

Historic Preservation Plan and Guidelines for Villa Monterey Units 1-7 Historic District



City of Scottsdale – Historic Preservation Office
7447 East Indian School Road, Scottsdale, Arizona 85251

**April 2019 Draft
Historic Preservation Plan and Guidelines for
Villa Monterey Units 1-7 Historic District**

Acknowledgements

Scottsdale City Council

W. J. "Jim" Lane, Mayor
Susanne Klapp
Virginia Korte
Kathy Littlefield
Linda Milhaven
Guy Phillips
Solange Whitehead

City of Scottsdale Historic Preservation Commission

Blair Schweiger, Historian, Chair
Regina Buzzello, Real Estate Professional, Vice Chair
Linda Davis, Archaeologist
Peter Hosmer, Architect
Christie Kinchen
Ben Brosseau
Melissa Fedock

City of Scottsdale Historic Preservation Office

Steve Venker, Historic Preservation Officer

Villa Monterey Units 1-7 Historic District Historic Preservation Plan Committee

Maureen Prombo - Villa Monterey Improvement Association (Villa Monterey Unit 1)
Phil Ellis - Villa Monterey Recreational Association (Villa Monterey Unit 2)
Roland Eckert - Casita Colony Residential Association (Villa Monterey Unit 3)
Amy MacAulay - Villa Monterey Resort Park Association (Villa Monterey Unit 4)
Craig Sjodin - Monterey Park Association (Villa Monterey Unit 5)
Linda Brown - Colony Monterey Association (Villa Monterey Unit 6)
Jeanne Trimmer - Colony Park Association (Villa Monterey Unit 7)

Table of Contents

Chapter 1: Introduction	6
The Purpose of Preservation Guidelines	
Location of Villa Monterey Units 1-7 Historic District	
Local Designation and the Historic Preservation Plan	
Why Preserve Historic Resources?	
The Policy Basis for Preservation Guidelines	
Basic Principles for Historic Preservation	
The Historic Preservation Review Process	
Chapter 2: Southwest Townhouses and the Significance of Villa Monterey	21
The Significance of Postwar Townhouses	
The General Characteristics of Townhouses in the Western United States and Scottsdale	
General Characteristics of 1960-1974 Scottsdale Townhouses	
Brief History of Villa Monterey Townhouse Development	
Historic Significance of Villa Monterey Units 1-7	
Chapter 3: General Development Features and Guidelines – Layout, Entrances, Landscaping, Common Areas, and Amenity Areas	24
A) Development Layout and Design Character-Defining Features	
Policies and Guidelines for Development Layout and Design	
B) Development Entry Features, Landscaping, and Walkways Character-Defining Features	
Policies and Guidelines for Development Entry Features, Landscaping, and Walkways	
C. Community Recreational Areas and Clubhouses Character-Defining Features	
Policies and Guidelines for Community Recreational Areas and Clubhouses	
Chapter 4. Villa Monterey Architectural Styles and Guidelines	28
Post-World War II Architectural Styles for Townhouses	
Villa Monterey Units 1-7 Architectural Styles	
Examples of Popular Revival Styles at Villa Monterey	
Other Architectural Styles at Villa Monterey Unrelated to Period Revival Styles	
Policies and Guidelines for Preserving Architectural Styles	

Chapter 5: Preserving the Form, Massing, and Historic Building Materials	40
Introduction	
A) Form and Massing Character-Defining Features Policies and Guidelines for Form and Massing	
B) Roofs and Roof Details Character-Defining Features Policies and Guidelines for Roofs and Roof Details	
C) Carports Character-Defining Features Policies and Guidelines for Carports Policies and Guidelines for Carport Conversion to a Garage	
D) Preserving Historic Building Materials Policies and Guidelines for Historic Building Materials	
Chapter 6: Preserving Windows, Doors and Entries	44
A) Preserving Windows Policies and Guidelines for Windows	
B) Preserving Doors and Entries Policies and Guidelines for Doors and Entries	
Chapter 7: Preserving Details and Trim	47
Introduction	
A) Details and Trim Character-Defining Features Policies and Guidelines for Details and Trim	
Chapter 8: Landscaping, Walls, Paving, Accessory Structures, and Miscellaneous Items	49
Introduction	
A) Landscaping, Walls, Paving, Accessory Structures, and Miscellaneous Items Policies and Guidelines for Landscaping, Fencing, Paving, Accessory Structures, and Miscellaneous Items	
Chapter 9: Building Additions and New Construction	51
Introduction	
A) Building Additions and New Construction Policies and Guidelines for Building Additions and New Construction	
Appendix VM1	53
Exterior Paint Color Palette	

Appendix VM2	55
Exterior Paint Color Palette	
Appendix VM3	56
Exterior Paint Color Palette	
Appendix VM4	58
A. Carport Conversion to Garage	
B. Front Yard	
C. Exterior Paint Color Palette	
Appendix VM5	62
A. Front Patios	
B. Plant and Ground Cover	
C. Driveways	
D. Windows and Doors	
E. Carport Conversion to Garage	
F. Paint and Wall Color	
G. Lamp Posts and Tops	
Appendix VM6	63
Reserved	
Appendix VM7	64
Reserved	

Chapter 1: Introduction

The Purpose of Preservation Guidelines

This document is intended to provide guidance for planning and making exterior improvements to the historic townhouses or common tracts located within the locally designated Villa Monterey Units 1-7 Historic District of Scottsdale, Arizona. These guidelines will help property owners and others understand and appreciate the historic character of their townhouses and the neighborhood in which they live. This will assist them in making appropriate decisions about maintenance, repair, rehabilitation and new construction.

The preservation guidelines in this Historic Preservation Plan (HPP) should be used by property owners when planning for exterior alterations, additions, and the rehabilitation of both contributing and non-contributing townhouses within the district. A contributing property or contributing resource is any building, object, or structure which adds to the historical integrity or architectural qualities that make the historic district significant. The guidelines will also be used by the Homeowners Association (HOA) boards in planning changes to

structures in the common tracts they are responsible for, such as the

clubhouses for each unit. These guidelines also apply to the design of new buildings within the historic district.

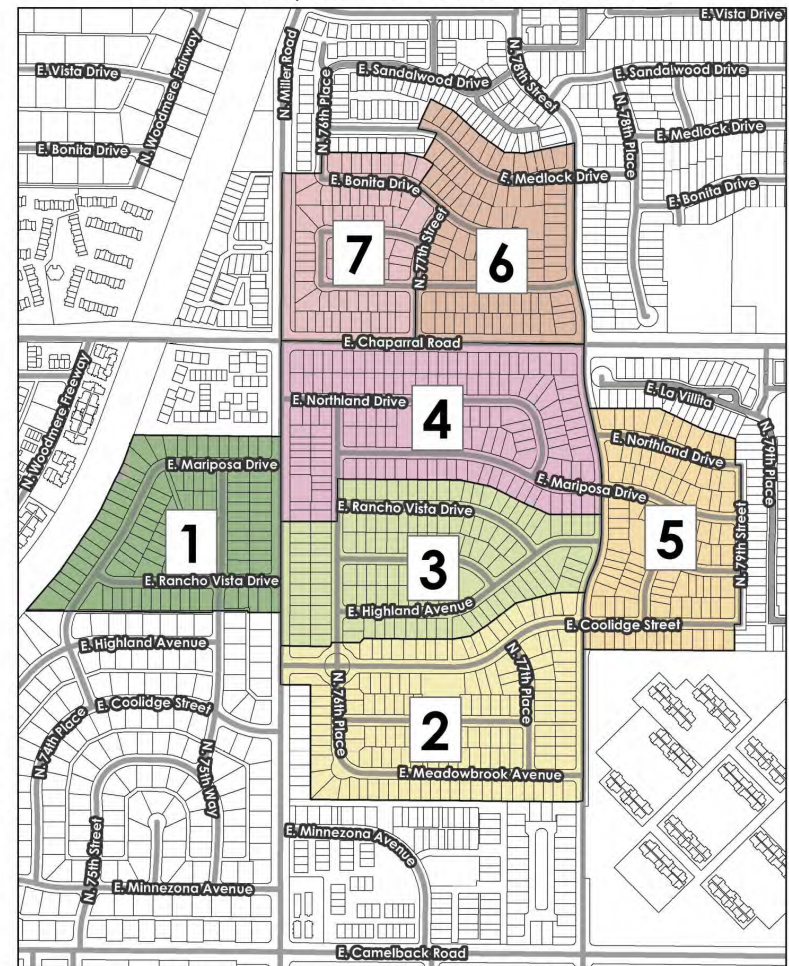
Scottsdale's Historic Preservation Commission (Scottsdale HPC) and the staff of the Scottsdale Historic Preservation Office (Scottsdale HPO) will use the guidelines when making decisions about issuing a Certificate of No Effect or a Certificate of Appropriateness. A Certificate of No Effect is an administrative approval, that will be issued by the Scottsdale HPO, for exterior work that will be in compliance with these guidelines. If a Certificate of No Effect is not issued for the proposed work, then a Certificate of Appropriateness from the Scottsdale HPC will be required. The City requires these approvals for all exterior work that is undertaken within a designated historic district. Within the Villa Monterey Units 1-7 Historic District these approvals will be required for work on the front of a townhouse, and in some locations the side of the townhouse, or whenever a building permit is required. This HPP and preservation guidelines should also be used in evaluating the appropriateness of any City of Scottsdale public works project within the historic district.

Location of Villa Monterey Units 1-7 Historic District

Villa Monterey Units 1-7 Historic District is a residential neighborhood generally located to the northeast of Old Town Scottsdale. South of Chaparral Road the townhouse development is east and west of Miller Road and east of Miller Road it is north and south of Chaparral Road. The main through streets in the area are the north-south Miller Road and the east-west Chaparral Road and there is a traffic signal at the intersection of these two streets as well as a traffic signal on Chaparral Road near the eastern edge of the district. The historic district boundary includes Units 1 through 7, in multiple plats, which were subdivided and built from 1961-1969. Within the District there are 758 individually-owned townhouses and thirteen areas, owned in common by the seven homeowner associations incorporated for each unit.

Villa Monterey is an age-restricted community and the largest historic district townhouse complex in Scottsdale. The district is distinguished from its surroundings in a variety of ways. Features such as entry signage, low walls, and picturesque structures and elements define the different entrances to the neighborhood. Tree-lined medians, undeveloped landscaped lots at the Coolidge Street entrance, plantings and other vegetation also create distinctive streetscapes within the district. Combined with the consistent scale, massing, form and materials of the buildings, the setting gives this historic townhouse district a visual cohesiveness, despite the variation in architectural styles, and sets it apart from other residential developments.

Villa Monterey Historic District Unit Numbers



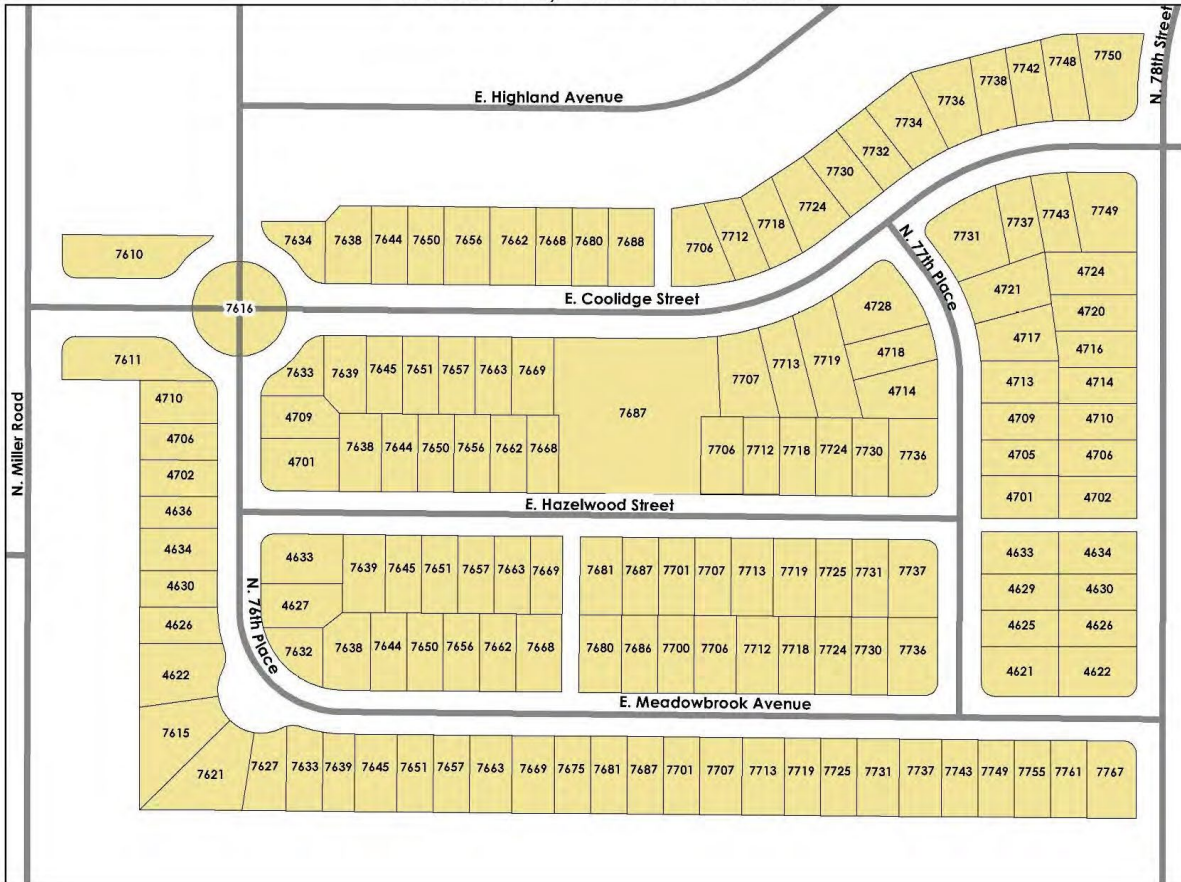
Villa Monterey Historic District Unit 1



Villa Monterey Unit One, also known as the Villa Monterey Improvement Association, was platted in March 1961 as a subdivision with 27 tracts and public right-of-way. Tracts 1-26 were later subdivided into individual lots for townhouse development and Tract 27 serves as the amenity area.

Zoning is R-5 HP, Multiple-family Residential Historic Property.

Villa Monterey Historic District Unit 2



Villa Monterey Unit Two, also known as Villa Monterey Recreation Association, was platted in November 1961 as a subdivision with 49 tracts and public right-of-way. Tracts 3-43 were later subdivided into individual lots for townhouse development and Tracts "A" through "F" were developed as common areas.

Zoning is R-4 HP, Townhouse Residential Historic Property.

Tracts 1 and 2 were later replatted as Villa Monterey Four-C in 1974 with 10 individual lots for townhouse development with Miller Road frontage. Villa Monterey Four-C is excluded from the historic district.

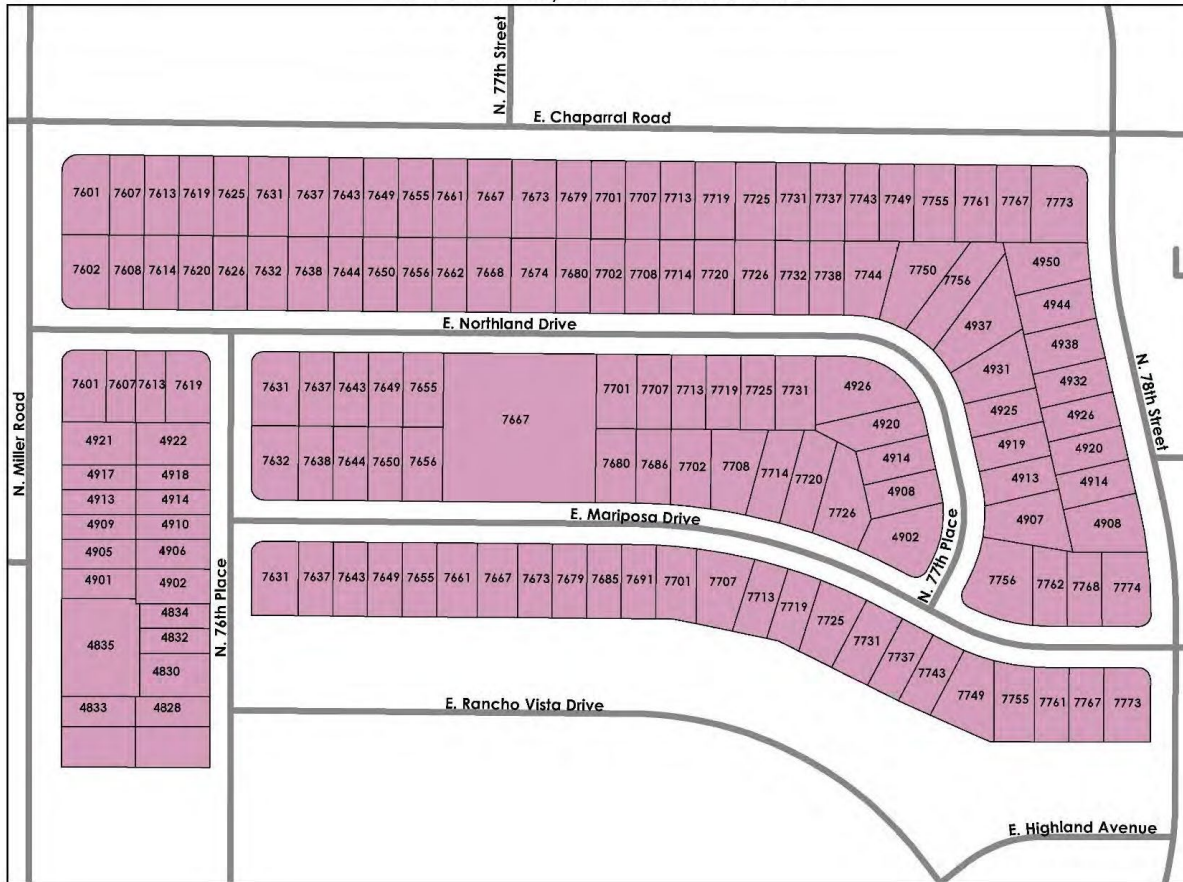
Villa Monterey Historic District Unit 3



Villa Monterey Unit Three-A and Three B, also known as the Casita Colony Recreation Association, were platted in April 1963 and May 1963 respectively. Unit 3A includes lots 69-180, Tract "B", and right-of-way, with Tract "B" serving as the amenity area. Unit 3B includes lots 181-192.

Zoning is R-4 HP, Townhouse Residential Historic Property.

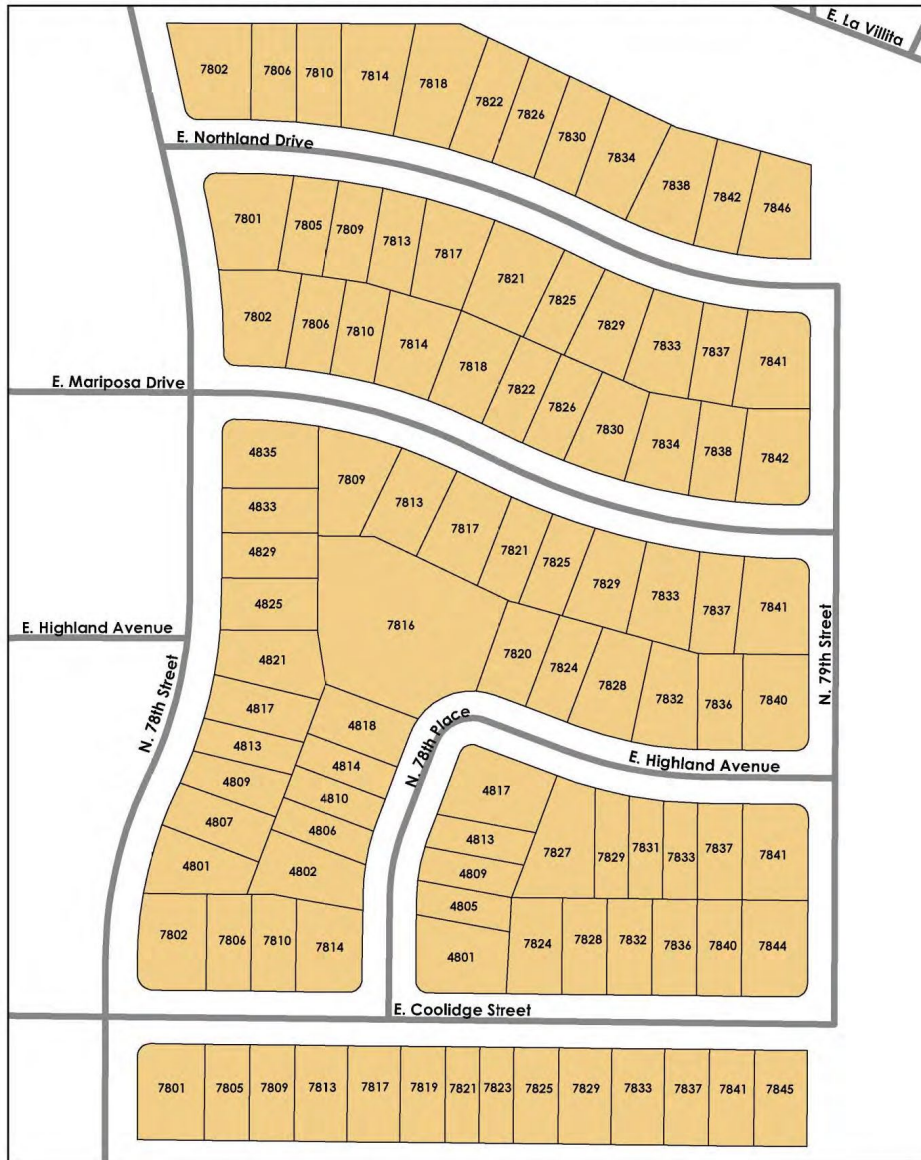
Villa Monterey Historic District Unit 4



Villa Monterey Unit Four, Unit Four-B Amended and Unit Four D, also known as the Resort Park Association, were platted in April 1963, July 1974 and November 1976 respectively. Unit 4 includes lots 193-321, Tract "C", and right-of-way, with Tract "C" designated as the "Recreation Area". Unit Four-B was a replat of lots 193-200 to create lots 9-18 and additional acreage to create lots 1-8 and 19-23, with an exception for an existing parcel. Unit Four D was a replat of lots 230-233 and lots 284-289 for the purpose of lot line adjustments.

Zoning is R-4 HP, Townhouse Residential Historic Property.

Villa Monterey Historic District Unit 5



Villa Monterey Unit 5 and Unit 5 A, also known as the Monterey Park Association, were platted in March 1965 and July 1965. Unit 5 includes lots 1-56, Tract "A", and right-of-way, with Tract "A" serving as the amenity area. Unit 5 A includes lots 57-99 and right-of-way.

Zoning is R-5 HP, Townhouse Residential Historic Property.

Villa Monterey Historic District Unit 6



Villa Monterey Unit 6 and Unit Six-1, also known as the Colony Monterey Association, were platted in September 1966 and December 1966 respectively. Unit Six includes lots 11-15, 24-40, 78-85, Tract "A", and right-of-way, with Tract "A" serving as the amenity area. Unit Six-1 includes lots 1-10, 16-23, 41-49, 50-66, 67-74, 90-98 and right-of-way.

Zoning is R-5 HP, Townhouse Residential Historic Property.

Villa Monterey Historic District Unit 7



Villa Monterey Unit Seven Amended and Unit Seven-1 Section "A", also known as the Colony Park Association, were platted in December 1967 and August 1968 respectively. Unit Seven Amended includes lots 1-53, Tract "A", and right-of-way, with Tract "A" serving as the amenity area. Unit Seven-1 Section "A" includes lots 54-75 and right-of-way.

Zoning is R-5 HP, Townhouse Residential Historic Property.

Local Designation and the Historic Preservation Plan

One of the available tools to meet local preservation goals is to list properties on the Scottsdale Historic Register. In December 2010 Scottsdale's Historic Preservation Commission initiated a case to place Villa Monterey Units 1-7 on the local register and to add (HP) Historic Property overlay zoning to this townhouse neighborhood. The Historic Significance and Integrity Assessment Report (March 2012) determined that Villa Monterey was historically and architecturally significant and should be listed on the Scottsdale Historic Register. Villa Monterey is a unique townhouse development because of the various architectural styles that have been utilized on the front, and some sides, of each townhouse.

Local recognition efforts culminated on June 7, 2011 when the Scottsdale City Council unanimously adopted Ordinance No. 3944 adding (HP) Historic Property overlay zoning district to the approximately 113 acres and placing Villa Monterey Units 1-7 on the Scottsdale Historic Register as a historic district. The boundary for this townhouse historic district includes 758 homes and 13 common tracts with seven homeowners' associations (HOAs) for Units 1-7 in Villa Monterey. Villa Monterey Units 4-C, 8 and 9 were not selected to be included in the historic district.

After a property or district is designated and listed on the Scottsdale Historic Register, the Scottsdale Historic Preservation Ordinance (Scottsdale Revised Code Section 6.120 et seq.) is used as a tool to protect and preserve those properties officially recognized on the Register. One of the ordinance mechanisms that implements the preservation goals is the preparation and approval of an Historic Preservation Plan (HPP) for each designated property or district. This HPP for Villa Monterey sets forth the objectives for the preservation of these important historic resources.

Why Preserve Historic Resources?

Throughout our Nation, communities promote historic preservation because doing so contributes to neighborhood livability and quality of life, contributes to the sense of place, minimizes negative impacts on the environment, and yields economic rewards such as reinvestment in the community, as well as cultural and heritage tourism which result in positive economic impacts with regard to job creation, property values and revenues. These same reasons apply to Scottsdale.

Because Scottsdale offers an outstanding quality of life, it attracts development that challenges the community to protect its unique character. Scottsdale's Community Values, that are expressed in the General Plan (2001), indicate that Scottsdale strives to be a community that..." preserves neighborhoods that have long-term viability, unique attributes and character, livability..." and "Builds on its cultural heritage, promotes historical...preservation areas...". Preserving historic resources is a part of an overall strategy of maintaining community identity and livability. As Scottsdale continues to change, it will maintain its ties to the past through the preservation of its architectural heritage reflected in its historic resources. Keeping these resources creates a sense of place for residents and provides visitors with a connection with the local heritage.

The Policy Basis for Preservation Guidelines

The preservation guidelines presented here are in keeping with the generally accepted historic preservation standards about the best way to approach making alterations and additions to properties, as well as new buildings and site work, in designated historic districts. They provide a basis for making decisions about changes that affect the appearance of individual buildings or the general character of the historic district. These historic preservation guidelines do not dictate design solutions. Rather, they define a range of appropriate responses to various specific design issues within the context of historic resources.

The City of Scottsdale has also developed a Green Building Program that is a model for many cities around the country. The goal of the program is to “encourage energy efficient, healthy and environmentally responsible building in the Sonoran desert region.” These guidelines encourage the revitalization of neighborhoods through remodeling existing homes using Green Building materials and practices. The Preservation Guidelines in this HPP are meant to supplement the City of Scottsdale, Department of Planning and Development Services, *Green Building: Home Remodel Guidelines for Sustainable Building in the Sonoran Desert*. Homeowners are encouraged to obtain a copy of the *Green Building: Home Remodel Guidelines* for detailed information on Green Building and for information not covered in these design guidelines, such as interior remodeling and landscape design.

Basic Principles for Historic Preservation

While the policies and guidelines of this document provide direction for specific issues of change, the following basic principles are the foundation for the preservation of the historic residential neighborhoods in Scottsdale.

1. Preserve significant character-defining features of the post-World War II and Mid-Century Modern developments.

There are specific character-defining features that convey the importance of these historic residential developments as they appeared during their period of significance. These features include a distinctive scale, arrangement and pattern of building. They also include intact examples of the architectural styles and elements popular during this historic period. Views in and out of the neighborhoods as well as landscaping also contribute to their discernible historic character.

2. Identify and respect the historic architectural character of the homes.

Although lacking in the many features which often distinguish one style of architecture from another, 1960s townhomes have specific site layouts, building elements, a palette of certain materials and examples of workmanship that make them an identified historic building style. Utilize similar elements, building materials and techniques to maintain the historic architectural character when planning changes to your townhouse.

3. Protect and maintain the important architectural features and stylistic elements of your home.

Anticipate the deterioration of the structure and maintain its features and finishes so that major intervention is not needed later. Use the gentlest methods possible in cleaning features or in removing deteriorated finishes. Whenever possible, maintain the existing historic material using recognized preservation methods.

4. Repair deteriorated historic features, replacing only those features that cannot be repaired.

Repair parts before repairing the whole feature. Replace parts before replacing the whole feature. If a feature must be replaced, do so in kind with materials that match or are very similar to the original in size, texture, and color. Use methods that minimize damage to original materials and that replace in the original configuration.

5. Reconstruct missing features.

Reconstruct missing features based on archival, photographic, or physical evidence. If no site-specific evidence can be found, then reconstruct missing features based on similar historic types and architectural styles found within the development.

6. Design any new feature to be distinctive from, yet compatible with, the historic resource.

The exact duplication of historic buildings in style and design may be difficult to achieve given changes in available materials and building products. In most

locations it will be the appearance of the building, as seen from the street, which is important to the preservation of the historic resource. Therefore, a contemporary interpretation of the essence of the historic style may be an appropriate approach to in-fill development within a historic district.

The Historic Preservation Review Process

The (HP) Historic Property ordinance sets forth the process for reviewing plans to ensure that the preservation objectives for the historic district are met. The City HP ordinance is not intended to prohibit alterations, additions or new construction to an existing townhouse and properties within designated historic districts. Instead it is intended to: 1) guide the work that is done so that it does not adversely affect the historic characteristics that distinguish the district, and 2) provide compatibility between the existing and the new. The guidelines are limited to exterior work only. Owners, HOAs and their architects, designers or contractors, are required to use the principles, policies and guidelines in this HP plan to prepare improvement plans.

If the proposed work is in compliance with these guidelines, then it will be reviewed administratively, and approval may be granted as a Certificate of No Effect - Historic Resources (CNE-HR) and the need for a building permit will be indicated with that administrative approval. On the other hand, if the proposed work is not described by these guidelines, then it will be reviewed formally by the Historic Preservation Commission and approval may be granted as a Certificate of Appropriateness - Historic Resources (CA-HR).

- **Building Permit Submittal will be referred to the Historic Preservation Office:** When a building permit is sought for exterior work on a home in a designated historic district, the City of Scottsdale One Stop Shop staff will request a copy of the CNE-HR or the CA-HR. If the applicant does not have either of these then the One Stop Shop staff will refer the applicant to the Scottsdale HPO

staff for review. The One Stop Shop will not issue a building permit in a historic district until Scottsdale HPO staff and/or the Scottsdale HPC have approved the plans.

Steps in Historic Preservation Review Process

(All time frames are business days, unless otherwise stated, and are subject to change)

Role of HOAs in the Review Process

The homeowner will first submit their plans for the proposed exterior changes to their Homeowners Association (HOA) for review and approval. The results of the HOA review are then submitted with their application to Scottsdale HPO Office to confirm that the plans have been reviewed and approved by the HOA. However, the City is not responsible for enforcing the design review process followed by each HOA. Likewise, the HOA is not responsible for making sure a homeowner follows the HPP and preservation guidelines.

The Scottsdale HPO review and determination regarding proposed exterior changes will be based on this HPP and preservation guidelines. Each HOA is strongly encouraged to share this document with homeowners that are planning projects, so they can use the guidelines during their preparation and can receive the certificate that is required before they can proceed with their project, including obtaining any required building permits.

- **Pre-Application Submittal:**

Submit the Pre-Application request to One Stop Shop, located on the first floor of One Civic Center, 7447 East Indian School Road, Suite 105. You will be contacted within one week to schedule your pre-application meeting. This meeting provides the Scottsdale HPO and the applicant a more complete understanding of the size, scope and feasibility of the request. The pre-application meeting is typically a 1/2 to 1-hour meeting in which the applicant meets with their assigned project coordinator to discuss the project request.

Time Frame: 5 days.

- **Pre-Application Meeting with Historic Preservation Staff:** Scottsdale HPO staff will meet with the townhouse owner to review the scope of the proposed improvements, determine what additional information is needed, and identify the probable process for approval. They will also make sure the applicant is aware that the home is in the historic district and that they have access to a copy of the Villa Monterey Units 1-7 Historic Preservation Plan and Design Guidelines (this booklet). Scottsdale HPO staff will determine what type of review is warranted based upon information that is discussed during the Pre-Application Meeting. The townhouse owner will receive a Development Application Submittal Checklist that will identify all documents that will be required for the formal application of the project plans.
Time Frame: 1 day.
- **Application Submittal Meeting:** When the townhouse owner has prepared all the required documents that have been indicated on the Development Application Submittal Checklist, they should contact the project coordinator to schedule the application submittal meeting. If the owner, or their representative, has any questions regarding the submittal requirements they are encouraged to meet with the Scottsdale HPO staff to discuss the project prior to the application submittal meeting.
Time Frame: 1 day.
- **Certificate of No Effect (CNE-HR) Process for Minor Work:** A CNE-HR can be approved administratively if the plan for minor work meets the preservation guidelines for the historic district, and there will be no visual effect on the historic characteristics of the townhouse, and the owner accepts any staff proposed modifications to better meet the guidelines. The CNE-HR will be signed by Scottsdale HPO staff and delivered to the townhouse owner.

Time Frame: 10 days.

- **Notice of Decision sent to Home Owners Association:** After the Scottsdale HPO staff has made a decision regarding the request for a CNE-HR the Scottsdale HPO staff will send notification to the respective Homeowners Association.
Time Frame: 1 day.
- **Building Plan Review and Permit Issuance:** Townhouse owners are encouraged to refer to the City of Scottsdale web page <http://www.scottsdaleaz.gov/building-resources/my-home> to find information that will assist them in understanding the steps that are included in the Building Plan Review and Permit Issuance process.
Time Frame: Owner’s decision
- **Building Plans Submittal:** When the townhouse owner is ready to submit plans for the review of exterior work on a townhouse in a designated historic district, a copy of the CNE-HR must be submitted with the plans. If the applicant does not have the CNE-HR, then the One Stop Shop staff will refer the applicant to the Scottsdale HPO staff for review. The One Stop Shop will not issue a building permit in a historic district until Scottsdale HPO staff and/or the Scottsdale HPC has approved the plans.
Time Frame: 1 day
- **Certificate of Appropriateness (CA-HR) Process for Major Work:** When Scottsdale HPO staff determines that the proposed work and the visual impacts of the work are considered major, or if the townhouse owner is requesting to participate in the Historic Residential Exterior Rehabilitation (HRER) Program, then the Scottsdale Historic Preservation Officer reviews the application and preparation is made for a public hearing before the Scottsdale HPC.
Time Frame: 45-60 days

- **Preparation for a Commission Public Hearing:** A hearing date is set for the HPC to review the plans and their conformance with the preservation guidelines for the district. The property is posted with a hearing notice sign at least 10 days prior to the hearing date and the owner is notified about the time, date and location for the hearing. A staff report is prepared for the Scottsdale HPC with a recommendation as to whether the plans comply with the HPP and preservation guidelines.

- **Historic Preservation Commission Conducts a Public Hearing:** Scottsdale HPC typically meets on the first Thursday of each month. Scottsdale HPC will make their decisions on appropriateness of the planned work according to the basic principles for historic preservation and they will use the HPP policies and preservation guidelines. The components of the property (massing, materials, windows, doors, details, etc.) will be considered in the review, and the work proposed will be compared to the guidelines for each specific component. The owner, owner’s representatives, neighbors and interested citizens can comment on the application at the hearing.
Time Frame: 1 day.

- **HPC Makes a Decision on Certificate of Appropriateness:**
Following a staff presentation, comments from the applicant and the close of the public testimony, the Scottsdale HPC deliberates on whether the application meets the HPP and preservation guidelines for Villa Monterey. The applicant may be asked to respond to questions from the Scottsdale HPC during their deliberations. Scottsdale HPC has several options on the action they can take on an application including:
 1. Approve as submitted with reference to how the project meets the draft guidelines.

2. Approve selected elements (components), deny others, referencing relevant preservation guidelines for decision.
3. Approve with stipulations on what needs to be modified in the plans.
4. Continue case to allow time for additional work or information to be provided.
5. Deny application as submitted with reference to how the project does not meet the guidelines.

If Scottsdale HPC proposes any modifications or stipulations, the owner or their representative will be asked if they accept the recommended changes. Scottsdale HPC will vote on the plans and the request for a CA-HR. (If approved, the Scottsdale Historic Preservation Officer will meet with the applicant within the next five days and deliver the CA-HR.)
Time Frame: At the public hearing.

- **Notice of Decision sent to Homeowners Association:**
After the Scottsdale HPC has decided regarding the request for a CA-HR the Scottsdale HPO staff will send notification of the decision to the respective Homeowners Association.
Time Frame: 1 day.
- **Building Plan Review and Permit Issuance:**
Townhouse owners are encouraged to refer to the City of Scottsdale web page <http://www.scottsdaleaz.gov/building-resources/my-home> to find information that will assist them understanding the steps that are included in the Building Plan Review and Permit Issuance process.
Time Frame: Owner’s decision
- **Building Plans Submittal:** When the townhouse owner is ready to submit plans for the review of exterior work on a townhouse in a designated historic district, a copy of the CNE-HR or CA-HR must be submitted with the plans. If the

applicant does not have the CNE-HR or CA-HR, then the One Stop Shop staff will refer the applicant to the Scottsdale HPO staff for review. The One Stop Shop will not issue a building permit in a historic district until Scottsdale HPO staff and/or the Scottsdale HPC have approved the plans.

Time Frame: 1 day

- **Appeal of Historic Preservation Commission Decision to City Council:** The owner or applicant may appeal the Scottsdale HPC decision in writing to the City Council within 20 calendar days of the Commission decision.

Chapter 2: Southwest Townhouses and the Significance of Villa Monterey

The Significance of Postwar Townhouses

In the twenty years after World War II, America experienced an unprecedented housing boom adding more than twenty-five million new residential structures to our cities and towns by the year 1965. Initially from 1945 to 1955, postwar housing demand favored single-family home construction and multi-family units accounted for less than fifteen percent (15%) of new housing construction. Given the opportunity the typical postwar American household would have chosen ownership of a freestanding single-family home. However, by the late 1960s housing development included a growing volume of postwar multi-family housing products including townhouses.

In the early 1960s, developers began building developments offering a choice of both single- and multi-family housing along with recreational amenities, particularly within their larger master planned developments. Single-family attached (SFA) homes were constructed by attaching walls of their housing units and situating them in higher-density complexes with shared common spaces. The single-family attached house offered benefits for both developers and buyers. Attached homes typically cost less per unit than detached homes. To appeal to the lifestyles of newly-married couples and retirees, townhouse promotions also emphasized community amenities and the lower maintenance aspect of townhome living. By 1970 townhouses and condominiums composed nearly one-third of new construction.

In the 1960s and 1970s, California moved to the forefront in the development and design of townhouse communities. Just like in the first half of the twentieth century, Arizona builders and developers closely watched and borrowed freely from the California housing development trends and practices during the postwar years. Another important impetus to townhome

development, nationally and locally, was the concerted and, ultimately successful, marketing approaches that sought to promote several key aspects of townhouse development. First, it was stressed that townhouses were not condominiums or cooperatives. Purchasers actually owned their homes and the land under it. Many developments were age-restricted to adults of 55+ years, with recreational amenities and social activities established accordingly. While the households were assured privacy, the sense of belonging to a community was also available to residents. The national and regional boom in townhouse construction in the 1960s prompted an increased number of zoning requests for townhouses in Scottsdale in the 1970s.

The General Characteristics of Townhouses in the West and Scottsdale

Like the traditional single-family detached (SFD) dwelling, the SFA dwelling type is a house designed for occupancy by one family, or living unit, and it sits on its own platted lot. However, the townhome is constructed to have one- or two-party walls shared by an adjacent home or homes. While attached to each other, each townhouse is a single residence vertically - there is no other home above or below it. This is the primary factor that distinguishes it from a condominium which is not a physical property type but a form of ownership. Many apartment complexes in Scottsdale have been converted to condominium ownership with other units above or below each condominium "flat".

Although considered by some to be a descendant of the Eastern "row house," the townhouses of the West developed in response to the markedly different lifestyles of the region. The Western Townhouse was not a continuation of the building practices of earlier periods, nor was it a local expression of the planning principles of cluster housing or new town developments which guided larger 1960s housing developments in the East. Instead, they embodied the lifestyle change embraced by America in the years after WWII. Notably, the Western Townhouse usually included courtyards,

atriums, patios and resort-like landscaping and other features important to residents for recreation, outdoor living and entertaining.

There were distinct differences in the design and physical layout of the fifty-six Scottsdale townhouse developments built between 1960 and 1974. Generally, three or more units attached to one another constitute a row. Variations in the numbers of units in a row were common. How the rows or collections of dwelling units were arranged within a complex provided another variation in the layouts. The traditional arrangement of homes in rows was most common, with the home's entrance and primary façade facing the street or with townhouses facing other townhouses or common open space areas. Eighty-five percent of Scottsdale's post-WWII townhome developments had some form of traditional layout. Some complexes have curvilinear streets and/or with the buildings staggered in a non-linear fashion along winding roadways. Another distinct type is the "clustered" complex with three or more townhomes grouped together around a shared driveway, community facility or landscaped area. There were also variations in how parking was provided for the homes. Most homes had outdoor living areas including patios and small backyards.

General Characteristics of 1960-1974 Scottsdale Townhouses

- Private ownership of land and unit
- Common open space areas often provided for residents; may include resort-like landscaping
- Common tracts may contain recreational amenities for the residents such as a pool, clubhouse, or other facilities
- Homeowners Associations (HOAs) are usually established to maintain the common areas with association fees collected from homeowners to cover expenses
- Typically, higher density, smaller lots for townhouses (8-12 units per acre) compared to single-family detached homes in the vicinity

- The total number of units in each development varies as do the site layouts and architectural styles
- Development may be located near services and retail areas for urban conveniences
- Entry signs and walls or monuments often identify specific townhouse neighborhoods
- One- or two-party walls per unit, with one- and/or two-story units
- Private entrance for each unit
- Enclosed backyards for private use and to emphasize outdoor living
- Parking provided for each unit; may be in attached carport or garage or in separate shared parking areas that are covered or uncovered

Brief History of Villa Monterey Townhouse Development

Villa Monterey in Scottsdale is an excellent example of the influences of the California Townhouse concept in planning and development. Dave Friedman was a successful builder in Philadelphia who, almost an invalid, moved to Arizona to retire. However, his health improved, and he established Butler Homes, Inc. to build local housing developments. In 1959-1960 Friedman acquired approximately 100 acres north of Camelback Road and east of the Arizona Canal. Indian Bend Wash cut through the east side of the acreage which would have a major impact on any development. Friedman travelled to Carmel and the Monterey peninsula in California while mulling over his options and he became fascinated by California houses that were being built close together in a way that retained charm and practicality. He decided to try a similar development for his Scottsdale property. Drawing upon the West's Spanish territorial past, he planned a "casita colony" which Friedman defined as "small houses built together" in a country-club setting. He was advised that "Spanish" styles had not been used anywhere except in south Phoenix for years. Nonetheless, he designed the attractive models in his first development with Spanish Colonial accents

and features from other period revival styles of architecture, such as Territorial Revival.

Friedman saw the townhouse concept as ideal for buyers in the earlier interim or transient stages of life, as well as for those in the latter stages of life who preferred low-maintenance property. The first section, Unit 1 of the Villa Monterey Casita Colony, was constructed in 1961. In six months, 80 houses were sold west of Miller Road. The concept proved to be so popular that it sold out before all the houses planned for Unit 1 could be constructed. Purported to be the first successful townhome project in Arizona, similar developments soon followed Villa Monterey in the metropolitan Phoenix area and Tucson.

Homeowner Associations (HOA) were organized to manage each Unit in Villa Monterey in accordance with their by-laws and the deed restrictions on the individual properties. The private HOAs have responsibility for ensuring that the quality of the development of the original construction is maintained. They oversee alterations and improvements, made by owners,

to their homes, maintenance of the common facilities and landscaping, and often sponsor social activities.

Historic Significance of Villa Monterey Units 1-7

The Villa Monterey Historic District is historically and architecturally significant as a collection of homes that illustrate a particular type of building, a development pattern that influenced the physical form of Scottsdale in the postwar era and remains discernible and distinctive today. The district was the work of a successful local builder who pioneered different approaches to development and marketing of homes in the postwar era, and it influenced subsequent townhouse developments in Arizona. The historic district is significant because of it has a high degree of integrity by providing excellent architectural examples, individually and collectively, of Southwestern-influenced forms, materials and detailing that has distinguished local and regional home building. The intact ornamentation and customized building features of the homes sets it apart as a product of a by-gone era and gives it a unique sense of time and place which should be preserved.

Chapter 3: General Development Features and Guidelines – Layout, Entrances, Landscaping, Common Areas, and Amenity Areas

The scale and pattern of the buildings and community amenities provided are significant attributes of the appearance and character of this 1960s townhouse development. Placement of the townhouses along the streetscape and the repetition of their simple shapes, interspersed with community open spaces and recreational facilities, create a visual cohesiveness that distinguishes this historic district from other nearby developments.

There are many characteristics of how VMHD was designed and built that can be described in this part of the HPP as “character-defining features”. When you consider all of the features combined, it becomes easy to see why VMHD is a special community and why it merits historic recognition – there is nowhere else quite like VMHD.

The responsibility for maintaining the overall character of the development falls more into the hands of the seven HOAs within Villa Monterey Units 1-7 Historic District (VMHD), working in partnership with the city, rather than with individual homeowners. Therefore, this chapter and its guidelines will primarily be used by the HOAs, if they are planning any changes to the thirteen tracts with common areas and amenities, so that the unique historic character of the neighborhood will be preserved.

The general development features of this townhouse district have been sorted into three categories and are described below as; A) Development Layout and Design, B) Development Entry Features, Landscaping, and Walkways, and C) Community Recreational Areas and Clubhouses.

A) Development Layout and Design Character-Defining Features

- The development is an age-restricted community; owners must be 55 years old, or older
- A traditional layout is used with rows of privately owned, townhouses facing the streets; entrances and carports face the street, with sidewalks on both sides of the street
- Most streets are laid out in a traditional grid fashion with some curved portions related to topography of the Arizona Canal on the west, or to provide larger tracts for common areas
- Utilities are underground in a majority of VMHD
- Mid-block pedestrian walkways improve pedestrian circulation in VMHD
- The neighborhood streetlights are composed of each home having one or more, short, ornamental streetlight poles behind the sidewalk
- Street signs are on short poles as well and many are custom designed with some ornamental metal frames around the street names
- Typically, front yards are small and were reduced by Friedman to make room for a larger backyard which could serve as an outdoor living room
- A golf course and driving range originally built on or adjacent to the floodplain is no longer a part of Villa Monterey; other later developments now separate this townhouse complex from Indian Bend Wash

Policies and Guidelines for Development Layout and Design

Policy 3.A.1: Preserve the historic scale and arrangement of streets, buildings and common open spaces.

Guidelines:

- a. Maintain traditional grid layout and amenities of most streets with underground utilities, sidewalks on both

sides, and short, custom, metal streetlight and street sign poles.

- b. Maintain all or most of the side yards on townhouse units at ends of rows, on street corners, and mid-block walkways.
- c. Each of the seven Units should continue to have a central recreation area maintained by the HOA for the Unit, with a variety of community amenities such as landscaped common area, pool, clubhouse, ramada or other recreational facilities for the private use of residents and their guests.

Policy 3.A.2: Minimize the visual impact of utilities, accessory structures and equipment and other such fixtures within common areas and on the streetscape.

Guidelines:

- a. Avoid the addition of any vertical elements for utilities or telecommunications within common areas or along streets.
- b. Avoid placing equipment on the roof of community buildings or structures whenever possible.
- c. When roof-mounting is unavoidable, place items such as solar panels, satellite dishes, antennas, or HVAC units, on the rear plane of the roof or in such a fashion to fully screen their visibility from the street and from users of the common areas.
- d. Within the common tracts, do not construct ramadas or other accessory buildings that are taller than private homes on adjacent lots.

B) Development Entry Features, Landscaping, and Walkways Character-Defining Features

- Entry features into the community have special identification signage, medians in the streets, low walls, picturesque structures and landscaped areas to define the neighborhood

- The entry onto Coolidge Street from Miller Road is the largest and most elaborate with curved walls and entry signs, a landscaped median and a tiled fountain in a roundabout to the east
- Most of the development and streetscape is dominated by the private front yards of homeowners, but the developer has included resort-style landscaping in several common areas by entrances, in medians, at corner lots, along pedestrian walkways and within common areas, although some side yards on corner lots are privately owned and maintained
- Most Units have one or more mid-block lighted and landscaped walkways for the convenience of residents and to provide easy access to recreational areas

Policies and Guidelines for Development Entry Features, Landscaping and Walkways

Policy 3.B.1: Preserve the traditional pattern of sidewalks, mid-block walkways and driveways found within the subdivision.

Guidelines:

- a. Maintain some variation in the entry features into the development and into each Unit, and use similar materials, scale and lettering for new or modified entries as the original entry wall, monuments and signage.
- b. Maintain mixture of tall palm trees and mid-size shade trees in median landscaping and in landscaping for common areas.
- c. Maintain the mid-block walkways in their present locations and avoid creating any barriers.
- d. Maintain pole lighting for safety along mid-block walkways.
- e. Maintain landscaping that is compatible with the recreational area and other open space within the Unit.
- f. Place site and architectural lighting in traditional locations. New exterior lighting should be simple in character and low in intensity.
- g. Maintain the established progression pattern of public to private spaces. That is, the use of the driveway or

sidewalks for pedestrians to reach the walkway to the front porch and entrance to the townhouse.

C) Community Recreational Areas and Clubhouses Character-Defining Features

- Each new subdivision plat was built with amenities such as a central recreation area with a landscaped park, pool, sauna, clubhouse, ramada, or other recreational facilities maintained by the HOA for the Unit
- Lot sizes for these common areas and the recreational amenities vary for each Unit; some have buildings with restrooms or a bath house but not a clubhouse with community meeting rooms
- The common areas typically have lush landscaping including mostly grass groundcover and non-native trees, and are gated and fenced as required for pool safety; this landscaping is sometimes called oasis or resort-style landscaping
- In the common areas buildings are wood frame or concrete block construction with stucco covered walls; several have red clay tile roofs and a few have curved walls
- Ramadas are typically wooden structures with flat or low-pitched shed roofs covering paved areas with picnic tables
- All recreational common areas with pools have the entire lot fenced and fences may have some cap bricks, applied ornament and ornamental entry gates
- Community buildings or clubhouses and surrounding fences may also feature inlaid tile in the walls and ornamental ironwork in gates and on the building
- Unit 4 has a two-story clubhouse; it once contained a restaurant and hair salon

Policies and Guidelines for Community Recreational Areas and Clubhouses

Policy 3.C.1: Maintain the shape and forms that characterize the buildings and structures within the common areas.

Guidelines:

- a. Rectangular plans and simple geometric shapes should be used for the design of additions, enclosures or new construction on common tracts.
- b. The proportions and massing of additions and enclosures should be like that found on the existing building.
- c. Preserve the horizontal emphasis of the community buildings.
- d. Maintain the block fences and ornamental metal gates that surround the common facilities for safety and privacy, and maintain any tile or concrete block detailing.

Policy 3.C.2: If any additions or new community facilities are planned, use similar forms, massing and materials as the original common buildings and facilities.

Guidelines:

- a. Relate to the scale of nearby historic buildings. An addition should be subordinate in scale and character to the original main building
- b. Additions and new construction should be one- or two-story in height similar to the other buildings in the development.
- c. Maintain the setbacks and alignments of the buildings in the surrounding context so community buildings will have the same or larger setbacks than adjacent townhouses.
- d. Relate new construction to the size of the lot, keeping the total lot coverage a small percentage of the common tract, similar to the original common tract buildings.
- e. Align the horizontal features such as roof ridges and eaves of new construction and additions with similar elements on the existing or adjacent building(s).

Policy 3.C.3: Preserve lush oasis/resort-style landscaping within the fenced-in community areas for use by residents of each Unit.

Guidelines:

- a. Retain the basic landscape characteristics within the recreational areas for residents including using grass as

- the primary groundcover, planting palms and other trees, and providing walkways and pool decking.
- b. If landscaped areas around the clubhouses and pools are renovated, the new landscaping should be designed as a green oasis.

Chapter 4. Villa Monterey Architectural Styles and Guidelines

Postwar Architectural Styles for Townhouses

There is no dominant architectural style that characterizes the design of post-World War II townhouses or a style that relates to a specific time subset within that period. For the housing constructed in Scottsdale during the two decades following World War II, the predominant identifiable influences were those typical of the "Ranch House," "Modern" and "Popular Revival" styles. Historic townhouse architecture was often a simplified version of the popular styles found on single family homes that were built during the same time period. Simple geometric forms are employed in the massing and proportions of the construction. The inclusion of selected architectural features, such as arched openings or a minimal amount of detailing, was often employed as a means of giving the townhouses in each complex a distinct architectural character.

Villa Monterey Units 1-7 Architectural Styles

David Friedman may have set out with the intent of using elements from Spanish Colonial architecture for his "casita colony" in 1961 but, in practice, he utilized elements from several older traditions that can collectively be described as 'Popular Revival' styles and 'Southwest Modern' or eclectic in some later subdivisions in Villa Monterey. But the surface area of the front walls of the townhouses in Villa Monterey are not large and if the builder had used too many style elements the result would have been a cluttered appearance. Friedman would often use a mix of readily available elements on a façade so that it may be difficult to name a specific style associated with each home's appearance.

Butler Homes appears to have been intent to give new home buyers a feeling of comfort or familiarity through the use of residential materials and detailing with some historic references. The aim was certainly not to use the most modern steel and glass construction methods employed in office skyscrapers in the 1960s but to provide a more inviting and marketable, residential environment with a cohesive streetscape and community identity achieved by using a variety of façade architectural styles for the townhouses. Streetscapes in this neighborhood are distinct because of the variety of elements that are on each one- or two-story townhouse and the lack of uniformity - you can tell by the varied streetscape that you are in Villa Monterey neighborhood and not some other townhouse development.

Friedman developed his concept for the "Villa Monterey Casita Colony" using small houses clustered together. He felt there was a market niche in the metro area for smaller homes that required less maintenance, that had resort-style amenities like community pools, and that were located near downtown services. To stay current Friedman brought out new models each Spring with changes in response to the desires and concerns expressed by the residents. Butler Homes and Friedman changed the floor plans, elevations, and other features with each successive platted Unit in Villa Monterey. His combined architectural design and marketing approaches were very successful with buyers.

The Popular Revival or traditional sub-styles can be summarized briefly using familiar architectural revival style names. Some of the elements used by Friedman in the front façades for his townhomes can be listed for some known Popular Revival styles. Other façades used contemporary features and elements found on other 1960s buildings.

Examples of Popular Revival Styles at Villa Monterey

Spanish Colonial: Elements may include stucco walls, red clay tile roofs, exposed wood rafters with ornamentally cut tails, cast wall decorations, multi-pane windows, metal grillwork, and semi-circular openings



Photograph to be added.

Mission: Elements may include flat roofs with curvilinear parapet walls, or a hip roof form with exposed wood rafters and red clay tile roofing, stucco or plastered walls, sparse ornament, heavy timber lintels over windows, and arched openings



Photograph to be added.

Pueblo: Elements may include a flat roof with parapet walls, exposed ends of wood vigas (log roof beams), the parapet wall may be stepped, red clay or metal roof drain scuppers, stucco or plastered walls, heavy timber lintels over windows, and wooden posts or columns



Territorial: Elements may include brick walls, a flat roof with parapet walls, one or more rows of brick or decorative blocks capping the parapet walls, window sills of row-lock bricks (bricks on edge), and a shed roof over the entry or carport



Monterey/Mediterranean: Elements may include a 2-story home with a cantilevered balcony that has ornamental wood or metal posts and railings, a low-pitched red clay tile roof, stucco or plastered walls, ornamental surrounds for the windows, multi-pane windows, and other ornamental ironwork



International/Streamlined: Elements may include a horizontal emphasis with horizontal bands, a flat roof with parapet walls, no applied ornament, no mullions in the windows, and stucco or plastered walls



Other Architectural Styles at Villa Monterey Unrelated to Period Revival Styles

Southwest Modern: Elements may include popular regional materials and features found in the 1960s including stucco walls with parapets and flat roofs, painted slump block walls, a shed roof covered with flat concrete tiles, horizontal bands above or below the windows projecting a few inches in front of the walls, horizontal bands of concrete block or tile, cloth awnings over the windows, and limited applied ornamentation



Eclectic Southwest: Elements are a combination of details and materials not specifically identified with a revival style period and may include a combination of flat and low-pitched gable roof forms, red clay tile roofing, shingle roofing, stucco or plastered walls, arched or curved openings, and limited applied ornamentation



Vernacular: Elements may include simple rectangular forms, some curves at the corners of the carport opening or roof parapets, a shed roof over the carport or the front of house with a plain fascia board, limited use of details or ornamentation, block or stucco walls, and security grills in front of windows



Photograph to be added

Ranch: Elements may include gable roof end towards street, portions of wall covered with stucco, brick, painted concrete block, or board-and-batten siding, wooden shutters, shingle or flat tile on low-pitched roofs



Policies and guidelines for preserving architectural styles

Policy 4.A.1: Retain character-defining building forms and massing, and roof forms.

Guidelines:

- a. Avoid changes in the type of roof of an individual townhouse by maintaining the roof form and slope.
- b. For sloped roof surfaces, maintain or replace the original roofing materials as needed.
- c. Maintain and repair flat or low-sloped roof areas so that positive drainage is achieved, and leaks are prevented.
- d. If reroofing a structure, use materials that will result in a similar appearance as the original roof.

Policy 4.A.2: Avoid covering, removing or altering original forms, wall materials, or ornamental details characteristic of the architectural style.

Guidelines:

- a. If new window coverings, such as security grills or cloth awnings, are proposed, then select materials and types of coverings that have been used on similar style townhouses and that look appropriate for the overall façade.
- b. If a stucco home is to receive a new coat of stucco, then avoid changes in the original surface texture and avoid heavy applications that obscure original details.

Policy 4.A.3: Retain original characteristic features of an identifiable architectural style on the front façade and avoid adding features that are not in character with the style of the home.

Guidelines:

- a. While these guidelines are not intended to include a style manual for all the architectural styles represented in Villa Monterey façades, the general guideline is to avoid mixing styles or elements from different architectural styles on the front façade of each individual townhouse.

Chapter 5: Preserving the Form, Massing, and Historic Building Materials

Introduction

The scale, form, massing and pattern of the privately-owned townhouses along the streets are significant attributes of the appearance and character of this 1960s townhouse development. The placement of the townhouses along the streetscape and the mixture of their simple one- and two-story shapes, interspersed with community open spaces and recreational facilities for each Villa Monterey Unit, create a visual cohesiveness that distinguishes this historic district from other townhouse developments.

Responsibility for maintaining the overall character of the historic district falls into the hands of the seven Homeowner Associations (HOAs) within Villa Monterey, but the responsibility for maintaining the character of individual townhouses and planning exterior repairs and improvements is primarily the responsibility of each townhouse owner. To ensure that changes are appropriate and will maintain the historic character of the historic district, exterior changes that are proposed by each townhouse owner will be subject to design review by the respective HOA in Villa Monterey and the Scottsdale Historic Preservation Office.

This chapter is divided into four sections of features and guidelines as follows: A) Form and Massing; B) Roofs and Roof Details; C) Carports; and D) Historic Building Materials.

A) Form and Massing Character-Defining Features

- Townhouses were built of concrete block masonry and wood frame, as one- or two-story dwelling units, with simple rectangular forms
- An infrequent variation of the main entry is a small vestibule, including the front door, which is in front of

the main façade; some are five-sided and brick, with tile roofs

- The second-story portion of the townhouse is typically 300 square feet of habitable space

Policies and Guidelines for Form and Massing

Policy 5.A.1: Maintain the shape and forms that characterize the townhouses

Guidelines:

- a. Rectangular plans and simple geometric shapes should be used for the design of additions, enclosures, or new construction.
- b. The proportions and massing of additions and enclosures should be similar to that of the existing building.
- c. Preserve the horizontal emphasis of the townhouses and retain the location of the front façade.

B) Roofs and Roof Details Character-Defining Features

- Most roofs are flat but there are also some low-pitched gabled roofs and hipped roofs over second-story areas; flat roofs are covered with built-up roofing materials
- The pitched roofs, including shed roofs across the front of the carports, were historically sheathed with red clay barrel tiles
- Some of the original clay tile roofing has been replaced with asphalt shingles, concrete tiles, and synthetic material tiles, both rounded and flat
- Many townhouses have short parapet walls that extend above the main body of the house along the length of its primary façade or in stepped segments
- Most gable roofs and parapets have some sort of decorative treatment or moldings at the cornice, such as a row of bricks on edge or a cap row of ornamental block or tile
- Roof eaves that extend out over the front of the house may be bracketed or have exposed rafters, and the wood is typically painted

- A front window may have a small shed roof covered with red clay tiles

Policies and Guidelines for Roofs and Roof Details

Policy 5.B.1: Maintain the shape and forms that characterize the roofs on the homes

Guidelines:

- An existing shed roof, gable roof, or hip roof should be maintained and repaired as needed in its original location.
- Parapet walls and details on the surface or top of the parapets should be maintained and repaired as needed in their original locations.
- Exposed rafter tails, scupper drains, vigas or wooden beams projecting from the walls, and brackets supporting shed roofs should be maintained and repaired as needed in their original locations.
- Original red clay roof tiles should be maintained and repaired as needed in their original locations.
- Any replacement roofing material should fit with the character and architectural style of the front façade and the materials should be the same as or similar in appearance to historic roofing materials.

Carpports

A noteworthy element of the development of housing in the twentieth century was the evolution of the garage. By the mid-century over half the homes constructed nationwide had an attached garage. A local variation of this trend was the spread of carports, particularly for townhouses. Since there was no need to protect cars from cold weather, carports were very popular in Arizona.

Townhouse developments built in Scottsdale in the 1960s, with each townhouse facing a public street, typically have a carport which also faces the public street. The open design of the carport also helps create a distinct visual character for the developments. In Villa Monterey Historic District entry doors are typically located under the carport rather than on the front

façade of the townhouse. For these reasons carports are considered a character-defining feature of a 1960s Scottsdale townhouse development. Consequently, there are many options for the appropriate treatments for carports.

C) Carport as a Character-Defining Feature

- Carports for one or two cars were built to the side of each unit
- In many townhouses the carport functions like a front porch providing shading and locations for seating
- The carport width was often designed to accommodate residents and visitors walking to the front entry from the driveway; some homes have changed the floor surface or put a railing between the parking area and this walkway area to emphasize this walkway function
- The carport opening may be squared-out at the corners, have rounded corners, include metal brackets for ornament, or be curved in shape
- Based on HOA CCRs and Rules some carports have been converted into enclosed garages, refer to the Appendix for each HOA to determine which HOAs allow the conversion

Policies and Guidelines for a Carport

Policy 5.C.1: Preserve the original character-defining features of the carport.

Guidelines:

- Maintain an original carport and its original detailing.
- If original elements of the carport are damaged or deteriorated beyond repair, then replace them to match the form and detail of the original or of the architectural style of the townhouse.
- Typically, two doors are located at opposite corners of the carport and one window is located in the back wall of the carport. Retain this pattern of fenestration regardless of remodeling that may occur inside the townhouse.

Preserving Historic Building Materials

Introduction

The primary materials used on the exteriors of townhouses in Villa Monterey Historic District include painted stucco and concrete block, ornamental block, brick, ceramic tile, aluminum windows, board-and-batten siding, wood or ornamental metal window coverings, applied ornaments, clay tile, or asphalt shingles, with variations in facades from one townhouse to the next. The best way to preserve these historic building materials is through planned regular maintenance. Wood surfaces should be protected with paint. Horizontal masonry surfaces, such as sills, should be protected due to exposure to water. Cracks in stucco surfaces should be repaired.

Over time building materials will deteriorate. Once damaged, the historic materials may be more difficult to repaint, repair, or replace. In some cases their removal may pose a problem, especially stucco on masonry. When wear occurs, repairing the material rather than replacing it is preferred. Frequently, damaged materials can be patched or consolidated using special bonding agents.

In other cases, some portion of the material may be irreparable, so that replacement may be in order. Rather than repairing original materials, some property owners may consider synthetic materials such as fiberglass or other composite materials. Use of any new material, either synthetic or traditional, to repair or replicate original material, should mimic the size, shape, and features of the original material. It is important that the extent of the replacement be minimized, because original materials contribute to the authenticity and integrity of the property as a historic resource. Even when the replacement material exactly matches that of the original, the integrity of a historic building is somewhat compromised because the physical record of history is lost when it is replaced.

D) Historic Building Materials Character-Defining Features

- Townhouse exterior walls are often constructed of concrete block and wood frame. Some concrete block walls have been painted, while others have a light application of stucco on the exterior, and the block pattern is often discernible underneath the thin stucco coating
- Numerous townhouses have clay brick or concrete slump block front facades as a variation from the smooth-face concrete block and stucco finish on the exterior walls
- A combination of stucco walls with brick or slump block accents at windows or atop parapets has provided a varied texture to the appearance to the exterior walls

Policies and Guidelines for Historic Building Materials

Policy 5.D.1: Preserve the original materials in place whenever possible

Guidelines

- a. Maintain the original wall materials, including applied ornament, ceramic tile, decorative blocks, plaster medallions, or other features.
- b. Maintain the pattern of multiple types of building materials on the primary façade, including ornamental bricks or blocks at the top of the parapet.
- c. All wood surfaces and smooth-face concrete block masonry should be painted.
- d. Do not remove paint from historic painted smooth-face concrete block.
- e. Do not paint decorative tile, concrete slump block, or brick.
- f. Use the gentlest means possible to clean a structure. Do not blast with sand or other abrasive materials. The water resistance of stucco, concrete block, and clay brick will be compromised when its original surface is eroded.
- g. Do not cover the concrete masonry walls with stucco, aluminum or vinyl siding or other non-historic veneers.

Policy 5.D.2: Repair deteriorated building materials rather than replace them whenever possible

Guidelines

- a. If the repair of the masonry is needed, use a masonry material the same unit size as the other blocks and a similar type of mortar for the joints between the masonry units.
- b. Repair deteriorated materials by patching, piecing together, or selectively replacing, the damaged portion.
- c. All repair work should utilize textures, finishes, and techniques, which are similar to that of the architectural style of the townhouse.

Policy 5.D.3: Original building materials that have deteriorated beyond repair should be replaced with a similar building material

Guidelines

- a. All materials that are replaced should match the size, shape, and features of the original material.
- b. Replacement of roof materials should match the size and texture to those traditionally used in the architectural style of the townhouse.
- c. Replace decorative metal work, decorative tiles, balcony posts and railings, vigas, wood shutters, with a type or pattern that will match the architectural style of the townhouse.

Chapter 6: Preserving Windows, Doors and Entries

Preserving Windows

Windows are important character-defining features of the historic townhouses. Windows give scale to a building. The different sizes, location and arrangement of the windows create visual interest. The depth of their position, set into the thickness of the wall, results in shadows that also contribute to the character of the façade.

It is important to determine architectural significance of the window. Does it contribute to the historic character of the townhouse? Typically, windows that are visible from the street are important to the visual character of the townhouse. Windows on rear walls not seen from the public way are generally less significant. Greater flexibility in the treatment or replacement of such secondary windows may be considered. The proportions, orientation, divisions, and materials of a historic window are among its essential elements of design. The number of glass panes or “lights” in the window and their pattern of arrangement of the lights distinguish the different window types.

Whenever possible, repair a historic window, rather than replace it. This is a typical recommendation for wood frame or steel frame windows. Original windows in the Villa Monterey development have aluminum frames and can be opened horizontally, as ‘sliders’. Rectangular in overall shape, these windows were typically large, single panes of glass. These lightweight, thin metal, single pane windows have a very low energy efficiency rating.

Based on the low energy efficiency rating of the original aluminum frame windows, it is recommended that these windows should be replaced. Whenever original windows are replaced a minimum building permit will be required to assure compliance with the City of Scottsdale Energy Code.

These guidelines support efforts to reduce energy consumption with guidelines focused on the appearance of any replacement windows. To match the original window, take into consideration the size and proportion of window elements, including glass, sash, and profile or outline of the window cross-section. The replacement components should match the appearance of the original in dimension finish, sash type, its proportions, the width of the components, and the profile of the sash within the wall opening. The substitute material also should have a demonstrated durability in similar applications in this climate.

A) Windows Character-Defining Features

- Windows are metal sliding units with horizontal proportions and are in simple rectangular or square shapes
- Large windows are the dominant elements of the front elevation of the townhouses
- Windows are accented by simple sills, shutters, awnings of varying shapes and sizes and decorative surrounds (refer to Chapter 7)
- Many windows have decorative features, such as a metal grill or wooden trellis, in front of the openings (refer to Chapter 7)
- Based on HOA CCRs and Rules some front windows have been converted into French doors; refer to the Appendix for each HOA to determine which HOAs allow this type of conversion

Policies and Guidelines for Windows

Policy 6.A.1: Preserve the historic characteristics of windows and window coverings that contribute to character of the townhouse.

Guidelines

- a. Preserve the location, number, opening size and arrangement of historic windows and original coverings within the primary façade.
- b. Preserve the decorative features of a historic window.

- c. Install a quick release device on the decorative feature to allow emergency exiting from, or access to, the townhouse.
- d. Retain character-defining glazing patterns if historic windows.
- e. Do not install a window air-conditioner in a window that is on the front or street side of a building.

Policy 6.A.2: New or replacement windows should match the significant aspects of the historic windows.

Guidelines:

- a. When window replacement is necessary, match the original design or what was historically found with the architectural style.
- b. Replace windows with frame and glass materials that match the original window in dimensions, finish, sash type, proportions, width of the components, and the profile of the sash within the wall opening.
- c. New or replacement windows should not disrupt the historic window arrangement on a primary façade.
- d. When appropriate, a new opening should be similar in location, size and type to those seen traditionally.
- e. Replacement windows may be finished with trim elements similar to those used traditionally.
- f. For new window clear glass is considered a better alternative than introducing a glazing pattern that was never used in the development
- g. If security is a concern, the installation of an electronic detection system should be considered. A roll-down metal security barrier is not allowed.
- h. In selecting a new or replacement window, match the profile of the sash and its components, whenever possible.
- i. Minimize the visual impact of new skylights by installing them behind the parapet wall or ridge line of the roof and away from view from the street, whenever possible.

Green Building: Double pane windows with low-E glazing will help reduce energy consumption. Look at ways to shade exposed glazing with landscaping, overhangs and window treatments. Consider metal window frames with a thermal break.

Preserving Doors and Entries

A door, and its frame and trim, often provide scale and visual interest to the composition of a building façade. A door that is appropriate to the architectural style and period of the post-WWII neighborhood adds to its historic character. It is important to determine the historic significance of the door. Is it prominently visible on the main façade? Is its design characteristic of the architectural style of the townhouse? If so, then preservation is better than replacement. Doors leading to a second-story balcony facing the street are prominently visible. A door in an obscure location or at the rear of the house may not necessarily be considered a prominent feature. Thus, greater flexibility in the treatment or replacement of such rear doors may be considered.

Most entries for townhouses in Villa Monterey are within the carport and are therefore somewhat protected from sun and rain. Doors within carports may be on the back wall or the side wall of the carport. In addition, townhouses in Villa Monterey with a second-story balcony on the front of the homes may have French doors accessing the balcony.

Most deterioration problems for exterior doors and their frames tend to be caused by sun, heat, and water. Deferred maintenance of weather-worn doors will accelerate their deterioration. A door may also be worn and sagging due to constant use. As a result, some historic doors do not properly fit their openings and therefore may allow moisture and air into the townhouse. Inspect the door and its frame to determine its condition, source of deficiency, and the nature and extent of damage. Typically, a sagging door merely needs to be re-hung. This treatment is preferred because it is often easier and less costly to repair or re-hang a door rather

than to replace it. In many cases the door may not fit the door jamb or threshold as it should. In this case the hinges and the threshold should be tightened or refit to allow smooth operation. Shaving or undercutting the door to fit the door frame is not recommended as a solution.

If a door is to be replaced, the new one should match the appearance of the original, the architectural style of the townhouse, as well as the location, size and shape. A frequent concern is the material of the replacement door. In general, using the same material as the original is preferred. Finally, when replacing a historic door, it is important to preserve the original frame and trim.

B) Doors and Entries Character-Defining Features

- The entrance for each townhouse is typically at the back of the carport
- A few entry doors are located at a small vestibule that is at the front of the townhouse
- At some townhouses a decorative metal railing separates the entry path from the vehicle parking space
- Decorative paving materials define the entry path from the front of the townhouse to the entry door

Policies and Guidelines for Doors and Entries

Policy 6.B.1: Preserve the historic doors, frame and trim, and door coverings that contribute to character of the townhouse.

Guidelines

- a. Preserve the location, number, opening size and arrangement of historic doors and original coverings within the primary façade.

- b. Preserve the decorative features of a historic door.
- c. Repair rather than replace doors when the door is part of the historic character of the home.
- d. The installation of vertical windows on one or both sides of the door to bring light into the interior is discouraged because this changes the size of the door openings. Adding a window to the door or replacing an entry door with one containing more glass is preferred to adding side lights.

Policy 6.B.2: New or replacement doors should match the significant aspects of the historic doors.

Guidelines:

- a. Retain entry doors in their original location, size and shape.
- b. When door replacement is necessary, match the original design or what was historically found within the architectural style of the townhouse.
- c. The appearance of any replacement entry doors should be considered within the context of the architectural style of the façade. If the details are simple, keep the door style simple. If the façade has more ornamentation, consider a more ornamental door.
- d. New or replacement doors should not disrupt the historic door arrangement on a primary façade.
- e. When appropriate, a new opening should be similar in location, size and type to those seen traditionally.
- f. Replacement doors may be finished with trim elements similar to those used traditionally.
- g. If security is a concern, the installation of an electronic detection system or a security door should be considered.

Chapter 7: Preserving Details and Trim

Introduction

Villa Monterey townhouses have simple forms with external ornamentation applied so each façade in a row has a semi-custom appearance. Detailing and workmanship are integral to the construction of the townhouses. At each townhouse it is important to identify the variations in finishes, details, and patterns that customized the basic housing models of the development. Retaining these elements of the townhouse help preserve variations in appearance that are important character-defining feature of post-World War II developments.

A) Details and Trim Character-Defining Features

- Typically, within a row of attached townhouses, each townhouse has a different architectural style and incorporates design features, details, and trim elements; These front façades may be repeated within each Villa Monterey Unit; This concept was utilized by the developer to blend a variety of styles in order to create visual interest but without trying to fully reproduce or revive earlier period styles of architecture
- Second story balconies with ornamental railings and columns are a distinctive feature of a number of the larger townhouses
- In addition to the roof or parapet cornice, a myriad of ornamental detailing has been applied to the exterior wall surfaces and surrounding the door, window, and carport openings; Detailing that serves to customize each house includes:
 - ◆ decorative block patterning - horizontal bands, diamond blocks within carports, block surrounds for windows
 - ◆ medallions - shapes include shells, shields, or other shapes typically centered over the carport
 - ◆ decorative ceramic tiles - may be inset in a row across parapet, in a horizontal band under windows, or individual tiles set into the wall surface

- ◆ applied wooden vigas and roof drain scuppers
- ◆ ornamental ironwork - used in a variety of locations including security screens over windows, for porch railings and columns, for brackets supporting shed roofs, and as ornamentation at the corners of the carports
- ◆ wooden grills over windows - looks more ornamental than for security
- ◆ wooden shutters next to windows - non-functional since securely attached to walls
- ◆ cloth awnings over window openings - awnings are common enough to be original or possibly were an option for buyers
- Some side walls of end units at street intersections also have raised reliefs features that are composed of 16 decorative concrete blocks that are arranged in a variety of patterns and prominently displayed to be seen by the community

Policies and Guidelines for Details and Trim

Policy 7.A.1: Preserve the trim elements that are typical of the architectural style of the townhouse.

Guidelines:

- a. Retain the pattern of roof rafter tails and fascia boards that trim the roof eaves of the homes that have a shed roof or second-story hip roof. Protect these wood features from deterioration by painting and utilizing gutters and downspouts to drain water away from them.
- b. Repair deteriorated roof rafter tails or fascia boards by patching, piecing-in or reinforcing the existing materials.
- c. If replacement of roof rafter tails, exposed wood vigas, or fascia boards becomes necessary, use similar materials with the same size, proportions, and detailing that is found elsewhere on the townhouse.
- d. Preserve the wood trim of window surrounds. Protect them from deterioration by painting.
- e. Repair deteriorated window trim by patching, piecing-in or reinforcing the existing materials.

- f. If replacement of window trim becomes necessary, use similar or synthetic materials with the same size, proportions, and detailing that was originally found on the townhouse.
- g. Retain wood trim elements such as exposed roof rafter tails, exposed wood vigas, decorative fascia, brackets and railings. Protect them from deterioration by painting them.
- h. Repair deteriorated decorative trim by patching, piecing-in or reinforcing the existing materials.
- i. If replacement of decorative trim or columns becomes necessary, use similar or synthetic materials with the same size, proportions, and detailing that is typical for the architectural style of the townhouse.
- j. Do not add decorative trim elements that are not typical for the architectural style of the townhouse.
- k. Preserve the bands of tile, block, brick, or stucco over block, which run horizontally across the façade whether across the middle or the top of the façade.
- l. Do not paint over any decorative ceramic tiles.

Policy 7.A.2: Preserve the finishes that are typical of the architectural style of the townhouse.

Guidelines:

- a. Maintain the painted surfaces of the concrete block and wood walls, columns and trim.
- b. Do not apply stucco to exterior walls that obscure the painted finishes of the concrete block or cover decorative bands of tile, block, or brick.
- c. Do not sandblast or use chemicals to remove paint from bricks or concrete blocks because it will damage the exterior surface of the masonry.

- d. Do not install unpainted or stained wood when repairing or replacing wood trim that has been painted.
- e. When painting the exterior of the townhouse, utilize the colors typically used on the architectural style of the townhouse. Do not use dramatic contemporary colors. Refer to the Appendix for each HOA to find the approved color palette for the HOA.

Policy 7.A.3: Preserve the patterns of building materials and elements that distinguish the Villa Monterey townhouse style.

Guidelines:

- a. Retain the pattern of using more than one material or method of masonry construction on the primary façade of the house.
- b. Do not install a new exterior material such as stucco or siding that obscures the historic pattern of materials or applied ornament.
- c. Preserve the pattern of window types and sizes found on the primary façade of the townhouse.

Policy 7.A.4: Preserve the awnings over windows and doors.

Guidelines:

- a. Maintain the historic awnings, typically with solid colors and metal supports.
- b. New or replacement awnings should maintain the style, width, and proportions of previous awnings.
- c. Awnings with stripped colors may be allowed.
- d. Do not install roll-up metal window and door coverings because they are not characteristic of the architectural style of the townhouses.

Chapter 8: Landscaping, Walls, Paving, Accessory Structures, and Miscellaneous Items

Introduction

Architectural style of the individual townhouse and the collection of those townhouses that make up the historic district are the primary elements that contribute to the significance of the district, other aspects of the setting also contribute to a sense of place and time. These include such things as landscaping, walls, paving, accessory structures, and miscellaneous items. The following guidance is provided to encourage the preservation of those elements within the historic district items that have no formal protections and to help homeowners plan improvements that will not diminish the integrity and significance of the district.

A) Landscaping, Walls, Paving, Accessory Structures, and Miscellaneous Items

- Landscaping was originally grass lawns with trees, shrubs, and seasonal flowers. Over the past decades concerns about water use has resulted in much of the individual townhouse landscaping being converted to plants that are desert natives or desert adapted.
- Walls are typically concrete block. In a side yard at a street intersection or a pedestrian walkway, the wall may include an ornamental perforated block or other accent masonry band as the top row of the wall
- Walls between two townhouses are at the end of a townhouse row will typically be setback a few feet from the front façade and may also be built from, or include, perforated blocks.
- Paving for driveways and sidewalks was originally concrete with no special treatment or patterning. Numerous townhouse owners have removed the original concrete paving and installed decorative unit

pavers, or stone pavers. Front patio areas have also been added to some townhouses.

- Accessory structures within the historic district are limited due to the small rear and side yard area for most townhouses. Accessory structures that do exist are small sheds and not habitable.
- Utility equipment such as gas meters, electric service panels, water lines, telecommunication lines, are typically located at the front of each townhouse. Many owners use low walls or landscaping to conceal these equipment items from street view.

Policies and Guidelines for Landscaping, Walls, Paving, Accessory Structures, and Miscellaneous Items

Policy 8.A.1: Retain the traditional streetscape patterns within the historic district.

Guidelines:

- a. Tall palm trees were historically planted at entry streets into the historic district, such as Coolidge Street at Miller Road, Rancho Vista Drive at Miller Road, and 78th Street at Chaparral Road, and are encouraged for these street intersections, and common areas.
- b. Maintain the mature trees and shrubbery wherever possible.
- c. Trees that will have a mature volume that is much larger than mature native trees like Mesquite or Palo Verde are discouraged since large mature trees can dominate the streetscape and obscure the views of the townhouses when looking down the street.
- d. Continue the pattern of utilizing a mix of landscape elements including lawns, trees, shrubs, ground covers, flowers and front patios. However, select plants that are native to the area or incorporate plants that are well adapted to the arid climate.

Policy 8.A.2: Landscaping in front yards should not fully or primarily obstruct views of the front façade from the street.

Guidelines:

- a. In general, shrubs and groundcover plants that are installed in the front yards should not fully cover window openings.
- b. If the mature size of existing trees and shrubbery are large enough to conceal the townhouse from the street, then consider a landscape renovation that will improve natural surveillance from the townhouse to the street and vice versa, which is similar to the original landscape character of the historic district.
- c. Front yard paved patios and seating areas created by seating walls, planters, potted plants or shrubs may be allowed. Refer to the Appendix for each HOA to determine whether front yard patio or seating area is allowed.
- d. Continue the pattern of using low planter beds at the front of the townhouse. Construct the planter beds so that water drains away from the building foundation.

Policy 8.A.3: Walls should remain traditional and not disrupt the historic streetscape in the subdivision.

Guidelines:

- a. If no wall(s) exists in the front yard, then keep the front yard open.
- b. Free-standing walls should not conceal the primary facade of the townhouse.
- c. Low seating walls and seating areas are encouraged.
- d. Concrete block fence walls should be painted.
- e. Walls for a side yard should not be constructed so that it is flush with the plane of the front façade. Offset the wall some distance, so that the corner of the house is obvious.

- f. Walls in the side yards of townhouses that are on corner lots should not obstruct the views of any decorative concrete blocks, medallions, or motifs on the townhouse side walls that are visible from intersections and from the sidewalk or pedestrian walkway.

Policy 8.A.4: Paving for driveways and walkways should remain traditional and not disrupt the historic streetscape in the district.

Guidelines:

- a. Retain the location of driveways and walkways within the district.
- b. Repair minor cracking, settling, or jamming to prevent uneven surfaces.
- c. The introduction of new materials and patterns is not allowed because it interrupts the consistency of these elements and detracts from the historic character of the streetscape.

Policy 8.A.5: Minimize the visual impact of utilities, accessory structures and equipment, and other such fixtures on the townhouses, walkways and streetscape.

Guidelines:

- a. Avoid the addition of any vertical elements for utilities or telecommunications that will be visible from streets, walkways, or common recreational facilities.
- b. Consider placing equipment on pads on the ground when roof-mounted equipment will be visible from streets, walkways or common recreational facilities.
- c. When roof-mounting equipment is considered, place items such as solar panels, satellite dishes, antennae or HVAC units, on the rear plane of the roof or in such a fashion to fully screen their visibility from the street streets, walkways or common recreational facilities.
- d. For townhouses with a parapet, locate equipment on the roof behind the parapet so it will not be visible from the streets, walkways or common recreational facilities.

Chapter 9: Building Additions and New Construction

Introduction

Expanding the living area and functionality of a townhouse by building an addition or a new structure such as a porch, ramada, or accessory building, is part of the normal evolution of residential areas. However, the placement, design and materials that are used for an addition or new construction, are important considerations in preserving the character-defining features of the townhouse and the integrity of the larger historic district. When planning a building addition or new construction, please review the policies and guidelines set forth in Chapter 4 Villa Monterey Architectural Styles and Guidelines.

A) Building Additions and New Construction

- Any addition, expansion, or accessory building must be planned and constructed in conformance with applicable City of Scottsdale Zoning Ordinance requirements.
- A building addition should be a similar distance from the street so that it will align with nearby townhouse buildings
- A new building should relate to the general size, shape and proportions of the nearby townhouse buildings
- Utilize primary building materials that match, or are similar in appearance, to the historic ones
- Alignment of horizontal features of adjacent buildings, such as roof ridges, eaves, porches, windows and doors, are important to maintain on new buildings in order that they will be compatible with general patterns of the streetscape façades

Policies and Guidelines for Building Additions and New Construction

Policy 9.A.1: Locate an addition or new construction so that it does not obscure or damage the character-defining features of the townhouse and streetscape.

- a. Expansion to an existing one-story or two-story townhouse is best done at the rear of the townhouse, leaving the primary façade intact.
- b. A townhouse on the end of a row of townhouses that have one side yard may have room for an addition on the side of the house. Such additions should be in line with or behind the front façade and should be one-story.
- c. If a second story addition is proposed, construct it at the same width and height of the existing second floor, and so that it will be parallel to the street and match the one- and two-story massing of townhouses in the area.

Policy 9.A.2: Design an addition so that it is compatible with the existing house.

Guidelines:

- a. Additions should be one-story in height, in most cases, and have similar proportions and massing as existing townhouse.
- b. The roof of an addition should be no taller than the main roof of the existing townhouse and the roof form, slope, trim and finish materials should be of a similar material and match the appearance of the existing roof.
- c. The materials of an addition's exterior walls may be like materials found elsewhere on the townhouse such as concrete block or wood.
- d. Windows in the addition that are visible from the street should be similar in size, materials and proportions to that found on the rest of the townhouse.
- e. Do not expand an existing front balcony that alters the roof line or obscures the front entry. If additional balcony space is needed, consider using materials and forms that match the existing support columns, railings and roofing.

- f. The height of a new accessory structure or building in rear yards should not exceed the height of homes and structures on adjacent lots.
- g. The design of an accessory structure should have columns and building elements that are of a similar

- materials and the same size, proportions and detailing that are found on the townhouse.
- h. Do not construct a ramada, a shed, a shade structure, or other accessory structure that will be visible from the street.

Appendix VM1

Villa Monterey Improvement Association (Unit One) Policies and Guidelines

A townhouse owner in Villa Monterey Improvement Association (Unit One) must review the Villa Monterey Unit One Improvement Association Architectural Review Committee Charter Prior to submitting a request for additions, renovations, and exterior changes to their townhouse.

Exterior Paint Color Palette Sherwin Williams Paints

Updated May 2017

LRV = Light Reflectance Value

LRV 100 = Pure White

LRV 0 = Black

Green includes:

Protégé Bronze – SW 6153/LRV 9
Garden Gate – SW 6167/LRV 10
Link Gray – SW 6200/LRV 21
Meadow Trail – SW 7737/LRV 22
Connected Gray – SW 6165/LRV 23
Sawdust – SW 6158/LRV 26
San Antonio Sage – SW 7731/LRV 31
Burlap – SW 6137/LRV 32
Herbal Wash – SW 7739/LRV 33
Favorite Tan – SW 6157/LRV 44
Naturel - SW 7542/LRV 54
Believable Buff – SW 6120/LRV 59
Netsuke – SW 6134/LRV 63
Oyster Bar – SW 7565/LRV 64
Muslin – SW 6133/LRV 74

Red includes:

Sundried Tomato – SW 7585/LRV 5
Spicy Hue – SW 6342/LRV 12
Red Cent – SW 6341/LRV 19
Spiced Cider – SW 7702/LRV 23

Blue includes:

Tempe Star – SW 6229/LRV 1
Cyberspace – SW 7076/LRV 6
Distance – SW 6243/LRV 15

Gray includes:

Hamburg Gray – SW 7622/LRV 15

Yellow include:

Mannered Gold – SW 6130/LRV 34
Bee's Wax – SW 7682/LRV 57
Birdseye Maple – SW 2834/LRV 58
Ivoire – SW 6127/LRV 64
Concord Buff – SW 7684/LRV 69
Napery – SW 6386/LRV 74
Jersey Cream – SW 6379/LRV 75
Morning Sun – SW 6672/LRV 80
Dover White – SW 6385/LRV 83

Brown includes:

Polished Mahogany – SW 2838/LRV 3
French Roast – SW 6069/LRV 4
Black Bean – SW 6006/LRV 4
Fiery Brown – SW 6055/LRV 5
Bitter Chocolate – SW 6013/LRV 5
Manor House – SW 7505/LRV 11
Grounded – SW 6089/LRV 12
Homestead Brown – SW 7515/LRV 12
Jute Brown – SW 6096/LRV 13
Canyon Clay – SW 6054/LRV 13
Tea Chest – SW 6103/LRV 14
Tiki Hut – SW 7509/LRV 17
Foothills – SW 7514/LRV 18
Brandywine – SW 7710/LRV 19
Quiver Tan – SW 6151/LRV 22
Smokey Topaz – SW 6117/LRV 22
Hopsack – SW 6109/LRV 24
Renwick Rose Beige – SW 2804/LRV 28

Tatami Tan – SW 6116/LRV 30
Oak Creek – SW 7718/LRV 31
Baguette – SW 6123/LRV 31
Lanyard – SW 7680/LRV 35
Mesa Tan – SW 7695/LRV 36
Trusty Tan – SW 6087/LRV 37
Latte – SW 6108/LRV 38
Totally Tan – SW 6115/LRV 42
Stonebriar – SW 7693/LRV 43
Ligonier Tan – SW 7717/LRV 47
Kilim Beige – SW 6106/LRV 57
Toasted Pine Nut – SW 7696/LRV 58
Softer Tan – SW 6141/LRV 60
Interactive Cream – SW 6113/LRV 62
Stucco – SW 7569/LRV 63
Pueblo – SW 7711/LRV 66
Devine White – SW 6105/LRV 72
Nacre – SW 6154/LRV 76

Appendix VM2

Villa Monterey Recreational Association (Unit Two) Policies and Guidelines

Exterior Paint Color Palette

Dunn-Edwards Paints

LRV = Light Reflectance Value

LRV 100 = Pure White

LRV 0 = Black

Wall Colors

White

Day Lily DEW317 White *LRV 88*

Spanish White DEC724 White-Yellow *LRV 77*

Bone White DEC741 White-Tan *LRV 69*

Flintstone DE6221 White-Green-Gray *LRV 43*

Gray-Green / Brown

Shaggy Bark DEC771 Gray-Green *LRV 38*

Weather Board DE6222 Gray-Green *LRV 28*

Monsoon DE6039 Gray-Brown *LRV 30*

Sahara DEC747 Gray-Brown *LRV 52*

Brown / Tan / Yellow

Baked Potato DEC717 Brown *LRV 34*

Rocky Ridge DE6145 Brown-Tan *LRV 26*

Cave of the Winds DE6040 Brown-Gray *LRV 18*

Tan Plan DE6137 Tan *LRV 35*

Gourmet Honey DE6150 Tan-Yellow *LRV 58*

Chaparral DEC745 Yellow-Tan *LRV 61*

Toasted Marshmallow DE6165 Yellow-Tan-Green *LRV 49*

Trim Colors

Brown Bear DE6140 Brown *LRV 17*

Antique Honey DE6167 Tan-Green-Yellow *LRV 29*

Smoky Forest DE6244 Green-Gray *LRV 19*

Turbulent Sea DE5803 Blue-Grey *LRV 13*

Georgia Clay DE5181 Red-Brown *LRV 17*

Appendix VM3

Casita Colony Recreational Association (Unit Three A and Three B) Policies and Guidelines

Exterior Paint Color Palette Dunn-Edwards Paints

Adopted October 2018

LRV = Light Reflectance Value

LRV 100 = Pure White

LRV 0 = Black.

Pink includes:

Rose Mauve – DET 403 LRV 33

Rose de Mai – DET 432 LRV 33

Caramelized – DET 687 LRV 33

Presidio Peach – DET 435 LRV 40

Tiffany Rose – DET 433 LRV 43

City of Pink Angels – DET 434 LRV 52

Gypsum Rose – DET 452 LRV 58

Brown includes:

Renwick Brown – DET 630/LRV 8

Mayan Chocolate – DET 693/LRV 9

Downing to Earth – DET 634/LRV 10

Moderne Class – DET 681/LRV 11

Wild Bill Brown – DET 688/LRV 11

Prairie Clay – DET 450/LRV 13

Majolica Earthenware – DET453/LRV 16

Art and Craft – DET 682/LRV 16

Cowboy Trails – DET 689/LRV 16

Raw Umber – DET 658/LRV 16

Schindler Brown – DET 659/LRV 17

Aged Whiskey – DET 686/LRV 19

Outlawed Orange – DET 465/LRV 22

Heart of Gold – DET 656/LRV 22

Crackled Leather – DET 384/LRV 22

Carmel Mission – DET 694/LRV 23

Bungalow Gold – DET 484/LRV 24

Antiquarian Gold – DET485/LRV 28

Portobello Mushroom – DET 622/LRV 29

Mission Gold – DET 685/LRV 29

Kiln Dried – DET 692/LRV 32

Santa Fe Sunrise – DET 468/LRV 34

Bidwell Brown – DET 698/LRV 35

Western Sunrise – DET 469/ LRV 41

Stanford Stone – DET 696/LRV 42

Yellow includes:

Sunbaked Adobe– DET 652/LRV 32

Where Buffalo Roam – DET 480/LRV 33

Wildflower Honey – DET 486/LRV 35

Honey Beehive – DET 475/LRV 38

Bakelite Yellow– DET 657/LRV 47

Maize – DET 473/LRV 49

Prairie Land – DET 489/LRV 60

Suffragette Yellow – DET487/LRV 64

Golden West – DET 488/LRV 64 H

Flowering Reed – DET 636/LRV 68

Gray includes:

Carbon Dating – DET 592/LRV 10

Brooding Storm – DET 604/LRV 15

Gray Monument – DET 602/LRV 19

Palomino Pony – DET 621/LRV 19
Shadow Effect – DET 597/LRV 24
Dapple Gray – DET 511/LRV 29
Smoke and Ash – DET 514/LRV 30
Shaggy Barked – DEC 771/LRV 38
Industrial Age – DET 618/LRV 42
Pewter Patter – DET 627/LRV 46

Green includes:

Huntington Woods – DET 538/LRV 8
Moss Cottage – DET 608/LRV 8
Botanical Garden – DET 518/LRV 11
Evergreen Forest – DET 534/LRV 11
Mission Jewel – DET 539/LRV 11
Verdant Views – DET 508/LRV 15
Shutters – DET 519/LRV 15
Smokey Forest – DE6244/LRV 19
Arizona Tree Frog – DET 521/LRV 24
Stanford Green – DET 531/LRV 24
DaVanzo Green – DET 525/LRV 24
Desert Sage – DET 505/LRV 27
Gothic Revival Green – DET 507/LRV 33
Flagstone Quartzite – DET 517/LRV 33
Sonoma Sage – DET 522/LRV 34
Huntington Garden – DET 502/LRV 35
Eastlake Olive – DET 506/LRV 36
Morris Artichoke – DET 530/LRV 39
Cloistered Garden – DET 523/LRV 40
Life Aquatic – DET 607/LRV 42
Mow the Lawn – DET 520/LRV 43
Lime Peel – DET 500 /LRV 51
Little Beaux Blue – DET 549/LRV 61

Blue includes:

Historic Preservation Plan and Guidelines for Villa Monterey Units 1-7 Historic District

Ragtime Blues – DET 558/LRV 11
Blue Velvet – DET 559/LRV 11
San Miguel Blue – DET 569/LRV 17
Palm Springs Splash – DET 536/LRV 20
Arizona Clay – DET 552/LRV 22
Bell Blue – DET 554/LRV 24
Avalon – DET 552/LRV 30
Deco Gray – DET 609/LRV 30
Meek Moss Green – DET 606/LRV 32
Mission Bay Blue – DET 563/LRV 39
Heritage Blue – DET 550/LRV 41
Yreka! – DET 594/LRV 44

Marine Layer – DET 599/LRV 44
Bidwell Blue – DET 551/LRV 47
Lake Reflection – DET 556/LRV 63
Summer Shade – DET 561/LRV 68
Aquamarine – DET 555/LRV 79

Tan includes:

Half Moon Bay Blush – DET 457/LRV 43
DaVanzo Beige – DET 664/LRV 43
Cotton Club – DET 431/LRV 79
Oakley Apricot – DET 445/LRV 79

White includes:

En Plein Air – DET 623/LRV 57
Cameo Role – DET 671/LRV 60
Doric White – DET 641/LRV 62
Hollywood Golden Age – DET667 /LRV 69
Mission White – DET 673/LRV 69
Pueblo White – DET 675/LRV 74
Jefferson Cream – DET 666/LRV 77
Historic White – DET 653/LRV 7

April 2019 Draft

Page 57 of 65

Appendix VM4

Villa Monterey Resort Park Association (Unit Four, Unit Four-B Amended and Unit Four D)

Villa Monterey Unit IV Architectural Guidelines and Requirements

A. Carport Conversion to Garage

Changes will require submission to VM IV Architectural Review Committee, approval by VM IV Board of Directors (HOA), City of Scottsdale (COS) Historic Preservation Commission (HPC) and a COS Building Permit

Design and Materials

Design details of the garage should reflect the same character of the existing townhouse and carport. Typically, these forms have basic geometric shapes or curves.

Maintain the same shape of the original carport opening; e.g., some have squared-out, rounded or slanted corners. Distance of garage from street must remain equal to the carport's original distance.

Material, finish and color for the new enclosure should match the main body of the house. Existing architectural details such as tile, ironwork, vigas, reliefs, etc. should be retained if at all possible.

Garage Doors

New overhead, sectional garage doors should have simple styling without deep relief or contrasting hardware. Windows are prohibited.

The garage door should be painted the same color as the main body of the house.

Entry Door

If the existing front entry is inside the carport, then a new entry passage will be required to reach the front door. Current building codes prohibit garage access to a front door. The size, materials and detailing around a new front door should be similar to the original door.

B. Front Yard

Materials/Plants/Patios/Window Conversions/Front Entry Doors/Lamp Posts/Roofs/Window Awnings

Changes will require submission to VM IV Architectural Review Committee, approval by VM IV Board of Directors (HOA), City of Scottsdale (COS) Historic Preservation Commission (HPC) and a COS Building Permit (if applicable)

Materials

Yard Surface: Use grass, gravel or groundcover plants.

Perennial ground cover must be kept below 24 inches in height. Provide edging to keep gravel/dirt off the public sidewalk if necessary.

Driveways: Use paving stones, concrete, decorative unit pavers, stone pavers or brick. Asphalt or gravel is not allowed. Change in placement or widening of driveway is not permitted.

Patios: Use gravel, stone slabs, stone pavers, brick or decorative unit pavers. Grass, concrete or dirt is not allowed. Furniture placement in front yard is only allowed within a defined patio space consisting of a low wall or plantings.

Plants

Plantings installed in a front yard should not conceal window openings or primarily obstruct views of the front façade from the sidewalk or street.

Typically, Villa Monterey yards have a mix of lawns, trees, shrubs, ground cover, cacti and flowers. Plants that are native to the area or well adapted to arid climate are preferred due to water usage and wildlife habitat concerns.

Patios

New structures should be designed in keeping with the context of the architectural style of the façade. Materials, colors and surface finishes should match or harmonize well with the main body of the house.

Low walls used to create a patio or seating area may not exceed 32 inches in total height. Plants with a mature height of 32 inches may also be used to delineate an area.

A patio or seating area may not exceed 40% of the front yard excluding the driveway.

Low walls, plantings or planter beds may be used to conceal utility equipment such as gas meters, electric service panels, water lines, etc.

Front Entry Door

A single door without sidelights is allowed. Stay with the character of the townhouse façade.

Front Window Conversion to Doorway

Double doors may replace a front window. The color, design and materials of any new door should match the significant aspects of the architectural style of the façade. No solid or single doors may be used.

Lamp Posts

One black lamp post per yard with a single, clear glass light fixture. Light fixture may have 1 to 3 bulbs. Height of the lamp not to exceed 83 inches including the light fixture and finials. Must be hard-wired (no solar) with a dusk-to-dawn sensor inconspicuously mounted on the post. No colored bulbs may be used except during holidays.

Roofs

Maintain the style of the existing roof, particularly parapets and crickets.

Window Awnings

Window awnings are acceptable as approved by HOA Board.

C. Exterior Paint Color Palette

The following colors are listed in the Sherwin Williams Desert and Southwest Style Brochure. Lighter colors are intended for the body of VM4 homes with darker colors for trim.

Birdseye Maple SW 2834

Lanyard SW 7680

Link Gray SW 6200

Sawdust SW 6158

Nacre SW 6154

Spicy Hue SW 6342

Burlap SW 6137

Jersey Cream SW 6379
Oak Creek SW 7718
Naturel SW 7542
Meadow Trail SW 7737
Manor House SW 7505
Quiver Tan SW 6151
Softer Tan SW 6141
Oak Creek SW 7718
Spiced Cider SW 7702
Tiki Hut SW 7509
Mesa Tan SW 7695
Grounded SW 6089
Sundried Tomato SW 7585
Concord Buff SW 7684
San Antonio Sage SW 7731
French Roast SW 6055
Netsuke SW 6134
Connected Gray SW 6165
Fiery Brown SW 6055
Smokey Topaz SW 6117
Kilim Beige SW 6106
Distance SW 6243
Hopsack SW 6109
Muslin SW 6133
Homburg Grey SW 7622
Totally Tan SW 6115
Oyster Bar SW 7565
Cyberspace SW 7076
Latte SW 6108
Protégé Bronze SW 6153
Edamame SW 7729
Stonebriar SW 7693
Toasted Pine Nut SW 7696
Canyon Clay SW 6054
Stucco SW 7569
Foothills SW 7514
Tempe Star SW 6229

Bee's Wax SW 7682
Napery SW 6386
Black Beans SW 6006
Brandywine SW 7710
Dover White SW 6385
Ligonier Tan SW 7717
Herbal Wash SW 7739
Morning Bun SW 6672
Garden Café SW 6167
Renwick Rose Beige SW 2804
Divine White SW 6105
Homestead Brown SW 7515
Pueblo SW 7711
Trusty Tan SW 6087
Bitter Chocolate SW 6013
Baguette SW 6123
Believable Buff SW 6120
Polished Mahogany SW 2838
Favorite Tan SW 6157
Tatami Tan SW 6116
Tea Chest SW 6103
Mannered Gold SW 6130
Ivoire SW 6127
Jute Brown SW 6096
Interactive Cream SW 6113
Red Cent SW 6341
Protégé Bronze SW 6153

Additional Sherwin Williams colors approved for Villa Monterey Unit IV homes include the following:

Body Only

Knitting Needles SW7672
Friendly Yellow SW6680
Alabaster SW7008
Moderne White SW6168
Unfussy Beige SW6043

Tony Taupe SW7038
Sage SW2860
Garden Sage 7736

Trim Only

Emotional SW6621
Rhumba Orange SW6642
Cloudburst SW6487
Well-Bred Brown SW7027
Black Magic SW6991
Blackberry SW7577

Appendix VM5

Monterey Park Association (Unit 5 and Unit 5A) Policies and Guidelines

MPA/VM 5-5A's primary goal is to improve curb appeal of properties in our community and to enhance the homeowners' use, enjoyment and value of their property.

A. Front Patios

Hardscape enclosures delineating patios are authorized up to 35.5 inches high. No city building permit is required, nor are there any setback requirements. The enclosure may be stone look or stucco, to be approved by the Architectural Review Committee.

French style doors may replace windows at the front patios upon approval of the MPA HOA Architectural Review Committee.

B. Plant and Ground Cover

The plants chosen should reflect desert landscape with attention to water usage. gravel, artificial turf, desert type hardscape and native ground cover are encouraged. MPA HOA will not require homeowners to get approvals.

C. Driveways

Paver driveways may replace concrete driveways. Upon submission of samples, the MPA HOA Architectural Committee will be responsible for and will approve color, pattern, and texture of paver choices.

Concrete driveways may be given a topcoat if—upon receipt of samples—approved by the VM5/5A Architectural Review Committee.

D. Windows and Doors

When replacing windows, use modern construction, thermal efficient windows that may be slider or crank out. Energy inefficient, solid aluminum framed windows are not allowed as replacement windows.

Window awnings are permitted.

Security doors over front entry doors are allowed.

No front door may be modified by height or width. No sidelights are allowed at front door entry. When replacing door use modern construction, energy efficient doors. Various styles are allowed in approved by the MPA HOA Architectural Review Committee.

E. Carport Conversion to Garage

No carports can be converted to garages, no garage doors are permitted. However, for those homeowners with south facing carports, fabric shades or curtains and/or awnings are allowed.

F. Paint and Wall Color

Homeowners shall submit their color choice/choices to the MPA Architectural Review Board for approvals. Walls facing street should be in the same color range as the body of the home.

G. Lamp Posts and Tops

Lamp posts in MPA VM 5-5A are black and of the same size and style. Posts and tops are the responsibility of the homeowner. If homeowner is replacing the post and/or top, approval from the MPA HOA Architectural Review

Committee is required. Maintenance of the lamp post and topper should be treated with Rust-Oleum spray paint, semi-gloss protective enamel for best coverage and consistency. The sensors and bulb are provided and maintained by the HOA.

Please also consult the Villa Monterey V/Va, Monterey Park Associations, CC&Rs and Bylaws on our website, <http://www.montereyparkassociation.com/Buyer-Information.html>

Appendix VM6

Colony Monterey Association (Unit 6 and Unit Six-1) Policies and Guidelines

Reserved.

Appendix VM7

Colony Park Association (Unit Seven Amended and Seven-1 Section "A") Policies and Guidelines

Reserved.