

# CITY COUNCIL REPORT



Meeting Date: September 5, 2023  
General Plan Element: ***Public Services and Facilities***  
General Plan Goal: ***Provide Services to improve neighborhoods  
and the lives of Scottsdale Residents.***

## **ACTION**

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**Engineering Services Contract One-Year Extensions for On-Call Sewer Rehabilitation Engineering Services.** Adopt Resolution 12911 authorizing Contract 2019-151-COS-A3 with Dibble & Associates Consulting Engineers, Inc. and Contract 2019-152-COS-A3 with Project Engineering Consultants, Ltd. for a one-year contract extension for studies, design, construction documents and construction administration for sewer rehabilitation projects throughout the City as needed.

## **BACKGROUND**

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The purpose of this action is to authorize the third option year allowed under the terms of the City's currently active on-call sewer rehabilitation engineering services contracts with Dibble & Associates and Project Engineering Consultants. Per Section 2.3 of Contract 2019-151-COS, Dibble & Associates submitted an updated Fee Schedule that has been accepted by the City.

The original contracts were for two years, with the option to extend for up to three additional one-year periods, upon satisfactory completion of the engineering services.

The City of Scottsdale sewer collection system is an extensive network of over 1,400 miles of aging sanitary sewer lines, with more than 30 lift stations. The goal of the City's on-going Sewer Rehabilitation program is to upgrade deficient components of existing sewer collection systems in various areas of the City, extending the service life of the systems.

## **ANALYSIS & ASSESSMENT**

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### **Community Involvement**

Staff will continue to use the same community involvement and notification procedures for job orders issued under this contract that are used when projects are constructed using other procurement methods.

Community involvement for each individual work order will be coordinated with the sponsoring Division as design progresses.

## RESOURCE IMPACTS

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### Available funding

Authorization of this contract modification commits no funding. Funding for each job order will be provided by the individual CIP project associated with the scope of the task and will be encumbered once negotiations are completed.

### Staffing, Workload Impact

The contract administrator, responsible for enforcing all contract provisions, will be Melanie Gibson, Project Coordinator in the Capital Project Management Department of the Public Works Division. Existing Capital Project Management staff will coordinate the design work with support from the sponsoring Division.

### Future Budget Implications

Combined cost for all projects administered under this contract will not exceed \$500,000 annually per contract. There is no additional operating budget required as a result of this contract.

## OPTIONS & STAFF RECOMMENDATION

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### Recommended Approach

Adopt Resolution 12911 authorizing Engineering Services Contract Modification 2019-151-COS-A3 with Dibble & Associates and Contract Modification 2019-152-COS-A3 with Project Engineering Consultants for one-year contract extensions for studies, design, construction documents and construction administration for sewer rehabilitation projects throughout the City as needed.

### Proposed Next Steps:

Following approval of the on-call contract modifications, the next individual projects identified for execution will be awarded under the terms of the contract, to include the most current cost estimates and cost limits.

## RESPONSIBLE DEPARTMENT(S)

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Public Works Division, Capital Project Management

## STAFF CONTACTS (S)

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Melanie Gibson, Project Coordinator, [mgibson@scottsdaleaz.gov](mailto:mgibson@scottsdaleaz.gov)

**APPROVED BY**

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Daniel J. Worth, Director, Public Works

(480) 312-5555, [dworth@scottsdaleaz.gov](mailto:dworth@scottsdaleaz.gov)

8/14/23

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Date

**ATTACHMENTS**

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1. Resolution 12911
2. Contract 2019-151-COS-A3
3. Contract 2019-152-COS-A3

RESOLUTION NO. 12911

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA AUTHORIZING THE CITY OF SCOTTSDALE TO ENTER INTO ONE-YEAR CONTRACT EXTENSIONS THROUGH CONTRACT 2019-151-COS-A3 WITH DIBBLE & ASSOCIATES CONSULTING ENGINEERS, INC. AND CONTRACT 2019-152-COS-A3 WITH PROJECT ENGINEERING CONSULTANTS, LTD. FOR ON-CALL SEWER REHABILITATION ENGINEERING SERVICES.

WHEREAS, the City desires to extend the contracts for On-Call Sewer Rehabilitation Engineering and Design Services, which may include studies, design, construction documents and construction administration for sewer rehabilitation projects throughout the City as needed; and

WHEREAS, this extension is for the third of three (3) possible one-year extensions, after completion of the original two-year term; and

WHEREAS, Dibble & Associates Consulting Engineers, Inc. ("Dibble Engineering") and Project Engineering Consultants, Ltd. are qualified to render the services desired by the City and have rendered satisfactory services under the existing contracts.

BE IT RESOLVED by the Council of the City of Scottsdale as follows:

Section 1. The City Council hereby authorizes and directs the Mayor to execute Contract No. 2019-151-COS-A3 with Dibble & Associates Consulting Engineers, Inc. and Contract No. 2019-152-COS-A3 with Project Engineering Consultants, Ltd. for a one-year time extension in an amount not to exceed Five Hundred Thousand Dollars (\$500,000) for each Contract extension for On-Call Sewer Rehabilitation Engineering services to be provided for Sewer Rehabilitation projects throughout the City as needed.

PASSED AND ADOPTED by the Council of the City of Scottsdale this \_\_\_\_ day of September 2023.

CITY OF SCOTTSDALE, an  
Arizona municipal corporation

ATTEST:

By: \_\_\_\_\_  
Ben Lane, City Clerk

By: \_\_\_\_\_  
David D. Ortega, Mayor

APPROVED AS TO FORM:  
OFFICE OF THE CITY ATTORNEY

\_\_\_\_\_  
Sherry R. Scott, City Attorney  
By: Eric C. Anderson, Sr. Asst. City Attorney

**CITY OF SCOTTSDALE  
MODIFICATION TO ON-CALL ENGINEERING SERVICES**

THIS CONTRACT MODIFICATION made and entered into this 5th day of September 2023, between the City of Scottsdale, an Arizona municipal corporation, ("the City") and Dibble & Associates Consulting Engineers, Inc., a.k.a. "Dibble Engineering", an Arizona corporation, ("the Engineer"), amending the Contract dated September 24, 2019, between the City and the Engineer.

**RECITALS:**

The Mayor of the City of Scottsdale is authorized and empowered by provisions of the City Charter to execute Contracts and Contract Modifications; and

Four (4) years of the authorized five (5) years under this Contract have been used and the City desires to extend by one (1) year, the term of the original On-Call Engineering Services Contract No. 2019-151-COS for on-call sewer rehabilitation engineering services, in accordance with the terms of the original contract; and

The City and the Engineer mutually agree to extend and modify the Contract.

IN CONSIDERATION of the mutual promises and obligations of the Contract, the parties agree as follows:

**1.0 EXTENSION:**

In accordance with Article 3.2, *TERM OF CONTRACT*, this contract is extended for an additional one (1) year period, commencing on the 5th day of September 2023;

**OTHER CONTRACT PROVISIONS:**

All provisions of the original Contract not modified above shall remain in full force and effect as previously stated.

*END OF CONTRACT-signatures on next page.*

THE CITY OF SCOTTSDALE, by its Mayor and City Clerk have subscribed their names this  
\_\_\_\_ day of September 2023.

AUTHORIZATION

CITY OF SCOTTSDALE, an Arizona  
municipal corporation

CONTRACTOR:

DIBBLE & ASSOCIATES CONSULTING  
ENGINEERS, INC., an Arizona corporation

By: \_\_\_\_\_

By: \_\_\_\_\_

David D. Ortega, Mayor

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

RECOMMENDED:

By: \_\_\_\_\_

Ben Lane, City Clerk

By: \_\_\_\_\_  
Melanie Gibson, City Contract Administrator

CITY OF SCOTTSDALE REVIEW:

By: \_\_\_\_\_  
Alison Tymkiw, City Engineer

By: \_\_\_\_\_  
George Woods, Risk Management

APPROVED AS TO FORM:  
OFFICE OF THE CITY ATTORNEY

  
\_\_\_\_\_  
Sherry R. Scott, City Attorney  
By: Eric C. Anderson, Senior Assistant City Attorney

**CITY OF SCOTTSDALE  
MODIFICATION TO ON-CALL ENGINEERING SERVICES**

THIS CONTRACT MODIFICATION made and entered into this 5th day of September 2023, between the City of Scottsdale, an Arizona municipal corporation, ("the City") and Project Engineering Consultants, Ltd., an Arizona corporation, ("the Engineer"), amending the Contract dated September 24, 2019, between the City and the Engineer.

**RECITALS:**

The Mayor of the City of Scottsdale is authorized and empowered by provisions of the City Charter to execute Contracts and Contract Modifications; and

Four (4) years of the authorized five (5) years under this Contract have been used and the City desires to extend by one (1) year, the term of the original On-Call Engineering Services Contract No. 2019-152-COS for on-call sewer rehabilitation engineering services, in accordance with the terms of the original contract; and

The City and the Engineer mutually agree to extend and modify the Contract.

IN CONSIDERATION of the mutual promises and obligations of the Contract, the parties agree as follows:

**1.0 EXTENSION:**

In accordance with Article 3.2, *TERM OF CONTRACT*, this contract is extended for an additional one (1) year period, commencing on the 5th day of September 2023.

**OTHER CONTRACT PROVISIONS:**

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*END OF CONTRACT-signatures on next page.*

THE CITY OF SCOTTSDALE, by its Mayor and City Clerk have subscribed their names this  
\_\_\_\_ day of September 2023.

AUTHORIZATION

CITY OF SCOTTSDALE, an Arizona  
municipal corporation

CONTRACTOR:

PROJECT ENGINEERING CONSULTANTS,  
LTD., an Arizona corporation

By: \_\_\_\_\_

By: \_\_\_\_\_  
David D. Ortega, Mayor

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

RECOMMENDED:

By: \_\_\_\_\_  
Ben Lane, City Clerk

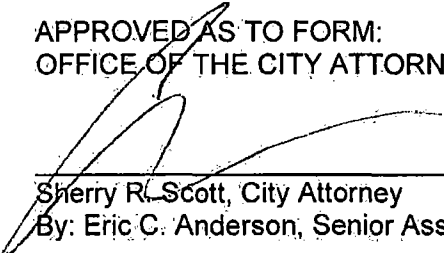
By: \_\_\_\_\_  
Melanie Gibson, City Contract Administrator

CITY OF SCOTTSDALE REVIEW:

By: \_\_\_\_\_  
Alison Tymkiw, City Engineer

By: \_\_\_\_\_  
George Woods, Risk Management

APPROVED AS TO FORM:  
OFFICE OF THE CITY ATTORNEY

  
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Sherry R. Scott, City Attorney  
By: Eric C. Anderson, Senior Assistant City Attorney