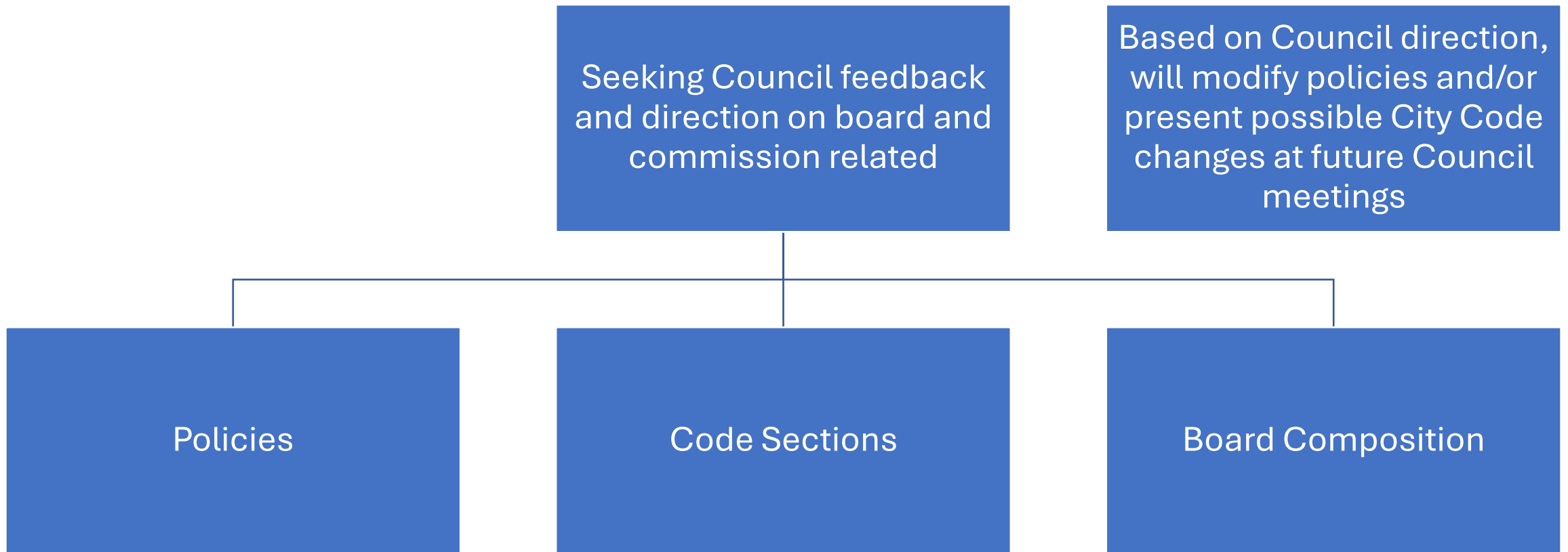


Work Study: Board and Commission Processes and City Code Sections

City Council Meeting

April 28, 2026

Overview



Background: Annual Report Presentations



18 Boards presented their 2024 annual reports

Excluded quasi-independent and personnel focused boards



Brief presentations to Council by Chair and/or Vice Chair and Staff Liaison



Presentations noted past accomplishments and current/future items



Opportunity to highlight the work of our boards and commissions and to interact with City Council

Background: Boards and Commissions that Presented

Airport Advisory Commission	Board of Adjustment	Building Advisory Board of Appeals	Citizens' Bond Oversight Committee	Development Review Board	Environmental Advisory Commission
Historic Preservation Commission	Human Relations Commission	Human Services Advisory Commission	Library Board	Loss Trust Fund Board	McDowell Sonoran Preserve Commission
Neighborhood Advisory Commission	Parks and Recreation Commission	Planning Commission	Tourism Development Commission	Transportation Commission / Paths and Trails Subcommittee	Veterans Advisory Commission

Background: Boards, Commissions, and other entities that did not present

Budget Review Commission (not formed till 2025; present to Council in May)

Judicial Appointments Advisory Board

Personnel Board

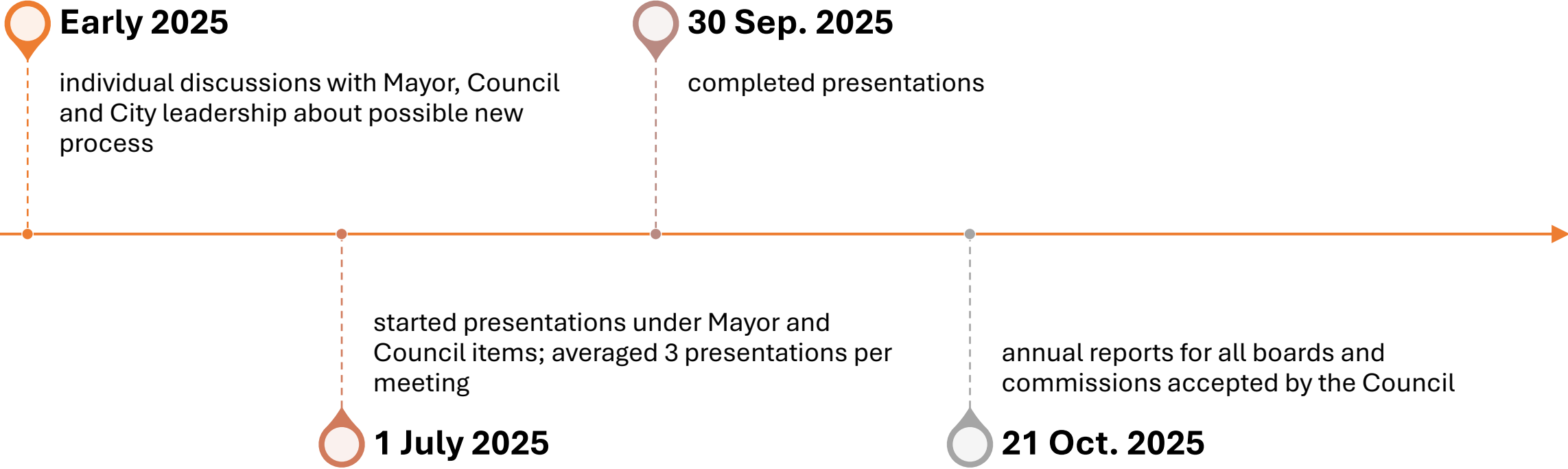
Public Safety Personnel Retirement Boards (Fire and Police)

Industrial Development Authority

Municipal Property Corporation Board of Directors

Scottsdale Housing Agency Governing Board (HSAC members plus public member)

Timeline: Annual Report Presentations



Council Feedback and Possible Direction: Annual Report Presentations

- Future presentations:
 - Discontinue
 - Annually
 - Every other year (non-election years)
 - Other time increment
- Agenda Placement:
 - Continue under Mayor and Council items
 - Move to Special Meeting
 - Move to other agenda location

Council Feedback and Possible Direction: Annual Report Presentations

- Presentation Length:
 - 5 minutes (2025 length)
 - 10 minutes
 - Other time increment
- Number of Presentations per Meeting
 - 3
 - 4 or more
 - Other number
- Presentation Topics:
 - Key Accomplishments / Current and Future Items
 - Other topics

Council Feedback and Possible Direction: Any boards to possibly remove from presentation list?

Airport Advisory Commission	Board of Adjustment	Building Advisory Board of Appeals	Citizens' Bond Oversight Committee	Development Review Board	Environmental Advisory Commission
Historic Preservation Commission	Human Relations Commission	Human Services Advisory Commission	Library Board	Loss Trust Fund Board	McDowell Sonoran Preserve Commission
Neighborhood Advisory Commission	Parks and Recreation Commission	Planning Commission	Tourism Development Commission	Transportation Commission / Paths and Trails Subcommittee	Veterans Advisory Commission

Quasi-judicial boards: BOA and BABA

Council Feedback and Possible Direction: Any boards to possibly add to presentation list?

Budget Review Commission (already present in May)

Judicial Appointments Advisory Board

Personnel Board

Public Safety Personnel Retirement Boards (Fire and Police)

Industrial Development Authority

Municipal Property Corporation Board of Directors

Scottsdale Housing Agency Governing Board (HSAC members plus public member)

Possible City Code Change: Use of Electronic Devices

- Section 2-241 – Membership generally.
- (l) During any board or commission meeting, members of that board or commission shall not use any electronic device capable of sending or receiving messages for the purpose of communicating with others. During executive sessions, no person present shall use any electronic device that is capable of sending or receiving email, text or any other form of electronic communication. Electronic devices may only be used during board and commission meetings for noncommunicative purposes such as referencing meeting materials

Council Feedback and Possible Direction: Use of Electronic Devices

- Similar rule removed from Council Rules of Procedure at January 14, 2025 City Council Meeting and reaffirmed by City Council at its February 10, 2026 Meeting as part of a citizen petition request
- Section 2-241(l) of City Code:
 - Retain
 - Modify
 - Repeal
 - Other

Possible City Code Change & Council Feedback and Possible Direction: Bylaws

- Current process – boards and commissions establish and modify their own bylaws
 - Bylaws drafted and approved after board creation
 - Bylaws reviewed and possibly revised on an annual basis
- Council Feedback and Possible Direction:
 - Keep current process
 - Have Council approve:
 - New bylaws
 - Amended bylaws
 - Both
 - Other

Possible City Code Change: Affirmative Vote Count

- City Charter
 - Article 7: Ordinances and Resolutions
 - Section 3: When Majority or larger than majority vote required

A majority vote of all the members of the council shall be necessary to pass any ordinance, resolution or motion except where a larger than majority vote is required by this charter, ordinance, or state or federal law.
- No similar provision for all boards and commissions
 - At least one board (Human Relations Commission) has this provision in their Code Section [2-364(3)] – “Four (4) members will constitute a quorum, which will be required for passage of any matter before the Commission.”
- Possible Exemption for certain boards

Council Feedback and Possible Direction: Affirmative Vote Count

- Keep Current Process
- Apply similar Charter language to boards and commissions
 - “A majority vote of all the members of the board or commission shall be necessary to pass any motion”
- Possibly exempt certain boards and commissions

Possible Code Change & Council Feedback and Possible Direction: Tourism Development Commission Membership

- Section 2-286(a) – Creation; membership
 - The membership shall consist of representatives of the tourism industry in Scottsdale, including:
 - a minimum of four (4) Scottsdale hoteliers,
 - one (1) member of the Scottsdale Convention & Visitor's Bureau (dba Experience Scottsdale),
 - and the balance from other elements of the tourism industry.
- Council Feedback and Possible Direction:
 - Keep current designations
 - Modify current designations
 - Other

Possible Other Areas for Future Discussion

- Looking at other boards and commissions to ensure that areas of expertise are covered in the membership requirements
- Looking at number of boards and commissions in Scottsdale as compared to peer cities
- Looking at boards or specific member categories that are difficult to recruit
- Other Topics?



Lane, Benjamin

From: notifications@cognitofrms.com on behalf of City of Scottsdale
<notifications@cognitofrms.com>
Sent: Monday, April 27, 2026 5:00 AM
To: Lane, Benjamin
Subject: City Council Public Written Comment Form - Jayne Brenna

⚠ External Email: Please use caution if opening links or attachments!

City of Scottsdale

Web Scottsdale City Council Meeting Written Comment Form

[Open Form](#)

Entry Details

Agenda Item

MEETING DATE 4/28/2026

WHICH AGENDA ITEM WOULD YOU LIKE TO COMMENT ON? WS. Public Comment

Name

FULL NAME Jayne Brenna

Contact Information

PHONE (602) 743-3183

EMAIL Jaynebrenna1@gmail.com

ADDRESS 8226 E Montecito Ave

CITY Scottsdale

Comment

COMMENT

Use of electronic devices during meetings- this should not be changed to allow the use of cell phones. Cell phones do not belong in these public meetings because:

1. Respect. It's rude to everyone else attending including other members, guest speakers, and citizens who are attending the meeting. You owe every person who stands up before you or that is watching the meeting your respect and attention. Not giving full attention to every matter shows disrespect to everyone else.
2. Transparency. Anything that pertains to any of the topics occurring during the meeting should be addressed openly and discussed openly. The council meeting must be professional. Members should be prepared to openly say or bring up anything they would be typing in a text message or looking at any other website. Focus should be 100% on the business of the meeting. Anything else should be addressed openly to the attendees.

Additionally I would request that the City Council consider these reasons and reconsider their recent actions that changed the Council rules to allow the members to use their personal devices during the open meetings.

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WHICH AGENDA ITEM WOULD YOU LIKE TO COMMENT ON? WS. Public Comment

Name

FULL NAME Jayne Brenna

Contact Information

PHONE (602) 743-3183

EMAIL Jaynebrenna1@gmail.com

ADDRESS 8226 E Montecito Ave

CITY Scottsdale

Comment

COMMENT

Proposal to add rules relating to commission voting procedures to require majority to pass. Makes sense!

Proposal to require City Council approval for changes to board or commission bylaws. While it gives the appearance that the commission or board is controlled by the City Council I do support the Council being fully aware and involved in any such changes such that any proposed change to a board or commission bylaw would already have the support of the council.