



Special Event Application

12/16/2023

Standard

187-SE-2023

Explain any anticipated regional, national, or international attendance.

NONE

Is Scottsdale promoted in the special event marketing? NO

Explain how the community benefits from the event from a civic or cultural perspective.

BRINGING THE PEOPLE OF GLOBE TO EXPERIENCE SCOTTSDALE

Does your event require a paid fee for participants and/or spectators? NO

Event Equipment

Stages	NO	Tables, Chairs, Furniture	YES
Generators	NO	Inflatables	NO
Portable Bars	NO	Amplified Sound	NO
Speakers	NO	Temporary Restrooms	NO
	no amplified sound /bluetooth speaker/playlists		
Fencing	NO	BBQ Grills or Propane Use	NO
Lighting	NO	Tents/Canopies	YES
		10' x 10' QTY: 3	

Vendor Sales

Retail Merchandise	NO	Food And Non-Alcoholic Beverages	NO
Food Trucks	NO	Alcohol	NO
Services	NO		

Signage Plan

On-Site Signs? YES QTY: 3 TYPE: BANNER

Off-Premise Signs? NO

Signage Plan Description:

HUNG IN TENT

Parking Plan

City parking lot	NO	City parking garage	NO
On-street parking	YES	On-site parking	NO
Off-site parking	NO	Shuttle service from off-site parking areas	NO
Valet service	NO	Rider Provider	NO



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Parking Plan Description

SURROUNDING PARKING AREAS AND ALLEY

Street Use

Street or Alley Use

Street Closure : NO

Public Parking Use

Parking Closure : YES

Parking Name : 4216 N BROWN AVE

Closure Dates : 2/23/2024 11:00:00 AM - 2/25/2024 4:00:00 PM

Sidewalk Use

Sidewalk Closure : NO

Barricade Company

Entertainment - Amplification/Sound Plan

Entertainment

Sound Monitoring

Time and type of outside sound and sound check times

Plan for sound monitoring, containment, and mitigation

Police/Security

Security Personnel

Inhouse Security YES Estimated Number : 5

Hired Security NO

Off Duty Police NO

Scottsdale Fire Department and Medical Standby Services

Fire Department Permit Required NO

Medical Standby NO

Fire Apparatus/Personnel Standby Required NO

Insurance



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Insurance: Event activities on City/public property must be covered by insurance that protects the event sponsor/applicant and the City of Scottsdale. Various types and levels of liability insurance are required depending on the event. The required coverage and limits will be at the discretion of the Risk Management Division depending on the size and scope of the event. It is recommended that you submit your application and receive a determination on coverage and amounts before purchasing insurance coverage. Please refer to the Special Events Users Guide for more detailed information.

The following is a general guideline of the minimum limits that will be required:

Commercial General Liability Insurance coverage is required for all events with minimum limits of \$1,000,000 Each Occurrence, \$2,000,000 Products & Completed Operations Aggregates, \$2,000,000 General Aggregate. Liquor Liability Insurance of \$1,000,000 to \$5,000,000 Per Occurrence is required for any event where liquor is being served.

All Insurance must endorse the City of Scottsdale as an Additional Insured. A separate insurance addendum with additional insurance requirements may be added to this application and become part of this contract.

I have a race event and have submitted a copy of the participant waiver that includes waiving liability against the city of Scottsdale and holding the city of Scottsdale harmless? NO

I have included a copy of the insurance certificate showing appropriate limits and coverages as required and naming City of Scottsdale as additional insured? YES

Application Authorization

WARRANTY: Applicant warrants that the information provided in this application is true and accurate to the best of Applicant's knowledge and belief.

INDEMNIFICATION: To the fullest extent allowed by law, the Applicant agrees to defend, indemnify and hold harmless the City, its officers, officials, representatives, agents, employees and volunteers from and against all allegations, demands, proceedings, suits, actions, claims, damages, losses, expenses, including but not limited to, attorney fees, court costs, the cost of appellate proceedings, and all claim adjusting and handling expenses, arising from or related to any acts or omissions of the permit holder or its agents, contractors and subcontractors related to the Special Event including any claims, damages, or losses resulting from the City's or its employees' or agents' negligence.

The Applicant's signature below authorizes a City representative to inspect a special event on City or private property at any time, including setup.

AUTHORITY: For special events on public property, the Applicant warrants:

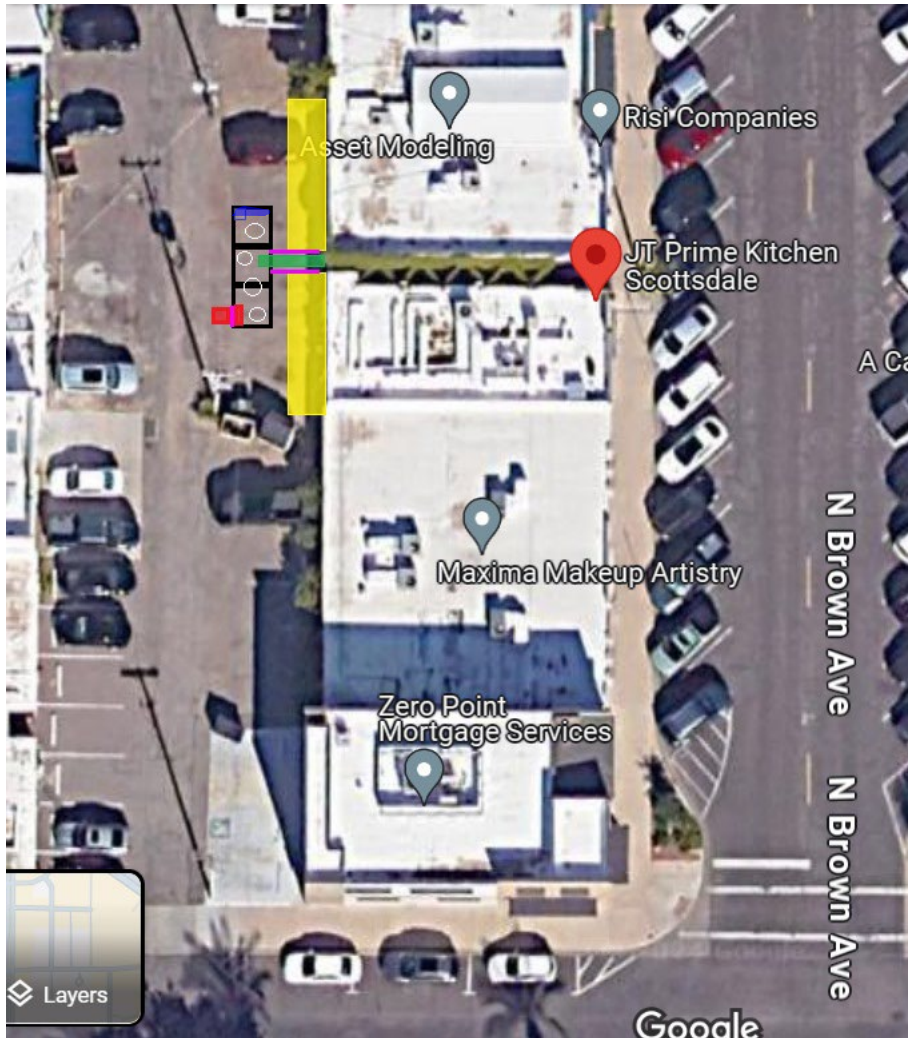
I am the permittee or an authorized agent of the permittee with authority to legally bind the permittee (an agent may sign only if the event is on private property) and agree to the conditions of this permit.

Signature of Applicant - must be the same person listed on application.

Printed Name NICHOLAS KIM

Date 12/16/2023

Title of Applicant MANAGER



The event will be held on Private Property Parking. **Yellow** shaded area is 10 foot clearance between the building and tent. **Black Boxes** are 3-10x10 (2 tents with 1 full panel wall each, 1 tent with a half panel wall and a stanchion marked in **Pink** which act as an Emergency Exit marked with a **Red** shaded square. The main entrance and exit are marked with a **Green** Shaded box. The **Blue** table indicates rectangle table for signing book and flowers and speeches. White Circles are 4 round tables.

Safety Plan J.T. Prime Kitchen and Cocktails

4216 N Brown Ave. Scottsdale, AZ 85251

This event is a 40th reunion for classmates from Globe High School. No one under 21 years old will be in attendance all staff is over 21 years old as well. All staff are title IV certified and will be checking ID's Two dedicated servers will be outside in a walled off tent controlling the removal of alcohol from the premises. Our staff is well trained and have worked many events like this. Entrance to the tent will be through the business courtyard into the alleyway, the ten foot gap between back gate and tents will be stanchioned off on both sides a manager will be positioned at the entrance to the tent to monitor alcohol. There will be 3-10x10 tents with an emergency exit on the SW side of the most southern tent. This exit will be stanchioned off as well an monitored by another manager. Walls will cover the tent to create a barrier to the public areas.

Special Event Notice

Neighborhood Input



EVENT NOTIFICATION & NEIGHBORHOOD INPUT

Event Name: Globe High School 46th reunion Event Location: 4216 N. Brown Ave
 Event Dates: 2-24-24 Event Hours: 10am - 3pm
 Street Closures: 4 parking spaces
 Day/Time Closed: 2-23-24 4p Day/Time Reopened: 2-26-24 1pm

We are thrilled to be guests in your neighborhood and it's important to us that we are communicating clearly with you, the neighbors, to determine if there are any comments or concerns related to the event and/or proposed street closure. I have provided a copy of the site plan and details of the street closure explaining the proposed Special Event. If you have any comments or concerns related to the event, please note in the applicable column. If you prefer to contact the City's Events Administrator directly, contact Cheryl Sumners at 480-312-7834 or csumners@scottsdaleaz.gov.

Please read before filling out: I hereby declare that I am an authorized representative of the listed business and have been informed by the event applicant/designee of the event details, including proposed street closures. By marking "No" for concerns, I am relaying that I have no significant concerns about the event. By marking "Yes" for concerns, I am relaying that I have concerns with the event and/or street closure and will state the reason(s) why in the comment box.

DATE	PRINTED NAME	TITLE (Owner, Manager, etc.)	EMAIL	BUSINESS NAME & ADDRESS	DID YOU RECEIVE A COPY OF THE SITE PLAN?	CONCERNS?
1/4	Ceanne	Owner	blondebeautybar.gz@gmail.com	Blonde Beauty Bar 4232 Brown Ave	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
COMMENTS/CONCERNS:						
1/4	Michael Appeman	Admin	Michael.appeman@marriott.com	SCOTTSDALE Marriott Old Town 7325 E 3rd Ave	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
COMMENTS/CONCERNS:						
1/4	Nataliya	owner	info@labeigebeauty.com	La Beige Beauty 4203 N. Brown Ave F	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
COMMENTS/CONCERNS:						
	Cole Coggins	Manager	ColeCoggins@CK2halcyon.com		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
COMMENTS/CONCERNS:						