



Special Event Application

9/7/2022

STANDARD

143-SE-2022

Event Information

Event Name VANGUARD GIVES BACK 5K
Event Location 14321 N NORTHSIGHT BL
Event URL
Event Description THIS IS THE KICKOFF EVENT TO VANGUARD'S CHARITABLE GIVING CAMPAIGN FOR EMPLOYEES

Event Dates

Event Dates (1)	Start Date	End Date	Participant Attendance	Other Attendance
	SAT 10/8/2022 7:00 AM	SAT 10/8/2022 8:30 AM	300	20

Setup Date SAT 10/8/2022 5:00 AM - 06:30 AM

Teardown Date SAT 10/8/2022 8:00 AM - 09:00 AM

Applicant Information

Applicant THE VANGUARD GROUP
Applicant Address 14321 N NORTHSIGHT BLVE
Applicant City SCOTTSDALE, AZ 85260
Applicant Name JOHN MARKLE
Title CO-CHAIR VANGUARD GIVES BACK 5K
Phone (480) 720-1188 Email JOHN_MARKLE@VANGUARD.COM
On-Site Contact MIKE REARDON
Title COMMITTEE MEMBER
Phone (602) 696-9522 Email MIKE_REARDON@VANGUARD.COM

Applicant Experience JOHN MARKLE IS A NEW CO-CHAIR FOR THE EVENT. MIKE REARDON HAS BEEN INVOLVED WITH THIS EVENT SINCE IT STARTED IN 2016 THROUGH THE LAST OCCURRENCE IN 2019. MIKE HAS 14 YEARS OF EVENT EXPERIENCE.

Prior Events

Has this event been produced before? YES

Is this an annual event? YES Previous Years : 4

Are there any changes from previous years? YES ROUTE IS NOW CONTAINED FULLY ON CAMPUS AND THE ADJACENT LANE CLOSURE IS MUCH LESS THAN THE PREVIOUS YEARS.

Event Elements

Elements CIVIC, EDUCATIONAL, ENTERTAINMENT, RECREATIONAL
Description THE EVENT THEME REVOLVES AROUND VANGUARD'S SIGNATURE CHARITABLE INITIATIVE, THE VANGUARD STRONG START FOR KIDS PROGRAM, WHICH PROVIDES FUNDING, VOLUNTEER TIME AND TALENT FOR THE BENEFIT OF CHILDREN GROWING UP IN POVERTY IN THE PHOENIX METRO AREA. PARTICIPANTS LEARN ABOUT THE CHARITABLE FOCUS AND CAN ALSO PARTICIPATE IN THE RUN, AND FOR NON-RUNNERS, YOGA NEAR THE START/FINISH AREA.



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Event Equipment

Stages	NO	Tables, Chairs, Furniture	YES
Generators	NO	Inflatables	YES QTY: 1
Portable Bars	NO	Amplified Sound	YES
Speakers	YES QTY: 1-2	Temporary Restrooms	YES QTY: 3
Fencing	NO	BBQ Grills or Propane Use	NO
Lighting	NO	Tents/Canopies	YES
		10' x 10' QTY: 3	

Vendor Sales

Retail Merchandise	NO	Food And Non-Alcoholic Beverages	NO
Food Trucks	NO	Alcohol	NO
Services	NO		

Signage Plan

On-Site Signs? YES QTY: 5 TYPE: PORTABLE (A-FRAME- SITS ON TOP OF GROUND)

Off-Premise Signs? NO

Signage Plan Description:

INFLATABLE ARCH AT START/FINISH. NO SIGNS ON THE PERIMETER SIDEWALKS OR STREETS. ON CAMPUS PORTABLE SIGNS AS NEEDED TO DIRECT PARTICIPANTS AROUND THE COURSE.

Parking Plan

City parking lot	NO	City parking garage	NO
On-street parking	NO	On-site parking	YES
Off-site parking	NO	Shuttle service from off-site parking areas	NO
Valet service	NO	Rider Provider	NO

Parking Plan Description

IN THE MAIN PARKING GARAGE AS NOTED ON THE MAP. STAFF WILL CONTROL TRAFFIC ON CAMPUS IF ANY ATTENDEE ARRIVES LATE OR NEEDS TO LEAVE EARLY WHILE THE ROUTE ON CAMPUS IS STILL ACTIVE.

Entertainment - Amplification/Sound Plan

Entertainment

PRE-RECORDED MUSIC, DJ, SPEAKER/ANNOUNCER

Sound Monitoring

Name : MIKE REARDON



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Company : VANGUARD EMPLOYEE
Phone Number : (602) 696-9522

Time and type of outside sound and sound check times

PRE-RECORDED MUSIC AND ANNOUNCEMENTS STARTING NO EARLIER THAN 6:30 AM FOR REGISTRATION;
ANNOUNCEMENT AT START AT 7:00 AM; BACKGROUND MUSIC DURING EVENT; AND AWARDS AT 8:00 AM.

Plan for sound monitoring, containment, and mitigation

EVENT STAFF WILL ENSURE THE SOUND LEVEL IS APPROPRIATE FOR THE IMMEDIATE AREA (START/FINISH) AND DOES NOT TRAVEL BEYOND THE VANGUARD CAMPUS.

Police/Security

Security Personnel

Inhouse Security YES Estimated Number : 5

Hired Security NO

Off Duty Police YES Estimated Number : 1 Scottsdale Police : YES Other Agency : NO

Scottsdale Fire Department and Medical Standby Services

Fire Department Permit Required NO

Medical Standby NO

Fire Apparatus/Personnel Standby Required NO

- There are no cross promotions with local businesses, however, we are highlighting the local charities this event benefits. This event is the kickoff to Vanguard's Charitable Giving campaign and employees and family members will be in attendance. It is not open to the public.
- The event takes place at our three locations in the US— Pennsylvania, North Carolina, and Arizona. Our attendees will mostly be from our Arizona location.
- The City of Scottsdale and the Scottsdale Police Department are highlighted in our internal event communications.
- The event encourages our crew to give back to the local community through service, spirit of teamwork, and charitable contributions.
- There is no fee for attendees and no cost for the energy drinks and snacks given out at the event. No external vendors will be at the event.

Application Authorization

WARRANTY: Applicant warrants that the information provided in this application is true and accurate to the best of Applicant's knowledge and belief.

INDEMNIFICATION: To the fullest extent allowed by law, the Applicant agrees to defend, indemnify and hold harmless the City, its officers, officials, representatives, agents, employees and volunteers from and against all allegations, demands, proceedings, suits, actions, claims, damages, losses, expenses, including but not limited to, attorney fees, court costs, the cost of appellate proceedings, and all claim adjusting and handling expenses, arising from or related to any acts or omissions of the permit holder or its agents, contractors and subcontractors related to the Special Event including any claims, damages, or losses resulting from the City's or its employees' or agents' negligence.

The Applicant's signature below authorizes a City representative to inspect a special event on City or private property at any time, including setup.

AUTHORITY: For special events on public property, the Applicant warrants:

I am the permittee or an authorized agent of the permittee with authority to legally bind the permittee (an agent may sign only if the event is on private property) and agree to the conditions of this permit.

☒ Signature of Applicant - must be the same person listed on application.

Printed Name JOHN MARKLE

Date 9/7/2022

Title of Applicant CO-CHAIR OF VANGUARD GIVES BACK 5K COMMITTEE



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Portable Toilets
and Handwash Station

EZ Ups

Water
Station

Start/Finish
Inflatable Arch

DJ Table and
2 Speakers



E RAINTREE DR

E RAINTREE DR

E Evans Rd

N 84th St

N 87th St

PIMAACC

101

PIMAACC

N 87th St

N Northlight Blvd

P

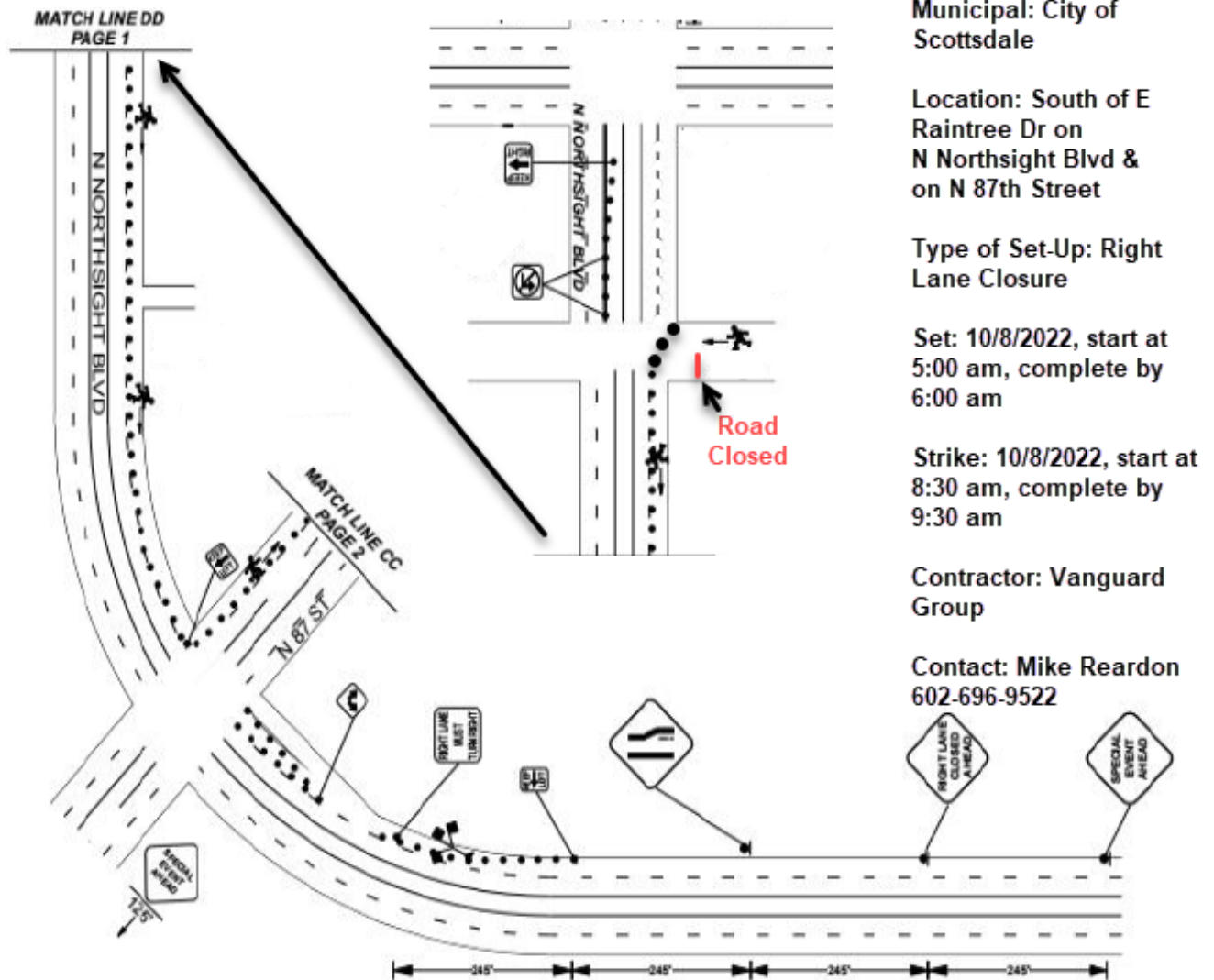


Traffic Control Plan to be provide by ProEM

ProEM has the following notes to complete the 2022 TCP and it is currently under development

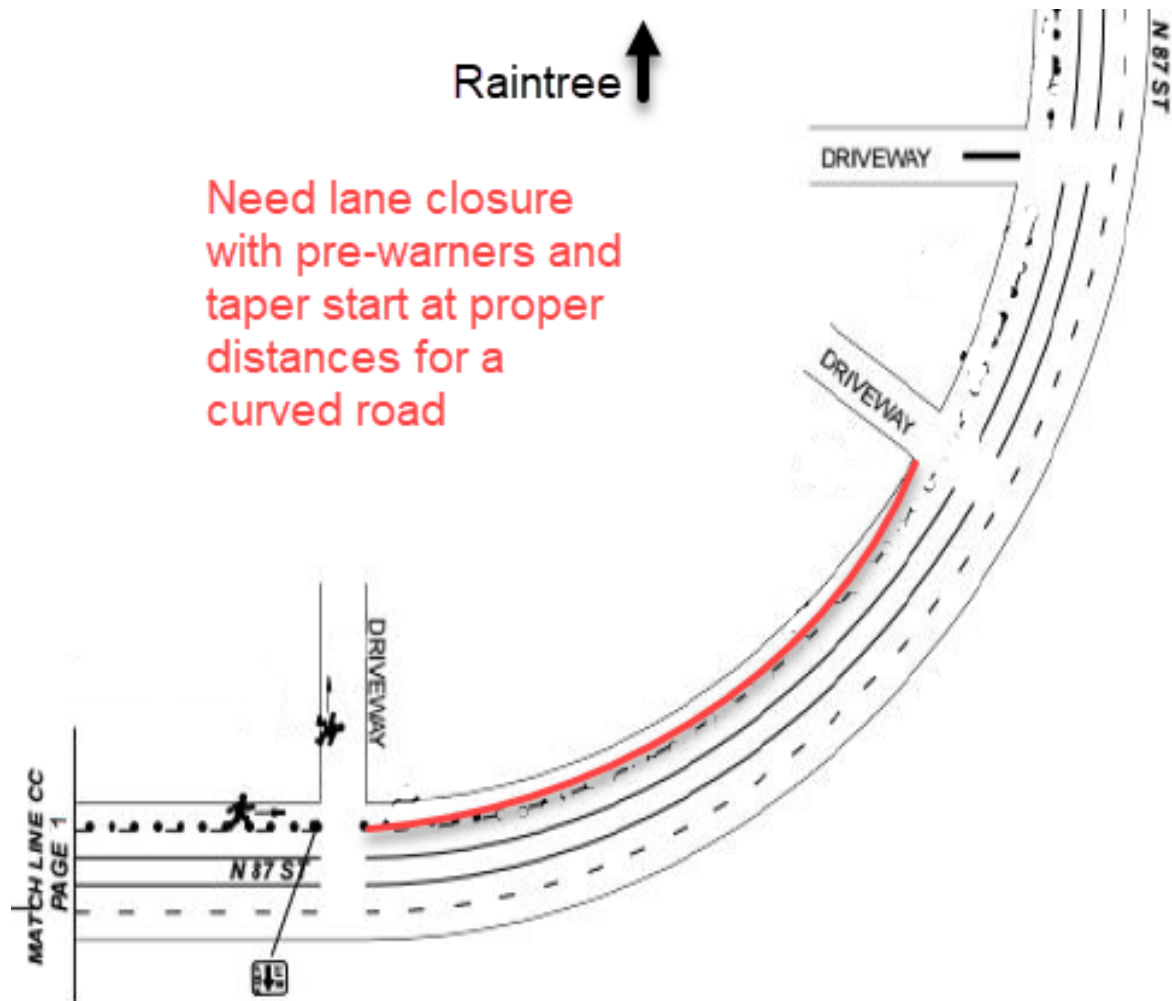
The 2022 TCP will be provided to the COS in the very near future

ProEM contact: Christie Christian, 602-329-8383



Raintree ↑

Need lane closure
with pre-warners and
taper start at proper
distances for a
curved road





CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
08/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Central, Inc.
Philadelphia PA Office
100 North 18th Street
15th Floor
Philadelphia PA 19103 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): 800-363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED
The Vanguard Group, Inc.
Attn: Corporate Insurance
100 Vanguard Boulevard
Malvern PA 19355 USA

INSURER A: Hartford Fire Insurance Co. 19682
INSURER B:
INSURER C:
INSURER D:
INSURER E:
INSURER F:

COVERAGES

CERTIFICATE NUMBER: 570095079698

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			39CS65002	01/01/2022	01/01/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			39 AB S65001	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	N/A	39WNS65000	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH E.L. EACH ACCIDENT \$2,000,000 E.L. DISEASE-EA EMPLOYEE \$2,000,000 E.L. DISEASE-POLICY LIMIT \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Event: Vanguard Gives Back 5K - Scottsdale, Arizona, October 8, 2022. City of Scottsdale is included as Additional Insured in accordance with the policy provisions of the General and Automobile Liability policies. Host Liquor coverages included in the General Liability policy.

CERTIFICATE HOLDER

CANCELLATION

City of Scottsdale
7447 E. Indian School Rd., Suite 100
Scottsdale AZ 85251 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Central, Inc.

Holder Identifier :

570095079698

Certificate No :

Vanguard Gives Back 5K

Scottsdale, Arizona

Release and Waiver of Liability and Indemnification Agreement

In consideration of being permitted to participate in the Vanguard Gives Back 5K, I, _____, hereby release, waive, discharge and covenant not to sue The Vanguard Group, Inc., its affiliates, officers, agents and employees and the City of Scottsdale Arizona ("**Releasees**") from any and all liability, claims, demands, actions and causes of action of any kind or nature arising out of or related to any loss, damage or injury, including death, that I or any of my property may sustain resulting from my participation in or in any way connected with my participation in such activity, regardless of whether such loss is caused by the negligence of the Releasees and regardless of whether such liability arises in tort, contract, strict liability or otherwise.

I understand that participation in this activity involves an inherent risk of personal injury and even death, and I hereby elect to voluntarily participate in said activity, knowing that the activity may be hazardous to me and my property. I understand that The Vanguard Group, Inc. does not require me to participate in this activity. I assume full responsibility for any risks of loss, property damage or personal injury, including death, that I or my property may sustain as a result of being engaged in such activity, whether caused by the negligence of the Releasees or otherwise, including as a result of negligent rescue operations. I hereby acknowledge that I know of no medical reason why I should not participate in this activity.

I further covenant and agree to indemnify and hold harmless the Releasees from any loss, liability, damage or costs, including attorneys' fees and court costs, they may incur arising out of or related to my participation in the activity, whether caused by the negligence of the Releasees or otherwise, including as a result of negligent rescue operations.

It is my express intent that this Release and Waiver of Liability and Indemnification Agreement ("**Release**") bind my family members, spouse, heirs, assigns, personal representatives and anyone else entitled to act on my behalf to the extent they act on my behalf, and is deemed as a release, waiver, discharge and covenant not to sue the Releasees.

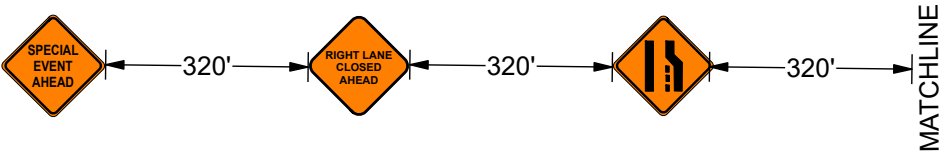
I further covenant and agree that this Release shall be construed in accordance with the laws of the State of Arizona. Any portion of this Release deemed unlawful or unenforceable is severable and shall be stricken without any effect on the enforceability of the Release as a whole to the full extent authorized by law.

I have read and fully understand this Release as set forth above and understand that I have given up substantial rights by signing it. I certify that I have reached the age of majority, have signed under my own free will and am suffering under no legal disabilities.

[NAME]

[PRINT NAME]

[DATE]

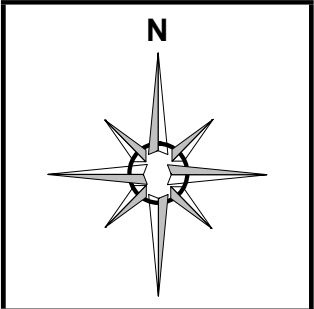


Author: Adrian Lizarraga **Project:** Vanguard 5K 2022 Plan 1 **Contractor:** -Vanguard
Jurisdiction: -Scottsdale **Permit #:** - **Start Date:** -10/08/2022
End Date: -10/08/2022 **Time:** -0500-0900 **Contact:** -Mike Reardon
Contact Number: -(602) 696-9522 **Contact Email:** -mikereardon@vanguard.com **Job:** -
P.O. #: - **CSR:** -Adrian Lizarraga

Comments:
Traffic Control Plan is not to scale



Legend	
	Cone
	Sign Stand
	Type I Barricade







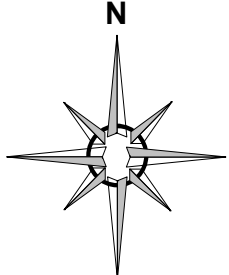


CITY of SCOTTSDALE APPROVAL

Field Engineering

Traffic Engineering



	<div><div>Author: Adrian Lizarraga Project: Vanguard 5K 2022 PLAN 2 Contractor: -Vanguard</div><div>Jurisdiction: -Scottsdale Permit #: - Start Date: -10/08/2022</div><div>End Date: -10/08/2022 Time: -0500-0900 Contact: -Mike Reardon</div><div>Contact Number: -(602) 696-9522 Contact Email: -mikereardon@vanguard.com Job: -</div><div>P.O. #: - CSR: -Adrian Lizarraga</div></div> <div>Comments: Traffic Control Plan is not to scale</div>	<div><div>SPEED LIMIT</div><div>40</div><div>POSTED SPEED</div></div>	<div>Legend</div> <div><div> Cone</div><div> Sign Stand</div><div> Type I Barricade</div></div>	<div><div>N</div></div> <div>imagery and map data ©2022, Google</div>
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Author: Adrian Lizarraga **Project:** Vanguard 5K 2022 PLAN 3 **Contractor:** -Vanguard
Jurisdiction: -Scottsdale **Permit #:** - **Start Date:** -10/08/2022
End Date: -10/08/2022 **Time:** -0500-0900 **Contact:** -Mike Reardon
Contact Number: -(602) 696-9522 **Contact Email:** -mikereardon@vanguard.com **Job:** -
P.O. #: - **CSR:** -Adrian Lizarraga

Comments:
Traffic Control Plan is not to scale



POSTED
SPEED

Legend

- Cone
- Sign Stand
- Type I Barricade

