



# Special Event Application

11/7/2024

Simple

168-SE-2024

## Event Information

Event Name SCOTTSDALE PRIVATE EVENT VENUES  
Event Location 7350 E EVANS RD STE 100  
Event URL SPEVEVENTS.COM  
Event Description HOLIDAY PARTY

## Event Dates

Event Dates (1)	Start Date	End Date	Participant Attendance	Other Attendance
	SAT 12/14/2024 6:00 PM	SAT 12/14/2024 10:00 PM	140	10

Setup Date SAT 12/14/2024 2:00 PM - 06:00 PM

Teardown Date SAT 12/14/2024 10:00 PM - 01:00 AM

## Applicant Information

Applicant SCOTTSDALE PRIVATE EVENT VENUES LLC

Applicant Address 7350 E EVANS ROAD BOX 6

Applicant City SCOTTSDALE, AZ 85260

Applicant Name KAREN MAY

Title EVENT PLANNER

Phone (602) 296-8000

Email KAREN@SPEVEVENTS.COM

On-Site Contact BETSY STEELE

Title EVENT PLANNER

Phone (480) 862-3903

Email BETSYJSTEELE@GMAIL.COM

Applicant Experience MY PASSION AND EXPERTISE ARE CREATING IMPRESSIVE, EXPERIENTIAL EVENTS. WITH OVER 35 YEARS OF EXPERIENCE IN THE EVENT, HOSPITALITY, AND NON-PROFIT INDUSTRY

## Prior Events

Has this event been produced before? YES

Is this an annual event? YES Previous Years : 3

Are there any changes from previous years? NO

## Event Elements

Elements RECREATIONAL

Description COMPANY HOLIDAY PARTY NETWORKING

## Event Equipment

Stages NO Tables, Chairs, Furniture YES

Generators NO Inflatables NO



# Special Event Application

11/7/2024

Simple

168-SE-2024

Portable Bars	YES	QTY: 2	Amplified Sound	NO	
Speakers	YES	QTY: 1-2	Temporary Restrooms	YES	QTY: 2
Fencing	YES	HEIGHT: 4	TYPE: METAL	BBQ Grills or Propane Use	NO
Lighting	YES		Tents/Canopies	NO	

## Vendor Sales

Retail Merchandise	NO	Food And Non-Alcoholic Beverages	NO	
Food Trucks	YES	QTY: 2	Alcohol	NO
Services	NO			

## Signage Plan

On-Site Signs? NO

Off-Premise Signs? NO

Signage Plan Description:

## Parking Plan

City parking lot	NO	City parking garage	NO
On-street parking	NO	On-site parking	YES
Off-site parking	NO	Shuttle service from off-site parking areas	NO
Valet service	NO	Rider Provider	NO

Parking Plan Description

WE HAVE 155 OF OUR OWN PARKING SPACES.

## Entertainment - Amplification/Sound Plan

Entertainment

DJ

Sound Monitoring

Name : BETSY STEELE  
Company : SCOTTSDALE PRIVATE EVENT VENUES  
Phone Number : (602) 296-8000

Time and type of outside sound and sound check times

6PM TO 10PM DJ TO BE INSIDE THE HANGAR

Plan for sound monitoring, containment, and mitigation



# Special Event Application

11/7/2024

Simple

168-SE-2024

SMALL SOUND SYSTEM THESE ARE ACCOUNTANTS AT THEIR OWN HOLIDAY PARTY

## Police/Security

### Security Personnel

Inhouse Security    YES    Estimated Number : 5

Hired Security    YES    Estimated Number : 2  
Company Name : AEGIS  
Contact : BOB FRINTNER  
Phone : (530) 227-4450

Off Duty Police    NO

## Scottsdale Fire Department and Medical Standby Services

Fire Department Permit Required    NO

Medical Standby    NO

Fire Apparatus/Personnel Standby Required    NO

## Application Authorization

**WARRANTY:** Applicant warrants that the information provided in this application is true and accurate to the best of Applicant's knowledge and belief.

**INDEMNIFICATION:** To the fullest extent allowed by law, the Applicant agrees to defend, indemnify and hold harmless the City, its officers, officials, representatives, agents, employees and volunteers from and against all allegations, demands, proceedings, suits, actions, claims, damages, losses, expenses, including but not limited to, attorney fees, court costs, the cost of appellate proceedings, and all claim adjusting and handling expenses, arising from or related to any acts or omissions of the permit holder or its agents, contractors and subcontractors related to the Special Event including any claims, damages, or losses resulting from the City's or its employees' or agents' negligence.

The Applicant's signature below authorizes a City representative to inspect a special event on City or private property at any time, including setup.

**AUTHORITY:** For special events on public property, the Applicant warrants:

I am the permittee or an authorized agent of the permittee with authority to legally bind the permittee (an agent may sign only if the event is on private property) and agree to the conditions of this permit.

☒ Signature of Applicant - must be the same person listed on application.

Printed Name    KAREN L. MAY

Date    11/7/2024

Title of Applicant    EVENT PLANNER

14506

Hangar

4' Fencing

4' Fencing 50' off runway

restrooms

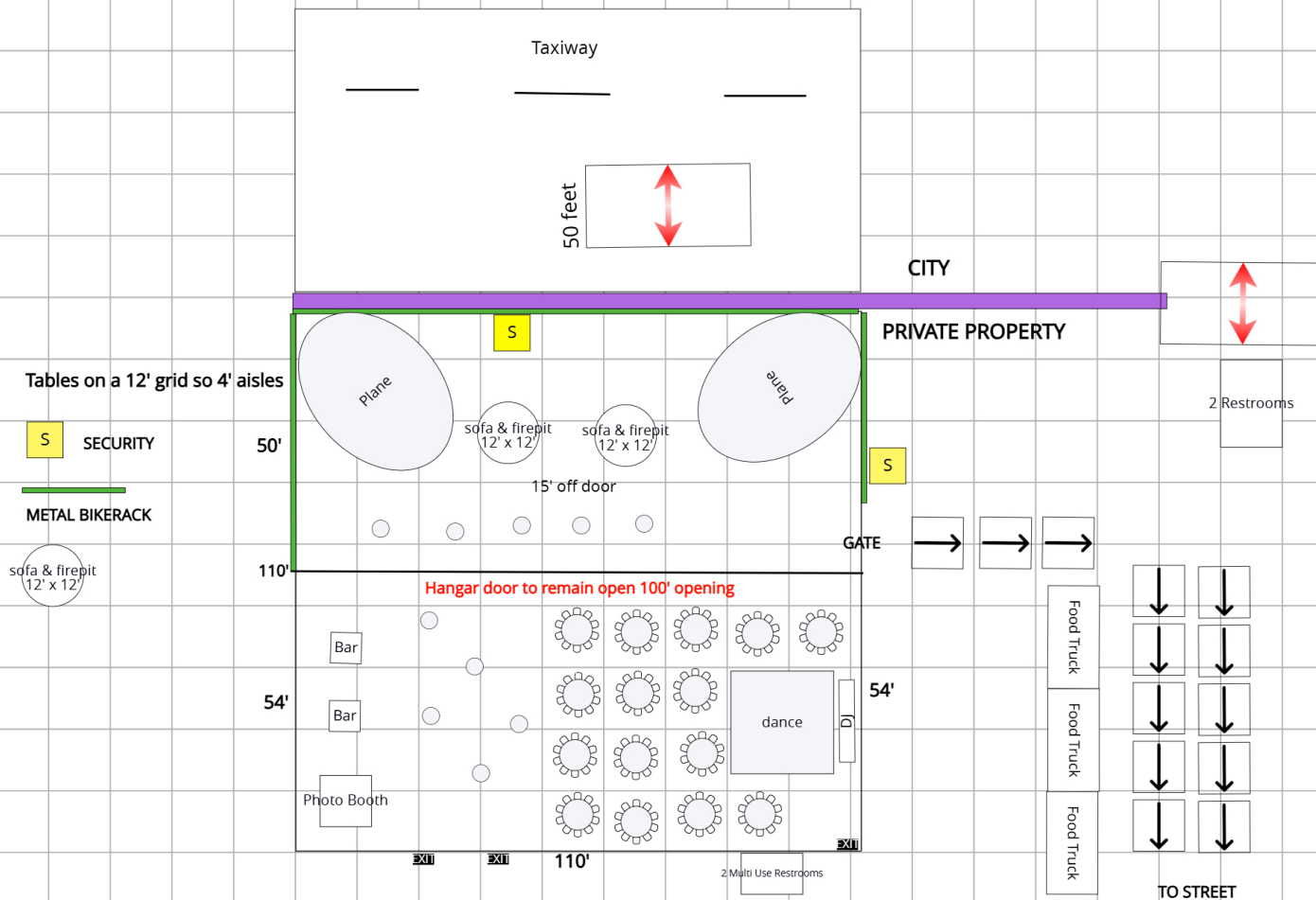
4' Fencing

Food Trucks

To Street

restrooms





To Whom It May Concern,

I approve Karen May to pull permits for 7350 E Evans Rd hangar. I am the owner Gabe Lakatosh The Evans Business Complex LLC. If anyone has any questions please call 213-999-2611.

Thank you  
Gabe Lakatosh