy from Commissioner Kowal.*

**Subcommittees:** A Paths and Trails Sub-Committee was formed on March 18, 2010 as a result of the updated Transportation Commission Ordinance approved by City Council on November 3, 2009. The Sub-Committee consists of two Transportation Commissioners that are appointed by the Transportation Commission Chair, and two non-Commission members that are appointed by City Council. The Paths and Trails Sub-Committee was established to advise the Transportation Commission as a whole and provide a public forum for issues surrounding paths and trails.

**Ethics Training:** Yes. Online ethics training was completed by all Commissioners prior to their first meeting of the year on January 18, 2024.

**Selected Officers:** Yes. The Transportation Commission appointed Commissioner Lall for Chair and Commissioner Miller for Vice-Chair. Transportation Commissioner Lall was re-appointed to the Paths and Trails Subcommittee and Transportation Commissioner Kauftheil was appointed for the first time.

**Reviewed Bylaws/City Code:** Yes, September 19, 2019.

**Anticipated Key Issues:** N/A.

**Future Significant Work Products:** The Transportation Action Plan (TAP) implementation.

**Upcoming Opportunities, Challenges, or Outcomes:** N/A.

**Additional Comments/Recommendations:** N/A.

**Report Approved on January 18, 2024.**



## **2022 Annual Report**

### **Transportation Commission Annual Report**

Prepared by Kyle Lofgren, Office Manager on January 10, 2023

Approved by the Transportation Commission on January 19, 2023

Web Site Address: [https://www.scottsdaleaz.gov/boards/transportation-](https://www.scottsdaleaz.gov/boards/transportation-commission)

[commission](https://www.scottsdaleaz.gov/boards/transportation-commission)

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**Number of Meetings Held: 10**

**Public Comments: 66**

#### **Major Topics of Discussion / Action Taken:**

- Approval of Transportation Commission Annual Report; Approved 7-0.
- Approval of Paths and Trails Subcommittee Annual Report; Approved 7-0.
- Ongoing Projects and Programs Update from Director Mark Melnychenko; Information.
- Project Development and Transportation; Presentation and Discussion.
- Public Transit Update on ridership trends, bus shelter program, Federal Covid-19 Guidelines, and maintenance issues; Presentation and Discussion.
- Proposed Fiscal Year 2023 Transportation CIP; Presentation, Discussion and Action; Approved 6-0.
- Miller Road Bridge and Flood Control Project; Presentation, Discussion and Action; Approved 6-0.
- Transportation Commission Meeting Summer Schedule; Discussion and Action; Approved 6-0.
- Proposition 400 Extension; Information
- Goldwater Boulevard and Highland Avenue Intersection Improvements; Presentation, Discussion and Possible Action; Approved 6-0.
- Recent and Project Related CIP Cost Increases; Presentation and Discussion.
- Construction Management Plan Requirement for Old Town Development; Discussion and Possible Action; Approved 5-0.
- Information on the Public Outreach Process; Information.
- Transit Update on ridership trends, bus stop maintenance, regional coordination, and clever devices data; Presentation and Discussion.
- Paths and Trails Subcommittee Update over the past year summarized by Vice-Chair Don Anderson; Information.
- Path Counters First Year Data Review; Information.
- Trail Maintenance Public Outreach Program for implementation approach to improve maintenance of unpaved trails outside of the McDowell Sonoran Preserve; Information.
- Neighborhood Bikeways Prioritization Criteria; Discussion and Action; Approved 5-0.
- Arterial Life Cycle Program Funding Options; Discussion and Possible Action; Approved 5-0.
- Loop 101 Princess Drive to Shea Boulevard Project, John Tucker from AZDOT; Information.
- Transportation Action Plan (TAP) Implementation, corridors with partially reduced sidewalk widths; Discussion and Possible Action; Approved 6-0.
- Neighborhood Traffic Management Program, Lafayette Blvd., and Oak St. speed cushions; Discussion and Possible Action; Approved 6-0.
- HOA Exemption from NTMP; Discussion and Possible Action; Approved 6-0.
- Sustainability Plan, introduction, and information from new Sustainability Director Lisa McNeilly; Information.
- Public Information and Community Outreach Update; Information.
- Maricopa Association of Governments (MAG) Design Assistance Applications and other Grant Submittals; Information.

- Appointment of Chair and Commissioner voted to re-appoint Don Anderson and Kent B. Lall to the Paths and Trails Subcommittee; Discussion and Action; Approved 6-0.
- Introduction of the new Transportation Commissioner Emmie Cardella; Information and Discussion.
- Thunderbird Trail Update; Discussion and Action; Approved 6-0.
- Review of Fiscal Year 2024-2028 CIP Projects; Discussion.
- Recognition of Dave Meinhart's career and contributions to the city; Information and Discussion.
- Tour of the Traffic Management Center (TMC); Information. (Not a Public Meeting)

**Current Member Attendance:**

| Member Name     | Title        | Present | Absent | Recused | Service Dates         |
|-----------------|--------------|---------|--------|---------|-----------------------|
| Pamela Iacovo   | Chair        | 8       | 2      | 0       | January to December   |
| Don Anderson    | Vice-Chair   | 8       | 2      | 0       | January to December   |
| Karen Kowal     | Commissioner | 10      | 0      | 0       | January to December   |
| Kent B. Lall    | Commissioner | 10      | 0      | 0       | January to December   |
| Mary Ann Miller | Commissioner | 8       | 2      | 0       | January to December   |
| Kerry Wilcoxon  | Commissioner | 10      | 0      | 0       | January to December   |
| Emmie Cardella  | Commissioner | 1       | 0      | 0       | November to December* |

*\*Commissioner Cardella was appointed to fill the vacant position on the Transportation Commission in November of 2022.*

**Subcommittees:** A Paths and Trails Sub-Committee was formed on March 18, 2010 as a result of the updated Transportation Commission Ordinance approved by City Council on November 3, 2009. The Sub-Committee consists of two Transportation Commissioners that are appointed by the Transportation Commission Chair, and two non-Commissioners that are appointed by City Council. The Paths and Trails Sub-Committee was established to advise the Transportation Commission as a whole and provide a public forum for issues surrounding paths and trails.

**Ethics Training:** Yes. Online ethics training was completed by all Commissioners prior to their first meeting of the year on January 19, 2023.

**Selected Officers:** Yes. The Transportation Commission appointed Commissioner Iacovo for Chair and Commissioner Anderson for Vice-Chair. Transportation Commission Vice-Chair Anderson and Commissioner Lall were re-appointed to the Paths and Trails Sub-Committee.

**Reviewed Bylaws/City Code:** Yes, September 19, 2019.

**Anticipated Key Issues:** N/A.

**Future Significant Work Products:** The Transportation Action Plan (TAP) implementation.

**Upcoming Opportunities, Challenges, or Outcomes:** N/A.

**Additional Comments/Recommendations: N/A.**

**Report Approved on January 19, 2023.**