

CITY COUNCIL REPORT



Meeting Date: 03/05/2024
Charter Provision: *Provide for the orderly government and administration of the affairs of the City*
Objective: *Chief Fiscal Officer Designation*

ACTION

Designate the City Treasurer as City of Scottsdale's Chief Fiscal Officer for the Fiscal Year 2024/25 Annual Expenditure Limitation Report.

Adopt Resolution No. 13053 designating the Chief Fiscal Officer for officially submitting the Fiscal Year 2024/25 Expenditure Limitation Report to the Arizona Auditor General.

BACKGROUND

Arizona Revised Statutes (A.R.S.) § 41-1279.07(E) requires that the governing body of each county, city, town, and community college district annually provide to the Auditor General by July 31 the name of the Chief Fiscal Officer (CFO) the governing body has designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf. The statute also requires that the governing body notify the Auditor General of any changes of individuals designated to file the required reports that occur midyear, which requires an updated, signed resolution.

The Auditor General provides a resolution template for cities, towns, counties, and community college district governing bodies to use to satisfy this obligation. City Council must adopt this resolution annually and when any changes occur midyear, designating the CFO to submit that fiscal year's AELR. The signed resolution must then be submitted to the Auditor General's Office.

Adopting Resolution No. 13053 will designate Sonia Andrews, City Treasurer/Chief Financial Officer, as the City's CFO for purposes of submitting the fiscal year 2024/25 AELR to the Arizona Auditor General's Office on the City Council's behalf.

ANALYSIS & ASSESSMENT

A.R.S. § 41-1279.07 requires cities and towns to submit an AELR, an accountants' report on the AELR, and audited financial statements to the Auditor General by March 31st after the end of the fiscal year being reported.

A.R.S. § 41-1279.07(E) requires a city's or town's governing body (city or town council) to designate a chief fiscal officer to officially submit the AELR on the governing body's behalf by July 31st of the fiscal year being reported.

Action Taken Approved on Consent

If a new CFO is appointed midyear, cities and towns must submit an updated, signed resolution approved by its council designating the Chief Fiscal Officer.

OPTIONS & STAFF RECOMMENDATION

Staff recommends Council adopt Resolution No. 13053 designating Sonia Andrews, the City Treasurer/Chief Financial Officer, as the City's Chief Fiscal Officer for officially submitting the Fiscal Year 2024/2025 Expenditure Limitation Report to the Arizona Auditor General.

RESPONSIBLE DEPARTMENT(S)

City Treasurer's Division

STAFF CONTACT(S)

Sarah Delgado, Accounting Manager, (480) 312-7188, sdelgado@scottsdaleaz.gov

APPROVED BY

Sonia Andrews

Sonia Andrews, City Treasurer
(480) 312-2364, SAndrews@ScottsdaleAZ.gov

2/13/24 16:03 MST

Date

Jim Thompson

Jim Thompson, City Manager
(480) 312-2811, JThompson@ScottsdaleAZ.gov

2/14/24 07:43 MST

Date

ATTACHMENTS

1. Resolution No. 13053

RESOLUTION NO. 13053

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, ARIZONA, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2024/25 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL.

WHEREAS, A.R.S. § 41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf;

WHEREAS, the City of Scottsdale (City) Mayor and Council (Council) desires to designate Sonia Andrews, the City Treasurer/Chief Financial Officer, as the City's Chief Fiscal Officer for purposes of submitting the fiscal year 2024/25 AELR to the Arizona Auditor General's Office;

WHEREAS, entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR; and

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCOTTSDALE, ARIZONA, as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Sonia Andrews, the City Treasurer/Chief Financial Officer, is hereby designated as the City's Chief Fiscal Officer for purposes of submitting the fiscal year 2024/25 AELR to the Arizona Auditor General's Office on the governing body's behalf.

PASSED AND ADOPTED by the Council of the City of Scottsdale, Arizona, this 5th day of March, 2024.

CITY OF SCOTTSDALE, an Arizona
municipal corporation

ATTEST:

Ben Lane, City Clerk

David D. Ortega, Mayor

APPROVED AS TO FORM:



Sherry R. Scott, City Attorney

By: Kimberly Campbell, Senior Assistant City Attorney