

CITY COUNCIL REPORT



Meeting Date: **January 13, 2026**
General Plan Element: **Community Involvement**
General Plan Goal: **Seek community-wide representation on issues**

ACTION

Audit Committee recommendation for Human Services Advisory Commission Sunset Review. Accept the Audit Committee's recommendation and authorize continuation of the Human Services Advisory Commission.

BACKGROUND

At its December 12, 2025 meeting, the Audit Committee voted unanimously (2-0) to recommend continuation of the Human Services Advisory Commission.

In September 2011, the City Council adopted Resolution No. 8823 establishing a Sunset Review process for its boards and commissions. This resolution directed the Audit Committee to develop a schedule for reviewing the City's boards and commissions to evaluate whether:

- a) The reviewed board or commission is serving its intended purpose;
- b) The purpose should be maintained or modified; and
- c) The purpose has been served or is no longer required.

Subsequently, the Audit Committee is to recommend to the Council whether to continue or terminate the reviewed board or commission.

The Audit Committee confirmed its review process and adopted the current Sunset Review schedule in May 2024, with the goal of reviewing each applicable board or commission once every three years. The adopted process requires the City Auditor to notify each board or commission and its staff liaison of the scheduled review. The City Auditor also collects background information on the board or commission, including its purpose as stated in City Code, its annual reports and other information as requested by the Audit Committee, Council or otherwise deemed relevant. Public comment may also be provided to the Audit Committee at the scheduled meeting, in written format, or through other means.

For the current review schedule, the Audit Committee has completed nine Sunset Reviews, as listed on page 2.

Board/Commission	Audit Committee Review Date	Board/Commission	Audit Committee Review Date
Building Advisory Board of Appeals	9/16/2024	Airport Advisory Commission	Jan-Mar 2026
Board of Adjustment	9/16/2024	Veterans Advisory Commission	Jan-Mar 2026
Environmental Advisory Commission	11/18/2024	Tourism Development Commission	Jan-Mar 2026
Historic Preservation Commission	4/11/2025	Parks & Recreation Commission	Jul-Sep 2026
Human Relations Commission	6/26/2025	McDowell Sonoran Preserve Commission	Jul-Sep 2026
Judicial Appointments Advisory Board	9/26/2025	Development Review Board	Jul-Sep 2027
Human Services Advisory Commission	12/12/2025	Planning Commission	Jan-Mar 2027
Transportation Commission	12/12/2025	Neighborhood Advisory Commission	Jan-Mar 2027
Paths & Trails Subcommittee (Transp Comm)	12/12/2025	Library Board	Jan-Mar 2027

ANALYSIS & ASSESSMENT

Policy Implications

As provided in Scottsdale Revised Code §2-279, the Human Services Advisory Commission’s purpose is to advise the City Council on improving the city’s existing human services; planning and development of human services to address Scottsdale citizens’ needs; coordinating private agencies, city services and other governmental agencies delivering human services in Scottsdale; providing opportunities for citizen involvement and participation in the city’s human services programs and activities; and other human services issues and matters as the City Council may direct.

Further, the commission shall review and make recommendations to the City Council on funding applications made by organizations seeking to provide housing and human services programs, activities, or services to benefit Scottsdale and its residents. Funding sources for which the commission is to review and provide recommendations include but are not limited to: Community Development Block Grant (CDBG), home investment partnerships program (HOME), Scottsdale Cares, Scottsdale Community Endowment Fund, Herbert R. Drinkwater Youth Services Fund, and the City’s General Fund.

Community Involvement

Continuation of this commission allows its members to serve as an advisory board to the City Council on the city’s human services programs. Further, this commission allows additional public participation from Scottsdale citizens and others through its regularly scheduled public meetings.

RESOURCE IMPACTS

Staffing, Workload Impact

If continuation is approved, existing city staff will continue supporting this commission in meeting its purpose. This support includes serving as staff liaison to schedule and coordinate commission meetings, presenting staff recommendations, maintaining commission records

and other such duties. Currently, Kira Peters, Human Services Director, provides support the Human Services Advisory Commission.

OPTIONS & STAFF RECOMMENDATION

Recommended Approach

Accept the Audit Committee's recommendation and authorize continuation of the Human Services Advisory Commission.

Description of Option B

Alternatively, the Council may choose to terminate or modify the purpose of this commission.

Proposed Next Steps

Staff will take any additional steps needed to enact the Council's action, including notifying the Human Services Advisory Commission of the approval or modification of the recommended action.

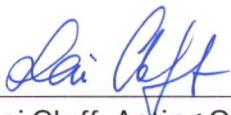
RESPONSIBLE DEPARTMENTS

City Auditor; Human Services Department

STAFF CONTACTS

Shelby Trimaloff, Executive Assistant to the City Auditor, STrimaloff@ScottsdaleAZ.gov
Mary Witkofski, Housing & Community Services Asst Manager, Interim Human Services Director MWitkofski@ScottsdaleAZ.gov

APPROVED BY



Lai Cluff, Acting City Auditor
(480) 312-7851, LCluff@ScottsdaleAZ.gov

1/2/2026

Date

ATTACHMENTS

1. Resolution No. 8823 (adopted September 13, 2011)
2. Audit Committee marked agenda for December 12, 2025, meeting
3. Human Services Advisory Commission Sunset Review meeting packet

RESOLUTION NO. 8823

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, ARIZONA, DIRECTING THE AUDIT COMMITTEE TO DEVELOP A SCHEDULE FOR THE PERIODIC REVIEW OF BOARDS AND COMMISSIONS AND AUTHORIZING THE AUDIT COMMITTEE TO REVIEW BOARDS AND COMMISSIONS PURSUANT TO THE ESTABLISHED SCHEDULE AND MAKE RECOMMENDATIONS TO THE COUNCIL REGARDING THE CONTINUATION OR TERMINATION OF THE BOARDS AND COMMISSIONS REVIEWED.

WHEREAS, pursuant to Ordinance Nos. 2236, 2304, 2480 and Division 6 of Chapter 2, Article III of the Scottsdale Revised Code, Section 2-118, the City Council established the Audit Committee to consult with the City Auditor regarding technical issues, to work to assure maximum coordination between the work of the City Auditor and the needs of the City Manager and other charter officers and to perform other duties as required or directed by the City Council; and

WHEREAS, the City Council desires to establish a schedule for the periodic review of the City's boards and commissions to determine whether the boards and commissions are meeting their intended purpose and whether to continue or terminate such boards and commissions;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Scottsdale, as follows:

Section 1. The City Council hereby authorizes and directs the Audit Committee to perform the following duties pertaining to the City's boards and commissions:

- a) Develop a schedule for reviewing the City's boards and commissions;
- b) Review the City's boards and commissions in accordance with the established schedule;
- c) Evaluate whether each board and commission reviewed is serving its intended purpose; whether the purpose of each board and commission should be maintained or modified; and whether the purpose of each board and commission has been served or is no longer required; and
- d) Submit to the City Council its recommendations regarding whether to continue or terminate each board and commission reviewed.

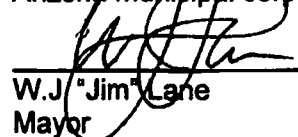
Section 2. Notwithstanding Section 1 of this Resolution, the City Council may terminate a board or commission at any time.

PASSED AND ADOPTED by the Mayor and Council of the City of Scottsdale this 13th
day of September, 2011.

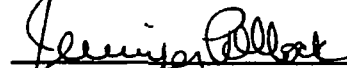
ATTEST:


Carolyn Jagger
City Clerk

CITY OF SCOTTSDALE, an
Arizona municipal corporation


W.J. "Jim" Lane
Mayor

APPROVED AS TO FORM:


Bruce Washburn
City Attorney
By: Jennifer Pollock
Assistant City Attorney

MARKED AGENDA

City of Scottsdale

AUDIT COMMITTEE

Regular Meeting – Notice and Agenda

3:00 PM, Friday, December 12, 2025

City Hall, Kiva Conference Room

3939 N. Drinkwater Blvd., Scottsdale, AZ 85251



Call to Order / Roll Call – 3:00PM

PRESENT - Councilwoman Maryann McAllen, Chair

PRESENT - Councilman Barry Graham (via video conference)

ABSENT - Councilwoman Solange Whitehead

One or more members of the Audit Committee may attend the meeting by telephone, video, or internet conferencing as allowed by ARS §38-431(4).

Public Comment – NO SPOKEN OR WRITTEN COMMENTS WERE PRESENTED.

Citizens may address the members of the Audit Committee during Public Comment regarding non-agendized items, and on agendized items when the item is presented. Arizona law prohibits the Audit Committee from discussing or taking action on an item that is not on the prepared agenda. Citizens may submit one Request to Speak card per meeting to City staff. Public testimony is limited to three (3) minutes per speaker. Written Comment cards can be submitted to City staff at any time for either agendized or non-agendized items.

1. Approval of Minutes

Regular Meeting – September 26, 2025Discussion and Action
COUNCILMAN GRAHAM MOVED FOR APPROVAL OF THE REGULAR MEETING MINUTES OF SEPTEMBER 26, 2025. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.

2. Human Services Advisory Committee Sunset ReviewDiscussion and Action

Presenter: Mel Merrill, Senior Auditor

COUNCILMAN GRAHAM MOVED TO RECOMMEND TO CITY COUNCIL TO CONTINUE THE HUMAN SERVICES ADVISORY COMMISSION. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.

3. Transportation Commission Sunset ReviewDiscussion and Action

Presenter: Mel Merrill, Senior Auditor

COUNCILMAN GRAHAM MOVED TO RECOMMEND TO CITY COUNCIL TO CONTINUE THE TRANSPORTATION COMMISSION. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.

4. Paths & Trails Subcommittee Sunset ReviewDiscussion and Action

Presenter: Mel Merrill, Senior Auditor

COUNCILMAN GRAHAM MOVED TO RECOMMEND TO CITY COUNCIL TO CONTINUE THE PATHS AND TRAILS SUBCOMMITTEE. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.

ATTACHMENT 2



Persons with a disability may request reasonable accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the City Auditor's Office at (480) 312-7756. Requests should be made 24-hours in advance, or as early as possible to allow arrangement time.

- 5. [Report No. 2601, FY 2024/25 External Financial and Compliance Audit](#)Discussion and Action
Presenters: Brittney Williams, Heinfeld Meech Audit Partner, and Lai Cluff, Acting City Auditor
COUNCILMAN GRAHAM MOVED TO RECOMMEND TO CITY COUNCIL TO APPROVE REPORT NO. 2601, FY 2024/25 EXTERNAL FINANCIAL AND COMPLIANCE AUDIT, AS SUBMITTED. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.

- 6. [Audit No. 2408, Procurement of Construction Services](#)Discussion and Action
Presenter: Travis Attkisson, Senior Auditor
COUNCILMAN GRAHAM MOVED TO ACCEPT AUDIT NO. 2408, PROCUREMENT OF CONSTRUCTION SERVICES, AS SUBMITTED. CHAIR MCALLEN SECONDED THE MOTION. MOTION APPROVED 2-0 WITH CHAIR MCALLEN AND COUNCILMAN GRAHAM VOTING IN THE AFFIRMATIVE.

- 7. [1Q FY 2025/26 Follow Up on Status of Audit Recommendations](#).....Presentation and Discussion
Presenter: Lai Cluff, Acting City Auditor

- 8. [City Auditor updates including status of FY 2025/26 Audit Plan](#) and
[Tentative Meeting Dates for 2026 Meetings](#)..... Information/Discussion
Presenter: Lai Cluff, Acting City Auditor

- 9. **Possible items for next meeting** Information/Discussion
Presenter: Lai Cluff, Acting City Auditor

Adjournment – 3:45PM



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CITY AUDITOR

7447 E. Indian School Rd, Suite 205
Scottsdale, AZ 85251

PHONE 480-312-7756
WEB ScottsdaleAZ.gov
INTEGRITY LINE 480-312-8348

To: Chair McAllen and Members of the Audit Committee
From: Lai Cluff, Acting City Auditor
Date: December 2, 2025
Re: Human Services Advisory Commission Sunset Review

The Human Services Advisory Commission's purpose as provided in Scottsdale Revised Code Sec. 2-279 is to advise the City Council on improving the city's existing human services; planning and development of human services to address Scottsdale citizens' needs; coordinating private agencies, city services and other governmental agencies delivering human services in Scottsdale; providing opportunities for citizen involvement and participation in the City's human services programs and activities; and other human services issues and matters as the Council may direct.

Further, the Human Services Advisory Commission shall review and make recommendations to the Council on funding applications made by organizations seeking to provide housing and human services programs, activities, or services to benefit Scottsdale and its residents. Funding sources for which the Commission is to review and provide recommendations include but are not limited to: Community Development Block Grants (CDBG), home investment partnerships program (HOME), Scottsdale Cares, Scottsdale Community Endowment Fund, Herbert R. Drinkwater Youth Services Fund, and the city general fund.

Attached are three of the Human Services Advisory Commission's most recent annual reports, covering calendar years 2024, 2023, and 2022. Also attached is supplementary information from the staff liaison related to the Commission.

ACTION:

As stated in Resolution No. 8823, the Audit Committee is to evaluate whether the board or commission being reviewed is serving its intended purpose; whether the board or commission purpose should be maintained or modified; and whether the purpose has been served or is no longer required.

Specifically, the Audit Committee is to recommend to the City Council whether to continue or terminate the board or commission.

ATTACHMENT 3

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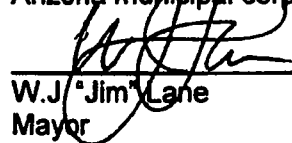
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day of September, 2011.

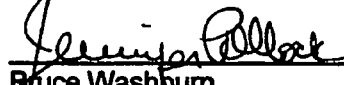
ATTEST:


Carolyn Jagger
City Clerk

CITY OF SCOTTSDALE, an
Arizona municipal corporation


W.J. "Jim" Lane
Mayor

APPROVED AS TO FORM:


Bruce Washburn
City Attorney
By: Jennifer Pollock
Assistant City Attorney



2024 Annual Report

Human Services Advisory Commission

Prepared by Kira Peters, Human Services Director 12/31/2024

Approved by the Human Services Advisory Commission 01/09/2025

Web Site Address: [City of Scottsdale - Human Services Commission](http://www.cityofscottsdale.gov/human-services-commission)

Number of Meetings Held: 16

Public Comments: 1

Major Topics of Discussion / Action Taken:

January 11, 2024

- Approved 2023 Annual Report
- FY 2024/2025 Budget Planning and Funding Sources Update
- City of Scottsdale Homeless Programs and Services Update

January 25, 2024

- Youth and Family Services Community Intervention Court Program Update
- FY 2024/2025 CDBG, Scottsdale Cares, General Funds, SRPMIC and Endowment Orientation: Funds, Funding Process and Proposal Review.

February 8, 2024

- A New Leaf Men's Homeless Shelter Program Update
- Tempe Community Action Agency (TCAA) Home Delivered Meals Program Update
- Scottsdale Community Partner's Emergency Rental and Mortgage Assistance Program Update
- Public Hearing: Solicit Public Testimony on FY 2024/2025 Community Development Block Grant Annual Action Plan and the Estimated City of Scottsdale Allocation of \$1,163,185 and HOME Investment Partnership allocation of \$355,614

February 22, 2024

- FY 2024/2025 Community Development Block Grant, Scottsdale Cares, General Funds, Endowment and Salt River Pima- Maricopa Indian Community funding applicant Question and Answer

March 14, 2024

- FY 2024/2025 Funding Allocation Informal Recommendations
- Director's Report

March 28, 2024

- Blue Zones Project Scottsdale
- FY 2024/2025 Community Development Block Grant (CDBG) Non – Public Services Funding
- FY 2024/2025 Community Development Block Grant (CDBG) Public Services Funding
- FY 2024/2025 General Fund Funding
- FY 2024/2025 Scottsdale Cares Funding
- FY 2024/2025 Salt River Pima-Maricopa Indian Community (SRP-MIC) Funding
- FY 2024/2025 Endowment Funding

April 25, 2024

- Paiute Neighborhood Center Update
- Homelessness Outreach & Community Education
- Including Recreation Programming at Vista Del Camino
- Annual Funding Allocation Process Review
- Director's Report

May 23, 2024

- Human Services Marketing Update
- Community Care Services Update
- Vista Del Camino Center Updates
- Director's Report

August 8, 2024

- Food Bank Expansion
- Human Services Strategic Planning Update
- Director's Report

August 29, 2024

- FY 2025/2026 Human Services Funding Process

September 12, 2024

- Election of Officers
- Bridge Housing Program Agreement Amendment Update
- Director's Report

September 26, 2024

- Camping in Public Places Code Amendment
- FY 22/23 HUD Consolidated Annual Performance Evaluation Report (CAPER)
- 2025-2029 Consolidated Action Plan Update
- Granite Reef Senior Center Congregate Meal Program Update

October 10, 2024

- Operation Fix-It Update
- International City/County Management Association (ICMA) Conference Update
- Director's Report

October 24, 2024

- Family Promise of Greater Phoenix, Emergency Shelter Program Update
- Jewish Family and Children's Services (JFCS) Program Update
- Central Arizona Shelter Services (CASS) Program Updates
- City of Scottsdale Shade and Tree Plan
- Community House Update
- Day Relief Centers Update

November 14, 2024

- Social Media Marketing Update
- Director's Report

December 12, 2024

- Housing Navigation Services Update
- Homeless Outreach and Navigation Services Update
- Director's Report

Member Attendance:

Member Name	Title	Present	Absent	Recused	Service Dates
Neal Shearer	Chair	10	0	0	From January to September
Neal Shearer	Commissioner	6	0	0	From September to December
Mary Jung	Vice Chair	15	1	0	From January to December
Roger Lurie	Commissioner	9	1	0	From January to September
Roger Lurie	Chair	6	0	0	From September to December
Jeff Jameson	Commissioner	12	4	0	From January to December
Patt Dodds	Commissioner	16	0	0	From January to December
Stuart Turgel	Commissioner	14	2	0	From January to December
Tricia Serlin	Commissioner	11	0	2	From January to September
Lee Cooley	Commissioner	5	0	0	From September to December

Note: Recusals should be accounted for and noted as per item

**Chair Neal Shearer Term ended in September and Commissioner Roger Lurie was elected new Chair.*

**Commissioner Tricia Serlin term ended September and was replaced by Commissioner Lee Cooley in September.*

Subcommittees: None

Ethics Training: Yes

Selected Officers: Yes, September 12, 2024

Reviewed Bylaws/City Code: No

Anticipated Key Issues:

- **Rent and Utility Assistance Process Improvements:** Improve the rent and utility assistance process to provide more timely support to qualified households in need.
- **Homelessness and Homelessness Prevention:** Continue to support the work as directed by city leadership associated with homelessness in Scottsdale.
 - Respond to Scottsdale requests. ScottsdaleEZ is the City's on-line reporting tool for the public to submit issues that they come across in the city that they are concerned about.
 - Assist Scottsdale community members that are at imminent risk of being homeless specifically families, seniors and veterans.
- **Focus on Senior Services:** Continue to work on enhancing Scottsdale Senior Services by focusing efforts on healthy food programs, dynamic recreation opportunities, broadening the Dementia Friendly initiative and providing access to case management through Senior Center Case Worker teams.
- **Food Bank Expansion Project:** Work to provide more effective and safe access to households that are food insecure will continue in 2025 as Human Services staff expand and optimize the main community food bank to the McKellips Warehouse location, while also providing limited emergency food bags through satellite locations at Vista del Camino, Granite Reef Senior Center, Via Linda Senior Center and Paiute Community Centers.

Future Significant Work Products:

- A significant work product in 2025 will be implementing year one of the recently completed Human Services Strategic Plan. This work will impact the high priority areas to:
 1. Increase awareness of the Human Services Department
 2. Develop and maintain a highly skilled, motivated and productive workforce
 3. Enhance and expand Senior Services programs and facilities
 4. Create a Volunteer Program specific to Scottsdale Human Services
 5. Strengthen collaborations with community partners to improve services to Scottsdale's vulnerable populations

Upcoming Opportunities, Challenges, or Outcomes:

- Strengthen the data organization, collection, and reporting practices within Human Services to effectively communicate the impact of its programs and services to the community.

Additional Comments/Recommendations: If the Board/Commission wishes to add additional comments or recommendation(s) to the City Council, it can go in this section.

The Human Services Advisory Commission commend the Human Services staff that work diligently to provide exceptional services for vulnerable populations and seniors, while also innovating with programs to minimize the impact of homelessness in our community. Under city leadership, a strategic planning initiative was undertaken with a questionnaire completed by 1,645 residents, along with offering 26 community focus groups. This initiative resulted in 5 high priority areas as addressed above in this report.

As commissioners, we continue to collaborate with city staff on many initiatives, including the key issues and work products identified above. We look forward to 2025 being a year to further innovate and address needs of our community to reduce the risks associated with vulnerable persons.



2023 Annual Report

Human Services Advisory Commission

Prepared by Mary Witkofski, Community Assistance Manager 12/21/2023

Approved by Human Services Advisory Commission 01/11/2024

Web Site Address: <https://www.scottsdaleaz.gov/boards/human-services-commission>

Number of Meetings Held: 14

Public Comments: 1

Major Topics of Discussion / Action Taken:

January 26, 2023

- Approved 2022 Annual Report
- Five-Year Consolidated Plan Update
- FY 2023/2024 CDBG, Scottsdale Cares, SRPMIC and Endowment Funds Orientation
- Vista Del Camino Social Services Update

February 9, 2023

- Public Hearing 2023/2024 Community Development Block Grant Annual Action Plan
- FY 2023/2024 Scottsdale Cares Videos Presentations, Reviews and Applicant Question and Answer

February 23, 2023

- FY 2023/2024 Scottsdale Cares Video Presentation for Aid for Adoption for Special Kids, Review and Applicant Question and Answer
- FY 2023/2024 Community Development Block Grant, HOME, SRPMIC and Endowment Funds Video Presentations, Application Questions and Answers
- Landlord Engagement Initiative Update

March 9, 2023

- Work Study: FY 2023/2024 Funding Allocation Discussion

March 9, 2023

- Regular Meeting:
 - Public Hearing Community Development Block Grant Annual Action Plan and HOME Investment Partnership
 - Human Services Funding Priorities and Core Programming
 - Approved FY 2023/2024 Informal Funding Recommendation

March 23, 2023

- Approved FY 2023/2024 Community Development Block Grant Non-Public Services Funding Allocation
- Approved FY 2023/2024 Community Development Block Grant Public Services Funding Allocation
- Approved FY 2023/2024 Endowment Funding Allocation
- Approved FY 2023/2024 Scottsdale Cares Funding Allocation
- Approved FY 2023/2024 HOME Investment Partnership Program Funding Allocation

April 13, 2023

- Approved FY 2023/2024 Salt River Pima Maricopa Indian Community Funding Allocation
- Presentation from Andrew Sweeney on 2021 American Community Survey
- Brick by Brick and Operation Fix-It Updates

April 27, 2023

- Youth and Family Services Programming Update and Opioid Settlement Funds
- Annual Funding Process Evaluation
- Human Services Director's Report

May 11, 2023

- Human Services Special Programs and Special Event Updates
- Summer Break Discussion
- Scottsdale Agency Tours

September 14, 2023

- Election of Chairperson – Neal Shearer
- Election of Vice Chair- Mary Jung
- Paiute Neighborhood Center Update
- Paiute Neighborhood Center Capital Improvement Projects
- Human Services Director's Report

September 28, 2023

- Brick by Brick and Operation Fix It Update
- FY 2022-2023 HUD Consolidated Annual Performance Evaluation Report
- FY 2024-2025 Human Services Funding Process Update

October 12, 2023

- Youth and Family Services Opioid Fund Settlement Update
- FY 2024/2025 Community Development Block Grant Set Aside
- Human Services Public Meetings and Communication Strategies

October 26, 2023

- Vista Del Camino Updates
- Housing Rehabilitation Programs Updates

November 19, 2023

- Social Services Update at Granite Reef and Via Linda Senior Centers
- Public Hearing First Substantial Amendment to FY 2023/2024 Annual Action Plan
- Approved FY 2024/2025 Community Development Block Grant Set Aside Request

Member Attendance:

Member Name	Title	Present	Absent	Recused	Service Dates
Neal Shearer	Chair	13	1	0	From January to December
Mary Jung	Commissioner	8	1	0	From January to August
Mary Jung	Vice-Chair	5	0	0	From September to December
Jeff Jameson	Commissioner	12	2	0	From January to December
Patrick Dodds	Commissioner	13	1	0	From January to December
Stuart Turgel	Commissioner	14	0	0	From January to December
Tricia Serlin	Vice-Chair	9	0	0	From January to August
Tricia Serlin	Commissioner	5	0	0	From September to December

Roger Lurie	Commissioner	14	0	0	From January to December
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Subcommittees: None

Ethics Training: Yes, January 2023

Selected Officers: Yes, September 14, 2023.

Reviewed Bylaws/City Code: No

Anticipated Key Issues:

- Recruitment for Human Services Director
- Sustain critical human services with potential funding shortfalls
- Coordinating with internal departments and community organizations on human services and programs

Future Significant Work Products:

- Consolidated Action Plan 2025-2030
- Residence at Paiute
- Human Services Five-Year Strategic Plan

Upcoming Opportunities, Challenges, or Outcomes:

- Enhance the Scottsdale Cares Program through a rebranding initiative with a focus on increasing donation levels
- Enhance marketing of Human Services programs and services
- Sponsorship Packages Campaign for events at the Scottsdale Senior Centers
- Tenant Based Rental Assistance Program
- Intergovernmental Agreement with Maricopa County Public Health to address post COVID education and social isolation of the elderly update from the Senior Centers
- Arizona Department of Housing, Homeless Shelter Services Funding for Homeless Outreach Team, and Bridge Housing
- Use of Opioid Settlement Funds
- Mental Health Matters Arizona Collaboration
- Internal Advisory Task Force on Substance Use in Community and effects on Human Services
- Development of Anti-Substance Abuse Youth Coalition
- Combatting Adolescent Mental Health and Collaboration with Scottsdale Unified School District
- Returning to pre-pandemic funding levels at Vista Del Camino for Emergency Rental Assistance.
- Exploring opportunities to return programming and activities to the Paiute Neighborhood Center
- Enhancing partnerships and volunteer opportunities with Operation Fix It

Additional Comments/Recommendations: If the Board/Commission wishes to add additional comments or recommendation(s) to the City Council, it can go in this section.



2022 Annual Report

Human Services Advisory Commission Annual Report

Prepared by Greg Bestgen, Human Services Director on January 10, 2023

Approved by the Human Services Advisory Commission 01/26/2023

Web Site Address: www.ScottsdaleAZ.gov/boards/human-services-commission

Number of Meetings Held: 15

Public Comments: 1

Major Topics of Discussion / Action Taken:

January 27, 2022

- Approved 2021 Annual Report
- Scottsdale City Court Program Updates
- FY 2022/2023 CDBG, Scottsdale Cares, General Funds, Endowment Funds Orientation

February 10, 2022

- FY 2022/2023 CDBG and General Funds Proposal Video Presentations, Reviews, and Applicant Question and Answer

February 24, 2022

- FY 2022/2023 Scottsdale Cares and Endowment Funds Proposals Video Presentations
- FY 2022/2023 Scottsdale Cares and Endowment Funds Application Question and Answer Session

March 10, 2022

- Regular Meeting: Approved FY 2022/2023 Funding Allocation (Informal recommendations)
- Study Session: FY 2022/2023 Funding Allocation Discussion

March 24, 2022

- Approved FY 2022/20223 General Funds/ Salt River Pima – Maricopa Indian Community (SRPMIC) Funding Allocation
- Approved CDBG, Scottsdale Cares, General Funds/Salt River Pima – Maricopa Community (SRPMIC), Endowment Applications Funding

April 28, 2022

- Election of Chairperson – Neal Shearer
- Election of Vice-Chair – Tricia Serlin
- Senior Services Update
- Paiute Neighborhood Center Update

May 26, 2022

- Approved FY 2022/2023 Funding Allocation for Scottsdale Cares, General Funds, and Salt River Pima – Maricopa Community (SRPMIC) Amended Recommendations
- FY 2022/2023 Annual Funding Review
- Homeless Outreach Services Update

August 11, 2022

- Bloomberg Harvard Presentation

September 8, 2022

- Election of Officers – Neal Shearer – Chair and Tricia Serlin – Vice-Chair
- Special Programs and Special Events Update
- FY 2021/2022 HUD Consolidated Annual Performance Evaluation Report (CAPER)

September 22,2022

- Approved Human Services Funding Priorities for FY 2023/2024
- FY 2023/2024 Recommended Changes to the Human Services Funding Process

October 13,2022

- Introduction to Neighborly Software at Community Assistance Office
- Brick by Brick Program Update

October 27,2022

- Open Meeting Law and Conflict of Interest Refresher Training
- Youth and Family Behavioral Health Services Program Update

November 10, 2022

- Scottsdale Cares Marketing Plan

December 8,2022

- Human Services Yearend Summary
- Approved FY 2023/2024 Community Development Block Grant (CDBG) Set Aside Requests
- Paiute Neighborhood Center Updates

Member Attendance:

Member Name	Title	Present	Absent	Recused	Service Dates
Raoul Zubia	Chair *	6	0	0	January - March
Neal Shearer	Chair*	15	0	0	January - December
Emily Reilly	Vice Chair*	4	1	0	January - March
Tricia Serlin	Vice-Chair*	15	0	0	January - December
Roger Lurie	Commissioner	14	1	0	January - December
Jeff Jameson	Commissioner	12	3	0	January - December
Patrick Dodds	Commissioner*	7	1	0	May - December
Mary Jung	Commissioner*	8	0	0	May - December
Stuart Turgel	Commissioner*	7	1	0	May - December
Jayne Hubbard	Commissioner*	5	0	0	January - March

Note:

**Chair Raoul Zubia resigned in March and was replaced by Neal Shearer in April*

**Vice-Chair Emily Reilly resigned and was replaced by Tricia Serlin in April*

**Commissioner Jayne Hubbard resigned in March*

Subcommittees: None

Ethics Training: Yes – October 2022

Selected Officers: Yes – September 2022

Reviewed Bylaws/City Code: No

Anticipated Key Issues:

- Looking for supportive services funding for temporary hotel and day relief centers
- Rebuilding/retooling Operation Fix It programs (now in human services dept.)
- Funding for homeless outreach efforts is critical to sustaining progress to date
- Coordinating with internal departments on human services programs and services

Future Significant Work Products:

Human Services Advisory Commission Annual Report

- IGA with Maricopa County for Vista Del Camino
- Funding Opportunities with Maricopa County for non-congregate shelter and affordable housing
- Budget and Fund Source Overview
- Maricopa County Fellow coordinating community needs assessment with Maricopa County
- Coordination to utilize Opioid Settlement Funds coming to Scottsdale
- White Paper for Mayor and Council on Homeless Outreach Programs and Services
- Craft communication plan to bolster Scottsdale Cares and human services donations
- Submit Human Services budget and funding priorities FY 2023/2024
- Complete white paper for city leadership on Human Services programs and services FY 2023/2024

Upcoming Opportunities, Challenges, or Outcomes:

- Educating city leaders and wider community on need for homeless outreach efforts and funding
- Brick by Brick partnering with several Schools of Architecture: ASU, Univ. of Washington, School of Architecture (formerly with the Frank Wright Foundation)
- Partnership between Scottsdale Community College and Brick by Brick
- Partnerships with Tribal Communities and Brick by Brick Program
- Partnering with Brick Layers and Allied Craft Workers Local #3 with Brick by Brick
- Partnering with Faith Communities
- Expanding Volunteer Efforts in Operation Fix-It, Brick by Brick, Special Programs, etc.
- Participation in Regional Education Campaign to promote affordable housing and awareness of persons experiencing homelessness

Additional Comments/Recommendations:

Report Approved on: January 26, 2023

The Scottsdale Human Services Advisory Commission respectfully submits this report to update the City Council on our recent activities, ongoing impact, and strategic direction to better serve vulnerable populations across our city.

Commission Overview

The Human Services Advisory Commission advises city staff and leadership on critical areas of human services, including:

- Senior Services
- Home Delivered Meals
- Homeless Outreach and Prevention
- Community Centers (Paiute and Vista Del Camino)
- Career Center
- Food Bank
- Day Relief Services
- Opioid Settlement Funds
- Intervention Court
- Family Resource Center
- Housing and Community Assistance

We are unique among city commissions in that we also serve as the Housing Agency Governing Board, fulfilling a federal requirement to oversee HUD sponsored Housing Choice Vouchers (HCVs).

Current Needs and Community Impact

The needs of Scottsdale's vulnerable populations remain significant. Our community currently supports approximately 540 families through HUD Housing Choice Vouchers, with a waiting list of at least two years—a clear indicator of the urgent need for more affordable housing options especially for our senior and disabled residents.

Scottsdale Cares funding this year supported 436 unduplicated individuals with vital services including:

- Homelessness prevention and outreach (addressed through the Community Development Block Grant)
- Youth and family support and crisis case management
- Emergency rental and legal assistance
- Services for individuals with intellectual disabilities, autism, and those who are neurodivergent

With general fund support, we've ensured oversight and delivery of:

- 125 brown bag meals per month to seniors
- Counseling and referral services for 75 low-income seniors
- Emergency shelter for victims of domestic violence
- Transportation services for homebound seniors

These services are essential in promoting stability, health, and well-being among Scottsdale's most at-risk residents.

Strategic Partnerships and Leadership

The Commission has worked collaboratively with city staff to develop and begin implementing a strategic human services plan. This includes deep engagement with non-profit and faith-based partners to enhance service delivery citywide.

We also reviewed, prioritized, and made formal recommendations on the allocation of public funding through Scottsdale Cares, CDBG, General Funds, SRPMIC, and Endowment funds. Notably, Scottsdale Cares has raised over \$5 million over the past 30 years, a testament to our community's commitment to supporting local human service needs.

Future Focus Areas

As we look ahead, the Commission has identified the following strategic priorities:

- **Strengthen partnerships** between the city, non-profits, and faith-based organizations
 - **Oversee implementation** of the city's human services strategic plan
 - **Advocate for increased support** and contributions to Scottsdale Cares
 - **Raise public awareness** around the challenges faced by vulnerable groups—especially seniors and veterans
 - **Continue to champion the needs** of underserved populations through advocacy and accountability
-

Conclusion

The Scottsdale Human Services Advisory Commission remains steadfast in its commitment to ensuring all residents have access to the support and services they need. We thank the City Council for your ongoing support and partnership, and we look forward to continuing our work together to build a more equitable, inclusive, and compassionate Scottsdale.

Respectfully submitted,
Roger Lurie, Chair
Scottsdale Human Services Advisory Commission
Housing Agency Governing Board