



# Special Event Application

6/9/2024

Standard

70-SE-2024

## Event Information

Event Name THE NIGHT RUN

Event Location E 5TH AV/N GOLDWATER BL

Event URL WWW.THE-WC.ORG

Event Description THE WOMEN'S COLLECTIVE HOSTS THE THIRD ANNUAL THE NIGHT RUN CHARITY 5K ON SATURDAY, NOV. 9, 2024. THE EVENT FEATURES A BEAUTIFUL SUNSET WALK/RUN ON THE ARIZONA CANAL. PARTICIPANTS ARE ENCOURAGED TO ATTEND THE FREE, ANNUAL PUBLIC ART EVENT, CANAL CONVERGENCE, ON THE SCOTTSDALE WATERFRONT IMMEDIATELY FOLLOWING THE RUN. PROCEEDS BENEFIT THE WOMEN'S COLLECTIVE NON-PROFIT FOR THE IMPORTANT WORK OF INSPIRING AND ELEVATING WOMEN LEADERS.

## Event Dates

Event Dates (0)	Start Date	End Date	Participant Attendance	Other Attendance
	SAT 11/9/2024 5:30PM	SAT 11/9/2024 7:30PM	300	30
Setup Date	SAT 11/9/2024 3:00 PM - 05:30 PM			
Teardown Date	SAT 11/9/2024 7:00 PM - 07:30 PM			

## Applicant Information

Applicant THE WOMEN'S COLLECTIVE

Applicant Address P.O. BOX 513

Applicant City SCOTTSDALE, AZ 85253

Applicant Name JONA DAVIS

Title PRESIDENT

Phone (602) 625-9325 Email JONA@THE-WC.ORG

On-Site Contact JONA DAVIS

Title PRESIDENT

Phone (602) 625-9325 Email JONA@THE-WC.ORG

Applicant Experience DAVIS BRINGS 20 YEARS OF EVENT PLANNING AND PRODUCTION EXPERIENCE. SHAWN CHAMBERS, RACE DIRECTOR/OWNER OF RUN YOUR RACE AZ, HAS BEEN INVOLVED WITH THE PRODUCTION/EVENT TIMING OF RACES SINCE 2013.

## Prior Events

Has this event been produced before? YES

Is this an annual event? YES Previous Years : 3

Are there any changes from previous years? YES (1) RACE START AND FINISH WILL BE MOVED BACK TO ORIGINAL LOCATION (ONE PLACE WEST OF THE UNDERPASS VS. A SPLIT START/FINISH). (2) TIMING WILL BE PROVIDED BY RUN YOUR RACE AZ (NOT RACE PLACE).

## Event Elements

Elements CIVIC, EDUCATIONAL, RECREATIONAL

Description THE NIGHT RUN ADDRESSES THREE SPECIFIC EVENT CRITERIA INCLUDING RECREATIONAL IN WHICH PARTICIPANTS WILL ATTEND FOR EXERCISE, ENJOYMENT AND LEISURE; EDUCATIONAL COMPONENT



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WILL BE PROVIDED BY LEARNING ABOUT THE WC AND ITS MISSION AND CIVIC AS PARTICIPANTS, SPECTATORS, VOLUNTEERS AND MEMBERS OF THE WC ARE BY IN LARGE RESIDENTS OF SCOTTSDALE.

## Public Property Criteria

Are there any cross promotions or collaborations with local businesses to encourage sales or visibility? NO

WORK WITH LOCAL BUSINESSES FOR PROMOTIONS, SPECIALS AND SPONSORSHIPS. PARTNERING WITH SCOTTSDALE ARTS STAFF TO CROSS PROMOTE WITH CANAL CONVERGENCE EVENT. WE WILL BE LISTED IN THE OCTOBER PROGRAM FOR CANAL CONVERGENCE.

Explain any anticipated regional, national, or international attendance.

NONE

Is Scottsdale promoted in the special event marketing? YES

"SCOTTSDALE" WILL BE ON ALL PRINT AND ELECTRONIC COLLATERAL, LISTED IN SOCIAL MEDIA POSTS AND RACE SHIRTS. THE PACKET PICK UP LOCATION IS ALSO LOCATED IN SCOTTSDALE.

Explain how the community benefits from the event from a civic or cultural perspective.

THE NIGHT RUN IS A ONE-OF-A-KIND EVENT FOR SCOTTSDALE. IT WILL BE AN ECONOMIC CONTRIBUTOR TO LOCAL BUSINESSES AND DRIVE PARTICIPANTS OF ALL AGES TO CC2024 AND OTHER BUSINESSES.

Does your event require a paid fee for participants and/or spectators? YES

## Event Equipment

Stages	NO	Tables, Chairs, Furniture	YES
Generators	YES QTY: 1	Inflatables	YES QTY: 1
Portable Bars	NO	Amplified Sound	YES
Speakers	YES QTY: 1-2	Temporary Restrooms	YES QTY: 2
Fencing	NO	BBQ Grills or Propane Use	NO
Lighting	NO	Tents/Canopies	YES
		10' x 10' QTY: 6	

## Vendor Sales

Retail Merchandise	NO	Food And Non-Alcoholic Beverages	YES QTY: 1
Food Trucks	NO	Alcohol	NO
Services	YES QTY: 1		

(1) post-race food provided at finish line by Karsen's Grill  
(2) Temporary restrooms provided by United Site  
Services (3) all barricade/road closure requirements by  
Road Safe (signage, etc.) (4) Run Your Race AZ will  
provide all race timing services

## Signage Plan

On-Site Signs? YES QTY: 4 TYPE: PORTABLE (A-FRAME- SITS ON TOP OF GROUND)

Off-Premise Signs? YES QTY: 4 TYPE: PORTABLE (A-FRAME- SITS ON TOP OF GROUND)



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## Signage Plan Description:

(1) A-FRAMES IN PARKING LOT FOR CHECK-IN/REGISTRATION (2) INFLATABLE BALLOON ARCH AT START/FINISH (3) MILE MARKER CONES ALONG CANAL ROUTE AND TURN-AROUND (4) A-FRAME NEIGHBORHOOD NOTIFICATION SIGN TBD

## Parking Plan

City parking lot	YES	City parking garage	YES
On-street parking	NO	On-site parking	YES
Off-site parking	NO	Shuttle service from off-site parking areas	NO
Valet service	NO	Rider Provider	NO

## Parking Plan Description

WE WOULD LIKE TO RENT THE EAST HALF OF THE ROSE GARDEN PARKING LOT AND WILL PUBLICIZE THE USE OF PUBLIC PARKING GARAGES NEAR THE EVENT. WE HAVE NOT HAD ANY PROBLEMS WITH PARKING THE LAST TWO YEARS.

## Street Use

### Street or Alley Use

Street Closure : YES  
Number of Lanes : 2  
Direction : N  
Street Name : 68TH STREET AND INDIAN SCHOOL  
Closure Dates : 11/9/2024 5:30:00 PM - 11/9/2024 7:00:00 PM

### Public Parking Use

Parking Closure : YES  
Parking Name : ROSE GARDEN PARKING LOT  
Closure Dates : 11/9/2024 7:00:00 AM - 11/9/2024 8:30:00 PM

### Sidewalk Use

Sidewalk Closure : NO

### Barricade Company

Company Name : ROAD SAFE  
Contact Name : GREG MONTEZ  
Phone Number : (602) 625-9325

## Entertainment - Amplification/Sound Plan

### Entertainment

SPEAKER/ANNOUNCER

### Sound Monitoring

Name : JONA DAVIS  
Company : THE WOMEN'S COLLECTIVE  
Phone Number : (602) 625-9325

### Time and type of outside sound and sound check times

RACE ANNOUNCEMENTS AND MUSIC PRIOR TO AND DURING THE EVENT APPROX. 5-7 P.M.

### Plan for sound monitoring, containment, and mitigation



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SOUND WILL BE MONITORED WITH A DECIBEL READER AND KEPT WITHIN NOISE ORDINANCE LEVELS. TWO PORTABLE SPEAKERS WILL BE PLACED NEAR THE START/FINISH ON THE CANAL AND FACE NORTH.

## Police/Security

### Security Personnel

Inhouse Security NO

Hired Security NO

Off Duty Police YES Estimated Number : 1 Scottsdale Police : YES Other Agency : NO

## Scottsdale Fire Department and Medical Standby Services

Fire Department Permit Required NO

Medical Standby NO

Fire Apparatus/Personnel Standby Required NO

## Insurance

Insurance: Event activities on City/public property must be covered by insurance that protects the event sponsor/applicant and the City of Scottsdale. Various types and levels of liability insurance are required depending on the event. The required coverage and limits will be at the discretion of the Risk Management Division depending on the size and scope of the event. It is recommended that you submit your application and receive a determination on coverage and amounts before purchasing insurance coverage. Please refer to the Special Events Users Guide for more detailed information.

The following is a general guideline of the minimum limits that will be required:

Commercial General Liability Insurance coverage is required for all events with minimum limits of \$1,000,000 Each Occurrence, \$2,000,000 Products & Completed Operations Aggregates, \$2,000,000 General Aggregate. Liquor Liability Insurance of \$1,000,000 to \$5,000,000 Per Occurrence is required for any event where liquor is being served.

All Insurance must endorse the City of Scottsdale as an Additional Insured. A separate insurance addendum with additional insurance requirements may be added to this application and become part of this contract.

I have a race event and have submitted a copy of the participant waiver that includes waiving liability against the city of Scottsdale and holding the city of Scottsdale harmless? YES

I have included a copy of the insurance certificate showing appropriate limits and coverages as required and naming City of Scottsdale as additional insured? NO

## Application Authorization

**WARRANTY:** Applicant warrants that the information provided in this application is true and accurate to the best of Applicant's knowledge and belief.

**INDEMNIFICATION:** To the fullest extent allowed by law, the Applicant agrees to defend, indemnify and hold harmless the City, its officers, officials, representatives, agents, employees and volunteers from and against all allegations, demands, proceedings, suits, actions, claims, damages, losses, expenses, including but not limited to, attorney fees, court costs, the cost of appellate proceedings, and all claim adjusting and handling expenses, arising from or related to any acts or omissions of the permit holder or its agents, contractors and subcontractors related to the Special Event including any claims, damages, or losses resulting from the City's or its employees' or agents' negligence.



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The Applicant's signature below authorizes a City representative to inspect a special event on City or private property at any time, including setup.

AUTHORITY: For special events on public property, the Applicant warrants:

I am the permittee or an authorized agent of the permittee with authority to legally bind the permittee (an agent may sign only if the event is on private property) and agree to the conditions of this permit.

☒ Signature of Applicant - must be the same person listed on application.

Printed Name JONA DAVIS

Date 6/9/2024

Title of Applicant PRESIDENT THE WOMEN'S COLLECTIVE



The Night Run Site Plan- utilizing Rose Garden parking lot (east end) for portable restrooms and tents (check-in, registration, etc.)

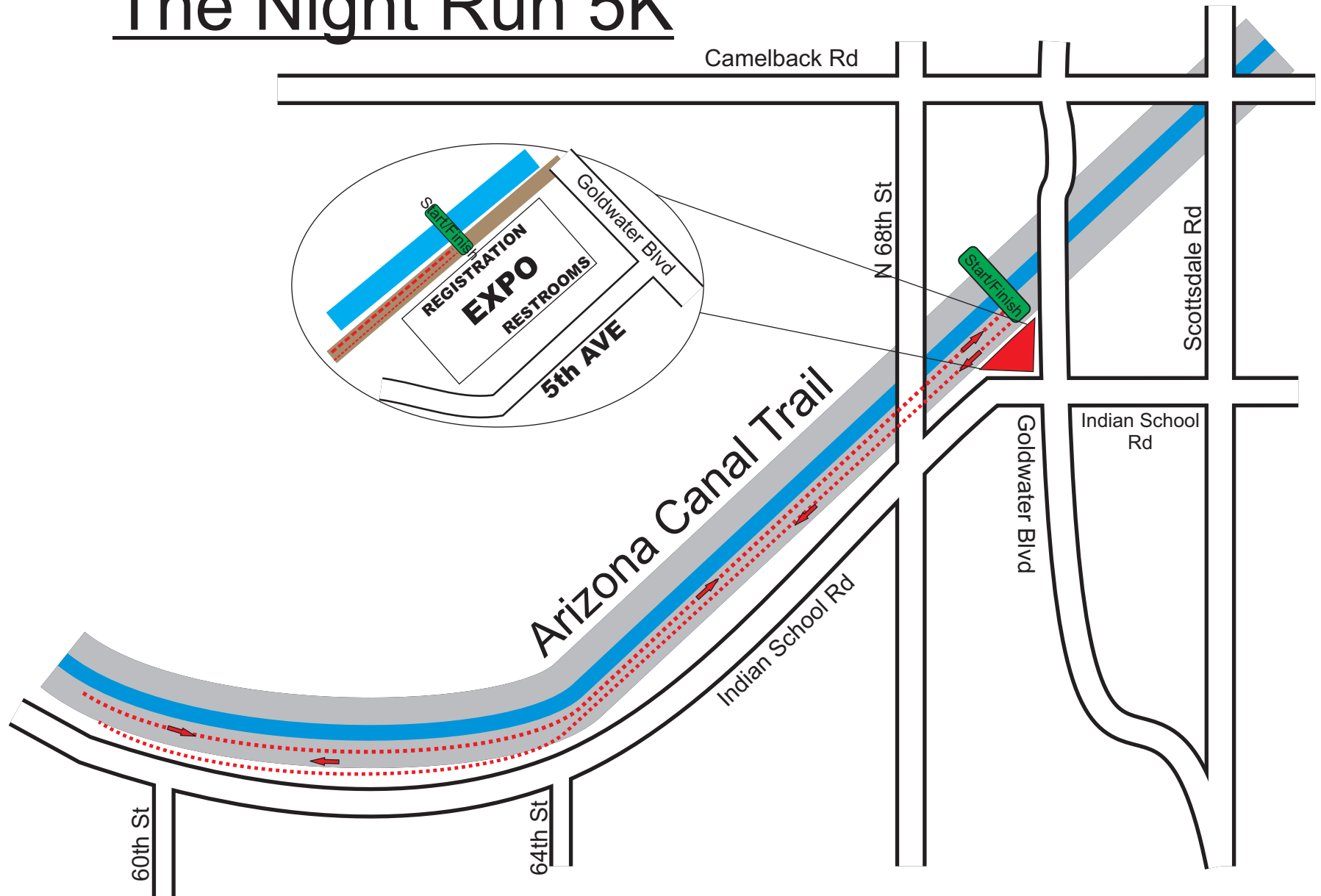


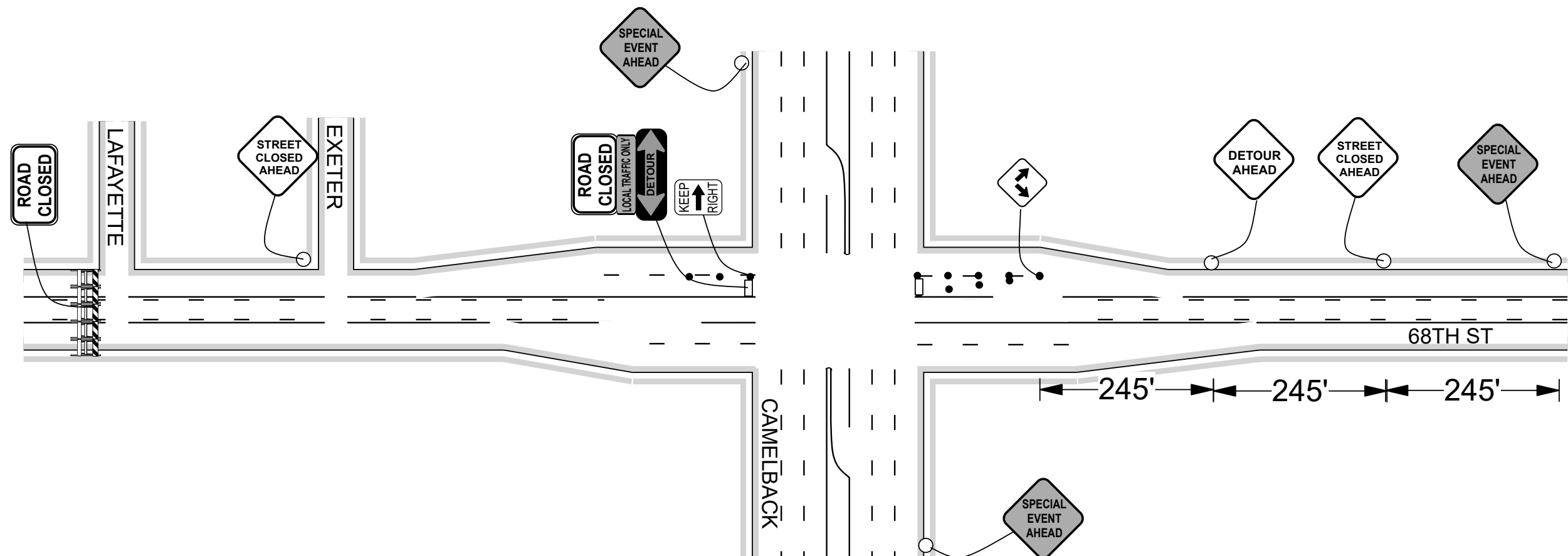
Portable speakers facing south






Reflective barricades securing eastern half of parking lot

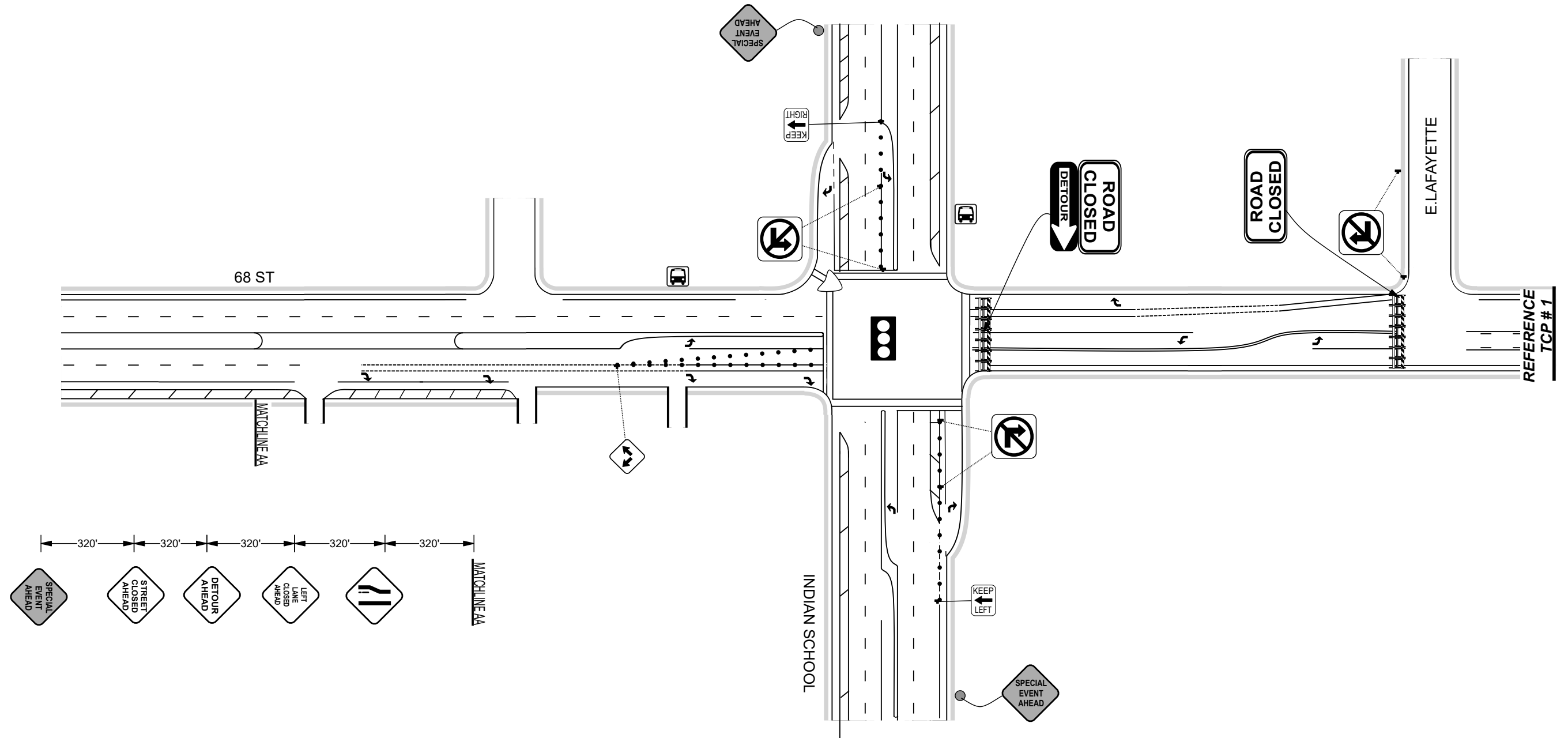
# The Night Run 5K





LEGEND				TRAFFIC CONTROL PLAN # 1 NIGHT RUN			
	 North	Speed Limit	SIZE: 36" X 36" <input type="checkbox"/> X 48" X 48" <input type="checkbox"/>		Contractor: RAYS PLACE		
		<div>35</div>	LIGHT: Type A <input checked="" type="checkbox"/> Type C <input checked="" type="checkbox"/>		Location: 68TH ST & CAMELBCK		
		Existing speed Limit	Channelizing Devices		Agency: CITY OF PHX		
		Spacing Taper <input checked="" type="checkbox"/> 40' Tangent <input checked="" type="checkbox"/> 50' Centerline <input type="checkbox"/> N/A		Time Usage: 5PM-8PM			
							





Speed  
Limit

35

Existing  
speed Limit





LEGEND

SIZE: 36" X 36" ☒ 48" X 48" ☐

LIGHT: Type A ☒ Type C ☒

Channelizing Devices

Spacing Taper ☐ 40' ☐ Tangent ☐ 50' ☐ Centerline ☐ N/A

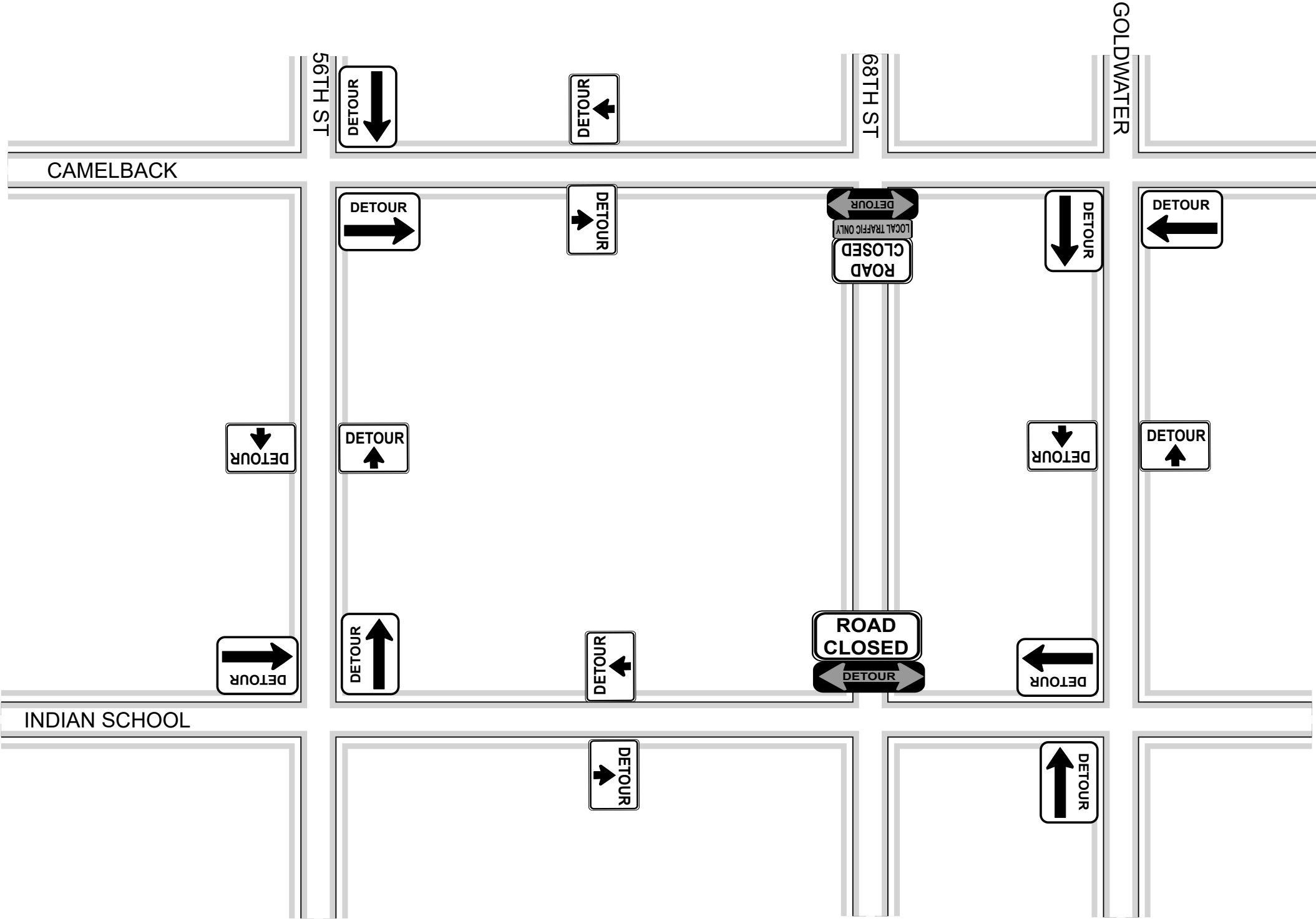
TRAFFIC CONTROL PLAN # 2AA NIGHT RUN



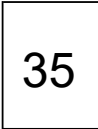

Contractor: RAYS PLACE

Location: 68TH ST & CAMELBCK

Agency: CITY OF PHOENIX

Time Usage: 5PM-8PM



LEGEND			TRAFFIC CONTROL PLAN # 3 NIGHT RUN	
	<div>North</div> 	Speed Limit	Contractor: RACE PLACE	
			Location: 68TH ST & CAMELBCK	
		Existing speed Limit	Agency: CITY OF PHX	
		Time Usage: 5PM-8PM		
		SIZE: 36" X 36" <input checked="" type="checkbox"/> 48" X 48" <input type="checkbox"/>		
LIGHT: Type A <input type="checkbox"/> Type B <input type="checkbox"/>				
Channelizing Devices				
Spacing Taper <input type="checkbox"/> 40' Tangent <input type="checkbox"/> 50' Centerline <input type="checkbox"/> N/A				
				



# The Night Run

Hosted by The Women's Collective

## Special Event

**68<sup>th</sup> STREET CLOSED**

**Saturday, Nov. 9**

**5 to 7 p.m.**

## Special event licensing form

landinformation@srpnet.com <landinformation@srpnet.com>

Sun 5/12/2024 4:01 PM

To:landinformation@srpnet.com <landinformation@srpnet.com>

Cc:Jona Davis <jona@the-wc.org>

### Requestor Information

Event Status:	Not-for-profit event
Name of 501C Participant:	The Women's Collective
Dates of Event:	11/9/2024
Setup Time:	Setup begins at 4pm, actual event 5:30-7pm, clean up concludes by 8pm
Name of Event:	The Night Run (third annual)
Name to be Printed on License:	The Women's Collective
Requestor's Name:	Jona Davis
E-mail Address:	jona@the-wc.org
Phone Number:	6026259325
Fax Number:	
Mailing Address:	14087 E. Geronimo Road, Scottsdale AZ, 85259

### Property Information

Event Property Description:	AZ Canal
Major Cross Streets:	out & back starting at Goldwater & 5th Ave. (Rose Garden Parking lot) , running west to the east edge of Herberger Park (not to the Falls)
Purpose / Use:	5K charity run event
Approximate Number of Participants:	200

## PARTICIPANT WAIVER AND RELEASE OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

For and in consideration of [The Women's Collective [along with the sponsors of The Night Run, including Raceplace Event Systems, USAT&F, the City of Scottsdale, and the County of Maricopa]] (collectively with the Women's Collective and its members, the "Sponsors") allowing me, the registrant, to participate in [The Women's Collective Night Run and any related events] which I am registering for herein (collectively the "Event" or "Events"); I, for myself, and on behalf of my spouse, children, guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns, hereby agree to and make the following contractual representations pursuant to this Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement (the "Agreement");

1. I hereby represent that (i) I am at least eighteen (18) years of age (or this Agreement is also agreed to by my parent, natural guardian, or legal guardian (the "Guardian")); (ii) I am in good health and in proper physical condition to participate in the Event; and (iii) I am not under the influence of alcohol or any illicit or prescription drugs which would in any way impair my ability to safely participate in the Event. I agree that it is my sole responsibility to determine whether I am sufficiently fit and healthy enough to participate in the Event, that I am responsible for my own safety and well-being at all times and under all circumstances while at the Event site.
2. I understand and acknowledge that participation in road running, race walking and trail running Events is inherently dangerous and represents an extreme test of a person's physical and mental limits. I understand and acknowledge the risks and dangers associated with participation in the Event and sports of track & field and related activities, including without limitation, the potential for serious bodily injury, sickness and disease (including communicable disease), permanent disability, paralysis and loss of life; loss of or damage to equipment/property; exposure to extreme conditions and circumstances; contact with other participants, spectators, animals or other natural or manmade objects; dangers arising from adverse weather conditions; imperfect course or track conditions; land, water and surface hazards; equipment failure; inadequate safety measures; participants of varying skill levels; situations beyond the immediate control of the Event Organizers (as defined in Section 5 below); and other undefined, not readily foreseeable and presently unknown risks and dangers ("Risks"). I understand that these Risks may be caused in whole or in part by my own actions or inactions or the actions or inactions of others participating in or organizing the Event, and I hereby expressly assume all such Risks and responsibility for any damages, liabilities, losses or expenses which I incur as a result of my participation in any Event, even if such damage, liability, loss or expense was caused by or arose from the carelessness or gross negligence and/or willful misconduct of any of the Released Parties (as defined in Section 5 below).
3. I agree to be familiar with and to abide by any rules and regulations established for the Event, including but not limited to any safety regulations established for the benefit of all participants. I accept sole responsibility for my own conduct and actions while participating in the Event, and the condition and adequacy of my equipment.
4. I further acknowledge and agree that the Sponsors are not responsible for the loss of personal items nor any other form of aggravation in connect with the Event.
5. I hereby release, waive and covenant not to sue, and further agree to indemnify, defend and hold harmless the following parties, as relevant and applicable in each instance: [the Women's Collective, its members, associations affiliated with the event, coordinating groups, the other Sponsors]; the event directors, the host organization and the facility, venue and property owners or operators upon which the Event takes place; and any other organizers, promoters, sponsors, advertisers, coaches and officials for this Event; law enforcement agencies and other public entities providing support for the Event; and each of their respective parent, subsidiary and affiliated companies, officers, directors, partners, shareholders, members, agents, employees and volunteers (Individually and collectively, the "Released Parties" or "Event Organizers"), with respect to any liability, claim(s), demand(s), cause(s) of action, damage(s), loss or expense (including court costs and attorneys' fees) of any kind or nature ("Liability") which may arise out of, result from, or relate in any way to my participation in the Event, even if such Liability was caused by or arose from the carelessness or gross negligence and/or willful misconduct of any of the Released Parties. I further agree that if, despite this Agreement, I, or anyone on my behalf, makes a claim for Liability against any of the Released Parties, I will indemnify, defend and hold harmless each of the Released Parties from any such Liabilities which may be incurred as the result of such claim..
6. As a condition of my participation in the Event, I hereby grant Sponsors a limited license to use my name, likeness, image, photograph, voice, video, athletic performance, biographical and other information (collectively, "Likeness"), in any media platform or format whatsoever, and to distribute, broadcast and exhibit these without charge, restriction or liability, but only for the purposes of advertising or promoting the Event or the Women's Collective, or the other Sponsors. The foregoing grant, however, does not constitute



consent for any third party to use my Likeness in an endorsement of any product or service without my specific written consent.

I hereby warrant that I (or the Guardian, if I am under the age of 18) am of legal age and competent to enter into this Agreement, that I have read this Agreement carefully, understand its terms and conditions, acknowledge that I will be giving up substantial legal rights by accepting it (including the rights of my spouse, children, guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns), acknowledge that I have accepted this Agreement without any inducement, assurance or guarantee, and intend for my acceptance to serve as confirmation of my complete and unconditional acceptance of the terms, conditions and provisions of this Agreement. This Agreement represents the complete understanding between the parties regarding these issues and no oral representations, statements or inducements have been made apart from this Agreement. If any provision of this Agreement is held to be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this Agreement and shall not affect the validity and enforceability of any remaining provisions.

If the participant is under the age of 18, the Guardian hereby agrees to release and discharge the Released Parties as follows: a) The Guardian acknowledges and understands that the Event is inherently dangerous and represents an extreme test of a person's physical and mental limits. Further, the Guardian acknowledges and understands the Risks, as defined above. b) The Guardian acknowledges the rights waived by both the Guardian and the participant by accepting this Agreement. c) The Guardian acknowledges that the Guardian will indemnify the Released Parties from any and all Liability which may arise out of, result from, or relate in any way to the participant's participation in the Event, even if caused by or arose from the carelessness or gross negligence and/or willful misconduct of any of the Released Parties.