



Special Event Application

7/22/2022

Simple

106-SE-2022

Event Information

Event Name NOTRE DAME PREPARATORY CULINARY FESTIVAL

Event Location 9701 E BELL RD

Event URL NDPSAINTS.ORG/CULINARYFEST

Event Description NOTRE DAME PREP'S ANNUAL FALL EVENT FEATURES CULINARY TASTINGS FROM YOUR FAVORITE VALLEY RESTAURANTS, HOSTED BEER & WINE, SILENT AUCTION AND RAFFLES.

Event Dates

Event Dates (1)	Start Date	End Date	Participant Attendance	Other Attendance
	SAT 11/12/2022 6:00 PM	SAT 11/12/2022 10:00 PM	400	12

Setup Date FRI 11/11/2022 10:00 AM - 07:00 PM

Teardown Date SUN 11/13/2022 8:00 AM - 12:00 PM

Applicant Information

Applicant NOTRE DAME PREP

Applicant Address 9701 E. BELL RD.

Applicant City SCOTTSDALE, AZ 85260

Applicant Name HEATHER WEURDING

Title ASSISTANT DIRECTOR OF EVENTS

Phone (480) 634-8284 Email HWEURDING@NDPSAINTS.ORG

On-Site Contact HEATHER WEURDING

Title ASSISTANT DIRECTOR OF EVENTS

Phone (480) 326-0961 Email HWEURDING@NDPSAINTS.ORG

Applicant Experience THIS WILL BE MY SIXTH YEAR OF PLANNING THIS EVENT.

Prior Events

Has this event been produced before? YES

Is this an annual event? YES Previous Years : 14

Are there any changes from previous years? NO

Event Elements

Elements ENTERTAINMENT

Description GUESTS WILL ENJOY CULINARY TASTINGS FROM VALLEY RESTAURANTS AS WELL AS HOSTED BEER & WINE.

Event Equipment

Stages NO Tables, Chairs, Furniture YES

Generators NO Inflatables NO



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Portable Bars	YES QTY: 1	Amplified Sound	NO
Speakers	NO	Temporary Restrooms	NO
Fencing	NO	BBQ Grills or Propane Use	NO
Lighting	YES	Tents/Canopies	YES
		10' x 10' QTY: 19	

Vendor Sales

Retail Merchandise	NO	Food And Non-Alcoholic Beverages	YES QTY: 16
Food Trucks	NO	Alcohol	YES QTY: 1
Services	NO	APPLICATION FOR : SPECIAL EVENT LIQUOR LICENSE	
		ORGANIZATION NAME : NOTRE DAME PREPARATORY ROMAN CATHOLIC HIGH SCHOOL	

Signage Plan

On-Site Signs? YES QTY: 10 TYPE: BANNER

Off-Premise Signs? NO

Signage Plan Description:

EACH RESTAURANT HAS A BANNER ON ITS ASSIGNED TENT.

Parking Plan

City parking lot	NO	City parking garage	NO
On-street parking	NO	On-site parking	YES
Off-site parking	NO	Shuttle service from off-site parking areas	NO
Valet service	NO	Rider Provider	NO

Parking Plan Description

GUESTS WILL PARK ON NOTRE DAME PREP PROPERTY.

Entertainment - Amplification/Sound Plan

Entertainment

Sound Monitoring

Time and type of outside sound and sound check times



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Plan for sound monitoring, containment, and mitigation

Police/Security

Security Personnel

Inhouse Security NO

Hired Security YES Estimated Number : 5
Company Name : ANTEBELLUM
Contact : KIM VILIBORGH
Phone : (480) 634-8200

Off Duty Police NO

Scottsdale Fire Department and Medical Standby Services

Fire Department Permit Required NO

Medical Standby YES Estimated Number : 1
Contact : FIRST AID STATION WITH NURSE - HEATHER WEURDING

Fire Apparatus/Personnel Standby Required NO

Application Authorization

WARRANTY: Applicant warrants that the information provided in this application is true and accurate to the best of Applicant's knowledge and belief.

INDEMNIFICATION: To the fullest extent allowed by law, the Applicant agrees to defend, indemnify and hold harmless the City, its officers, officials, representatives, agents, employees and volunteers from and against all allegations, demands, proceedings, suits, actions, claims, damages, losses, expenses, including but not limited to, attorney fees, court costs, the cost of appellate proceedings, and all claim adjusting and handling expenses, arising from or related to any acts or omissions of the permit holder or its agents, contractors and subcontractors related to the Special Event including any claims, damages, or losses resulting from the City's or its employees' or agents' negligence.

The Applicant's signature below authorizes a City representative to inspect a special event on City or private property at any time, including setup.

AUTHORITY: For special events on public property, the Applicant warrants:

I am the permittee or an authorized agent of the permittee with authority to legally bind the permittee (an agent may sign only if the event is on private property) and agree to the conditions of this permit.

☒ Signature of Applicant - must be the same person listed on application.

Printed Name HEATHER WEURDING

Date 7/22/2022

Title of Applicant ASSISTANT DIRECTOR OF EVENTS



9701 E. Bell Rd.

Scottsdale, AZ 85255



