

CITY COUNCIL REPORT



Meeting Date: May 14, 2024
 General Plan Element: ***Community Mobility***
 General Plan Goal: ***Promote Regional diversity and connectivity of mobility choices***

ACTION

One-Year Contract Extensions for Civil Infrastructure On-Call Inspection Services. Adopt Resolution 13113 authorizing Contracts 2020-090-COS-A3 with Consultant Engineering, Inc. and 2020-102-COS-A3 with Tristar Engineering and Management, Inc. for one-year contract extensions for on-call infrastructure inspection services, increasing the annual contract term amount from \$500,000 to \$1,500,000 per contract, and modifying the hourly rates for Consultant Engineering, Inc. and Tristar Engineering and Management in accordance with the price adjustment terms in the original contracts.

BACKGROUND

The purpose of this action is to authorize the third of three possible option years allowed under the terms of the City's currently active on-call infrastructure inspection services contracts with Consultant Engineering, Inc. and Tristar Engineering and Management, Inc.

The original contracts were for two years, with the option to extend for up to three additional one-year periods, upon satisfactory completion of the inspection services. The use of these types of contracts allows the City to engage the services of the most qualified inspection firm to provide annual services for civil infrastructure construction inspection services for capital improvement projects citywide, on an as-needed basis. These services are to be utilized to supplement existing inspections staff, if and when needed.

ANALYSIS AND ASSESMENT

Community Involvement

Staff will continue to use the same community involvement and notification procedures for job orders issued under this contract.

Community involvement for each individual work order will be coordinated with the sponsoring Division as construction progresses.

RESOURCE IMPACTS

Available funding

Authorization of these contracts commits no funding. Funding for each job order will be provided by the individual CIP project associated with the scope of the task and will be encumbered once negotiations are completed.

Staffing, Workload Impact

The contract administrator, responsible for enforcing all contract provisions, will be Melanie Gibson, Project Coordinator in the Capital Project Management Department of the Public Works Division. Existing Capital Project Management staff will coordinate the inspection work with support from the sponsoring Division.

Future Budget Implications

Combined cost for all projects administered under these contracts will not exceed \$1,500,000 annually per contract. There is no additional operating budget required as a result of these contracts.

OPTIONS & STAFF RECOMMENDATION

Recommended Approach

Adopt Resolution 13113 authorizing Contracts 2020-090-COS-A3 with Consultant Engineering, Inc. and 2020-102-COS-A3 with Tristar Engineering and Management, Inc. for one-year contract extensions for on-call infrastructure inspection services, increasing the annual contract term amount from \$500,000 to \$1,500,000 per contract, and modifying the hourly rates for Consultant Engineering, Inc. and Tristar Engineering and Management, Inc. in accordance with the price adjustment terms in the original contracts.

Proposed Next Steps:

Following approval of the two (2) on-call contract modifications, individual projects identified for execution will be awarded under the terms of the contracts.

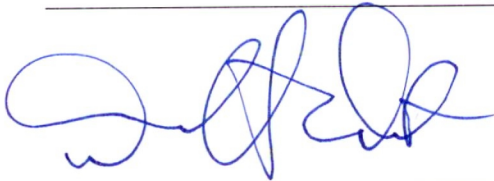
RESPONSIBLE DEPARTMENT(S)

Public Works Division, Capital Project Management

STAFF CONTACT (S)

Melanie Gibson, Project Coordinator, mgibson@scottsdaleaz.gov , (480) 312-7649

APPROVED BY



Daniel J. Worth, Director, Public Works Division
(480) 312-5555, dworth@scottsdaleaz.gov

4-26-24

Date

ATTACHMENTS

1. Resolution 13113
2. Contract 2020-090-COS-A3
3. Contract 2020-102-COS-A3

RESOLUTION NO. 13113

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING THE MAYOR TO EXECUTE CONTRACT NO. 2020-090-COS-A3 WITH CONSULTANT ENGINEERING, INC. AND CONTRACT NO. 2020-102-COS-A3 WITH TRISTAR ENGINEERING AND MANAGEMENT, INC., EACH FOR A ONE-YEAR TIME EXTENSION WITH AN ANNUAL CONTRACT TERM IN AN AMOUNT NOT TO EXCEED \$1,500,000 FOR ON-CALL INSPECTION SERVICES.

WHEREAS, the City desires to extend the Contracts for On-Call Inspection Services on an as-needed basis; and

WHEREAS, these extensions are for the third of three (3) possible one-year extensions, after the completion of the original two-year terms; and

WHEREAS, Consultant Engineering, Inc. and Tristar Engineering and Management, Inc. are qualified to continue to render the services desired by the City,

BE IT RESOLVED by the Council of the City of Scottsdale as follows:

Section 1. The Mayor of the City of Scottsdale is authorized and directed to execute Contract No. 2020-090-COS-A3 between the City and Consultant Engineering, Inc. and Contract No. 2020-102-COS-A3 between the City and Tristar Engineering and Management, Inc., each for a one-year time extension with an annual contract term in an amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) for each individual and separate contract for professional services to provide inspection services on an "as needed" basis at various project locations throughout the City of Scottsdale, and each modifying the respective hourly rates for Consultant Engineering, Inc. and Tristar Engineering and Management, Inc., in accordance with the price adjustment terms in their respective contracts.

PASSED AND ADOPTED by the City Council of the City of Scottsdale this ____ day of _____ 2024.

CITY OF SCOTTSDALE
an Arizona municipal corporation

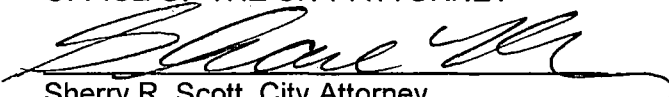
ATTEST:

Ben Lane, City Clerk

David D. Ortega, Mayor

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY



Sherry R. Scott, City Attorney

By: Shane C. Morrison, Assistant City Attorney

**CITY OF SCOTTSDALE
MODIFICATION TO ON-CALL INSPECTION SERVICES CONTRACT**

THIS CONTRACT MODIFICATION is made and entered into this 14th day of May 2024, between the City of Scottsdale, an Arizona municipal corporation, ("the City") and Consultant Engineering, Inc., an Arizona corporation, ("the Engineer"), amending the Contract dated June 16, 2020, between the City and the Engineer.

RECITALS:

The Mayor of the City of Scottsdale is authorized and empowered by provisions of the City Charter to execute Contracts and Contract Modifications; and

Four (4) years of the authorized five (5) years under this Contract have been used and the City desires to extend by one (1) year, the term of the original On-Call Inspection Services Contract No. 2020-090-COS for On-Call Inspection Services in accordance with the terms of the original contract; and

The City and the Engineer mutually agree to extend and modify the Contract.

IN CONSIDERATION of the mutual promises and obligations of the Contract, the parties agree as follows:

1.0 EXTENSION:

In accordance with Article 3.2, *TERM OF CONTRACT*, this contract is extended for an additional one (1) year period, commencing on May 14, 2024.

2.0 MODIFICATIONS:

Article 2.1, *FEE SCHEDULE*, is AMENDED to read as follows:

The fee for individual projects performed under this contract will be negotiated on a project-by-project basis as work orders. The amount to be paid to the Engineer under this contract for all work orders shall not exceed \$1,500,000 per contract term. The work orders shall be negotiated using the hourly rates shown in the attached Exhibit A.1, which hereby replaces Exhibit A to the original contract, and billed on a time and materials basis. No lump sum fee proposals will be allowed.

OTHER CONTRACT PROVISIONS:

All provisions of the original Contract not modified above shall remain in full force and effect as previously stated.

[END OF CONTRACT-signatures on next page]

THE CITY OF SCOTTSDALE, by its Mayor and City Clerk have subscribed their names
this ____ day of _____ 2024.

AUTHORIZATION

ENGINEER:
CONSULTANT ENGINEERING, INC.,
An Arizona corporation

CITY OF SCOTTSDALE, an Arizona
municipal corporation

By: _____

By: _____
David D. Ortega, Mayor

Print Name/ Title: _____

ATTEST:

RECOMMENDED:

By: _____
Ben Lane, City Clerk

By: _____
Melanie Gibson, City Contract Administrator

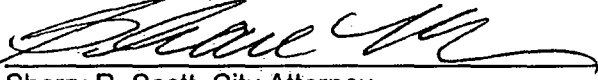
CITY OF SCOTTSDALE REVIEW:

By: _____
Alison Tymkiw, City Engineer

By: _____
George Woods, Risk Management

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY


Sherry R. Scott, City Attorney
By: Shane C. Morrison, Assistant City Attorney



CITY OF SCOTTSDALE

ENGINEERING SERVICES: ANNUAL CIVIL INFRASTRUCTURE INSPECTION SERVICES

Firm: Consultant Engineering, Inc.

Description: Construction Management and Inspection

Contract 2020-090-COS-A2

CEI Contract Number: 850.00

CLASSIFICATION	CURRENT APPROVED RATE	CURRENT APPROVED OT RATE	COLA 5%	PROPOSED HOURLY RATE	PROPOSED OT RATE
Resident Engineer, PE	\$180.00	\$180.00	\$9.00	\$189.00	\$189.00
Project Supervisor/Chief Inspector	\$128.00	\$192.00	\$6.40	\$134.40	\$201.60
Sr. Construction Inspector	\$117.00	\$175.50	\$5.85	\$122.85	\$184.28
Lead Construction Inspector	\$108.00	\$162.00	\$5.40	\$113.40	\$170.10
Construction Inspector	\$98.00	\$147.00	\$4.90	\$102.90	\$154.35
Construction Intern	\$72.00	\$108.00	\$3.60	\$75.60	\$113.40
Electrical / ITS Inspector Specialist	\$120.00	\$180.00	\$6.00	\$126.00	\$189.00
Construction Landscape Specialist	\$125.00	\$187.50	\$6.25	\$131.25	\$196.88
Field Testing Technician	\$110.00	\$165.00	\$5.50	\$115.50	\$173.25
Document Control Specialist	\$100.00	\$150.00	\$5.00	\$105.00	\$157.50
Construction Office Technician	\$85.00	\$127.50	\$4.25	\$89.25	\$133.88
Scheduler	\$150.00	\$225.00	\$7.50	\$157.50	\$236.25
Estimator	\$150.00	\$225.00	\$7.50	\$157.50	\$236.25
Registered Land Surveyor	\$135.00	\$202.50	\$6.75	\$141.75	\$212.63
Senior RE/Project Manager - new classification				\$250.00	\$250.00

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RECITALS:

The Mayor of the City of Scottsdale is authorized and empowered by provisions of the City Charter to execute Contracts and Contract Modifications; and

Four (4) years of the authorized five (5) years under this Contract have been used and the City desires to extend by one (1) year, the term of the original On-Call Inspection Services Contract No. 2020-102-COS for On-Call Inspection Services in accordance with the terms of the original contract; and

The City and the Engineer mutually agree to extend and modify the Contract.

IN CONSIDERATION of the mutual promises and obligations of the Contract, the parties agree as follows:

1.0 EXTENSION:

In accordance with Article 3.2, *TERM OF CONTRACT*, this contract is extended for an additional one (1) year period, commencing on May 14, 2024.

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[END OF CONTRACT-signatures on next page]

THE CITY OF SCOTTSDALE, by its Mayor and City Clerk have subscribed their names
this ____ day of _____ 2024.

AUTHORIZATION

ENGINEER:
TRISTAR ENGINEERING AND
MANAGEMENT, INC., an Arizona corporation

CITY OF SCOTTSDALE, an Arizona
municipal corporation

By: _____

By: _____
David D. Ortega, Mayor

Print Name/ Title: _____

ATTEST:

RECOMMENDED:

By: _____
Ben Lane, City Clerk

By: _____
Melanie Gibson, City Contract Administrator

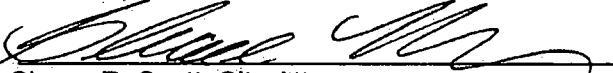
CITY OF SCOTTSDALE REVIEW:

By: _____
Alison Tymkiw, City Engineer

By: _____
George Woods, Risk Management

APPROVED AS TO FORM:

OFFICE OF THE CITY ATTORNEY


Sherry R. Scott, City Attorney
By: Shane C. Morrison, Assistant City Attorney



April 18, 2024

City of Scottsdale
Solicitation No. 20SQ015, Annual Civil Infrastructure Inspection Services

RATE SHEET: Tristar Engineering and Management, Inc.

<u>CLASSIFICATION</u>	<u>RATE (per hour)</u>
Project Administrator:	\$ 117.00
Field Inspector:	\$ 115.00
Senior Inspector:	\$ 130.00
Project Supervisor:	\$155.00
Registered Landscape Architect:	\$ 148.00
Resident Engineer:	\$ 199.00

NOTE: Rates include all other direct costs including a company-owned and safety-outfitted vehicle suitable for construction projects, laptop computer and cell phone.

Phoenix Office
10625 N. 25th Avenue
Suite 103
Phoenix, AZ 85029

Chandler Office
135 E. Chilton Drive
Suite 201
Chandler, AZ 85225

Gilbert Office
175 S. Hamilton Place
Bldg. 6, Suite 113
Gilbert, AZ 85233

Tucson Office
3161 E. 47th Street
Tucson, AZ 85713

Mailing Address: PO Box 35278, Phoenix, AZ 85069-5278
Tel: (602) 288-5594 Fax: (602) 288-5592